

Undertaking for Custom Bid for Services Creation on GeM

(to be filled by the HoD)

File number: GEM/GARPTS/13052026/GY407ZLSXHHP

Date:13.05.2026

Subject: Undertaking for Creation of Custom Bid for Services required on GeM

- 1.Services required (Please specify the exact services required): **Printing and Supply of Bank Stationery Items**
2. Search String Used in the GeM Availability Report & Past Transactions Summary (Please state the exact search string used to find suitable Service categories): **Custom Stationery supply**
3. GARPTS ID (mention GeM Availability Report ID): **GEM/GARPTS/13052026/GY407ZLSXHHP**
4. Categories which will be selected for sending notification from GeM:
Category 1: **Printing and Supply of Bank Stationery Items.**

5. Undertaking:

I acknowledge that the creation of a custom bid for Services is an exceptional process, warranted only when categories are unavailable on GeM for the required services.

I, (K.S. Varadarajan), undertake to the following:

1. Our office/organization has diligently conducted a comprehensive search using the provided search parameters, confirming the absence of relevant categories for services.
2. To the best of our knowledge, our office/organization has provided an accurate and detailed description of the required services in para 1 above.
3. We have meticulously selected the most relevant categories for notification in para 1 above.
4. Our office/organization stands fully prepared to justify the necessity for a custom bid for services to GeM upon request.

Signature



(K.S. Varadarajan)
Assistant General Manager
Stationery Dept.
Bank of India.
Head Office.

Note – This undertaking will be attached to Custom bid published and will be available in public domain.

