



GREATER CHENNAI CORPORARTION

VETERINARY DEPARTMENT

***E-TENDER FOR SUPPLY OF SURGICAL INSTRUMENTS, LABORATORY
INSTRUMENTS, MEDICINES, OFFICE REQUIREMENTS REQUIREMENT FOR
THE NEW ANIMAL BIRTH CONTROL CENTER AT ZONE -14 OF VETERINARY
DEPARTMENT OF GREATER CHENNAI CORPORATION.***

TWO COVER SYSTEM

Tel: 04425619298

Email:gccvetdept@gmail.com

e-Tender Notice

Tenders are invited for the following work in Two Cover system as per details furnished below.

The Bidders shall submit separate bids for each of the following work mentioned below:

Sl. No.	Name Of The Item	Total Value Of Work (Rs)	Bid Security (EMD) (Rs)	Eligible Class	Last Date And Time Of Submission
1	Supply of surgical instruments, laboratory instruments, medicines, office requirements for the use at new Animal Birth Control Centre at zone -14 of Veterinary Department of Greater Chennai Corporation.	39,14,050	39,200/-	As per tender document	15.06.2026 15.00 hrs

1. Bid document will be available in website <https://tntenders.gov.in> till **3.00 PM on 15.06.2026** for online bidding. The Bidders must possess Digital Signature Certificate for submission of Bids through online in the above website.
2. **Bids must be submitted online on or before 03.00 PM on 15.06.2026. Bids received online shall be opened at 03.30 PM on 16.06.2026** in the office of Chief Veterinary Officer, Greater Chennai Corporation in the presence of the Bidders who wish to participate in the tender. If the date of opening happens to be a holiday, the Bids will be opened on the next working day at the same time and venue.
3. The EMD amount of Rs.39,200/- shall be furnished only through online net banking transaction at the time of submission of Bids on the website <https://tntenders.gov.in> and hard copy of the transaction is not required to be submitted in the office of the Tender Inviting Authority. The Price bid shall be submitted in online bidding.
4. Subsequent corrigendum/addendum if any shall only be available in website indicated above.
5. The authority reserves the right to cancel any or all Bids without assigning any reasons.

Chief Veterinary Officer

CONTENTS

SL.NO.	DESCRIPTION	PAGENOS.
1	BID DATA SHEET	4
2	OBJECTIVE	5
3	INSTRUCTIONS TO BIDDERS	5
4	BID EVALUATION	12
5	MINIMUM QUALIFICATION CRITERIA	14
6	AWARD OF CONTRACT	17
7	TERMINATION OF CONTRACT	19
8	ANNEXURES AND FORMATS	23-30
10	FINANCIAL BID	31

BID DATA SHEET

1.	Tender Inviting Authority	Chief Veterinary Officer, Greater Chennai Corporation.
2.	Name of the work	Supply of surgical instruments, laboratory instruments, medicines, office requirements for the use at new Animal Birth Control Centre at zone - 14 of Veterinary Department of Greater Chennai Corporation.
3.	Tender Reference	V. D. C. No. A2/0471/2026
4.	Tender Type	Single stage, Two cover system-comprising of Technical Bid and Financial Bid.
5.	Contact Information	Chief Veterinary Officer, Ripon Building, Chennai-600003 Ph No. 044-25303657 Email Address:vetsec59@gmail.com
6.	Bid Document Fee	NIL
7.	EMD	Rs. 39,200/- (Rupees Thirty nine thousand two hundred only) through online only in favour of The Commissioner, Greater Chennai Corporation (www.tntenders.gov.in)
8.	Last date , Time and office of submission of bids	15.06.2026 up to 15.00hrs Bids submitted beyond the due date and time shall not be accepted by the tender inviting authority and Shall be summarily rejected.
9.	Opening of Bid	16.06.2025 at 15.30 hrs In the Chief Veterinary Officer O/o Veterinary Department, Greater Chennai Corporation, Amma Maligai, 3ndfloor, Ripon buildings, Chennai – 600 003.
10.	Opening of Price Bid	This will be intimated only to the Technically Qualified bidders.
11.	Method of Selection	Least Cost Based Selection
12.	Bid Validity	90 days from the date of opening of the bid
13.	Period of Contract	1 year
14.	Performance Bank Guarantee	2% of the contract value

Chief Veterinary Officer

PART I: GENERAL TERMS

1. Objective

To control the increasing stray dog population and implementation of Animal Birth Control – Anti Rabies Vaccination (ABC ARV) programme at the Animal Birth Control centers of GCC is being carried out. For operationalizing of the new ABC center at div-188 of Zone-14 the surgical instruments, laboratory instruments, medicines, office requirements are to be procured.

The Surgical Instruments undergo wear and tear during autoclaving for sterilization. Hence periodical replacement of surgical instruments is essential for conducting and ensuring aseptic surgery. Hence the tender is called for.

DESCRIPTION OF WORK:

1. The successful bidder has to Supply of surgical instruments, laboratory instruments, medicines, office requirements for the use at Animal Birth Control Centre at zone-14 of Veterinary Department of Greater Chennai Corporation which are as mentioned as in technical specification i.e., clause-5 of this Tender Document.
2. The successful bidder has to deliver at the Location specified by the Tender Inviting Authority in the Greater Chennai Corporation.

2. Instructions to Bidders

General Instructions

- a) The Bidder shall be deemed to have satisfied himself fully before Bidding as to the correctness and sufficiency of the Bids for the contract and price quoted in the Bid to cover all obligations under this Tender.
- b) It must be clearly understood that the Terms and Conditions and specifications are intended to be strictly enforced. No escalation of cost in the Tender by the Bidder will be permitted throughout the period of Agreement or throughout the period of completion of contract whichever is later on account of any reasons whatsoever.
- c) The Bidder should be fully and completely responsible for all the deliverables.
- d) Bids can be downloaded from the Government website <https://tntenders.gov.in/> at free of cost.

