

**OFFICE OF THE MUNICIPAL COUNCIL, BILAHRA
DISTT. SAGAR (M.P.)**

NIT No: 662/2026/NP

Date: 30-04-20296

Notice Inviting Tenders

Online item rate bids for the following works are invited from the Interested Bidders:

Tender No	Name of Work	probable Amount (Rs.in Lakh)	EMD In Rs.	Cost of Tender document	Completion period (Month)
	Inviting rates for water supply material for Financial Year 2026-27	10.00	10000.00	2000.00	07 Days From Supply Order

1. Interested bidders can view the detailed NIT in the Tenders Section of the website <https://mptenders.gov.in> in under **Urban Administration and Development Department**.
2. The Bid Document can be purchased only online from <https://mptenders.gov.in> from **10:30** (time) **01-05-2026 (date) to 17:30 (time) 18-05-2026 (date)**.
3. Amendments/Corrigendum to NIT, if any, would be published on website only, and not in newspaper.

**Chief Municipal Officer
Municipal Council BILAHRA
Distt Sagar (M.P.)**

**OFFICE OF THE MUNICIPAL COUNCIL, BILAHRA DISTT.
SAGAR (M.P.)**

Tender document

Name of work:- Inviting rates for water supply material for Financial Year 2026-27

**OFFICE OF THE MUNICIPAL COUNCIL, BILAHRA
DISTT. SAGAR (M.P.)**

Name of the work : Inviting rates for water supply material for Financial Year 2026-27

Cost of Tender Documents: **Rs. 2,000/-**

KEY DATES

Purchase of Tender Start Date:	01-05-2026 10:30	Pre-Bid meeting Date and Time:	Not Required
Purchase of Tender End Date:	18-05-2026 17:30	Bid Submission End Date:	18-05-2026 17:30
Physical Submission End Date:	NA	Mandatory Submission (Envelope A) Open Date:	20-05-2026 11:00
Technical Proposal (Envelope B) Open Date:	Not Required	Financial Bid (Envelope C) Open Date:	Date will be Notified

**Chief Municipal Officer
Municipal Council BILAHRA
Distt. SAGAR (M.P.)**

Invitation for Bid / Notice Inviting tender

Tender document

Date : 30-04-2026

NIT No. : 662/2026/NP

1. Online item rate bid are invited from the Interested Bidders for the work mentioned in Table "A" on **Item rate Basis**, in Two Envelop system.
2. The MC BILAHRA invites bids for the Supply of Items. Interested bidder can view the detailed NIT in the website <https://mptenders.gov.in>
3. Tender documents can be purchased only online from <https://mptenders.gov.in> by making online payment non-refundable fee of Rs 2,000/- (Rs Two Thousand only)
4. Bid must be accompanied by bid security making online payment (EMD) of the amount specified for the work in the below
5. Online "Item Rate" Bids for the work mentioned in Table A will be received only online from the contractors to whom the bid purchased and downloaded the bid document online from the portal <https://mptenders.gov.in> and will be opened online as per the tender scheduled date and time.in the presence of the bidders who wish to attend. If the office happens to be closed on the date of receipt of the bids as specified, the bids will be received and opened on the next working day at the same time and venue.

7. Each tendered should carefully examine the drawings, specifications, special conditions and other particulars etc. and visit the site of works and fully satisfy and acquaint himself about the nature, location of the work, the surface condition, quality and quantity of materials required, the character of equipment and ancillaries needed preliminary to and during the execution of the work and general and local conditions which may affect the work or its cost.
8. Other details can be seen in the bidding documents.

Note: Following conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

Annexure – B

E-Tendering:

- For participation in e-tendering module, it is mandatory for prospective bidders to get registration on website www.mptenders.gov.in. Therefore, it is advised to all prospective bidders to get registration by making on line registration fees payment at the earliest.
 - Tender documents can be downloaded from website www.mptenders.gov.in. However, the tender document of those bidders shall be acceptable who have made online payment for the tender documents fee of Rs 2,000/- (Rs Two Thousand only) plus service & gateway charges, without which bids will not be accepted.
 - Service and gateway charges shall be borne by the bidders.
 - Since the bidders are required to sign their bids online using class-III Digital Signature Certificates, they are advised to obtain the same at the earliest.
 - For further information regarding issue of Digital Signature Certificate, the bidders are requested to visit website www.mptenders.gov.in. Client will not be responsible for delay in issue of Digital Signature Certificate.
 - If bidder is bidding first time for e tendering, then it is obligatory on the part of bidder to fulfill all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
 - Bidders are requested to visit our e-tendering website regularly for any clarifications and/or due date extension or corrigendum.
 - Bidder must positively complete online e-tendering procedure at www.mptenders.gov.in.
- financial proposal which has to be submitted online only
- The prospective bidders will upload scanned self-certified copies of requisite documents as required in e-tendering process
- The Tender fee of Rs 2,000/- (Rs Two Thousand only) is to be submitted by bidder by making Online Payment only against Tender.
 - The EMD/BID SECURITY of Rs. 10000/- is to be submitted by bidder by making Online Payment only
 - No Proposal will be accepted without valid earnest money deposit/Bid Security and Tender Document fee paid Online.

Technical bid: - Bidders must positively complete online e-tendering procedure at www.mptenders.gov.in. They shall have to submit the documents as prescribed in the RFP online in the website.

Price bid: - Bidder shall have to submit the Price bid document as per the format given in RFP and uploaded as per instructions therein. Physical submission of price bid will not be considered. The price of technically qualified bidder shall be opened online at the notified date. The bidder can view the price bid opening date by logging into web-site.

- On the due date of e-tender opening, the technical bid of bidders and EMD/BID SECURITY, will be opened online. Client reserves the right for extension of due date of opening of technical bid.
- Client reserves the right to accept or reject any or all tenders without assigning any reason what so ever.
- In case, due date for submission & opening of tender happens to be a holiday, the due date shall be shifted to the next working day for which no prior intimation will be given.
- Any change/modifications/alteration in the tender documents by the Bidder shall not be allowed and such tender shall be liable for rejection.

For amendment, if any, please visit www.mptenders.gov.in web site regularly. In case of any bid amendment and clarification, the responsibility lies with the bidders to note the same from web site. Client shall have no responsibility for any delay/omission on part of the bidder.

| AFFIDAVIT ||

(To be Contained in Envelope A)

(On Non Judicial Stamp of Rs. 200)

I/we _____ who is/ are
_____ (status in the firm/ company) and competent for submission of the
affidavit on behalf of M/S _____ (contractor) do solemnly affirm an oath and
state that:

I/we am/are fully satisfied for the correctness of the certificates/records submitted in support
of the following information in bid documents which are being submitted in response to notice
inviting e-tender No. _____ for
_____ (name of work) dated _____ issued by the
_____ (name of the department).

I/we am/ are fully responsible for the correctness of following self-certified information/
documents and certificates:

1. That the self-certified information given in the bid document is fully true and authentic.
2. That:
 - a. Term deposit receipt deposited as earnest money, demand draft for cost of bid document
and other relevant documents provided by the Bank are authentic.
 - b. Information regarding financial qualification and annual turnover is correct.
 - c. Information regarding various technical qualifications is correct.
3. No close relative of the undersigned and our firm/company is working in the department.

OR

Following close relatives are working in the department:

Name _____ Post _____ Present Posting _____

Signature with Seal of the Deponent (bidder)

I/ We, _____ above deponent do hereby certify that the facts mentioned
in above paras 1 to 4 are correct to the best of my knowledge and belief.

Verified today _____ (dated) at _____ (place).

Signature with Seal of the Deponent (bidder)

*Note: Affidavit duly notarized in original shall reach at least one calendar day before opening of
the bid.*

ORGANIZATIONAL DETAILS

(To be Contained in Envelope- A)

S.No	Particulars	Details
1	Name of Organization/ Individual/ Proprietary Firm/Partnership Firm	
2	Entity of Organization Individual/ Proprietary Firm/ Partnership Firm (Registered under Partnership Act)/Limited Company (Registered under the Companies Act—1961)/ Council / Joint Venture	
3	PAN Number	
4	GST Number	
5	Address of Communication	
6	Telephone Number with STD Code	
7	Fax Number with STD Code	
8	Mobile Number	
9	E-mail Address for all communications	
10	Details of Authorized Representative	
11	Name	
12	Designation	
13	Postal Address	
14	Telephone Number with STD Code	
15	Fax Number with STD Code	
16	Mobile Number	
17	E-mail Address	

Note: In case of partnership firm and limited company certified copy of partnership deed/ Articles of Association and Memorandum of Association along with registration certificate of the company shall have to be enclosed.

