

START OF TENDER DOCUMENT



CENTRAL RAILWAY

NAGPUR DIVISION

(MECHANICAL DEPARTMENT)

TENDER DOCUMENT

OF

e-TENDER NOTICE NO.: CR-NGP-M-06-DT-19-05-2026

Name of the Work: "Repair of rejected wagons at WCL GGS and ACC GGS of Nagpur Division for a period of two years".

Tender closing date and time: 09.06.2026 at 12:30 Hrs.

System of Tendering: Single Packet System

Office of Divisional Railway Manager (Mechanical)
DRM Office Building, Central Railway
Mechanical Department, First Floor
Kingsway, Nagpur-440 001

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Brief Details of the Tender

Tender Notice No.	CR-NGP-M-06-DT-19-05-2026
Name of the work	"Repair of rejected wagons at WCL /GGS and ACC/GGS of Nagpur Division for a period of two years".
Location of the work	WCL/GGS and ACC/GGS in Nagpur Division.
Completion period	02 years.
Approx. cost of the work	₹ 1,16,87,050.80 (One Crore Sixteen Lakh Eighty-Seven Thousand, Fifty rupees and eighty paise only.)
Earnest Money Deposit	₹ 2,33,800.00 (Rupees Two Lakh, Thirty Three Thousand, Eight Hundred Rupees Only).
Tender Document Cost	NIL
Tender closing date and time	09.06.2026 at 12:30 Hrs.
System of Tendering	Single Packet system
Validity of offer	45 days

Note: The tenderer(s) must keep themselves updated through the website www.ireps.gov.in regarding corrigenda, if any, to the Notice Inviting Tender or tender document, which shall be uploaded on the same website. It is the responsibility of the tenderer to check any correction or any modification published subsequently on the website and the same shall be taken into account while submitting the tender.

Precautions to be observed for downloading of Tender Document from Internet/ Website/Additional Special Conditions:

- I. These additional special conditions are applicable to tender document and considered as part of it, which is downloaded from Internet / website.
- II. Tenderer(s) may note that, in case of download failure or delay or, if incomplete tender document is downloaded, whatsoever, Railways shall not be responsible in any way. Railways shall not be responsible for any direct / indirect loss of business / profit resulting from inability to use this facility.
- III. Tenderer(s) shall download and print the tender document solely for the purpose of bidding for the above work and downloaded document shall not be used, copied or reproduced for any other purpose.
- IV. The end of tender document is indicated by "END OF TENDER DOCUMENT" marker. Tenderer(s) should carefully see that above marker appears on the last page of downloaded tender document so as to ensure that downloaded document is complete. Tenderer(s) are suggested to check the integrity and completeness of document before submission.
- V. Tenderer(s) while submitting their offer must sign all pages of the tender document.
- VI. The downloaded and printed tender document along with the various other documents should be submitted as per details mentioned in the tender document.
- VII. Tenderer(s) are required to pay non-refundable cost of tender document in the form prescribed in the tender notice/document while submitting their offer. In case they fail to furnish the requisite cost of tender document in prescribed form, their offer shall be rejected.
- VIII. Tenderer(s) shall maintain the integrity of downloaded tender document and shall not make any change/addition/deletion/tampering, whatsoever, in the downloaded documents. The tenderer(s) offer shall be rejected and full earnest money shall be forfeited, in case it is detected after submission of offer, that they have made any modification in the downloaded document. In case such modification is noticed even after award of contract, Railways is liable to terminate the contract on contractor's default. In addition, Railways reserves the right to take other action against the contractor as deemed fit, which may include banning of business dealings with the firm and the firm is also liable to be prosecuted as per the Law. After award of work, agreement will be prepared based on the master copy of tender document available in the Railway's office. In case, any discrepancy is noted in the tender document submitted by the tenderer(s), the Master document kept with Railways shall prevail and the decision of Railways thereon shall be final and binding on Tenderer/Contractor.
- IX. Further, tenderer(s) shall bear expenses of internet connection and telephone charges, if any, for downloading of the tender document and online submission of their offers.
- X. Tenderer(s) shall keep themselves updated about any modification in the tender notice and tender document, issued by Railways through newspapers, website or e-mail or any other means and shall act accordingly. It is the responsibility of the tenderer(s) to check if any corrections or modifications are published subsequently on the Website and the same shall be taken into account while submitting the tender. The offer of the tenderer(s) is liable to be rejected if they do not enclose all the corrections / corrigendums along with the downloaded tender documents.
- XI. The "Additional Conditions for Tender Document downloaded from Website" must be signed by the Tenderer(s) and enclosed along with the Tender Document failing which the tender is liable to be rejected.
- XII. The following declaration should be given by the Tenderer(s) while submitting the tender.

Declaration

I/We

.....
... have downloaded the tender document from the website. I/We have not tampered/modified the tender forms in any manner. In case the document is found to be tampered/modified, I/We understand that my/our tender is liable to be rejected and full earnest money deposit will be forfeited and I/We am/are liable to be banned from doing business with Railways and/or prosecuted.

Seal of Tenderer

Signature of Tenderer

SPECIAL CONDITIONS OF CONTRACT**Tender Notice No.: CR-NGP-M-06-DT-19-05-2026****Name of the Work: “Repair of rejected wagons at WCL GGS and ACC GGS of Nagpur Division for a period of two years”.**

The following conditions are included over and above the General Conditions of Contract, Central Railway, issued and amended up to date of inviting tender. In case of any variation of these special conditions with GCC of Railways, these special conditions shall prevail. Also, the following special conditions are only indicative & not exhaustive. Tenderers are advised to keep themselves updated with the various instructions issued by the Railway Board that are usually uploaded in the Engineering Directorate section of the Indian Railway's website www.indianrailways.gov.in . General Conditions of Contract have been attached separately.

- 1. Eligibility Criteria: Since the value of this tender is more than Rs.50 lakh, the minimum eligibility criteria would be applicable to this tender.**

Minimum Eligibility Criteria: The Minimum Eligibility Criteria for open tenders costing Rs.50 Lakhs & above is given below: -

1.1 Technical Eligibility Criteria: The tenderer must have successfully completed or substantially completed any one of the following categories of works(s) during last 07 (seven) years, ending last day of month previous to the one in which tender is invited:	(a) Three similar works each costing not less than the amount equal to 30% of advertised value of the tender, or Two similar works each costing not less than the amount equal to 40% of advertised value of the tender, or One similar work each costing not less than the amount equal to 60% of advertised value of the tender. (b)(i) In case of tenders for composite works (e.g. works involving more than one distinct component, such as Civil Engineering works, S&T works, Electrical works, OHE works etc. and in the case of major bridges – substructure, superstructure etc.), tenderer must have successfully completed or substantially completed any one of the following categories of work(s) during last 07 (seven) years, ending last day of month previous to the one in which tender is invited: Three similar works each costing not less than the amount equal to 30% of advertised value of each component of tender, or Two similar works each costing not less than the amount equal to 40% of advertised value of each component of tender, or One similar work each costing not less than the amount equal to 60% of advertised value of each component of tender. Note for b: (i) Separate completed works of minimum required values shall also be considered for fulfillment of technical eligibility criteria for different components. (ii) In such cases, what constitutes a component in a composite work shall be clearly pre-defined with
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	estimated tender cost of it, as part of the tender documents without any ambiguity. (iii) To evaluate the technical eligibility of tenderer, only components of work as stipulated in tender documents for evaluation of technical eligibility, shall be considered. The scope of work covered in other remaining components shall be either executed by tenderer himself if he has work experience as mentioned in clause 7 of the Standard GCC through subcontractor fulfilling the requirements as per clause 7 of the Standard GCC or jointly i.e., partly himself and remaining through subcontractor, with prior approval of Chief Engineer in writing. However, if required in tender documents by way of Special Conditions, a formal agreement duly notarised, legally enforceable in the court of law, shall be executed by the main contractor with the subcontractor for the component(s) of work proposed to be executed by the subcontractor(s), and shall be submitted along with the offer for considering subletting of that scope of work towards fulfilment of technical eligibility. Such subcontractor must fulfill technical eligibility criteria as follows: The subcontractor shall have successfully completed at least one work similar to work proposed for subcontract, costing not less than 35% value of work to be subletted, in last 5 years, ending last day of month previous to the one in which tender is invited through a works contract. Note: for subletting of work costing up to Rs 50 lakh, no previous work experience of subcontractor shall be asked for by the Railway. In case after award of contract or during execution of work it becomes necessary for contractor to change subcontractor, the same shall be done with subcontractor(s) fulfilling the requirements as per clause 7 of the Standard GCC, with prior approval of Chief Engineer in writing.
1.2 Financial Eligibility Criteria: The tenderer must have minimum average annual contractual turnover of V/N or 'V' whichever is less: where V= Advertised value of the tender in crores of Rupees N= Number of years prescribed for completion of work for which bids have been invited.	Financial Eligibility Criteria: The average annual contractual turnover shall be calculated as an average of "total contractual payments" in the previous three financial years, as per the audited balance sheet. However, in case balance sheet of the previous year is yet to be prepared/audited, the audited balance sheet of the fourth previous year shall be considered for calculating average annual contractual turnover. The tenderers shall submit requisite information as per Annexure-VIB (Page no.28), along with copies of Audited Balance Sheet duly certified by the Chartered Accountant/Certificate from Chartered Accountant duly supported by Audited Balance Sheet.

{Ref: As per Advance Correction Slip No. 1 issued by Railway Board letter no.2022/CE-I/CT/GCC-2022/Policy dated 14.07.2022}

Note: Credentials if submitted in foreign currency shall be converted into Indian currency i.e., Indian Rupee as under: The conversion rate of US Dollars into Rupees shall be the daily representative exchange rates published by the Reserve Bank of India or entity authorized by RBI to do so for the relevant date or immediately previous date for which rates have been published. Where, relevant date shall be as on the last day of month previous to the one in which tender is invited. In case of any other currency, the same shall first be converted to US Dollars as on the last day of month previous to the one in which tender is invited, and the amount so derived in US Dollars shall be converted into Rupees at the aforesaid rate. The conversion rate of such currencies shall be the daily representative exchange rates published by the International Monetary Fund for the relevant date or immediately previous date for which rates have been published.

Similar Nature of work: –

The firm who has carried out POH/IOH of ICF/EMU/MEMU/DEMU/Metro coach bogies and/or Diesel/Electric Locomotives bogies and/or SS1/SS2/SS3 Schedule of LHB Coach bogies and/or POH/ROH of wagon bogies on Indian Railways

AND/OR

“The firm should be approved source in any production unit of IR for manufacturing of Railway Rolling Stock or its sub-assemblies/fabricated steel/stainless steel/iron components of Railway Rolling stock on Indian Railways”

AND/OR

“The firm should have carried out Fabrication /Overhauling/Maintenance/ Rehabilitation / Rebuilding / Repair / Manufacture & Supply / Modification of Fabricated Iron/Steel/Stainless Steel components/sub-assemblies of Railway Rolling Stock involving metal cutting and metal welding of Railway Rolling stock- Executed in any unit of Indian Railways or in PSUs manufacturing Indian Railway Rolling Stock”.

- (i) **Note for Item 1.1:** Work experience certificate from private individual shall not be considered. However, in addition to work experience certificates issued by any Govt. Organisation, work experience certificate issued by Public listed company having average annual turnover of Rs. 500 crore and above in last 3 financial years excluding the current financial year, listed on National Stock Exchange or Bombay Stock Exchange, incorporated/registered at least 5 years prior to the date of closing of tender, shall also be considered provided the work experience certificate has been issued by a person authorized by the Public listed company to issue such certificates.