2.2 Procedure for e-Procurement

- 1) Bidder should do the registration in the e-tender site using the option available. Then the Digital signature registration has to be done with the e-token, after logging into the site. The e-token may be obtained from one of the authorized Certifying authorities such as SIFY/TCS/n Code etc. The list of address of the DSC vendors can be seen in <https://tntenders.gov.in/nicgep/app?component=%24DirectLink&page=DSCInfo&service=direct&session=T>
- 2) Bidder then should login to the site using user id and the corresponding passwords.
- 3) The e-token that is registered should be used by the bidder and should not be misused by others.
- 4) After downloading the tender schedules, the Bidder should go through them carefully and then submit the documents as directed; otherwise, the bid will be rejected.
- 5) If there are any clarifications, this may be obtained online through the e-tender site, or through the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
- 6) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender schedule and they should be in the prescribed format.
- 7) The bidder should read all the terms & conditions mentioned in the bid document and accept the same to proceed further to submit the bids.
- 8) The Bidder has to submit the tender document online well in advance before the prescribed time to avoid any delay or problem during the e-submission process.
- 9) The EMD amount shall be furnished only through online net banking transaction at the time of submission of Bids on the website <https://tntenders.gov.in> and hard copy of the transaction is not required to be submitted in the office of the Tender Inviting Authority.

- 10) The Commissioner, Greater Chennai Corporation will not be held responsible for any sort of delay or the technical difficulty faced in the submission of tenders online by the bidders.
- 11) The online Bidding superscribed as "Technical Bid" contains Scanned copy, Bid Security, Pre-Qualification Documents and Tender document furnished by Greater Chennai Corporation to be submitted in the online bidding. The Tender document furnished should not be changed or converted to any other format while submitted in the online bidding.
- 12) The online bidding superscribed as "Price Bid" contains Price Bid Documents.
- 13) The Bid shall be signed by a person or persons duly authorized to sign on behalf of the Bidder. All pages of the Bid where entries or amendments have been made shall be signed by the person or persons signing the Bid and then scanned copy of the Bid shall be submitted in the online bidding.
- 14) The tendering system will give an acknowledgement Message only after successful uploading of all the required bid documents. The acknowledgement is the bid summary. With the Bid No., Date & Time of submission of the bid with all other relevant details. The documents submitted by the bidders will be digitally signed with the e-token of the bidder and then submitted.
- 15) The acknowledgement should be printed and to be kept as a token of the submission of the bid. The acknowledgement will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening date.
- 16) Bidder should log into the site well in advance for bid submission so that he submits the bid in time i.e., on or before the bid submission time. If there is any delay, due to other issues, bidder only is responsible.
- 17) Each document to be uploaded through online for the tenders should be less than 2 MB, if any document is more than 2 MB, it can be reduced through zip format and the same can be uploaded. It may be however noted that. If the file size is less than 1MB the transaction uploading time will be very fast.
- 18) The time setting fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time only, during bid submission.
- 19) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by anyone until the time of bid opening. Overall, the submitted tender documents become readable only after the tender opening by the authorized individual.
- 20) The Confidentiality of the bids is maintained since the Secured Socket Layer 128-bit encryption technology is used. Data storage encryption of sensitive fields is done.

2.3 Language of Bids

The bid prepared by the Bidder as well as all correspondence and documents relating to the bid shall be in **English** only.

2.4 Language of supporting documents

In case, any of the certificates, supporting documents are written in any language other than English, it is the responsibility of the bidder to provide the self-certified copy of the English translated version. Evaluation committee team will only refer to the English version of any such documents.

2.5 Letter of Authorization

A letter of Authorization from the organization authorising the Tender Signatory should be submitted in the Technical Bid. The Bids received without the Letter of Authorisation will be summarily rejected. The Letter of Authorisation for the signatory shall be submitted under the company's letter head.

2.6 Clarifications and Amendment

A prospective Bidder requiring any clarification in this tender document may notify by letter or by Email. The Inviting Authority will respond to any request for clarifications in the Tender. Any changes will be notified by Tender Inviting Authority to the Bidders in the web site.

2.7 Contacting Tender Inviting Authority

- a) Bidders shall not make attempts to establish unsolicited and unauthorized contact with the Tender Accepting authority or Tender Inviting Authority or Tender Scrutiny Committee after the opening of the Tender and prior to the notification of the Award. Any attempt by any Bidder to bring to bear extraneous pressures on the Tender Accepting authority or Tender Inviting Authority or Tender Scrutiny Committee shall be sufficient reason to disqualify the Bidder.
- b) Notwithstanding anything mentioned above, the Tender Inviting Authority or the Tender Accepting Authority may seek *bonafide* clarifications from the Bidders relating to the tenders submitted by them during the evaluation of tenders.

2.8 Cost of Bidding

The Bidders should bear all costs associated with the preparation and submission of Bids. The Tender Inviting Authority will in no way be responsible or liable for these charges/costs incurred regardless of the conduct or outcome of the bidding process.

2.9 Earnest Money Deposit (EMD)

The Bidder shall furnish, as part of the Bid, a Bid Security (EMD) Rs.39,200/- (The EMD amount shall be furnished only through online net banking transaction at the time of submission of Bids on the e-tender portal <https://tntenders.gov.in>. The EMD will be refunded to the unsuccessful bidder without interest on application after intimation is sent of the rejection of the Bid. Bids not submitted with the EMD will be rejected. The Bid security of the successful Bidder will be returned when the Bidder has signed the Agreement and furnished the required Performance Security. (EMD Exemptions shall not be allowed, to ensure that companies /individuals with credibility participate in tender).

The Bid Security will be forfeited:

- A) If a Bidder withdraws his Bid during the period of Bid Validity
- B) If a Successful Bidder fails to:
 - (i) Execute the Agreement
 - (ii) Furnish the necessary performance security within the specified time limit of 14 days from the days from the date of issue of letter of award of his Bid.

2.10 Deadline for submission of bids

The bidders are requested to upload all related documents through e-tendering online system to the Tender Inviting Authority well before the time and date specified in the Bid Data sheet.

The Authority may extend the deadline for submission of bids by issuing an amendment in accordance, in which case all rights and obligations of the Authority and the bidders previously subject to the original deadline will then be subject to the new deadline.

2.11 Signing the Bid

The Bid shall be neatly typed and signed by the bidder or authorised signatory of the Bidder. All pages of the bid shall be signed and stamped by the authorised signatory. Any alterations, deletions or overwriting will be treated as valid only if they are attested by the full signature by the authorised signatory.

