

Format B

(In Letter Head)

Declaration

I, [.....], hereby acknowledge and commit to the terms specified in the contract regarding the **delivery timeline of 1 to 365 days**. I fully understand that supply management must align with the Institute's requirements and that any items delivered without prior consent from the respective department will be outright rejected. Furthermore, I accept that payment for such unauthorized deliveries shall not be processed under any circumstances.

Signature :.....

Name :.....

Designation :.....

Date :.....

(Company Stamp)