In case tenderer submits work experience certificate issued by public listed company, the tenderer shall also submit along with work experience certificate, the relevant copy of work order, bill of quantities, bill wise details of payment received duly certified by Chartered Accountant, TDS certificates for all payments received and copy of final/last bill paid by company in support of above work experience certificate.

(ii) Explanation for Eligibility Criteria:

1. Substantially Completed Work means an ongoing work in which payment equal to or more than 90% of the present contract value (excluding the payment made for adjustment of Price variation (PVC), if any) has been made to the contractor in that ongoing contract and no proceedings of termination of contract on Contractor's default has been initiated. The credential certificate in this regard should have been issued not prior to 60 days of date of invitation of present tender.
2. In case a work is started prior to 07 (seven) years, ending last day of month previous to the one in which tender is invited, but completed in last 07 (seven) years, ending last day of month previous to the one in which tender is invited, the completed work

- shall be considered for fulfilment of credentials.
3. If a work is physically completed and completion certificate to this extent is issued by the concerned organization but final bill is pending, such work shall be considered for fulfilment of credentials.
 4. In case of completed work, the value of final bill (gross amount) including the PVC amount (if paid) shall be considered as the completion cost of work. In case final bill is pending, only the total gross amount already paid including the PVC amount (if paid) shall be considered as the completion cost of work.
In case of substantially completed work, the total gross amount already paid including the PVC amount (if paid), as mentioned in the certificate, shall be considered as the cost of substantially completed work.
 5. If a bidder has successfully completed a work as subcontractor and the work experience certificate has been issued for such work to the subcontractor by a Govt. Organization or public listed company as defined in Note for Item 1.1 Para 1.0 of the Tender Form (Second Sheet), the same shall be considered for the purpose of fulfilment of credentials.
 6. In case a work is considered similar in nature for fulfilment of technical credentials, the overall cost including the PVC amount (if paid) of that completed work or substantially completed work, shall be considered and no separate evaluation for each component of that work shall be made to decide eligibility.
 7. In case of newly formed partnership firm, the credentials of individual partners from previous proprietary firm(s) or dissolved previous partnership firm(s) or split previous partnership firm(s), shall be considered only to the extent of their share in previous entity on the date of dissolution / split and their share in newly formed partnership firm. For example, a partner A had 30% share in previous entity and his share in present partnership firm is 20%. In the present tender under consideration, the credentials of partner A will be considered to the extent of $0.3 \times 0.2 \times \text{value of the work done in the previous entity}$. For this purpose, the tenderer shall submit along with his bid all the relevant documents which include copy of previous partnership deed(s), dissolution deed(s) and proof of surrender of PAN No.(s) in case of dissolution of partnership firm(s) etc.
 8. In case of existing partnership firm, if any one or more partners quit the partnership firm, the credentials of remaining partnership firm shall be re-worked out i.e., the quitting partner(s) shall take away his credentials to the extent of his share on the date of quitting the partnership firm (e.g. in a partnership firm of partners A, B & C having share 30%, 30% & 40% respectively and credentials of Rs 10 crore; in case partner C quits the firm, the credentials of this partnership firm shall remain as Rs 6 crore). For this purpose, the tenderer shall submit along with his bid all the relevant documents which include copy of previous partnership deed(s), dissolution deed(s) and proof of surrender of PAN No.(s) in case of dissolution of partnership firm(s) etc.
 9. In case of existing partnership firm if any new partner(s) joins the firm without any modification in the name and PAN/TAN no. of the firm, the credentials of partnership firm shall get enhanced to the extent of credentials of newly added partner(s) on the same principles as mentioned in item 6 above. For this purpose, the tenderer shall submit along with his bid all the relevant documents which include copy of previous partnership deeds, dissolution/splitting deeds and proof of surrender of PAN No.(s) in case of dissolution of partnership firm etc.
 10. Any partner in a partnership firm cannot use or claim his credentials in any other firm without leaving the partnership firm i.e., In a partnership firm of A&B partners, A or B partner cannot use credentials of partnership firm of A&B partners in any other partnership firm or proprietary firm without leaving partnership firm of A&B partners.
 11. In case a partner in a partnership firm is replaced due to succession as per succession law, the proportion of credentials of the previous partner will be passed on to the successor.
 12. If the percentage share among partners of a partnership firm is changed, but the partners remain the same, the credentials of the firm before such modification in the share will continue to be considered for the firm as it is without any change in their value. Further, in case a partner of partnership firm retires without taking away any credentials from the firm, the credentials of partnership firm shall remain the same as it is without any change in their value.
 13. In a partnership firm "AB" of A&B partners, in case A also works as proprietary firm "P" or partner in some other partnership firm "AX", credentials of A in proprietary firm "P"

or in other partnership firm "AX" earned after the date of becoming a partner of the firm AB shall not be added in partnership firm AB.

14. In case a tenderer is LLP, the credentials of tenderer shall be worked out on above lines similar to a partnership firm.
15. In case company A is merged with company B, then company B would get the credentials of company A also.

2. Care in submission of Tenders:

- (i) The tenderers shall submit/upload a copy of certificate stating that they are not liable to be disqualified and all their statements/documents submitted along with bid are true and factual. Standard format of the certificate to be submitted by the bidder is enclosed as Annexure-V. In addition to Annexure-V, in case of other than Company/Proprietary Firm, Annexure-V(A) shall also be submitted by the each member of a partnership Firm / Join Venture(JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc. as the case may be. Non submission of above certificate(s) by the bidder shall result in **summarily** rejection of his/their bid. It shall be mandatorily incumbent upon the tenderer to identify, state and submit the supporting documents duly self-attested by which they/he are/is qualifying the Qualifying Criteria mentioned in the Tender Document. It will not be obligatory on the part of Tender Committee to scrutinize beyond the submitted document of tenderer as far as his qualification for the tender is concerned.

{Ref: As per Advance Correction Slip No.2 issued by Railway Board letter no.2022/CE-I/CT/GCC-2022/Policy dated 13.12.2023}

3. Tenderer Credentials:

Documents testifying tenderer previous experience and financial status should be produced along with the tender.

- (i) Certificates and testimonials regarding contracting experience for the type of job for which tender is invited with list of works carried out in the past.
- (ii) Audited Balance Sheet duly certified by the Chartered Accountant regarding contractual payments received in the past.
- (iii) The list of personnel / organization on hand. Similarly list of Plant & Machinery available on hand and proposed to be inducted and hired for the tendered work.
- (iv) A copy of certificate stating that they are not liable to be disqualified and all their statements/documents submitted along with bid are true and factual. Standard format of the certificate **as per Annexure-V** to be submitted by the bidder is enclosed as **Annexure-V (page No.22-23)**. In addition to Annexure-V, in case of other than Company/Proprietary Firm, Annexure-V(A) shall also be submitted by the each member of a partnership Firm / Join Venture(JV) / Hindu Undivided Family (HUF) / Limited Liability Partnership (LLP) etc. as the case may be and standard format of it is enclosed as **Annexure-VA** (page no.24). Non submission of a copy of certificate by the bidder shall result in summarily rejection of his/their bid. It shall be mandatorily incumbent upon the tenderer to identify, state and submit the supporting documents duly self-attested by which they/he are/is qualifying the Qualifying Criteria mentioned in the Tender Document.

{Ref: As per Advance Correction Slip No.2 issued by Railway Board letter no.2022/CE-I/CT/GCC-2022/Policy dated 13.12.2023}

- (v) The Railway reserves the right to verify all statements, information and documents submitted by the bidder in his tender offer, and the bidder shall, when so required by the Railway, make available all such information, evidence and documents as may be necessary for such verification. Any such verification or lack of such verification, by the Railway shall not relieve the bidder of its obligations or liabilities hereunder nor will it affect any rights of the Railway there under.

(vi) (a) In case of any information submitted by tenderer is found to be false, forged or incorrect at any time during process for evaluation of tenders, it shall lead to forfeiture of the tender Bid Security besides banning of business for a period of upto two years.

(b) In case of any information submitted by tenderer is found to be false, forged or incorrect after the award of contract, the contract shall be terminated. Bid Security, Performance Guarantee and Security Deposit available with the railway shall be forfeited. In addition, other dues of the contractor, if any, under this contract shall be forfeited and agency shall be banned for doing business for a period of upto two years.

{Ref: As per Advance Correction Slip No.2 issued by Railway Board letter no.2022/CE-I/CT/GCC-2022/Policy dated 13.12.2023 & As per ACS no.3 to GCC Works-April-2022 dated 26.04.2023}

Non-compliance with any of the conditions set forth therein above is liable to result in the tender being rejected.

4. In addition to above following document shall be submitted along with tender:

- (i) Declaration regarding association of the tenderer with serving/retired Gazetted Railway Officer(s) **(Annexure-IV, at page no.21)**
- (ii) Details of the tenderer **(Annexure-VI, at page no.25)**
- (iii) Mandate form for EFT/NEFT **(Annexure-VII, at page no.29)**
- (iv) Acceptance/Deviation Schedule **(Annexure-VIII, at page no.30)**
- (v) Offer Letter i.e. Tender Form (First Sheet) duly filled in with requisite details **(Page no.38)**

5. The Tenderer should have to submit the following documents along with offer:

- (i) List of personnel, organization available on hand (Annexure-IX).
- (ii) List of plant & machinery available on hand (own) and proposed to be inducted (own and hired to be given separately) for the subject work (Annexure-X).
- (iii) List of works completed in the last 07 (seven) years, ending last day of month previous to the one in which tender is invited, giving description of work, organization for whom executed, approximate value of contract at the time of award, date of award and date of schedule completion of work. Date of actual start, actual completion & final value of contract should also be given.
- (iv) List of works on hand indicating description of work, contract value, approximate value of balance work yet to be done and date of award (Annexure-XI).

Note: In case of items (iii) & (iv) above, supportive documents/certificates from the organizations with whom they worked/are working should be enclosed.

6. Other Information:

1. Tenderer may participate electronically in e-tender through website www.ireps.gov.in and submission of manual offers against e-tenders are not allowed and if any offers submitted shall neither be opened nor be considered.
2. If any plan/drawing is attached with the Tender Form, Rs.200/- per plan/drawing will be levied extra.
{Authority: Railway Board's Letter No. 94/CE-I/CT/53 dated 18.05.2007}
3. The tenderer(s) should attach their credentials along with their offer.
4. Tenderers have to give details of PAN No. and TAN No. of his/their firm.
5. Mobilization advance clause will be applicable for the tender having advertised value more than Rs. 50 (fifty) crore).

{Ref: Rly. Bd's L. No.2022/CE-I/CT/GCC-2022/POLICY dated 27.04.2022}.

7. Bid Security:

- 7.1 The Bid Security shall be deposited either in cash through e-payment gateway or submitted as Bank Guarantee bond from a scheduled commercial bank of India or as mentioned in tender documents. The Bank Guarantee bond shall be as per **Annexure-VIA** (Page No. **26-27**) and shall be valid for a period of 90 days beyond the bid validity period.
- 7.2 In case, submission of Bid Security in the form of Bank Guarantee, following shall be ensured:
- I. A scanned copy of the Bank Guarantee shall be uploaded on e-Procurement Portal (IREPS) while applying to the tender.
 - II. The original Bank Guarantee should be delivered in person to the official nominated as indicated in the tender document within 5 working days before closing date for submission of bids.
{Ref: As per ACS no.2 to GCC Works-April-2022 dated 13.12.2022}
 - III. Non submission of scanned copy of Bank Guarantee with the bid on e-tendering portal (IREPS) and/or non-submission of original Bank Guarantee within the specified period shall lead to summary rejection of bid.
 - IV. The Tender Security shall remain valid for a period of 90 days beyond the validity period for the Tender.
 - V. The details of the BG, physically submitted should match with the details available in the scanned copy and the data entered during bid submission time, failing which the bid will be rejected.
 - VI. The Bank Guarantee shall be placed in an envelope, which shall be sealed. The envelope shall clearly bear the identification "**Bid for the ***** Project**" and shall clearly indicate the name and address of the Bidder. In addition, the Bid Due Date should be indicated on the right hand top corner of the envelope.
 - VII. The envelope shall be addressed to the officer and address as mentioned in the tender document.
 - VIII. If the envelope is not sealed and marked as instructed above, the Authority assumes no responsibility for the misplacement or premature opening of the contents of the Bid submitted and consequent losses, if any, suffered by the Bidder.