2.12 Submission of Bids - Two Cover System

The Proposals as mentioned in the Data Sheet shall be uploaded following the formats/schedules given for respective proposal. The submission will consist of two parts: "Technical proposal" and "Financial proposal". The proposal must only be uploaded on the www.tntenders.gov.in portal and should not be submitted in hard copy.

The Technical Qualification should contain the following documents:

2.13 Technical Qualification of Bidders

1. The EMD amount of Rs.39,200/- shall be furnished only through online net banking transaction at the time of submission of Bids on the website <https://tntenders.gov.in> and hard copy of the transaction is not required to be submitted in the office of the Tender Inviting Authority. (EMD Exemptions shall not be allowed, to ensure that companies /individuals with credibility participate in tender).
2. Proof for having the experience in supply of surgical instruments, laboratory instruments, medicines, office requirements executing work for not less than Rs.20 lakhs in any one of the last three financial years should be enclosed. (Chartered Accountant Statement / Invoice copies / Purchase Orders)
3. Proof for having average annual turnover Rs.12 lakhs any three financial years in last five years (From April-2021 to March-2026) and Audited financial statement for the last three years audited by chartered accountant with UDIN Number, which includes profit & loss account and Balance sheet is submitted.
4. The GST registration certificate should be submitted by the Tenderer. Recent Financial Year GST return filed copy should be submitted. Joint Venture is not allowed. The Tenderer should have GST registration in the name of the participant firm.
5. Proof that the Tenderer is having overdraft /credit facility at the Nationalized / Scheduled Banks account on the date of submission of tender for the value of not less than Rs.20 lakhs should be enclosed. No Bank Statements are allowed. OD/ Credit facility certificate obtained from the bank should be valid during current period of submission of tender. It has to be clear over draft or credit facility and not the solvency certificate.
6. Self attested copy of PAN No. card under Income Tax Act and IT returns for the last three financial years should be submitted.
7. Tenderer should having Drug license from the concern authority.
8. The Quoted product shall be from manufacturer/loan licensee having valid Veterinary Vaccines manufacturing license for the item(s) quoted/direct importer holding valid import license. Importers shall possess the valid sale license also, as applicable. The manufacturer of quoted product must hold product permit duly approved by the

Licensing Authority for all the products quoted. Bids/offer should not be submitted for the product for which the product permit differs with regards to any of the tendered specification.

9. For the quoted items manufacturer/loan license must at least 3 years Market Standing certificate as manufacturer/loan licensee. In case of Importer, their principal manufacturer should have 3 years market standing in India and Importer should have 3 years market standing in the pharmaceutical field. And also, the importer should have authorization for the items quoted from the principal manufacturer. In case of new drug exemption from submission of market standing certificate for product but manufacturer/importer has to submit Form no.45 or 46 (whichever is applicable) issued by competent authority, if drug is introduced in India within 1 year before tender floating date.

All quoted items must be manufactured in a manufacturing unit with GMP (for Manufacturers/Loan Licensee) certificate issued by the Licensing Authority. In case of imported items, labels and product literature of all quoted product(s) must be submitted with GMP or a certificate which is at par with GMP issued by the authorities of exporting countries like USFDA etc. or COPP certificate of their principal manufacturing company or firm.

10. Tenderer should having Registered office or Branch office in Chennai. The proof of valid Government Documents (TIN/GST/EB/Registration of Firm/Company/Agency certificate) should be submitted.
11. The Bidder should not have been banned / blacklisted by any Government 'or' Semi-Government Department 'or' PSU during the last three years. In this regard, a self-declaration in Rs.100/- valued Indian Non Judicial stamp paper to be submitted.
12. All the certificates should be Notarized.
13. The Tenderer should be signed in all pages of the tender document.

2.14 Bid Evaluation

Evaluation will be based on prequalification criteria and shall qualify the tenderer for further processing. Prior to evaluation of Proposals, the Authority will determine whether each Proposal is responsive to the requirements of the Tender document. The Authority may, in its sole discretion, reject any Proposal that is not responsive hereunder.

The proposals (Technical Proposals) will be opened by the Authorized Representative of the Authority as per schedule. It may be noted that the Financial Proposal shall be opened in the presence of the shortlisted applicant's representative who choose to attend.

2.15 Financial Proposal

The financial proposal must only be uploaded on the www.tntenders.gov.in portal. While submitting the Financial Proposal, the Applicant shall ensure the following:

- a) All the costs associated with the project shall be included in the Financial Proposal. The total amount indicated in the Financial Proposal shall be without any condition attached or subject to any assumption and shall be final and binding. In case any assumption or condition is indicated in the Financial Proposal, it shall be considered non-responsive and liable to be rejected.
- b) Costs shall be expressed in INR.
- c) Rates once quoted and fixed shall be valid for One Year period or till the end of the contract.

2.16 Modification or Withdrawal of Bids

The Bids once submitted will not be allowed to be modified or amended or withdrawn at any cost.

2.17 Acceptance and Withdrawals of Bids

The right of final acceptance of the tender is entirely vested with the Tender Inviting Authority who reserves the right to accept or reject, any or all of the tenders in full or in parts without assigning any reason whatsoever. There is no obligation on the part of Tender inviting authority to communicate with rejected bidders. After acceptance of the Bid by Tender Inviting Authority, the bidder should have no right to withdraw his tender or claim higher price. The Tender Inviting Authority may also reject any bid for reasons such as change in scope of work, new technologies, and lack of anticipated financial resources, court orders, accidents or calamities and other unforeseen circumstances.

The Authority will award the Contract to the Bidder whose Bid has been determined to be substantially responsive to the bidding documents and who is selected as the "Successful Bidder" provided that such Bidder has been determined to be:

- (a) Qualified and eligible in accordance with the provisions of Section 2.13 Determined as L1 in accordance with Least Cost Based Selection.

