



**TAMIL NADU NEWSPRINT AND PAPERS LIMITED**  
**KAGITHAPURAM (PO), KARUR (DT) - 639 136**  
**TECHNICAL OUTSOURCING-UNIT-I**  
**E-TENDER DOCUMENT**

Sl. No.	Particulars	Descriptions
1	Name of work	Exhaust blower repairing work and Duct cleaning at Industrial Canteen in TNPL Unit I
2	Tender Reference No.	TNPL/TOS/U1/262713000805 dt. 07/05/2026
3	Start Date	14/05/2026
4	Cost of bid document	Free of cost, documents downloaded from <a href="https://tntenders.gov.in/nicgep/app">https://tntenders.gov.in/nicgep/app</a>
5	End date for online submission of tender	27/05/2026 15:00 hrs. <a href="https://tntenders.gov.in/nicgep/app">https://tntenders.gov.in/nicgep/app</a>
6	Opening of bids	Subsequent working day to the due date of tender submission
7	Contact person for scope clarification	CM (HR)

**TNPL, Kagithapuram**  
**Karur-639 136**  
**TOS Unit-I**  
**Contact No. 04324-277001 to 277010 (10 lines)**  
**For NIC related Queries, please contact Mobile # 9489400798**  
**Mail Id: [eps.support@tnpl.co.in](mailto:eps.support@tnpl.co.in)**

## **GENERAL INSTRUCTION FOR TENDERS**

E-tenders are hereby invited for the subject work as per the following terms and conditions:

The scope of work and general terms & conditions shall be as per **Annexure- I & III**, GST shall be as per **Annexure-II & IIA** and Labour Statutes shall be as per **Annexure- IV, IVA & IVB**. The rates shall be firm and fixed during the contract period.

TNPL reserves the right to split the quantum / items of work and award the contract to one or more tenderers. TNPL reserves the right to waive any tender condition at its own discretion.

TNPL is not bound to accept the lowest quotation and also reserves the right to reject the lowest quotation or any quotation at its own discretion. TNPL reserves the rights to post qualify the tender received and reject any or all the tender in part or in full without assigning any reasons therefor.

If the value of Award of contract is more than 2.00 lakh, then EMD/SD shall be applicable at the approximate rate of 2.5%.

Tenderers who had worked for TNPL and whose performance was bad / unsatisfactory / blacklisted within three (3) years will not be considered.

Tenderers are advised to offer their best possible rates. Negotiation will be conducted with technically and commercially acceptable lowest bidder. In case the lowest negotiated rates appear to be reasonable taking into account the prevailing market conditions, the orders may be awarded to the lowest bidder. If the rate of the lowest bidder after negotiation is still considered high, the tender shall be cancelled.

The tenderer is advised to visit the Site & contact the Engineer/ Officer-in-charge concerned to assess the nature of work involved and Human Resource Department (HRD) to assess the prevailing Labour Rules in TNPL, before submitting the tender.

Before submitting the tender, tenderers are advised to go through all the attached documents and visit the Site at Kagithapuram, if required please contact

- Concerned Engineer / Officer-in-Charge to understand the nature of work involved and
- Human Resources Department (HR) to understand the prevailing Labour Rules in TNPL.



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### 1 **SCOPE OF WORK**

#### **Exhaust blower repairing and Duct Cleaning (8334000029)**

Repair work of exhaust blower and Duct Cleaning at Industrial Canteen (Rate/Time)

The scope of work shall be cleaning, servicing and repairing work of the following in TNPL Unit-1 industrial canteen:

Exhaust blower - 2 Nos  
 Ducts - 6 Nos  
 Exhaust fans - 4 Nos  
 Dhosa Tawa - 3 Nos  
 Vada Pan - 3 Nos and its stand.  
 Walls, floor and Ceiling in kitchen area

The work shall be carried out once in three (3) months, i.e. four (4) times in a year and the work shall be completed within Twenty (20) days from the startup of work each time, as per the instructions of the Engineer of the Energy Department and officers of Human Resource Department.

### 2 **NOTE**

Tenderers are requested to visit the site and discuss with Engineer-in-charge to assess the quantum and nature of work before submitting their offer.

The work area should be kept clean & tidy and housekeeping to be carried out after completion of work, if necessary. The invoice shall be certified upon adherence to the house keeping of work area, wherever applicable.

### 3 **RATE**

Tenderers are requested to submit their offers as per the BOQ provided.

### 4 **COMPLETION TIME**

The work shall be carried out once in Three (3) months, i.e. Four (4) times in a year and the work shall be completed within Twenty (20) days from the start up of work each time, as per the instructions of the Engineer of the Energy Department and officers of Human Resource Department.

### 5 **VALIDITY OF RATES**

The rate shall be kept valid for a period of One (1) year from the date of award of contract.

### 6 **PAYMENT TERMS**

100% payment shall be made after completion of work each time and submission of duly certified bills within 15 days from the date of preparation of bill certification upon service receipt.

### 7 **OTHER TERMS AND CONDITIONS**

The rate shall remain firm & fixed, without any escalation, during the tenure of the contract.

The order value is notional. However, tenderer shall be paid for actual work done only.

TNPL reserves the right to short close contract at any time depending upon necessity.

After award of contract to the successful tenderer and if the tenderer withdraws from the work on a later date during the Contract period for any reason, the respective tenderer will be blacklisted for a minimum period of Three (3) years and the same will be published in NIC Portal. TNPL reserves the right to terminate contract without any prejudice giving a notice of 15 days.

Goods and Services Tax (GST) & Income Tax

GST / Income Tax details shall be in Annexure-II & its declaration in Annexure-IIA.

Non Payment of GST will be considered as a serious Lapse which leads to Black Listing of Vendors for future tenders.

All the service personnel engaged by the tenderer shall be covered either under Workmen Compensation Insurance and Road Safety Insurance for a value of Rs.1,00,000/- or ESI Act 1948, as applicable. Tenderer shall keep TNPL indemnified of all the claims made and liabilities incurred under the workman compensation Act 1923 and 1924.



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Tenderer shall comply with Employees Provident Funds and Miscellaneous Provisions Act, 1952 including remittance of PF/EPS and related due in time and submission of returns, others if any.

Tenderer is required to hold either a separate EPF Code or Sub code obtained in the Trichy Region, as it is mandatory.

All other terms and conditions shall be as per General terms & Conditions mentioned in Annexure - III unless otherwise superseded in the above clauses.

The Contract shall be deemed to have been entered into at Kagithapuram, Karur Dt and the courts at Karur shall be the forum for legal proceedings, if any, connected with this contract.

"TNPL banned one time use and throwaway plastics. Say No to plastics and save earth"