8. Bid Capacity: Applicable for tenders costing **more than Rs. 10 Cr.****9. Participation of Joint Venture (JV) Firms in Works Tender:** The Clause 17 of Tender Form (second Sheet) of GCC for "Joint Venture Firm" shall be applicable to the works tenders of value more than Rs. 10 crore (Rupees 10 Crore) only.

{Authority: Railway Board's Letter No. 2002/CE-I/CT/37 JV Pt. VIII dated 14.12.2012}

Since the value of this tender is less than Rs.10 crore, Joint Venture Firms are not allowed to participate in this tender.

10. Price Variation Clause (PVC): Price Variation Clause shall be applicable only in tenders having advertised value above Rs. 2 Crores.

{Ref- Advance correction slip no. 1 of IR Standard General Condition of Contract, April 2022 vide Rly. Bd's L. No. 2022/CE-I/CT/GCC-2022/Policy dated. 14.07.2022}.

11. Contractor's 'e'-MB: Contractor's e-MB is mandatory for all tenders having advertised value more than Rs.5 Crore. {Authority: Railway Board's Letter No. 2017/CE-I/CT/9 dated 31.05.2023}

This condition will not be applicable for this tender.

12. Deployment of manpower:

(i) **Identity Card:** The name/list of all the personnel along with supervisor(s) to be deployed for the work should be submitted by the contractor to the authorized Railway representative before starting the actual work. The Contractor should issue Identity Cards to all his staffs engaged to carry out the work. These Identity Cards should always be so carried by them at the place of work or during their presence on Railway Premises so that they can be identified by Railway Security/Mechanical Department Staff and Supervisors. The format of the Identity Card is placed at **Annexure- I (Page No.18)**.

(ii) **Qualified Engineers:** In terms of provision of clause 26A.1 of the General Conditions of Contract (GCC), the tenderer shall also employ following qualified Engineers during execution of the allotted work:

- a) One Qualified Graduate Engineer when cost of work to be executed is Rs.200 Lakhs and above, and
- b) One Qualified Diploma Holder Engineer when cost of work to be executed is more than Rs.25 Lakhs but less than Rs.200 Lakhs.

Further, in case the contractor fails to employ the Qualified Engineer as aforesaid in para (ii) above, in terms of provisions of clause 26A.2 of the General Conditions of Contract, he shall be liable to pay penalty for the default period for the provisions, as contained in para (ii) (a) and (ii) (b) above.

(iii) Contractor must employ a supervisor, minimum qualification of whose should be diploma Engineer (eg. Mechanical / Electrical).

In case the contractor fails to employ qualified Diploma Engineer as mentioned above, he shall be liable to pay an amount of Rs. 25,000/- per month or part thereof for the default period. (Ref: Railway Board's letter no.2012/CEI/CT/O/20, dated 10.05.2013).

13. Commencement of Work: The Contractor will have to commence the work within **30 days** from the date of receipt of the Letter of Acceptance.

14. Period of Maintenance: For the subject tender, the period of maintenance will be *NIL for this work.* (Ref: Clause 47 of GCC Part-II)

15. Performance Guarantee (PG): *The performance Guarantee should be in favour of Sr. Divisional Finance Manager, Central Railway, Nagpur* (Ref: Clause 16(4) of GCC Part-II).

Performance Guarantee of 5% of the value of the contract will be applicable.

{Ref- Rly. Bd's L. No. 2022/CE-I/CT/GCC-2022/POLICY dated. 27.04.2022}.

Additional Performance Guarantee: If the tender is accepted on the quoted rates of bid which below 5% of the advertised tender value, an additional Performance Guarantee of 5% shall be submitted by the contractor.

(Advance Correction Slip No 11 to GCC Works 2022 dated 13.03.2026)

16. Scope of Work: Page No.41-52.

17. Schedule of estimated quantities and rates: At page No.**39-40**.

18. Provisions in respect of the Contract Workers on Indian Railways:

- i) Contractor should pay his labour through bank / cheque / ECS and the payment sheet showing the amount paid to each labourer should be countersigned by the nominated Railway representative.
- ii) Contractor should issue Identity Card to his labour.
- iii) Contractor should deduct PF of the Contract Labourers and should comply with other provisions of the EPF and Misc. Provisions Act 1952.

- iv) Contractor should make deductions towards ESI, if applicable, from the payment paid to his labour and should remit the same to the appropriate authority under the ESI Act along with his own contribution.
- v) Railway officials, including Welfare Inspectors shall have the right to inspect the books of the contractor to ensure compliance of the above provisions.

{Authority: Railway Board's Letter No. E(LL) 2015/PNM/AIRF/1 dated. 20.10.2015}

19. Contractors are required to upload details of their LOA's, engaged workmen, wage payment details, PF/ESI details, bonus details etc. on monthly basis. The details so uploaded shall be available in public domain.

- a. Contractor is to abide by the provisions of Payment of Wages Act & Minimum Wages act in terms clause 54, 55, 55-A and 55-B Part-II of Indian Railways General Condition of Contract. In order to ensure the same an application has been developed and hosted on website 'www.shramikkalyan.indianrailways.gov.in'. Contractor shall register his firm/company etc. and upload requisite details of labour and their payment in this portal. These details shall be available in public domain. The registration/updation of Portal shall be as under:
 - i. Contractor shall apply for onetime registration of his company / firm etc. in the Shramikkalyan portal with requisite details subsequent to issue of Letter of Acceptance, Engineer shall approve the contractor's registration on the portal within 7 days of receipt of such request.
 - ii. Contractor once approved by any Engineer, can create password with login ID (PAN No.) for subsequent use of portal for all LOAs issued in his favour.
 - iii. The contractor once registered on the portal, shall provide details of his Letter of Acceptance (LOA) / Contract Agreements on shramikkalyan portal within 15 days of issue of any LOA for approval of concerned engineer. Engineer shall update (if required) and approve the details of LOA filled by contractor within 7 days of receipt of such request.
 - iv. After approval of LOA by Engineer, contractor shall fill the salient details of contract labours engaged in the contract and ensure updating of each wage payment to them on shramikkalyan portal on monthly basis.
 - v. It shall be mandatory upon the contractor to ensure correct and prompt uploading of all salient details of engaged contractual labour & payment made thereof after each wage period.
- b. While processing payment of any 'On Account bill' or 'Final bill' or release of 'Advances' or 'Performance Guarantee / Security Deposit', contractor shall submit a certificate to the engineer or Engineer's representative that "I have uploaded the correct details of contract labours engaged in connection with this contract and payment made to them during the wage period in Railway's Shramikkalyan portal at 'www.shramikkalyan.indianrailways.gov.in' till _____ Month, _____ Year."

20. Clause 2 of GCC Part-I i.e. Application for Registration will not be applicable for the subject tender.

21. Cancellation or suspension of contract: The Railway administration shall be at liberty at any time without giving any reasons to suspend temporarily or foreclose permanently this contract, after giving one months' notice in writing to the contractor and the contractor shall not be entitled to any compensation by reason thereof.

22. If, the documents submitted by the contractor at the time of submission of tender or during execution of the contract, is found forced false / forged / mutilated / suppression of may factual information / signed by unauthorised person then contract is liable for termination as well as punitive action will be taken for its recurrence (debaring / black listing/ or any other action which is deemed fit by the Railway administration).

23. If, any of the document is found forced false / forged / mutilated / suppression of may factual information / signed by unauthorised person then the firm will be held solely responsible for

this mal practice & no excuse will be considered stating it was done by any person / employee of the organisation without their knowledge.

24. Penal Action: In addition to termination of contract, Railway administration will be free to take penal action as per law.

25. Payment: The contractor will have to submit the bill **on monthly basis** to the office of Sr.DME, Central Railway, Nagpur duly verified and signed by the Authorized Railway Representative along with the record of work done, details of penalty calculations and other documents as deemed necessary by the Railways. The bill will be scrutinized by the office of Sr.DME, Central Railway, Nagpur and will be forwarded to the office of Sr.DFM, Central Railway, Nagpur for arranging the payment. The Paying authority will be Sr. DFM, Central Railway, Nagpur.

26. Manner of Payment:

- a. The payment to the contractor will be made through EFT/NEFT.
- b. For all the tenders having advertised cost of Rs. 10 lakh or above, the contractor shall have the option to take payment from railways through a letter of credit (LC) arrangement.
- c. This option of taking payment through LC arrangement has to be exercised in IREPS (Indian Railway Electronic Procurement System- the e-application on which tenders are called by Railways) by the tenderer at the time of bidding itself and the tenderer shall affirm having read over and agreed to the terms and conditions of the LC option.
- d. The option so exercised shall be an integral part of the bidders offer.
- e. The above option of taking payment through LC arrangement, once exercised by tenderer at the time of bidding, shall be final and no change shall be, thereafter, during execution of contract.
- f. In case tenderer opts for payment through LC, following shall be the procedure to deal release of payment through LC.
 - i. The LC shall be a sight LC.
 - ii. The contractor shall select his Advising/Negotiating bank for LC. The incidental cost towards issue of LC and its option thereof shall be borne by the contractor.
 - iii. SBI, New Delhi, Main Branch will be nodal branch for issue of LCs based on online requests received from Railway Accounts Units for tender opened in financial year 2019-20. SBI branches where the respective Railway Accounts Office has its account (Local SBI branch) will be the issuance/reimbursing branch for LC issued under this arrangement. The bank shall remain same for this tender till completion of contract. The incidental cost @0.15% per annum of LC value, towards issue of LC and operation thereof shall be borne by the contractor and shall be recovered from his bill.
 - iv. The LC shall be opened initially for duration of 180 to 365 days in consultation with contractor. The LC shall be extended time to time as per the progress of the contract, on request of the contractor. The value of LC to be opened initially as well as extended thereafter shall be finalized by engineer in consultation with the contractor on the basis of expected progress of work.
 - v. The LC terms and conditions shall inter-alia indemnify and save harmless the Railways from and against all losses, claims and demands of every nature and description brought or recovered against the railways by reason of any act or omission of the contractor, his agents or employees, in relation to the Letter of Credit (LC). All sums payable /borne by Railways on this account shall be considered as reasonable compensation and paid by contractor.
 - vi. The LC terms and conditions shall inter-alia provide that Railways will issue a Document of Authorization (Format enclosed as **Annexure-II**) after passing the bill for completed work, to enable contractor to claim authorized amount from bank.
 - vii. The acceptable, agreed upon document for payments to be released under the LC shall be Document of Authorization.
 - viii. The document of Authorization shall be issued by railways Accounts Office against bill passed by railways.
 - ix. On issuance of Document of Authorization, a copy of Document of Authorization shall be posted on IREPS for download by contractor. A digitally signed copy document of Authorization shall be sent by Railway Accounts Office to Railway's bank (Local SBI Branch).