2.18 Rejection of Tender/ Disqualification

Even though the Tenderer meets the pre-qualifying Criteria, they could be disqualified if they have

- a. Submitted the contract, which is not accompanied by the required documentation or is non-responsive.
- b. Submitted the contract without GST registration certificate copy / GST number
- c. Failed to provide clarifications related thereto.
- d. Been black listed/barred by GOI/Any State Govt./PSU/Government Body as on date of submission of the Tenders.
- e. Conditional Tender will not be considered.
- f. Claiming EMD exemption will not be considered.
- g. Stipulates the validity period less than what is stated.
- h. Does not fill in and sign the Tender Specification of the articles and works as well as Bill of Quantities and Rates completely.
- i. Does not submit the Downloaded E-Tender document and corrigendum /addendum if any, duly signed and stamped in the scanned form.
- j. Submit the tender without stating the rates.
- k. Does not submit the document as mentioned as per Eligibility Criteria, mentioned in the E-Tender document.

Under no circumstances shall any conditional tender be accepted.

The Tender Inviting Authority reserves the right to reject the received bid(s) at any time before the award of the contract without stating any reasons to concerned bidders. As per The Tamil Nadu Transparency in Tender Act 1998, if at any time before the acceptance of tender, the Tender Inviting Authority receives information that a tenderer who has submitted tender has been banned by any procuring entity, the Tender Accepting Authority shall not accept the tender of that tenderer even if it may be the lowest tender. The Tender Inviting Authority reserves the right to reject the received bid(s) at any time before the award of the contract without stating any reasons to concerned bidders.

2.19 Contract Period.

The finalized rate of the proposal shall be valid for the entire contract period (i.e one year) from the date of commencement.

2.20 Issue of Work Order

The work order will be issued to the Successful Bidder by Tender Inviting Authority. This would be treated as commencement of the work for the successful bidder.

2.21 Notification of Award and Signing of Agreement

Within 15 days after receipt of the Letter of Acceptance/ Work order, the successful Bidder shall deliver to the employer a Performance Security. The Performance Security (Security deposit) will be 2%of the contract amount.

The Security Deposit will be submitted by the contractor in the form of Bank Guarantee issued by one of the Nationalized Bank/Govt. Scheduled Bank favouring of The Commissioner, Greater Chennai Corporation (the BG validity should be at least 24 months) or otherwise Demand Draft in favouring of The Commissioner, Greater Chennai Corporation. Greater Chennai Corporation will not pay any interest for the Security Deposit value. The security deposit will however be refunded after the expiry of 12 months from the date of completion of the work.

The bidder shall have to enter into an agreement with the employer within 15 days from the date of receipt of letter of acceptance / work order. The form of agreement will have to be stamped at the stamp office at the cost of the bidder.

Failure of the successful Bidder to comply with the above requirements shall constitute sufficient ground for cancellation of the award and forfeiture of the Bid Security (EMD)

2.22 Bidders Declaration to be provided

Black-listing: Bidders should not hold any sanction / black-listing by any government /quasi government agency. The applying firm should not have been sanctioned /blacklisted as on the date of submission of the proposal. Bidder may attach a self-declaration stating the above as a part of this bid.

3. MINIMUM QUALIFICATION CRITERIA

The bidder must qualify the below criteria for being eligible for technical evaluation

Sno	Minimum Qualification criteria	Supporting Documents to be provided
1	The EMD amount of Rs.39,200/- shall be furnished only through online net banking transaction at the time of submission of Bids on the website https://tntenders.gov.in and hard copy of the transaction is not required to be submitted in the office of the Tender Inviting Authority. (EMD Exemptions shall not be allowed, to ensure that companies /individuals with credibility participate in tender).	<ul style="list-style-type: none"> • Paid copy to be submitted
2	Proof for having the experience in supply of surgical instruments, laboratory instruments, medicines, office requirements and executing work for not less than Rs.20 lakhs in any one of the last three financial years should be enclosed. (Chartered Accountant Statement / Invoice copies / Purchase Orders)	<ul style="list-style-type: none"> • (Chartered Accountant Statement / Invoice copies / Purchase Orders)
3	Proof for having average annual turnover Rs.12 lakhs any three financial years in last five years (From April-2021 to March-2026) and Audited financial statement for the last three years audited by chartered accountant with UDIN Number, which includes profit & loss account and Balance sheet, is submitted.	<ul style="list-style-type: none"> • Audited financial statement with UDIN number for the last three financial years must be submitted
4	The GST registration certificate should be submitted by the Tenderer. Recent Financial Year GST return filed copy should be submitted. Joint Venture is not allowed. The Tenderer should have GST registration in the name of the participant firm.	<ul style="list-style-type: none"> • GST Registration certificate should be submitted • Joint Venture is not allowed. • The Tenderer should have GST registration in the name of the participant firm. Recent Financial Year GST return filed copy should be submitted.
5.	Proof that the Tenderer is having overdraft /credit facility at the Nationalized / Scheduled Banks account on the date of submission of tender for the value of not less than Rs.20 lakhs should be enclosed. No Bank Statements are allowed. OD/ Credit facility certificate obtained from the bank should be valid during current period of submission of tender. It has to be clear over draft or credit facility and not the solvency certificate.	<ul style="list-style-type: none"> • No Bank Statements are allowed. • OD/ Credit facility certificate obtained from the bank should be valid during current period of submission of tender. It has to be clear over draft or credit facility and not the solvency certificate

6.	Self attested copy of PANNo. Card under Income Tax Act and IT returns for the last three financial years should be submitted.	PAN card copy and Last three financial years IT returns must be closed..
7.	Tenderer should having Drug license and manufacturing license product limit from the concern authority	<p>The quoted product shall be from manufacturer license having valid Veterinary Vaccine manufacturing license for the item (s) quoted / Direct importer holding valid import license. Importers shall possess the valid sale license also, as applicable.</p> <p>The manufacturer of quoted product must hold product permit duly approved by the licensing authority for all the products quoted. Bids/offer should not be submitted for the product for which the product permit differs with regards to any of the tendered specification.</p> <p>Proprietary Article certificate has to submit by bidder in case of proprietary items.</p>
8.	Market standing.	<p>For the quoted items manufacturer licensee us at least 3 years market standing certificate as manufacturer/loan licensee. In case of importer their principal manufacturer should have 3 years market standing in India and the Importer should have 3 years market standing in the pharmaceutical field. And also, the importer should have authorization for the items quoted from the principal manufacturer.</p>
9.	Good Manufacturing Certificate	<p>All quoted items must be manufactured in a manufacturing unit with GMP (for manufacturers/loan licensee) certificate issued b the licensing authority. In case of imported items, labels and product literature of all quoted product (s) must be submitted with GMP or a certificate which is at par with GMP issued by the authorities of exporting countries like United States Food and Drug</p>

