

**NTPC LIMITED**  
(A Government of India Enterprise)



**UNIFIED SHARED SERVICES CENTER**  
**CPG-3**

(CONTRACTS AND MATERIALS DEPARTMENT)

**CONTRACTS SECTION**

**SECTION – I**

**INVITATION FOR BIDS (IFB)/NOTICE INVITING TENDER (NIT)**

## INVITATION FOR BIDS (IFB)

- A. NTPC Limited, Unified Shared Services Center–CPG-3, USSC-C&M Raipur invites bids on **Single Stage Single Envelope bidding basis (Envelope-I: Techno-Commercial Bid & Price Bid) through Domestic Competitive Bidding** from eligible bidders for the contract with following details:

S.No	Particulars	Details
1.	Name of the Package	2 year maintenance contract for Aerial access platform
2.	Location of Contract	<b>NTPC – Bongaigaon Thermal Power Project</b>
3.	Qualifying Requirements	<b>NOT APPLICABLE</b>
4.	Bid submission end date/Bid opening Date/Last date for Clarifications	As per the dates mentioned in Tender Details of eProcurement Portal.
5.	Scope of Work	May please refer Section V of bidding documents.
6.	Completion Period/ Duration of Contract	Contract Service Period shall be 24months from the date of start of contract.
7.	Contract validity extension	The Contract may be extended for a period upto three (3) months on same Terms and Conditions of the Contract. Engineer-In-Charge (EIC) reserves the right to foreclose the Contract before completion of extended time period
8.	Defects Liability Period / Warranty Period	As mentioned in SOW
9.	Price Bid	The Bidder shall quote the rates/ <del>discount/premium</del> as applicable and applicable GST for each item in the relevant field of BOQ sheet (Price Bid). The BOQ (Excel Sheet) template must not be modified/ replaced by the bidder and the same should be uploaded after filling the relevant columns.  <b>If agency does not mention any GST rate, it will be treated that GST is inclusive in the quoted Basic Rate. In case the bidder is exempted from GST, bidder has to produce valid Exemption Document. If not produced, it will be treated that GST is inclusive in the quoted Basic Rate.</b>
10.	Required Offline Documents	NOT APPLICABLE. All documents to be uploaded in the e-Procurement portal.
11.	Tender Fee & Bid Security	NOT APPLICABLE
12.	MSE Benefits and Purchase Preference to MSEs (Micro & Small-Scale Enterprises)	NOT APPLICABLE
13.	Price Basis	FIRM PRICE BASIS

14.	Security Deposit	<p>@ 5.00 % SHALL BE DEDUCTED FROM RUNNING BILLS WITH A CEILING OF 5% OF TOTAL PO VALUE.</p> <p>GCC clause (19.2, release of Security deposit) shall be replaced as under: 19.2</p> <p>The Engineer-in-Charge shall release/refund one half (50%) of the Security deposit refundable to the Contractor on completion of work. The Contractor shall along with his request submit the following:</p> <p>(i) Work completion certificate in terms of GCC clause 43</p> <p>(ii) Reconciliation of free issue material, if any.</p> <p>(iii) Reconciliation of Statutory requirements of PF, ESI etc. as applicable,</p> <p>(iv) Submission of "Certificate Regarding Labour Payments and Statutory Requirements" The Contractor shall have to provide any other declaration forms required to be submitted.</p> <p>The Engineer-in-Charge shall release the balance security deposit on expiry of the Defect Liability Period or on payment of the amount of the Final Bill payable, whichever is later, provided the Engineer-in-Charge is satisfied that there is no demand outstanding against the Contractor, arising out of the Contract.</p> <p>The Contractor shall have to provide necessary declaration forms. However, in case of Contracts not having defect liability period, the Engineer-in-Charge shall release the security deposit refundable to the Contractor along-with Final bill payment on fulfilment of conditions mentioned at S.No. (i)-(iv) above (wherever required) provided he is satisfied that there is no demand outstanding against the Contractor, arising out of the Contract</p>
15.	Payment Terms	As mentioned in Scope of work
16.	Liquidated Damages for Delay	As mentioned in SOW
17.	Contract Category	<b>Non Overhauling</b>
18.	Order Placement	On Single Agency. In this particular case, splitting of quantity is not possible.
19.	Evaluation of bids & Purchase Preference	Evaluation shall be on Lump sum Basis.
20.	Preference to Class-I local suppliers	NOT APPLICABLE
21.	Integrity Pact & Independent External Monitors (IEMs)	NOT APPLICABLE
22.	Cost of Owner Issue material	As mentioned in SOW

- B.** A Complete set of bidding Document may be downloaded by Bidder directly through NTPC eProcurement Portal, <https://eprocurementpc.nic.in>.
- C.** Issuance of Bidding Documents to any bidder shall not construe that bidder is considered qualified.

- D. NTPC reserves the right to reject any or all bids or cancel / withdraw the Invitation For Bids (IFB) without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action.

**E.ADDRESS FOR COMMUNICATION**

NTPC LIMITED,

Unified Shared Services Center- C&M,

Central Business District (CBD) Building, Block C,9<sup>th</sup> floor

Sector 21, Tuta, Atal Nagar-Nava Raipur, Chhattisgarh 492018

**Primary contact information:**

Name of the dealing executive: C.Vinutha

Designation: Sr Mgr(C&M)

Phone no : 9437055984

Email: [cvinutha@ntpc.co.in](mailto:cvinutha@ntpc.co.in)

**Alternate Contact information**

Name: Sammeti Shekhar

Designation: AGM(C&M)

Phone no: 9440909106,

Email: [SHEKHARSAMMETI@NTPC.CO.IN](mailto:SHEKHARSAMMETI@NTPC.CO.IN)

Websites: <https://eprocurmentpc.nic.in> or [www.ntpctender.com](http://www.ntpctender.com)

**Registered office:**

NTPC Bhawan, Core – 7, Scope Complex, Institutional Area, Lodhi Road, New Delhi – 110003.

Website: [www.ntpc.co.in](http://www.ntpc.co.in)

Documents in Support of Price justification: Vendors are requested to submit the documents like- POs issued by NTPC, Govt Organisation/ Any reputed Organisation / Material indices justifying the Price hike/ Price lists etc. alongwith their bid in support of their quoted rates.