- x. The contractor shall take print out of the Document of Authorization available on IREPS and present his claim to his bank (advising bank) for necessary payment as per LC terms and conditions. The claim shall comprise of copy of Document of Authorization, Bill of Exchange and Bill.
- xi. The payment against LC shall Be subject to verification from Railway's bank (Local SBI Branch).
- xii. The contractor's bank (advising bank) shall submit the documents to the Railway's Bank (Local SBI Branch).
- xiii. The Railway's bank (Issuing bank) shall, after verifying the claim so received w.er.t. the digitally signed Document of Authorization received from railway's Accounts Office, release the payment to contractor's bank (advising bank) for crediting the same to contractor's account.
- xiv. Any number of bills can be dealt within one LC, provided the sum total of payments to contractor is within the amount for which LC has been opened.
- xv. The LC shall be closed after the release of final payment including PVC amount, if any, to the contractor.
- xvi. The release of Performance guarantees or Security Deposit shall be dealt directly by railways with contractor i.e. not through LC.

{Authority: Railway Board's Letter No. 2018/CE-I/CT/9 dated 04.06.2018}

27. Deviations:

- a. Unless specifically provided otherwise in the tender, any and all exception which the Tenderer may have to any of the Clauses of the Special Conditions of Contract or Specifications as included in the tender shall be clearly stated. Such exceptions shall be listed in the format, enclosed with the tender as Annexure-'VIII' titled "Acceptance/Deviation Schedule" and not anywhere else in the tender document. If the Tenderer has no exceptions, the Annexure shall be submitted with a "Nil" statement. If the tenderer does not include the Annexure with the Tender or the said Annexure is submitted without signatures, it shall be conclusive evidence that the Special Conditions of Contract and Specifications are entirely acceptable to the Tenderer.
- b. Any Deviations from these Special Conditions of Contract and the Specifications if any stated by the tenderer in his tender or subsequently introduced by the Railway shall be apart of the Contract only to such extent as have been explicitly accepted by the Railway and incorporated in the contract.
- c. The Railway reserves the right to reject any special conditions stipulated by the Tenderer as considered unacceptable to the Railway and can call upon the Tenderer to withdraw such condition.

28. Recovery of Conservancy Cess Charges (Ref: Clause no. 59(4) of GCC Part-II):

- i. The contractor shall be liable for payment of conservancy charges as applicable from time to time. The present rate of conservancy charges are given below:

Average no. of Labourers or workmen employed by the contractor per day	Conservancy Cess charges to be recovered per month
1 to 5	Rs.159/-
6 to 10	Rs.312/-
11 to 25	Rs.785/-
26 to 50	Rs.1143/-
51 to 100	Rs.1534/-
101 to 200	Rs.1926/-

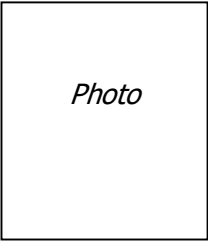
- ii. The necessary sanitary facilities are to be provided by the contractors for their labours in terms of clause no. 59(4) of the GCC part-II, and where they fail to do so, the same will be provided by the Railway at their cost & recovery would be made from their bills in the following manner:
 - a. If the Contractors labours are employed at station and colonies where Railway sanitary facilities do exist recoveries should be made at the rates as stipulated above.

- b. In respect of contractors labour working between stations is at isolated places where Railway sanitary facilities do not exist, recovery should not be made at the fixed rates as stipulated above. However, the Railway may provide these facilities at the cost of the contractor, after giving him due notice as stated above.
- c. Supply contractors are exempted from the purview of recovery of cess charges, since their labours enter in the Railway premises only to load or unload the materials.
- d. No cess charges are recoverable from contractors engaged in construction work on new lines, away from open line. This will apply only until the line is opened for traffic partially or wholly. However, if safaiwalas are engaged by Railways on construction work on new lines; necessary recoveries will have to be made from contractors.

(Authority: Railway Board's Letter No. F(X)I/95/1/1 dated 07.09.2021)

- 29. **Water:** If required, water shall be supplied free of cost for the execution of work only through the existing infrastructure of the Railways. However, if the Railways is not able to supply water due to any reasons, the contractor shall make his own arrangements.
- 30. **Electricity:** If required, the Railway will supply electricity free of cost for the execution of the work from the Railway's existing electric supply systems. However, the power supply cables, extension cables, switch boxes etc., shall be arranged by the contractor at his own cost.
- 31. **Police Verification of the contractual staff:** The contractual staffs deployed for subject work must have Police Verification Certificate. The concerned contractor and the on duty Railway supervisor shall ensure that no contractual staff without requisite police verification is deployed for such Railway work. The certificates should also be renewed before expiry of their validity.
- 32. The contractor should follow 'The Solid Waste Management Rules, 2016' for disposal of the Solid Waste.
- 33. Registers notified under the Ministry of Labour and Employment, Govt. of India's "Ease of Compliance to Maintain Registers under various Labour Laws Rules 2017" shall have to be maintained by the contractor. Formats of the same are enclosed as Annexure-XII, XIII, XIV and XV.

Format of Identity Card

		 <i>Photo</i>
		(Signature of contractor on the photograph with his seal)
1. Sr. No. of the employee 2. Name of the Establishment 3. Name of the Employee 4. Address 5. Age 6. Sex 7. Date of Entry in Service 8. Designation/Nature of work 9. Department 10. Validity of date of Identity Card 11. EPF No. 12. ESIC No.		
Signature & stamp of the Contractor		Signature of the Employee

Annexure- II

LCDA No. (18 DIGIT IPAS GENERATED No.)

DOCUMENT OF AUTHORISATION

Reference: (i) Works Contract/Supply Contract No. _____ dated. _____

(i) Inland Letter of Credit No. _____ Dated. _____

This document is issued against contract no. -----(FROM IREPS) ----- Dated. ----- for supply/work of ----- (DESCRIPTION OF GOODS/WORK FROM IREPS) -----

The beneficiary of the aforementioned Letter of Credit M/s.----- (NAME AND VENDER CODE) --- (Vender Code.....as per IREPS.....) is entitled to receive payment aggregating INR.... \$\$\$.... (FROM ABSTRACT OF BILL PASSED) ... out of a total LC amount of INR.... (FROM MASTER TABLE OF LC OPENED) against the first/second* commercial Invoice No. (FROM IPAS _____ dated. ____ FROM IPAS ____ for INR (FROM IPAS) raised against the above contract from State bank of India ----- (branch – FROM LC MASTER TABLE----- on the strength of Certificate.

The details of payment already made to beneficiary under this Letter of Credit are as follows:

S. No.	Invoice no.	Invoice date	Invoice Amount (INR)	LCDA No.	LCDA Date	Amount Paid (INR)
Total Paid						

THIS PAYMENT: - _____ \$\$\$ _____

LC BALANCE AFTER THIS PAYMENT: _____

(Signature of authorized Railway authority)

Name

Designation

Official Seal

**Format Bank Guarantee Bond for Performance Guarantee
(Should be on Rs. 500/- Stamp Paper)**

To:-----

Central Railway

For and on behalf of the President of India

1. In consideration of the President of India (hereinafter called "the Government") having agreed to exempt M/s _____ (hereinafter called "the said Contractor(s)" from the demand, under the terms and conditions of an Agreement dtd. _____ made between _____ and _____ for _____ (hereinafter called "the said Agreement") the Performance Guarantee for the due fulfilment by the said Contractor(s) of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs. _____ Rupees. _____ only). We _____ (indicate the name of Bank hereinafter referred to as "The Bank") at the request of _____ contractor(s) do hereby undertake to pay to the Government an amount not exceeding Rs. _____ against any loss or damage caused to or suffered or would be caused to or suffered by the Government by reason of any breach by the said contractor(s) of any of the terms and conditions contained in the said Agreement.
 2. We _____ (indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this Guarantee without any demur merely on a demand from the Government stating their amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Government by reason of breach by the said contractor(s) of any of the terms and conditions contained in the said Agreement or by reason of the contractor's failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding Rs. _____
 3. We undertake to pay to the Government any money so demanded not outstanding any dispute or disputes raised by the contractor(s) in any suit for proceedings pending before any court of tribunal relating to our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s)/Supplier(s) shall have no claim against us for making such payment.
 4. We _____ (indicate the name of the Bank) further agree that the Guarantee herein, contained shall remain in force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till Railways certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said contractor(s) and accordingly discharge this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the _____ we shall be discharged from all liability under this guarantee thereafter.
 5. We, _____ Bank Ltd. further agree with the Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations here-in-under to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor(s) and to forebear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor(s) or for any forbearance, act or omission on the part of the Government or any indulgence by the Government to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to the Sureties would, but for this provision have effect of so relieving us.
 6. This Guarantee will not be discharged due to the change in the Constitution of the Bank or the contractor(s).
 7. We, _____ (indicate the name of the Bank) undertake not to revoke this Guarantee during its currency except with the previous consent of Government in writing.
- Date this _____ day of _____ 2026.

For _____
(Indicate the name of the Bank)

Annexure- IV

Declaration regarding association of the tenderer with serving/retired Gazetted Railway Officer(s)

Sr. No.	Name of the Railway Officer	Relation ship with the tenderer	If serving, designation & place of working	If retired			
				Date of Retirement	Designation & place of working at time of retirement	Whether period of retirement is more than 1 year from the date of submission of tender	Particulars of permission taken for associating with the tenderer
1	2	3	4	5	6	7	8

Note: If no Railway Officer is associated with the tenderer, then write NIL. (Please do not keep this page as blank.)

Tenderer's Seal

Signature of the tenderer

FORMAT FOR CERTIFICATE TO BE SUBMITTED / UPLOADED BY TENDERER ALONGWITH THE TENDER DOCUMENTS

I.....(Name and designation)**appointed as the attorney/authorized signatory of the tenderer,

M/s _____ (hereinafter called the tenderer) for the purpose of the Tender documents for the work of _____ as per the tender No. _____ of _____ (Railway)**, do hereby solemnly affirm and state on the behalf of the tenderer including its constituents as under:

1. I/we the tenderer (s) am/are signing this document after carefully reading the contents.
2. I/We the tenderer(s) also accept all the conditions of the tender and have signed all the pages in confirmation thereof.
3. I/we hereby declare that I/we have downloaded the tender documents from Indian Railway website www.ireps.gov.in . I/we have verified the content of the document from the website and there is no addition, no deletion or no alteration to the content of the tender document. In case of any discrepancy noticed at any stage i.e. evaluation of tenders, execution of work or final payment of the contract, the master copy available with the railway Administration shall be final and binding upon me/us.
4. I/we declare and certify that I/we have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
5. **I/We also understand that my/our offer will be evaluated based on the documents/credentials submitted along with the offer and same shall be binding upon me/us.**
6. **I/We declare that the information and documents submitted along with the tender by me/us are correct and I/we are fully responsible for the correctness of the information and documents, submitted by us.**
7. I/we certify that I/we the tenderer(s) is/are not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of submission of bids, either in individual capacity or as a HUF/ member of the partnership firm/LLP/JV/Society/Trust.
8. I/we understand that if the contents of the **certificate** submitted by us are found to be forged/false or incorrect at any time during process for evaluation of tenders, it shall lead to forfeiture of the Bid Security and may also lead to any other action provided in the contract including banning of business for a period of upto two year. Further, I/we (insert name of the tenderer) **_____ and all my/our constituents understand that my/our offer shall be summarily rejected.
9. I/we also understand that if the contents of the **certificate** submitted by us are found to be false/forged or incorrect at any time after the award of the contract, it will lead to termination of the contract, along with forfeiture of Bid Security/Security Deposit and Performance guarantee and may also lead to any other action provided in the contract including banning of business for a period of upto two year.
10. I/We have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India and certify that I am/We are not from such a country or, if from such a country, have been registered with the competent Authority. I/We hereby certify

that I/we fulfil all the requirements in this regard and am/are eligible to be considered (evidence of valid registration by the competent authority is enclosed).