		Administration etc. or Certificate of Paramedical Product certificate of their principal manufacturing company or firm.
10.	Tenderer should having Registered office or Branch office in Chennai.	The proof of valid Government Documents (TIN/GST/ EB /Registration of Firm/Company/ Agency certificate) should be submitted.
11.	The Bidder should not have been banned / blacklisted by any Government 'or' Semi-Government Department 'or' PSU during the last three years. In this regard, a self-declaration in Rs.100/- valued Indian Non Judicial stamp paper to be submitted.	Necessary document to be uploaded
12.	All the certificates should be Notarized	
13.	The Tenderer should be signed in all pages of the tender document	

4. TERMS AND CONDITIONS

4.1 Award of Contract

The Authority will award the Contract to the Bidder whose Bid has been determined to be substantially responsive to the bidding documents and who is selected as the "Successful Bidder" provided that such Bidder has been determined to be:

- (b) Qualified and eligible in accordance with the provisions of Section 2.14
- (c) Determined as L1 in accordance with Least Cost Based Selection.

4.2 Assigning of Tender whole or in part

a) The successful tenderer shall not sublet or assign this contract or any part thereof. In the event of the successful tenderer, sub-letting or assigning the contract or any part thereof, Greater Chennai Corporation shall have the right to cancel the contract and to make alternate arrangements and successful tenderer shall be liable to make good any loss or damage, which Greater Chennai Corporation may sustain consequent of arising out of such arrangement.

b) For violation and non-fulfillment of any of the conditions of the contract by the Catering Service Provider, penalties will be imposed on the Catering Service Provider as per the agreement. The Veterinary Officer Greater Chennai Corporation may impose additional

penalties for the non-fulfillment of the agreement in any form apart from forfeiture of Security Deposit.

4.3 Release of Work Order

An exclusive Work Order will be issued to the Successful Bidder by Tender Inviting Authority. The payment will be released to the Successful Bidder based on the work awarded and actual work rendered only.

4.4 Execution of Work Order

The Successful Bidder should nominate and intimate Tender Inviting Authority the Team Leader, who should be responsible for effective delivery of work complying with all the terms and conditions. The Successful Bidder should ensure that the Team Leader fully familiarises with the Tender Conditions, Scope of Work, and deliverables.

4.5 Delay In Service.

Any delay in launch of service beyond 30 Days period shall invite penalty clause and if it is beyond 4 weeks the order on the tender to be cancelled and security deposit will be forfeited.

Upto 30 days

No Penalty

Beyond 30 days

Penalty per day at the

Rate of 0.5% of the total quoted value.

4.6 Schedule Of Payment.

1. No advance payment shall be made.
2. The payment shall be released once in a month. The payment shall become due on satisfactory completion of service every month and shall be paid within 15 days of based on the submission of report.

4.7 Payment Terms And Penalty.

3. The payment terms shall be made as per the conditions mentioned in tender clause 4.7 Schedule of payments.

4.8 Corrupt or Fraudulent Practices

- The bidder shall observe highest standard of ethics during bidding process and execution of the project.
- “corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the contract execution; and
- ‘Fraudulent practice’ means a misrepresentation of facts in order to influence the selection process or execution of a contract which is detrimental to the Employer and includes collusive practice among the bidders during selection process, designed to establish prices at artificial, non-competitive levels and to deprive the Employer of the benefits of free and open competition.
- The Employer will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

4.9 Termination of Contract

a) Greater Chennai Corporation reserves the right to terminate the contract and black list the tenderer for a minimum 3 years on reasonable cause after giving fifteen days notice to the contractor, in case of cheating or if the performance of the contractor is found poor and unsatisfactory and it shall be lawful for the Corporation to get the work done by other sources and to adjust in full or part, the extra expenditure and damages, if any, suffered by the Corporation as consequences of the breach of contract, on the part of the contractor from the Security Deposit remitted by the contractor and any other amount due to the contractor from the Corporation besides legal remedy. The decision of the Veterinary Officer in this regard, will be final and binding on the contractor. Greater Chennai Corporation has full right to recover the losses/damages beyond the Security Deposit amount by taking legal action.

b) If the performance of the contractor during the contract period is not satisfactory, then the contract will be terminated.

c) If the performance of the successful tenderer for the contract period is very poor or if the contractor is deceiving the Corporation or delaying the movement in any manner, The Chief Veterinary Officer reserve the right to take action against him/them to terminate the

contract besides blacklisting the tenderer. The Chief Veterinary Officer reserves right to take action to recover the consequential loss incurred due to failure to perform the contract.

d) In case of non-performance/poor performance by the successful contractor, the Chief Veterinary Officer reserves the right to forfeit the Security Deposit and initiate the action to terminate the contract and black list the contractor for minimum of 3 years and not allow him to participate in any of the tenders floated by Greater Chennai Corporation.

e) The Chief Veterinary Officer of the Corporation reserves the right to terminate the agreement with the contractor at any time during its currency of contract whenever, it is proved that the performance of the contractor is detrimental or not satisfactory in the interest of the Corporation or the contractor is negligent or the contractor has failed to fulfill his/her/its obligations under the contract or the contractor is convicted for criminal misconduct or any of his partners or any of its directors, as the case may be is declared insolvent or an un discharged insolvent or has been detained under any law such as FERA, COFEPOSA etc., without prejudice to the rights of the Corporation to proceed against the contractor for failure to fulfill the contract apart from the right to recovering the losses and damages suffered /caused therein.

f) If a successful tenderer after remittance of Security Deposit and execution of the agreement fails to discharge his contractual obligations under the contract in full or in part or delays to perform under the contract, the Security Deposit remitted by him will be forfeited by the concerned Veterinary Officer and he is liable to make good the loss for consequential loss thereon due to alternate movement / retender.

g) If the tenderer is black listed or the contract is terminated during the currency of contract in a particular region in this corporation, then the contracts awarded to him/her/firm/company in respect of other regions for any movement if any, will also be terminated granting 15 days notice to show cause as to why the contract should not be terminated and the contractor shall submit his/her/their explanation within such period and, if the explanation is not acceptable then the contractor will be black listed and also his/her spouse and family members and the Firm/company will be debarred and be ineligible to participate in any tender floated by Greater Chennai Corporation.

h) Greater Chennai Corporation reserves the right to terminate the contract at any time during the validity period on account of non fulfillment of contract or with prior notice of 3 months or any other reasons.