Signature of Bidder
with Seal Date: _____

//निविदा की शर्तें//

1. निविदाकार को निविदा के साथ जी.एस.टी. नंबर, वाणिज्यिक पंजीयन जो उक्त सामग्री से संबंधित होना चाहिये की प्रति प्रस्तुत करना होगी ।
2. निविदा के साथ अमानत राशि 10000 रु ऑनलाईन जमा करनी होगी ।
3. सामग्री की दरें सूची में दर्शित यूनिट अनुसार दी जावें । दरें कार्यालय द्वारा निर्धारित प्राइज विड प्रपत्र में सिर्फ आनलाइन ही दी जावें ।
4. निविदाकारों द्वारा सूची अनुसार **BOQ** में प्रस्तुत पृथक-पृथक सामग्री हेतु पृथक-पृथक प्राप्त न्यूनतम दर ही स्वीकृत की जावेगी ।
5. किसी भी आइटम की दर 0 (शून्य) मान्य नहीं की जावेगी। 0 (शून्य) दर प्रस्तुत करने पर निविदाकार की निविदा निरस्त मानी जावेगी ।
6. सामग्री मानक स्तर की आई.एस.आई मार्क उच्च गुणवत्ता एवं अधिकृत कंपनी की ही होना चाहिये।
7. आवश्यकतानुसार कार्य /सामग्री का सप्लाई आदेश दिया जावेगी, सामग्री बताये गये स्थान पर स्वयं के व्यय पर प्रदाय करना होगी, किसी प्रकार का अग्रिम भुगतान देय नहीं होगा ।
8. दरें स्वीकृत या अस्वीकृत करने का अधिकार मुख्य नगर पालिका अधिकारी नगर परिषद बिलहरा को होगा
9. स्वीकृत दर पर सप्लायर द्वारा निर्धारित समयावधि में सामग्री प्रदाय न करने या अन्य किसी कारण से मुख्य नगर पालिका अधिकारी नगर परिषद बिलहरा द्वारा पर अन्य किसी फर्म से प्रचलित बाजार दर पर सामग्री क्रय करने का अधिकार होगा । अंतर की राशि का भुगतान संबंधित से फाईन किया जावेगा ।
10. निकाय द्वारा प्रदाय आदेश के पूर्व किसी भी आइटम के सेम्पल मांगे जा सकते है। सप्लाई आदेश जारी होने के 7 दिनों के अन्दर सामग्री/कार्य स्वयं के व्यय पर नगर पालिका परिषद द्वारा निर्देशित जगह पर देनी होगी ।
11. निविदा सामग्री आई.एस.आई मार्क एवं अधिकृत कंपनी के संबंध में सक्षम प्रमाण पत्र मांगे जाने पर प्रस्तुत करना होगा ।
12. निविदाकार को लिफाफा –A में निर्धारित प्रपत्र में शपथ पत्र प्रस्तुत करना होगा।
13. दरें सिर्फ ऑनलाइन स्वीकार की जावेगी ।
14. दरें वित्तीय वर्ष 2026–27 तक के लिये मान्य होगी या परिषद/पी.आई.सी. के निर्णय के आधीन प्रभावशील होगा ।
15. अनुबंधकर्ता को नियमानुसार परफॉरमेंस गारंटी प्रस्तुत करनी होगी जो कि कार्य पूर्ण होने जमा रहेगी ताकि सामग्री सप्लाई न करने की स्थिति में उसको राजसात किया जा सके।
16. निविदाकार अपनी दरे समस्त कर सहित प्रस्तुत करे (जी.एस.टी. राशि छोड़कर जी.एस.टी. पृथक से देय होगा) देयक से नियमानुसार करो की कटौती की जावेगी ।
17. निविदाकार को लिफाफा –A में आनलाइन रूप मे उपरोक्त सामग्री का निर्माता /विक्रेता /सप्लायर होने संबंधी दस्तावेज, पेन नम्बर, जी.एस.टी. रजिस्ट्रेशन, ऑनलाइन निविदा प्रपत्र क्रय करने की रसीद, दिये गये निर्धारित प्रपत्र में शपथ पत्र आदि दस्तावेज आदि प्रस्तुत करना होंगे ।