SEAL AND SIGNATURE
OF THE TENDERER

Place:

Dated:

****The contents in Italics are only for guidance purpose. Details as appropriate are to be filled in suitably by tenderer.**

{Ref: As per ACS no.1 to GCC Works-April-2022 dated 14.07.2022, ACS no.2 to GCC Works-April-2022 dated 13.12.2022, ACS no.3 to GCC Works-April-2022 dated 26.04.2023 & ACS no.4 to GCC Works-April-2022 dated 07.08.2023}

ANNEXURE-VA

(This certificate is to be given by attorney/authorized signatory/each member of Partnership firm/Joint Venture (JV) / Hindu Undivided Family(HUF) / Limited Liability Partnership (LLP) etc.)

I/We.....(Name), attorney/authorized signatory of the
..... (constituent firm/constituent partner) and member/partner of the
..... (tendering firm) hereby solemnly affirm and state as
under:

1. I/we certify that..... (constituent firm/constituent partner) is/are not blacklisted or debarred by Railways or any other Ministry / Department of Govt. of India from participation in tender on the date of submission of bids, either in individual capacity or as a HUF/ member of the partnership firm/LLP/JV/Society/Trust.
2. I/we have read the clause regarding restriction on procurement from a bidder of a country which shares a land border with India and certify that I am/We are not from a such country or, if from such country, have been registered with the competent Authority. I/We hereby certify that I/we fulfil all the requirements in this regard and am/are eligible to be considered (evidence of valid registration by the competent authority is enclosed).

SEAL AND SIGNATURE
OF THE CONSITUENT FIRM/CONSTITUENT PARTNER

Place:

Dated:

{Ref: As per ACS no.2 to GCC Works-April-2022 dated 13.12.2022}

Details of the Tenderer

Sr. No.	Description	Details
1	Name of the tenderer	
2	Address	
	Mobile Number	
	Telephone Number	
	Fax No.	
	e-mail ID*	
3	Status of the tenderer: individual/ proprietorship firm/ partnership firm/ private limited/ public limited/ Society/ Autonomous body (Attach documentary evidence.)	
4	PAN No. (Attach documentary evidence.)	
5	GSTIN No. (If applicable) (Attach documentary evidence.)	
6	EPF Registration No. (Attach documentary evidence.)	
7	ESIC Registration No. (Attach documentary evidence.)	
8	Other Registration details under other applicable Laws (Attach documentary evidence.)	
9	Name of the person signing the tender	
10	Authority for signing the tender (Refer to Clause No. 6(b) of Part-I of General Conditions of Contract of Indian Railways)	

* The date of delivery of any letter by Railway to the contractor on the email address will be deemed to be the date of receipt of the same by the contractor. Therefore, contractor should regularly check his incoming emails. If there happens to be any change in the email ID and other contact details, the same should be communicated by the contractor to Railways immediately.

The above information should be necessarily submitted by the tenderer.

Tenderer's Seal

Signature of the Tenderer

(Bid Security)

Bank Guarantee Bond from any scheduled commercial bank of India
(On non-judicial stamp paper, which should be in the name of the Executing Bank).

Name of the Bank: -----

President of India,

Acting through,

..... Railway,

Beneficiary: Railway

Date:.....

Bank Guarantee Bond No.:

Date:-----

In consideration of the President of India acting through----- (**Designation & address of Contract Signing Authority**), Railway, (hereinafter called "The Railway") having invited the bid for_____through Notice inviting tender (NIT) No._____, We have been informed that **[Insert name of the Bidder]**..... (hereinafter called "the Bidder") intends to submit its bid (hereinafter called "the Bid") .

WHEREAS, the Bidder is required to furnish Bid Security for the sum of **[Insert required Value of Bid Security]**, in the form of Bank Guarantee, according to conditions of Bid.

AND

WHEREAS, **[Insert Name of the Bank]**, with its Branch **[Insert Address]** having its Headquarters office at..... **[Insert Address]**, hereinafter called the **Bank**, acting through **[Insert Name and Designation of the authorised persons of the Bank]**, have, at the request of the Bidder, agreed to give guarantee for Bid Security as hereinafter contained, in favour of the Railway:

1. KNOW ALL MEN that by these present that I/We the undersigned **[Insert name(s) of authorized representatives of the Bank]**, being fully authorized to sign and incur obligations for and on behalf of the Bank, confirm that the Bank, hereby, unconditionally and irrevocably guarantee to pay to the Railway full amount in the sum of **[Insert required Value of Bid Security]** as above stated.
2. The Bank undertakes to immediately pay on presentation of demand by the Railway any amount up to and including aforementioned full amount without any demur, reservation or recourse. Any such demand made by the Railway on the Bank shall be final, conclusive and binding, absolute and unequivocal on the Bank notwithstanding any disputes raised/ pending before any Court, Tribunal, Arbitration or any Authority or any threatened litigation by the Bidder or Bank.
3. The Bank shall pay the amount as demanded immediately on presentation of the demand by Railway without any reference to the Bidder and without the Railway being required to show grounds or give reasons for its demand of the amount so demanded.
4. The guarantee hereinbefore shall not be affected by any change in the constitution of the Bank or in the constitution of the Bidder.
5. The Bank agrees that no change, addition, modifications to the terms of the Bid document or to any documents, which have been or may be made between the Railway and the Bidder, will in any way absolve the Bank from the liability under this guarantee; and the Bank, hereby, waives any requirement for notice of any such change, addition or modification made by Railway at any time.

6. This guarantee will remain valid and effective from.....*[insert date of issue]*till*[insert date, which should be minimum 90 days beyond the expiry of validity of Bid]*. Any demand in respect of this Guarantee should reach the Bank within the validity period of Bid Security.
7. The Bank Guarantee is unconditional and irrevocable.
8. The expressions Bank and Railway herein before used shall include their respective successors and assigns.
9. The Bank hereby undertakes not to revoke the guarantee during its currency, except with the previous consent in writing of the Railway. This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No.758.
10. The Bank hereby confirms that it is on the SFMS (Structured Financial Messaging System) and shall invariably send the advice of this Bank Guarantee to the following bank details –

IFSC CODE	SBIN000RAIL
IFSC TYPE	BRANCH
BANK NAME	STATE BANK OF INDIA
BRANCH NAME	RAIL
CITY NAME	NAVI MUMBAI
ADDRESS	SECTOR-11, CBD BELAPUR, NAVI MUMBAI
DISTRICT	NAVI MUMBAI
STATE	MAHARASHTRA
BG ENABLED	YES

11. The Guarantee shall be valid in addition to and without prejudice to any other security Guarantee(s) of Bidder in favour of the Railway. The Bank, under this Guarantee, shall be deemed as Principal Debtor of the Railway.

Date

.....

Place.....

Bank's Seal and authorized signature(s)

[Name in Block letters]

[Designation with Code No.].....

[P/Attorney] No.

Witness:

1 Signature, Name & Address & Seal

2 Signature, Name& address & Seal

Bank's

Seal

[P/Attorney] No.

Note: All italicized text is for guidance on how to prepare this bank guarantee and shall be deleted from the final document.

Each Bidder or each member of a JV must fill in this form separately:

NAME OF BIDDER/JV PARTNER:

Annual Contractual Turnover Data for the Previous 3/4 Years (Contractual Payment only)			
Year	Amount Currency	Exchange Rate	Indian National Rupees Equivalent
Average Annual Contractual Turnover for last 3 years			

1. The average annual contractual turnover shall be calculated as an average of “total contractual payments” in the previous three financial years. However, in case balance sheet of the previous year is yet to be prepared/ audited, the audited balance sheet of the fourth previous year shall be considered for calculating average annual contractual turnover.
2. The information supplied shall be substantiated by data in the audited balance sheets and profit and loss accounts for the relevant years in respect of the bidder or all members constituting the bidder.
3. Contents of this form should be certified by a Chartered Accountant duly supported by Audited Balance Sheet duly certified by the Chartered Accountant.

SEAL AND SIGNATURE OF THE BIDDER

Certified that all figures and facts submitted in this form have been furnished after full consideration of all observations/notes in Auditor's reports. _____

(Signature of Chartered Accountant)

Name of CA: _____

Registration No: _____

(Seal)

MANDATE FORM FOR EFT/NEFT**1. PARTICULARS OF THE PARTY:**

- i. NAME: _____
- ii. ADDRESS: _____
- iii. PHONE NO: _____ MOBILE _____ FAX NO. _____
- iv. INCOME TAX PAN NO. _____ EMAIL ID. _____

2. PARTICULARS OF BANK ACCOUNT

- i. CITY: _____
- ii. BANK NAME: _____
- iii. BRANCH: _____
- iv. BANK ADDRESS: _____
- v. BANK TEL NO. _____ FAX NO. _____
- vi. BANK MICR CODE (9 DIGIT): _____
- vii. BANK IFS code: _____
- viii. BANK ACCOUNT NO: _____
(Please enclose a cancelled blank cheque)
- ix. ACCOUNT TYPE: (SAVINGS/CURRENT/CASH CREDIT): _____

3. Certified that the particulars furnished with reference to Bank Account are correct and the bank guarantees to honour all EFT/NEFT advices/reports as per RBI Regulations.

Bank's Seal

Signature of the authorized official of the bank**4. DECLARATION BY THE PARTY:**

- i) I hereby declare that the particulars given in this mandate form are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, the User institution i.e., FA & CAO/Central Railway, Mumbai / Sr.DFM/Central Railway Nagpur will not be held responsible.

Date _____

Signature of the Party with Stamp

Annexure- VIII

ACCEPTANCE / DEVIATION SCHEDULE

Clause	Accepted (yes/No)	If No, list Deviation(s)
Special Conditions of contract:		
Specifications of work:		

Note: If no deviation, then write NIL. (Please do not keep this page as blank.)

Tenderer's Seal

Signature of the Tenderer

Annexure- IX

List of Personnel/Organisation available on Hand

Sr. No.	Name	Designation	Qualification	Remarks
1	2	3	4	5

Tenderer's Seal

Signature of the tenderer

Annexure- X

**LIST OF PLANTS & MACHINERIES AVAILABLE ON HAND (OWN) AND PROPOSED TO BE
INDUCTED (OWN AND HIRED TO BE GIVEN SEPARATELY) FOR THE SUBJECT
WORK**

A. LIST OF PLANTS & MACHINERIES AVAILABLE ON HAND (OWNED)

Sr. No.	Particulars of Machines	No. of units	Kind/Make	Capacity	Age and condition	Remarks

**B. LIST OF PLANTS & MACHINERIES PROPOSED TO BE INDUCTED FOR THE SUBJECT
WORK (OWNED)**

Sr. No.	Particulars of Machines	No. of units	Kind/Make	Capacity	Age and condition	Remarks

**C. LIST OF PLANTS & MACHINERIES PROPOSED TO BE INDUCTED FOR THE SUBJECT
WORK (HIRED)**

Sr. No.	Particulars of Machines	No. of units	Kind/Make	Capacity	Age and condition	Remarks

Tenderer(s) Seal

Signature of the tenderer

Annexure- XI

List of Works on Hand

SN	Name of Work	Name of Organization for which being executed	Contract Agreement No. and Date of Award	Contract Value	Payment received for amount of Work Done	Approx. Value of Balance Work
1	2	3	4	5	6	7

Note:

- i. Supporting documents/certificates from the organizations with whom working should be enclosed.
- i. Certificate for works executed for private individuals shall not be considered.