4.10 Force Majeure Clause

Neither Tender Inviting Authority nor the Successful Bidder shall be liable to the other for any delay or failure in the performance of their respective obligations except causes or contingencies beyond their reasonable control due to Force Majeure conditions such as:

- a) Any act of God such as lightning, earthquake, landslide, etc or other events of natural disaster of rare severity
- b) Meteorites or objects falling from aircraft or other aerial devices, travelling at high speeds
- c) Fire or explosion, chemical or radioactive contamination or ionizing radiation
- d) Epidemic or plague
- e) Act of war (whether declared or undeclared), threat of war, invasion, armed conflict or act of foreign enemy, unexpected call up of armed forces, blockade, embargo, revolution, riot, religious strife, bombs or civil commotion, sabotage, and terrorism

4.11 Legal/Arbitration Clause

- a) In case of any dispute in the e-tender including interpretation any, on the clauses of the tender or the agreement to be executed, the matter shall be referred by the Corporation / tenderer to an Arbitrator who shall be selected by the party from the panel of the Arbitrators approved by the Greater Chennai Corporation and communicate the same within 15 days from the date of receipt of the letter from the Corporation along with the panel of the Arbitrators. If there is no reply from the tenderer within 15 days, Corporation shall choose any one of the Arbitrators from the panel of Arbitrators referred to above. The remuneration for the Arbitrator and other expenses shall be shared equally by the Greater Chennai Corporation and the party to the Arbitration.
- b) The venue of Arbitration shall be at the Conference hall of the Head office Greater Chennai Corporation, Chennai. The decision of the Arbitrator shall be final and binding on both the parties to the Arbitration.
- c) The provision of the Arbitration and conciliation Act 1996, as amended time to

time, shall apply for the conduct of the proceedings and the language shall be English.

- d) The Arbitrator may, with the mutual consent of the parties, extend the time for making the award as contemplated under the Arbitration and conciliation Act 1996 or as modified and in force. The Arbitrator, with the consent of parties, hold the sitting in such other places which is convenient to the parties. The award to be passed by the Arbitrator is enforceable.
- e) Anydisputes arising out of the Arbitration award or any civil remedy for non- fulfillment of any of the terms and conditions of the Tender / Agreement shall be subject to the Jurisdiction of the Civil Courts at Chennai city only.

4.12 Indemnity

The contract shall keep the Corporation indemnified against claims, if any, of the workmen and all costs and expenses as may be incurred by the Corporation in connection with any claim that may be made by any workmen. The Contractor shall also execute an indemnity bond in favour of the Corporation, in the approved format, in this regard.

4.13 Jurisdiction of courts – In case of any disputes arising out of the contract; it shall

be settled through the competent civil court having
jurisdiction in Chennai only.

4.14 Extension -

The validity of the contract can be extended for a period as specified by the Corporation on mutual consent of the Corporation and the Contractor on existing rates, terms and conditions.

5. TECHNICAL SPECIFICATION:

S. NO.	NAME OF PRODUCT	SPECIFICATION
1.	Supply of surgical instruments, laboratory instruments, medicines, office requirements for the use at new Animal Birth Control Centre at zone -14 of Veterinary Department of Greater Chennai Corporation	<p>Material:- surgical instruments, laboratory instruments, medicines, office requirements</p> <p>Marking:- The Surgical instruments shall be legibly and indelibly have the following information</p> <ul style="list-style-type: none">a) Name of the material:b) Name and address of the manufacturer:c) Date of Manufactured) Date of Expiry:

ANNEXURE-1

FORM I GENERAL DETAILS OF THE ORGANISATION

(to be submitted in cover A)

Details of the Organization	
Name of the Applicant /Agency	
Name of the Authorized Signatory	
Contact Details	
Email	
Mobile Number	
Address	
Registered Office	
PAN Number	
GST Number	
Other Relevant Information	

Annexure 2

Letter of Bid

_____ (Location)

_____ (Date)

From

(Name & Address of the Bidder)

To

Dear Sir/Madam,

Sub: Tender for the Supply of surgical instruments, laboratory instruments, medicines, office requirements for the use at new Animal Birth Control Centre at zone -14 of Veterinary Department of Greater Chennai Corporation.

We, the undersigned, confirm that we meet all the qualification criteria given in the E-Tender Document

We are submitting this E-tender as per eligibility for the above assignment.

Our Proposal is binding upon us and subject to the modifications resulting from contract negotiations, upto expiration of the valid its period of the Proposal,

i.e. [Date _____].

Our attached financial proposal is inclusive of the all taxes, duties etc.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We understand you are not bound to acceptant Proposal you receive. Yours

sincerely,

Authorized signatory:

Name and title of

Signatory :

Name of Firm: Address:

Annexure 3

Form of Agreement

GREATERCHENNAICORPORATION

Veterinary Department

CONTRACT FOR THE WORK OF

.....

.....

by M/s.....

.....

.....

AGREEMENT

AGREEMENT made the.....Day of

.....

Two Thousand and

.....

..... between

(Hereinafter referred to as the Contractor) Of the one part and the Corporation of the City of Chennai (hereinafter called the purchaser) of the other part:

Whereas the Contractor has agreed to execute the work mentioned in the specification and schedule attached hereto at the prices and in the manner and upon the terms and conditions hereinafter mentioned and whereas the Contractor has deposited with the purchaser the following securities:-

To be forfeited in the event of his failing duly and faithfully to perform this contract.

Now these presents witness that for carrying the said agreement in this behalf into execution, the Contractor and the Department do hereby mutually covenant, declare, contract and agree each of them with the other of them in the manner following (that is to say):-

The term 'Contractor' shall include these present and the Tender Schedules and Specification hereto annexed and the specification.

The term 'Contractor' shall mean the persons firm or company with whom the order for the work is placed and shall be deemed to include the Contractor's successors (if approved by the Department) representatives, heirs, executors and administrators unless excluded by the contract.

The term 'Corporation' shall mean the Commissioner' or the Council of the Municipal Corporation of the City of Chennai or both acting under the powers vested in them by the Urban Local Body Act amending or altering the same.

The terms 'Commissioner' shall meant he Commissioner of the Greater Chennai Corporation.

1. The Contractor shall execute the work specified herein.
2. The City Health Officers shall be the sole judge upon all matters relating to the meaning and consequence of the Specification and conditions of this contract.
3. Time shall be considered as the essence of this contract of the part of the Contractor and in case the Contractor shall fail to complete the work under this Contract within from the date of such handing over the work or within the time to which the period of completion may have been extended under the powers herein given, or if in the opinion of the Veterinary Officer, the contractor shall not be carrying out the work at such a rate as will ensure completion of work within the time given, it shall be lawful for the Commissioner of the Greater Chennai Corporation, without prejudice to his remedy contained in clause 10 to obtain the

uncompleted work from any other person or persons and any additional expenses so incurred shall be payable by the Contractor.

4. If at any time during the continuance of this agreement of Contractor shall in the opinion of the Veterinary Officer have been delayed in doing any work ordered by reasons of any lock-outs, strikes, riots, mutinies, wars, fire, storms, tempest or other unexpected exceptional causes, the time of execution may be extended by the Veterinary Officer, as he may consider reasonable.
5. All expenses, damages and other money payable to the Corporation by the Contractor under any stipulations in this contract may be retained out of any moneys then due of which may subsequently become due from the Corporation to the Contractor under this or any other contract and in case such money then due or to become due to the contractor by the Corporation shall be insufficient to pay such said expenses, damages and money it shall be lawful for the Commissioner of the Corporation to sell and dispose of any or all of the securities deposited by the Contractor and out of proceeds of such sale to reimburse and pay to the Department all the said expenses, damages and moneys and in case such proceeds of sale of the said securities shall be insufficient then it shall also be lawful for the department to recover the residue of the said expenses, damages and money, if necessary, by legal proceedings against the contract.
6. The Contractor shall submit bills to the Veterinary Officer for payments as and when the Veterinary Officer / Public Health Department shall direct.
7. The Contractor shall be paid for the work at the rates given here in on certificates of the Veterinary Officer that the works have been executed to his entire satisfaction.
8. The contract shall not be assignable by the Contractor.
9. In case the Contractor shall fail or neglect or refuse to observe, perform fulfill and keep all or any one or more or any part of any one or more of the covenants, stipulations and provisions herein contained it shall be lawful for the Commissioner of the Greater Chennai Corporation without prejudice and in addition to all and every other of the remedies herein before contained on behalf of the department on any such failure, neglect, as refusal as aforesaid by writing under his hand to put an end to this agreement and on the expiry of seven days from the date of service of the said writing this agreement shall cease be void except in respect of any prior action or omission.

10. All certificates or notices of orders for time or for extra varied or altered works which are to be the subject of an extra or varies charge whether so described in the contract or not shall be in writing and unless in writing shall not be valid or binding or be of any effect whatsoever.
11. **Penalty clause:** "In case of delay in execution of work the department may at this option, impose a penalty as per the Tender Terms and Conditions.

In witness thereof the Contractor and acting for and on behalf of the Greater Chennai Corporation and under the direction of the Greater Chennai Corporation have set their hands the day and the year first above written.

Signed by the Said
Contractor

Signature of the
Contractor
with company seal

Chief Veterinary Officer

The Common seal of the Corporation
of the City of Chennai was here un to
Commissioner duly affixed in the
presence of Greater Chennai
Corporation

It witness where of I here unto }affix

My Signature

PRICE BID DOCUMENTS SCHEDULE -B

ANNEXURE – 4

FINANCIAL TENDER

SCHEDULE – B

Ref No. H.D.C.NO.Vet.Sec.A2/0901/2025

PRICE BID

1. **FINANCIAL BID**

RATES SHOULD BE QUOTED IN THE BOQ FORMAT.

INSTRUCTIONS FOR THE e-TENDERING CAN BE VIEWED AND DOWNLOADED FROM THE WEBSITE – www.tntenders.gov.in

NOTE:

1. No advance payment will be made.
2. Price-variation condition is not admissible. Only firm prices will be considered.
3. In case of discrepancy between the prices quoted in words and figures, the lower of the two will be considered.
4. The Tamil Nadu Transparency in Tenders Act 1998. The Tamil Nadu Transparency in tenders rules 2000 will be applicable for this tender
5. DEDUCTIONS :statuary deductions will be made from the payment amount.
6. **Payment will be made with tax at ruling rate within the delivery schedule/contract period. If the rate or terms regarding the taxes is not clear, the quoted rates will be taken as inclusive of all taxes.**
7. The Rates once fixed will be valid for the entire period of contract.
8. All the rates quoted should be in Indian Rupees.
9. Any deviations from the format provided shall be treated as invalid