Tenderer's Seal

Signature of the tenderer

Annexure-XII

[भाग II—खण्ड 3(i)]

भारत का राजपत्र : असाधारण

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SCHEDULE

[See rule 2(1)]

FORM A

FORMAT OF EMPLOYEE REGISTER

[Part-A: For all Establishments]

Name of the Establishment _____ Name of Owner _____ LIN _____

Sl. No.	Employee Code	Name	Surname	Gender	Father's/Spouse Name	Date of Birth#	Nationality	Education Level	Date of Joining	Designation
1	2	3	4	5	6	7	8	9	10	11

Category Address *(HS/S/SS/US)	Type of Employment	Mobile	UAN	PAN	ESIC IP	LWF	AADHAAR	Bank A/c Number	Bank	Branch (IFSC)	Present Address	Permanent
12	13	14	15	16	17	18	19	20	21	22	23	24

Servic Book No.	Date of Exit	Reason for Exit	Mark of Identification	Photo	Specimen Signature/Thumb Impression	Remarks
25	26	27	28	29	30	31

*(Highly Skilled/Skilled/Semi Skilled/Un Skilled)

#Note: In case the age is between 14 to 18 years, mention the nature of work, daily hours of work and Intervals of rest in the remarks Column.

Annexure-XIII

[भाग II—खण्ड 3(i)]

भारत का राजपत्र : असाधारण

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FORM B

FORMAT FOR WAGE REGISTER

Rate of Minimum Wages and since the date.....				
	Highly Skilled	Skilled	Semi-Skilled	Un Skilled
Minimum Basic				
DA				
Overtime				

Name of the Establishment _____ Name of Owner _____ LIN _____

Wage period From _____ To _____ (Monthly/Fortnightly/Weekly/Daily/Piece Rated)

Sl. No. in Employee register	Name	Rate of Wage	No. of Days worked	Overtime hours worked	Basic	Special Basic	DA	Payments Overtime	HRA	*Others	Total
1	2	3	4	5	6	7	8	9	10	11	12

Deduction								Net Payment	Employer Share PF Welfare Found
PF	ESIC	Society	Income Tax	Insurance	Others	Recoveries	Total		
13	14	15	16	17	18	19	20	21	22

Receipt by Employee/Bank Transaction ID	Date of Payment	Remarks
23	24	25

* In case of Mines Act any Leave Wages paid should be shown in the Others Column and specifically mentioned in the Remarks column also.

Annexure-XIV

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THE GAZETTE OF INDIA : EXTRAORDINARY

[PART II—SEC. 3(i)]

FORM C

FORMAT OF REGISTER OF LOAN/ RECOVERIES

Name of Establishment _____ LIN _____

Sl. Number In Employee register	Name	Recovery Type (Damage/loss/fine/advance/loans)	Particulars	Date of damage/Loss*	Amount
1	2	3	4	5	6

Whether show cause issued*	Explanation heard in presence of*	Number of Instalments	First Month/Year	Last Month/Year	Date of Complete Recovery	Remarks
7	8	9	10	11	12	13

*Applicable only in case of damage/loss/fine

Annexure-XV

[भाग II—खण्ड 3(i)]

भारत का राजपत्र : असाधारण

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FORM D

FORMAT OF ATTENDANCE REGISTER

Name of Establishment _____ Name of Owner _____ LIN _____

For the Period From _____ To _____

Sl. Number in Employee register	Name	Relay# or set work	Place of work*	Date 1 2 3 4 31 IN OUT	Summary No. of Days	Remarks No. of hours	**Signature of Register Keeper
1	2	3	4 5	6 7	8	9	10

#Relay and *Place of Work in case of Mines only (Underground/Opencast/Surface)

In case an employee is not present the following to be entered: (R for Rest/L for Paid Leave/A for absent/O for Weekly Off/C for Establishment Closed)

** Not necessary in case of E Form maintenance.

**OFFER LETTER
CENTRAL RAILWAY
TENDER FORM (First Sheet)**

Tender Notice No.: **CR-NGP-M-06-DT-19-05-2026**

Name of the Work: "Repair of rejected wagons at WCL GGS and ACC GGS of Nagpur Division for a period of two years".

To
The President of India
Acting through
the Sr. Divisional Mechanical Engineer
Nagpur, Central Railway.

1. I/We _____ have read the various conditions to tender attached hereto and agree to abide by the said conditions. I/We also agree to keep this tender open for acceptance for a period of **45** days from the date fixed for opening the same and in default thereof, I/We will be liable for forfeiture of my/our "Bid security". I/We offer to do the work for _____ Railway, at the rates quoted in the attached schedule and hereby bind myself/ourselves to complete the work in all respects within **24 months** from the date of issue of letter of acceptance of the tender.

2. I/We also hereby agree to abide by the Indian Railways Standard General Conditions of Contract, with all correction slips up-to-date and to carry out the work according to the Special Conditions of Contract and Specifications of materials and works as laid down by Railway in the annexed Special Conditions/Specifications, Schedule of Rates with all correction slips up-to-date for the present contract.

3. A sum of ₹ _____ has already been deposited online as Bid security. Full value of the Bid security shall stand forfeited without prejudice to any other right or remedies in case my/our Tender is accepted and if:

- (a) I/We do not submit the Performance Guarantee within the time specified in the Tender document;
- (b) I/We do not execute the contract documents within seven days after receipt of notice issued by the Railway that such documents are ready; and
- (c) I/We do not commence the work within **thirty days** after receipt of orders to that effect.

4. (a) I/We am/are a Startup firm registered by _____ Department of Industrial Policy and Promotion (DIPP) and my registration number is _____ valid upto _____ (Copy enclosed) and hence exempted from submission of Bid security.

5. We are a 100% Govt. owned PSUs and hence exempted from payment of Bid security.

6. We are a Labour Cooperative Society and our Registration No. is _____ with _____ and hence required to deposit only 50% of Bid security.

7. Until a formal agreement is prepared and executed, acceptance of this tender shall constitute a binding contract between us subject to modifications, as may be mutually agreed to between us and indicated in the letter of acceptance of my/our offer for this work.

Signature of Witnesses:

(1) _____

(2) _____

Signature of Tenderer(s)

Date _____

Address of the Tenderer(s)

Schedule of Approximate Quantities and rates

Tender Notice No.: CR-NGP-M-06-DT-19-05-2026

Name of the Work: "Repair of rejected wagons at WCL GGS and ACC GGS of Nagpur Division for a period of two years".

The details of approximate quantities and estimated rates are as under.

Sr. No.	Item	Qty. for 1 month	Qty for 24 months	Unit	Rate per unit (including GST)	Total cost for 24 months (in ₹)
Schedule 1: Repairs of unloadable wagons at WCL /GGS.						
1.A	Repairs of rejected wagons at WCL GGS by temporarily securing doors using GI wire only. (Number means Wagons)	2260	54240	Nos	136.00	73,76,640
1.B	Repairs of rejected wagons at WCL GGS (Number means Wagons)	292	7008	Nos	140.00	9,81,120
Total cost of Schedule 1						83,57,760.00
Schedule 2: Repairs of unloadable wagons at ACC GGS.						
2.A	Repairs of rejected wagons (excluding BCN/BCNHL wagons) by temporarily securing doors using GI wire only. (Number means Wagons)	264	6336	Nos	136.00	8,61,696.00
2.B	Repairs of rejected wagons (excluding BCN/BCNHL wagons) (Number means Wagons)	135	3240	Nos	140.00	4,53,600.00
2.C	Minor/Light Repair of doors of BCN/BCNHL Wagons. (Number means Wagons)	147	3528	Nos	258.00	9,10,224.00
Total cost of Schedule 2						22,25,520.00
Schedule 3: Provision of Vehicle						
3.A	Charges for Diesel Driven Road vehicle i.e., Mahindra Bolero Camper, Tata Xenon, Mahindra Imperio, Isuzu Dmax including all Taxes, Licence fee, Fuel, Driver wages, repair, and maintenance of vehicle etc.	1500km/month (Availability 24/7)	24	Months	45,990.45	11,03,770.80
Total cost of Schedule 3						11,03,770.80
Grand Total Cost of Work						1,16,87,050.80

Estimated Cost in Words: One Crore Sixteen Lakh Eighty-Seven Thousand, Fifty rupees and eighty paise only.

Note:

1. Tenderer should study scope of work, site conditions and Special Conditions of Contract thoroughly before quoting the rates.

2. The tenderer has to offer his rates in the format of e-tender module on website www.ireps.gov.in duly noting down the following conditions. The tenderer should not submit his offered rates on this page.
3. The rates are inclusive of all taxes, levies, GST & other charges as mentioned.
4. However, if rates of existing GST or cess on GST for Works Contract is increased or any new tax /cess on Works Contract is imposed by Statute after the date of opening of tender but within the original date of completion/date of completion extended under clause 17 & 17A and the Contractor thereupon properly pays such taxes/cess, the Contractor shall be reimbursed the amount so paid.

Further, if rates of existing GST or cess on GST for Works Contract is decreased or any tax/cess on Works Contract is decreased / removed by Statute after the date of opening of tender, the reduction in tax amount shall be recovered from Contractor's bills/Security Deposit or any other dues of Contractor with the Government of India.
5. The quantities shown in the schedule are approximate and are as a guide to give the tenderer an idea of quantum of work involved. The Railway reserves the right to increase/decrease and/or delete or include any of the quantities and no extra rate will be allowed on this account.

SCOPE OF WORKTender Notice No.: **CR-NGP-M-23-DT-12-02-2024**Name of the work: **“Repair of rejected wagons at WCL/GGS and ACC/GGS of Nagpur Division for a period of two years”.****Schedule 1: Repairs of Unloadable Wagons at WCL/GGS:**

SN	Scope of Work
1.	General scope of work: a) The repair activities will primarily take place at WCL siding Ghuggus Station. b) Various types of broad-gauge wagons, specifically BOXN/BOBRN and any other wagon stock, that have been certified as unfit for loading, will be presented for repair in the aforementioned areas. c) The repair operations will be conducted in three shifts, each lasting 8 hours, continuously for a period of 24 months (730days). The wagons designated for repair may constitute part of a complete train or individual wagons removed from service in accordance with the Railways' need. d) Number of rakes that will be offered for attention will be 10-14 rakes/ day. This figure is approximate and may change during course of contract, contractor should adjust his manpower as per arising of rakes in consultation with SSE/C&W/GGS. e) Contractual personnel will be stationed at Ghuggus station and will be dispatched to other specified areas if received instructions from an authorized railway representative. f) These instructions will be conveyed through various means such as email, text messages, WhatsApp messages, voice calls, or verbal communication by an authorized railway representative. g) It is important to note that there is no fixed schedule for the availability of trains requiring attention. Therefore, the contractor must maintain a minimum workforce available round the clock to handle the expected average volume of trains requiring repair.
1.A	Schedule1.A : Repair of rejected wagons at WCL GGS by temporarily securing wagon doors using GI wire only. a. Wagons rejected with door damage may be temporarily secured by GI wire b. It must be ensured that only those wagons in which rectification of door damage through welding is not feasible be temporarily secured by GI wire. c. The GI wire could be used in case of door bend, not fully closed due to door jammed, gravity cotter pins missing/broken, gravity cotter pins not locking due to bend condition of pin and rivets, one cotter pin missing or broken, gravity cotter locking pin/ latches missing and bend condition or it seems not strengthening of door by welding angle iron pieces to door. d. SSE/C&W or his representative must certify that such wagons are not feasible to be repaired through welding, hence wagons are made loadable by temporarily securing the doors with GI wire.
1.B	a) Schedule 1.B : Repair of rejected wagons at WCL GGS b) The probable nature of repairs shall encompass the following: i. Repair of worked-out doors. ii. Rectification of door damage. iii. Replacement or repair of missing or broken door sliders. iv. Restoration of fallen rollers from sliding doors.

	v. Rectification of jammed or bent doors. vi. Repair or replacement of broken door hinges or door latches. vii. Addressing any deficiencies in the locking arrangement. viii. Repair of floor damage or punctures. ix. Restoration of roof damage and applying water tight compound on roof or on any portion of wagon body as required. x. Repair of side panel or side body damage or tears. xi. Replacement or repair of perished or broken EM pads. xii. Correction of displaced/canted adaptor. xiii. Execution of minor gas cutting or welding work on wagon doors and body in case of cracks or gaps. xiv. Shifting, replacement, or repair of shifted, missing, or broken springs. xv. Replacement or repair of shifted, missing, or broken PU pads. c) The contractor is expected to perform repairs not limited to the above list when necessary to render the wagon fit for service. These repairs are to be carried out exclusively on-site. d) Flap doors, M.S. sheets, and other railway materials required for repairs will be supplied by the Railways. However, the contractor must cut the MS sheets into required sizes at his own cost as and when directed by the railway representative. e) The contractor is responsible for providing all necessary resources, including machinery, tools, equipment, and consumables i.e. fuel, G.I wire, welding electrodes etc. required for wagon repairs, except for wagon spares.
	List of activities to be performed: a) Procedure for repairing by welding a patch of M.S. sheet on the floor/side panel/end panel of a wagon: i. Wagons marked as unloadable due to body damage (torn, perforated, or hole formation) will have the hole covered by welding a patch of M.S. sheet. The size of the patch will be determined by the Railway representative. ii. The area around the hole must be cleaned with a wire brush to remove dust, dirt, or residual materials. iii. The area over which the patch is placed should be flattened by hammering to ensure the proper seating of the M.S. sheet. iv. Efforts should be made to perform continuous welding all around the patch on the wagon body. Intermittent tack/patch welding may also be used based on the advice of the Railway representative to maximize the number of wagons made loadable and reduce repair time. b) Blocking of doors: The contractor must block doors by welding angle iron pieces. This activity should be conducted under the strict supervision and advice of the Railway representative. If required, doors should be replaced according to the Railway representative's recommendations. c) In addition to the above-mentioned work, the contractor is also responsible for attending to various types of repairs or component replacements on wagons in collaboration with C&W staff as directed by SSE (C&W) Ghuggus. d) After completing the work at the site, any generated scrap, etc., should be removed and placed at a location designated by the contractor's staff.

	e) Once the wagon is repaired, C&W staff will issue a fitness memo for the attended wagons to the concerned station manager. f) If any wagon sustains major damage that cannot be repaired on-site with the available resources, the contractor's staff will have it inspected by the SSE/JE or a representative of C&W Ghuggus. They will decide whether the wagon is repairable, and their decision will be final and binding. g) If the contractor fails to repair a wagon that has been certified as repairable by Railway staff, a penalty will be imposed as per penalty conditions. h) Information about marking wagons as Unloadable will be communicated by SSE/JE or any representative of C&W GGS, and the contractor's staff must promptly begin the necessary work. The contractor and their staff must exercise the utmost care while working, as the Railways will not be responsible for the safety of welders and personnel employed by the contractor during the contract period. i) If work cannot be completed due to the non-provision of consumables by the Railways, this must be certified by the SSE/JE or a representative of C&W GGS. j) Approximate time required to do various activities are mentioned below: - Average time for GI wire securing: 05 minutes - Average time for welding one door/floor patch: 15-20 minutes k) Sufficient manpower should be deployed to finish the whole work i.e. attention of rake offered within 01-01.5 hours. l) The team of sufficient manpower should be deployed at WCL siding and ACC siding, Ghuggus separately to attend the work within 01-01.5 hours.
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Schedule-2: Repairs of Unloadable Wagons at ACC Siding, Ghuggus.

SN	Scope of Work
1	General scope of work a) The repair activities will primarily take place at ACC siding, GGS. b) Various types of broad-gauge wagons, specifically BOXN/BCN/BCNHL, that have been certified as unfit for loading, will be presented for repair in the aforementioned areas. c) The repair operations will be conducted in three shifts, each lasting 8 hours, continuously for a period of 24 months (730 days). The wagons designated for repair may constitute part of a complete train or individual wagons removed from service in accordance with the Railways' need. d) Number of rakes that will be offered for attention is 02-03 rakes per day. This figure is approximate and may change during course of contract, contractor should adjust his manpower as per arising of rakes in consultation with SSE/C&W/GGS. e) Contractual personnel will be stationed at ACC Ghuggus station and will be dispatched to other specified areas upon receiving instructions from an authorized railway representative. f) These instructions will be conveyed through various means such as email, text messages, WhatsApp messages, voice calls, or verbal communication by an authorized railway representative.

	g) It is important to note that there is no fixed schedule for the availability of trains requiring attention. Therefore, the contractor must maintain a minimum workforce available round the clock to handle the expected average volume of trains requiring repair.
2.A	Schedule 2.A: Repair of rejected wagons(excluding BCN/BCNHL wagons) by temporarily securing with GI wire. a. Wagons rejected with door damage may be temporarily secured by GI wire. b. It must be ensured that only those wagons in which rectification of door damage through welding is not feasible be temporarily secured by GI wire. c. The GI wire could be used in case of door bend, not fully closed due to door jammed, gravity cotter pins missing/broken, gravity cotter pins not locking due to bend condition of pin and rivets, one cotter pin missing or broken, gravity cotter locking pin/ latches missing and bend condition or it seems not strengthening of door by welding angle iron pieces to door. d. SSE/C&W or his representative must certify that such wagons are not feasible to be repaired through welding, hence wagons are made loadable by temporarily securing the doors with GI wire.
2.B	Schedule 2.B: Repair of rejected wagons (excluding BCN/BCNHL wagons) a) The probable nature of repairs shall encompass the following: i. Repair of worked-out doors. ii. Rectification of door damage. iii. Replacement or repair of missing or broken door sliders. iv. Restoration of fallen rollers from sliding doors. v. Rectification of jammed or bent doors. vi. Repair or replacement of broken door hinges or door latches. vii. Addressing any deficiencies in the locking arrangement. viii. Repair of floor damage or punctures. ix. Restoration of roof damage and applying water tight compound on roof or on any portion of wagon body as required. x. Repair of side panel or side body damage or tears. xi. Replacement or repair of perished or broken EM pads. xii. Correction of displaced/canted adaptor. xiii. Execution of minor gas cutting or welding work on wagon doors and body in case of cracks or gaps. xiv. Shifting, replacement, or repair of shifted, missing, or broken springs. xv. Replacement or repair of shifted, missing, or broken PU pads. b) The contractor is expected to perform repairs not limited to the above list when necessary to render the wagon fit for service. c) These repairs are to be carried out exclusively on-site. d) Flap doors, M.S. sheets, and other railway materials required for repairs will be supplied by the Railways.

	e) The contractor is responsible for providing all necessary resources, including machinery, materials, tools, equipment, and consumables required for wagon repairs, except for Railway-provided materials.
2.C	Minor/Light Repairs of Doors of BCN/BCNHL wagons a. Doors of BCN/BCNHL wagons are to be attended for their proper opening and closing with all of its proper/standard fittings. b. If any minor/light repair required then same is to be repaired c. Light/Minor door repair includes Restoration of fallen rollers from sliding doors Door Hinge Pin Bent/Missing, Door jam, Door Out of Bottom Guide Channel, Door Cotter Missing or Bent etc
3.	List of activities to be performed: a) Procedure for repairing by welding a patch of M.S. sheet on the floor/side panel/end panel of a wagon: i. Wagons marked as unloadable due to body damage (torn, perforated, or hole formation) will have the hole covered by welding a patch of M.S. sheet. The size of the patch will be determined by the Railway representative. The area around the hole must be cleaned with a wire brush to remove dust, dirt, or residual materials. ii. The area over which the patch is placed should be flattened by hammering to ensure the proper seating of the M.S. sheet. iii. Efforts should be made to perform continuous welding all around the patch on the wagon body. Intermittent tack/patch welding may also be used based on the advice of the Railway representative to maximize the number of wagons made loadable and reduce repair time. b) Blocking of doors: The contractor must block doors by welding angle iron pieces to make the wagon loadable. This activity should be conducted under the strict supervision and advice of the Railway representative. If required, doors should be replaced according to the Railway representative's recommendations. c) In addition to the above-mentioned work, the contractor is also responsible for attending to various types of repairs or component replacements on wagons in collaboration with C&W staff as directed by SSE (C&W) Ghuggus. d) After completing the work at the site, any generated scrap, etc., should be removed and placed at a location designated by the contractor's staff. e) Once the wagon is repaired, C&W staff will issue a fitness memo for the attended wagons to the concerned station manager. f) If any wagon sustains major damage that cannot be repaired on-site with the available resources, the contractor's staff will have it inspected by the SSE/JE or a representative of C&W Ghuggus. They will decide whether the wagon is repairable, and their decision will be final and binding. g) If the contractor fails to repair a wagon that has been certified as repairable by Railway staff, a penalty will be imposed. h) Information about marking wagons as Unloadable will be communicated by SSE/JE or any representative of C&W GGS, and the contractor's staff must promptly begin the necessary work. The contractor and their staff must exercise the utmost care while working, as the Railways will not be responsible for the safety of welders and personnel employed by the contractor during the contract period. i) If work cannot be completed due to the non-provision of consumables by the Railways, this must be certified by the SSE/JE or a representative of C&W GGS.

j)	Approximate time required to do various activities are mentioned below: • Average time for GI wire securing: 05 minutes • Average time for welding one door/floor patch: 15-20 minutes • Average time to attend one door of BCNHL wagon: 20 minutes (max)
k)	Sufficient manpower should be deployed to finish the whole work i.e the rake offered within 01-01.5 hours.
l)	The team of sufficient manpower should be deployed at WCL siding and ACC siding, Ghuggus separately to attend the work within 01-01.5 hours
NOTE: There should be separate staff, machinery, tools, consumables deployed in ACC/ GGS and WCL /GGS.	

Schedule-3: Motor Vehicle – Preferably Material Pickup Truck (i.e. Mahindra bolero camper, Tata xenon, Mahindra Imperio, Isuzu Dmax):

SN	Scope of Work
1.	(a) The contractor is responsible for providing a vehicle, which includes all associated costs such as taxes, license fees, fuel, driver wages, vehicle repair and maintenance. This vehicle should have a monthly mileage allowance of 1500 kilometers and should be available 24/7. It will be utilized for the transportation of contractual staff, materials, tools, machinery, and railway personnel to attend to unloadable and sick wagons. (b) Vehicle provided should not be older than 2023 model. (c) The provided vehicle should come equipped with a driver and all necessary documents, including a valid driving license, fitness certificate, and insurance certificate. This vehicle must always remain accessible to facilitate wagon repairs at nearby locations such as per instructions from SSE C&W GGS or authorized railway representative. (d) The availability of the vehicle must be ensured 24 hours a day, seven days a week at Ghuggus station and maintenance arrangements should be in place. In case of a breakdown, prompt repair and alternative arrangements should be made.