The Format should not be changed

1. This Financial Tender (Rates quoted) has to be put in cover –B.

Signature of the Tenderer

Sl.No	Description	Required Quantity
1.	OT shadow less lamp(Ceiling Mounted Led Light, Dual Arm - 2 Lamp)	1.00
2.	Veterinary Hydraulic OT table(Z- Type, with cushion, bucket attached)	2.00
3.	Electrosurgical unit (diathermy machine)	1.00
4.	Suction apparatus	1.00
5.	Medicine crash trolley	1.00
6.	Medicine cabinet S.S with glass, 5 shelves	2.00
7.	S.S. Instrument trolley	2.00
8.	S.S. Examination table with IV stand facility	4.00
9.	S.S Rotating chair- 3 Legs, patient stool	2.00
10.	S.S Kidney Tray -10 inch	5.00
11.	S.S Instrument Tray-12*8 inch	5.00
12.	S.S mayo instrument trolley (height adjustable)	2.00
13.	S.S Veterinary stretcher with strap and wheels	2.00
14.	I/V Stand- standard size	3.00
15.	S.S Fogging machine	2.00
16.	UV lamp for theatre sterilization (36W)	2.00
17.	Vertical autoclave- 12x22, Double Bin,220 L	2.00
18.	Autoclave tape	50.00
19.	Autoclave bin	6.00
20.	Needle cutter- Electric, syringe destroyer	2.00
21.	Thermal Fogging liquid- 5 lt	10.00
22.	Stethoscope	2.00
23.	Digital Thermometer	10.00
24.	Vaccine storage box	3.00
25.	Blue patient privacy screens for pet clinic	2.00
26.	Drape Cloth Cotton for OT- Blue & green, reusable (Meter)	50.00
27.	Window Cloth-Surgical Hole Towel, small size, reusable	30.00
28.	Medical scrub suite (green) size-M,L, XL, washable (in each size)	30.00
29.	Surgical gown (blue)- size - M, L, XL (in each size)	30.00
30.	Doctor coat white full sleeves - M,L,XL (in each size)	2.00
31.	Reusable Head cap	20.00
32.	ILR	1.00
33.	Instrument washing liquid – 5 Lt	10.00
34.	Artery forceps - S.S - straight – 6”	80.00
35.	Artery forceps -S.S - curved - 6”	60.00
36.	Mosquito forceps -S.S – straight	80.00
37.	Allis tissue holding forceps -S.S - 6”	100.00
38.	Needle holding forceps -S.S - 6”	40.00
39.	Metzenbaum scissors – S.S - straight-6”	40.00
40.	Mayo scissors – S.S- straight-6”	40.00
41.	Thumb forceps - S.S- rat tooth-6”	40.00

42.	Bp handle -S.S no. 4	40.00
43.	Towel clamp- S.S	160.00
44.	Spay hook- S.S	20.00
45.	Suture needle – reverse cutting needle (1 packet)	80.00
46.	Veterinary Hamatology auto analyzer - 3 part	1.00
47.	Standard EDTA tubes for Haematology Auto Analyzer –2ml	50.00
48.	Liquid Probe Cleaner Reagent Kit For Haematology Analyser	30.00
49.	Card for Lyse	20.00
50.	Card for diluents	10.00
51.	Diluents Solution 20ltr	2.00
52.	Lyse Solution 500ml	10.00
53.	Office table for doctors	2.00
54.	Executive chair- mid back mesh chair	2.00
55.	Visitor Chair - carbon steel	8.00
56.	White Display board	1.00
57.	Display slates	50.00
58.	E. collar, size 3 & 4	150.00
59.	Feeding Bowl for dogs	200.00
60.	Coconut Broom	50.00
61.	Buckets (20L) with mug	5.00
62.	plastic broom	20.00
63.	Mop with stick	25.00
64.	Wiper with stick	25.00
65.	Dish washer scrub	50.00
66.	Door mat- rubber	10.00
67.	Floor mat (cloth)	25.00
68.	Hand wash (200ml)	10.00
69.	Scented phenol (5L)	50.00
70.	Sanitizer (200ml)	10.00
71.	Kennel disinfectant(5 lt)	150.00
72.	Formaldehyde 30 lt	90.00
73.	Fly repellent solution 500ml	10.00
74.	Floor cleaning brush with handle	10.00
75.	Tile cleaning brush	10.00
76.	Rotor bin with cover	10.00
77.	Spray bottle 500 ml	25.00
78.	Wall clock	4.00
79.	Flask (2L)	1.00
80.	Cup and Saucer set	2.00
81.	Dust pan	10.00
82.	Trimmer	2.00
83.	Vacuum cleaner mini	1.00
84.	Gum boots medium size	5.00
85.	Ladder	1.00
86.	Screen cloth (meter)	50.00
87.	Methylene blue solution for preserved organ disposal (Bottle)	10.00
88.	Shaving blade holder for surgical site preparation	5.00
89.	Shaving blade for surgical site preparation 10 blades per packet (300 packs)	300.00

90.	5 kg cylinder (LPG)	2.00
91.	Flame gun	5.00
92.	Detergent Liquid for Washing machine 5 lt can	5.00
93.	Waste Bins-plastic- 30 L plastic, pedal type	4.00
94.	Bio Medical Waste Bin - black, yellow, red, blue, pedal type, large size	4.00
95.	Bio-medical waste bag, - Red, large size, black, Blue, Yellow (Pack of 20)	50.00
96.	Cotton towel - Standard size	10.00
97.	Examination gloves (non sterile)- L, XL Pack of 100	100.00
98.	Industrial Adjustable Metal shelf rack medicines	3.00
99.	Automatic hydraulic double speed door closer	10.00
100.	S.S Cloth hanger for PPE suit room	5.00
101.	S.S Chrome towel ring hanger for toilet	2.00
102.	Plastic mirror cabinet with shelves for toiletries	1.00
103.	Automatic soap dispensers -1000 ml	2.00
104.	Manual soap dispensers -1000 ml	2.00
105.	Plastic foldable platform trolley with wheel	2.00
106.	RO water purifier 50 Lt capacity	2.00
107.	Hose pipe - 1/2 inch (30 meter)	10.00
108.	Metal Shoe rack in PPE suit room, 4 tier	2.00
109.	Fire extinguisher - Powder type 6 kg	1.00
110.	Fly catcher for Insect Control	2.00
111.	Rubber Slippers – 6 & 10 size	10.00
112.	Cloth drying stand for linen room	1.00
113.	Plastic swing lid small (16L)dustbin	10.00
114.	Large plastic dustbin for collecting waste- 75 L	4.00
115.	Plastic Super Jumbo Crates 50 and 100 lt	5.00
116.	Mop with bucket - Wringer Trolley 50 Lt	10.00
117.	Organ storage barrel for preservation- plastic with lid 50 lt	10.00
118.	Aluminium vessel for cooking-60 lt with ear & lid	1.00
119.	Ladle for cooking - aluminium / iron, 3 feet	1.00
120.	Aluminium bucket for carrying food - 20 liter	1.00
121.	Single burner fort kitchen- stainless steel	1.00
122.	LPG Cylinder	2.00
123.	Washing machine - 7.0 kg,top load within build hot water facility	1.00
124.	Washing Machine Stand	1.00
125.	Fridge double door - 270 lt	1.00
126.	Fridge Stand	1.00
127.	Stabilizer	2.00
128.	Weighing scale for preparation area-100 kg-2x2 ft	2.00
129.	Inverter- Luminous Inverter & Battery Combo, Office & Shops	1.00