Part-D: General Conditions:

1. The contractor is required to initiate work **within 30 days** from the date of receiving the Letter of Acceptance (LOA).
2. Any damage to Railway property resulting from the contractor's negligence is subject to recovery from the contractor.
3. Welding work on rolling stock should incorporate proper earthing to ensure safety.
4. In the event of any loss due to rain or floods in the yard, the Railways will not accept responsibility and will not provide compensation. The contractor is responsible for securely storing all equipment and materials in the yard. In cases of theft or damage to these equipment and materials, the Railways will not be liable for compensation.
5. The Railway is not liable for the safety of welders and personnel employed by the contractor during the contract period.
6. The contractor is obliged to arrange suitable security measures for the workplace during work.
7. The contractor should have an adequate mechanism for the maintenance of the workstation and associated welding equipment.
8. The contractor should conduct site visits to assess site conditions, the nature of work, and siding rules and regulations.
9. The contractor must take all necessary precautions regarding the safety of their staff while working on railway lines. The use of mobile phones during working hours is strictly prohibited. The Railways will not be responsible for any actions of the contractor's staff.
10. The contractor is obliged to comply with all the rules and regulations of the sidings and will be held responsible for any resulting incidents and damages to the siding infrastructure.
11. After the expiration of the contract, the contractor must remove all materials and assets belonging to them from the Railway area or site. Failure to do so may result in appropriate action as per the General Contract Conditions (GCC).
12. **No work can commence until all required registers, uniforms for contractual staff, and ID cards are supplied by the Contractor.**
13. The contractor is required to submit the following documents to the SSE/JE site in charge prior to the commencement of the contract:
 - a) A police verification certificate or an application form for the same, accompanied by a declaration specifying the final submission date of all employees, in cases where police verification has not been issued.
 - b) Medical certificates for all employees issued by an authorized medical practitioner, with a minimum qualification of MBBS.
 - c) Valid government-issued ID cards for all employees.
 - d) Welders' competency certificates as mentioned below:
 - ITI qualified in welding trade.
 - Welding competence certificate from recognized welding institutes.
 - Experience certificate of welding from recognized firm.
 - e) Nomination of the site supervisor.
 - f) Educational qualification certificates of the site supervisor as per GCC standards.
 - g) Details including the names and designations of all employees deployed at the site.

- h) All relevant documents pertaining to vehicles, such as driver's licenses, vehicle registration certificates (RC), vehicle insurance certificates, vehicle permits, etc.
 - i) A letter indicating the commencement date of the contract.
14. The following registers should be maintained and signed by the respective parties (with the date and joint signatures of the contractor's representative and the SSE site in-charge):
- a) **Equipment Register:** To be maintained by SSE/JE (C&W)/Ghuggus at the site, documenting all personal protective equipment (PPE), consumables, materials and tools, and T&P deposited or made available. It should be jointly signed by SSE/JE (C&W)/Ghuggus and the contractor's representative.
 - b) **Daily Work Register:** To be maintained by the site in-charge, recording measurements, the number of railway staff employed (including names and designations), the number of contract staff employed (including names), and shifts. The work register should be duly signed by each shift's railway staff and cross-checked by the site supervisor daily.
 - c) **Penalty Register:** The contractor should maintain a penalty register for contractual staff, which must be acknowledged by a Railway Representative during each shift and cross-checked by the site in-charge.
 - d) **Contractor Staff Attendance Register:** The contractor must also maintain an attendance register for contractual staff, which should be acknowledged by a Railway Representative during each shift and cross-checked by the site in-charge. Additionally, the attendance register should be signed by all staff without the use of abbreviations. Failure to provide proper signatures will result in the employee being considered absent. Please note that these registers should be provided by the contractor in the format specified by the site in-charge.
- Note:** Abovementioned registers are minimum mandatory. SSE C&W may demand additional registers if required.
15. A register must be diligently maintained by the contractor at the siding to document the daily work performed by their staff. This record should be jointly acknowledged by the contractor's representative and the nominated SSE in-charge or their representative from C&W/GGS. The work completed should be recorded in the Measurement Book.
16. Contractor staff must comply with the security arrangements at private sidings, including requirements for ID cards for staff involved in repairs within the siding. Railway authorities will not be responsible for any violations of siding protocols by contractor staff.
17. The contractor is responsible for providing the following **Machines and Materials** for the work as mentioned:
- a. Gas cutting equipment with consumables, as required (minimum 01 set each at WCL and ACC siding, GGS).
 - b. Welding machines (Portable) with a capacity of 300 amps, petrol/diesel operated, as required (minimum 02 sets) should be available at both siding. (ACC & WCL).
 - c. Copper Flexible power cable 3 core 6 sq.mm, as required.
 - d. Welding cable, copper, 90 sq.mm, as required.
 - e. Electrode Holder, as required (minimum 02 numbers).
 - f. Various hand tools and equipment, as required (minimum 01 set).
 - g. Handheld rechargeable torches, as required (01 per night duty staff).
 - h. Screwed Ram integral Hydraulic jack with safety lock nut, 50T capacity, ISI mark, as required (minimum 03 numbers).

- i. Another special purpose jack threaded ram with safety lock nut, ISI mark, and 50T capacity with closed height 720mm, Hydraulic lift 500mm i.e. total extendable height 1220mm required. (minimum 02 Numbers) .
- j. Wooden blocks for the base of the jack, as required.
- k. Compressed oxygen and LPG gas required for gas cutting work, welding electrodes, G.I. wire, Bitumite or water tight compound and other consumables, as required.

Please note that the contractor may supply machines according to the specifications mentioned in the above list or opt for higher-reputed brands.

Note: Above requirement is minimum & indicative only. Additional Machinery and Tools & equipments must also be made available as per requirement. Sufficient spare machinery for each of machines listed above and any additional machines required should be made available.

18. The contractor is also responsible for providing specific **Personal Protective Equipment (PPE)** for the work as mentioned:

- a. Reflective jackets, one per man per month (excluding welders)
- b. Safety goggles, two per man per month (excluding welders)
- c. Hand gloves, four pairs per man per month
- d. Industrial safety shoes made of leather, two pairs per man per year
- e. Raincoat, one per man
- f. Helmet with LED light headlamp, quantities as required.
- g. **For welders:** Welder apron @ two per welder per year, Hand gloves @ two per welder per month and Welder goggles @ two per welder per month.

19. The contractor is accountable for maintaining all machinery and associated assets throughout the entire contract period. No additional costs will be paid for maintenance. The rates quoted should encompass all expenses.

20. No work will be allowed to start until all the machinery, tools, are made available by tenderer before commencement of work. Suitable penalty per day as specified in penalty clause for non-availability any equipments/tools/consumable will be imposed.

21. Welding work must adhere to the guidelines outlined in the "**Handbook on Welding Techniques**" issued by CAMTECH. The handbook can be accessed through the following link:

[https://rdso.indianrailways.gov.in/works/uploads/File/Handbook%20on%20Welding%20Techniques\(1\).pdf](https://rdso.indianrailways.gov.in/works/uploads/File/Handbook%20on%20Welding%20Techniques(1).pdf)

22. Manpower:

- a. The contractor must deploy an adequate number of skilled fitters, skilled welders, and unskilled helpers at the site for the methodical execution of the work. Delays resulting from the contractor's insufficient deployment of manpower will be taken seriously, and action will be taken in accordance with the prevailing railway contract rules.
- b. Labourers deployed should not assign themselves to any activity or shift. Decisions regarding their deployment in shifts for specific activities on a given day will be at the discretion of SSE/JE or any other Railway representative from C&W Ghuggus and are considered final and binding.
- c. Before commencing work, the contractor is required to provide worker details, including their biodata, address proof, photographs, signatures, police verification,

and medical fitness certificates, enabling the principal employer to verify labor-related issues. Any additions or deletions to the list should be immediately communicated to the Senior Divisional Mechanical Engineer Sr.DME/NGP.

- d. Workers engaged by the contractor should have a clean criminal background. The contractor will have to submit police verification reports and medical fitness certificates for all engaged workers. Additionally, the workers must demonstrate polite behavior and cooperation with Railway officials.

23. Workflow:

- a. The Operating Department will provide prior information regularly concerning the placement of empty rakes for wagon maintenance.
- b. Upon the placement of the rake, it is imperative to securely immobilize it using wooden wedges and a line block board, under the supervision of a Railway representative.
- c. Upon securing the rake, the Railway representative, accompanied by contractor staff, will inspect the rake. The Railway representative will indicate any necessary repairs by marking details on the wagon body side panel using appropriate stencilling or chalk writing. Contractor staff are to assist in inspecting the bottom hole in the wagon alongside railway personnel.
- d. The contractor's staff must be prepared with all requisite machinery, tools, equipment, consumables, and materials such as MS plates, GI wire, etc., loaded in the provided material handling equipment/vehicle.
- e. Upon identification of the first wagon requiring repairs by the Railway representative, the contractor's staff should promptly commence work and proceed with repairs for all wagons needing attention.
- f. Following the completion of the contractor's work, the Railway representative will certify the repairs and may request the contractor's staff to re-attend to wagons if the work is deemed unsatisfactory.
- g. After the completion of the work, the wooden wedges and line block board must be removed, and the rake should be cleared for traffic.

Part-E: Penalty Conditions:

The following penalty will be levied on the contractor in case of non-compliance of the condition:

SN	Conditions(a)	Penalty(b)
1	In case contractor fails to repair wagon certified by Railway staff as repairable.	Rs.2000/- per wagon
2	For not ensuring proper earthing to the wagon stock while carrying out the welding	Rs.1000/- per instance
3	For short supply of any T&P, Consumables than minimum specified or shortage of which is leading to wagon rejection/increase in wagon attention time above 01-1.5 hours.	Rs.1000/- per item per day
4	For Non supply of PPE items.	Rs.200/- per item per day
5	Damaging railway T&P, wagons, or any asset	Rs.1000/- per instance including actual damage cost.
6	Misbehavior with railway employee	Rs.5000/- per instance on written complaint from concerned employee.
7	Non availability of spare welding machine/ gas cutting set if leading to wagon rejection or increase in wagon rejection time above 01-1.5 hours.	Rs.2000/- per instance
8	In case of non-availability of requisite motor vehicle either due to driver, fuel, valid documents etc.	Rs.2000/- per day
9	Non commencement of work after 30 days of issuing of LOA	Rs.2000/- each day after 30 days.
10	Failed to maintain registers as per special contract conditions and instructed by SSE C&W GGS.	Rs.200/- per register per day
11	Staff not wearing uniform and ID card	Rs.200/- per staff per instance
12	Any deficiency noticed by Inspecting official	Rs.1000/- per instance
13	Noncompliance of any instruction given by railway representative at site	Rs.1000/- per instance

Note:

1. Above conditions should be read as: If (a) is observed then (b) will be levied.
(a) means 'Conditions' (b) means 'Penalty' in above table.
2. PPE shall include safety shoes, welding helmet/screen/goggle, safety helmet, welding apron, welding gloves, hand gloves, hand torches.
3. In case of Penalty clause 14 above, instructions should be given by railway representative at site via Email, WhatsApp message, text message etc. in writing.

Part-F: Payment Terms:

1. The payment will be made monthly for the completed work, subject to deductions for any penalties incurred.
2. Bill payment will only be processed upon the contractor's submission of a **bank statement** confirming payments made to all their staff in their respective accounts, along with the submission of **EPF & ESIC** challans verifying payment of employer contributions.
3. The contractor is mandated to register all their staff on the **Shramik Kalyan** portal.
4. Adherence to all Labour Laws, including the Minimum Wages Act, Workmen Compensation Act, Contract Labour and Abolition Act, and any other pertinent laws mentioned in GCC 2022, is imperative for the contractor.
5. The contractor is required to submit their bills on the **IRWCMS** portal within ten days following the end of each calendar month to the Sr. Divisional Mechanical Engineer/Nagpur. The Sr. Divisional Mechanical Engineer office will verify and forward the bills, along with any statement outlining penalties incurred, to the Accounts department. Payments will be processed via NEFT by the Sr. Divisional Finance Manager/Nagpur.
6. The monthly bill shall be prepared by SSE(C&W)/GGS or authorized representative of Sr.DME/NGP, who is authorized to sign the Measurement Book based on the certified daily evaluation of work.
7. ADME/Frt./NGP is the authorized Officer for this contract to carry out the test checks as per the standard protocol.

The following statutory deductions will be deducted from the payment to be made to the tenderer:

- i) Income Tax @ 2%.
- ii) Conservancy Cess as per the prevailing rate depending upon the number of labour employed by the tenderer.
- iii) Any other tax as levied by Central and State Government from time to time.

The above taxes are indicative and may vary as per applicable tax laws from time to time.

END OF THE TENDER DOCUMENT