



Sabarmati Gas Ltd.
(A Joint Venture of GSPC & BPCL)

Open Re-Tender for “Laying, Installation, Testing and Commissioning of MDPE Pipeline for tapping connectivity as well as LMC connectivity of commercial/Non-Commercial and Industrial Connection associated with CGD network of SGL along with all associated works across SGL Gandhinagar, Mehsana, Sabarkantha, Aravalli and Patan Districts.”

SGL:TEND:26:2026-27

CPAR

PROCESS OF EVALUATION OF PERFORMANCE OF VENDORS/ SUPPLIERS/ CONTRACTORS/ CONSULTANTS

FOR PROJECTS

- i) Evaluation of performance of Vendors/ Suppliers/Contractors/ Consultants in case of PROJECTS shall be done immediately with commissioning of any Project.
- ii) On commissioning of any Project, EiC (Engineer-in-charge)/ Project-in-charge shall prepare a Performance Rating Data Sheet (Format at Annexure-1) for all Orders and Contracts.
- iii) Depending upon the Performance Rating, following action shall be initiated by Engineer-in-charge/Project-in-charge:

Sl. No.	Performance Rating	Action
1	POOR	Seek explanation for Poor performance
2	FAIR	Seek explanation for Fair performance
3	GOOD	Letter to the concerned for improving performance in future
4	VERY GOOD	No further action

- iv) Reply from concerned Vendor/ Supplier/Contractor/ Consultant shall be examined. In case of satisfactory reply, Performance Rating data Sheet to be closed with a letter to the concerned for improving performance in future.
- v) When no reply is received or reasons indicated are unsatisfactory, the following actions need to be taken:

A) Where Performance rating is "POOR":

Recommend such defaulting Vendor/ Supplier/Contractor/ Consultant for putting on Holiday for a period from one to three years as given below:

- (i) Poor Performance due to reasons other than Quality: One Year
- (ii) Poor Performance on account of Quality (if any mark obtained against Quality parameter is less than 30): Two Years
- (iii) Poor Performance leading to termination of contract or Offloading of contract due to poor performance solely attributable to Vendor/ Supplier/Contractor/ Consultant or Repeated Offence: Three Years
-Non-performance of a Vendor/Supplier/Contractor/Consultant leading to termination of Contract/ Order, such Vendor/ Supplier/ Contractor/ Consultant are also to be considered for Suspension.

- (B) Where Performance rating is "FAIR": Issuance of warning to such defaulting Vendor/Supplier/Contractor/ Consultant to improve their performance.
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1. 2.0 REVIEW & RESTORATION OF PARITES PUT ON HOLIDAY

1.1 An order for Holiday passed for a certain specified period shall be deemed to have been automatically revoked on the expiry of that specified period and it will not be necessary to issue a specific formal order of revocation.

Further, in case Vendor/ Supplier/Contractor/ Consultant is put on holiday due to quality, and new order is placed on bid after restoration of Vendor/ Supplier/Contractor/ Consultant, such order will be properly monitored during execution stage by the concerned site.

2. EFFECT OF HOLIDAY

3.1 If a Vendor/ Supplier/Contractor/ Consultant is put on Holiday, such Vendor/ Supplier/Contractor/ Consultant shall not be considered in ongoing tenders/future tenders.

3.2 However, if such Vendor/ Supplier/Contractor/ Consultant is already executing any other order/ contract and their performance is satisfactory in terms of the relevant contract, should be allowed to continue till its completion without any further increase in scope except those incidental to original scope mentioned in the contract. In such a case CPBG will not be forfeited and payment will be made as per provisions of concerned contract. However, this would be without prejudice to other terms and conditions of the contract.

3.3 Effect on other ongoing tendering:

- 3.3.1 After issue of the enquiry /bid/tender but before opening of Technical bid, the bid submitted by the party shall be ignored
- 3.3.2 After opening Technical bid but before opening the Price bid, the Price bid of the party shall not be opened and BG/EMO submitted by the party shall be returned to the party.
- 3.3.3 After opening of price, BG/EMO made by the party shall be returned; the offer of the party shall be ignored & will not be further evaluated. If errant party emerges as the lowest (LI), then such tender shall also be cancelled and re-invited.

4. While putting the Vendor/ Supplier/Contractor/ Consultant on holiday as per the procedure, the holding company, subsidiary, joint venture, sister concerns, group division of the errant Vendor/ Supplier/Contractor/ Consultant shall not be considered for putting on holiday list. Any bid, put on holiday, will not be allowed to bid through consortium route also in new tender during the period of holiday.

5. If an unsuccessful bidder makes any vexatious, frivolous or malicious complaint against the tender process with the intention of delaying or defeating any procurement or causing loss to SGL or any other bidder, such bidder will be put on holiday for a period of six months, if such complaint is proved to be vexatious, frivolous or malicious, after following the due procedure.

6. **ERRANT BIDDER** In case after price bid opening the lowest evaluated bidder (LI) is not awarded the job for any mistake committed by him in bidding or withdrawal of bid or modification of bid or varying any term in regard thereof leading to re-tendering, SGL shall forfeit EMO paid by the bidder and such bidders shall be debarred from participation in re-tendering of the same job(s)/item(s). Further, such bidder will be put on holiday for a period of six months after following the due procedure.



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7. In case LI Bidder do not accept LOI/contract than same Work shall be offered to L2, L3... up to all techno commercially Qualified bidder to match the LI rates.
 8. In case Govt. department brings to the notice of SGL that a Party has not paid to the credit of the Government the GST service collected from SGL, then party will be put on holiday for a period of six months after following the due procedure.
 9. If bidder/Contractor fails to complete work and SGL decided to execute same work through other vendor than SGL shall forfeit PBG without any prior notice and contractor shall be put on Holiday for period of 3 years.
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Sabarmati Gas Limited (SGL)**PERFORMANCE RATING DATA SHEET (FOR PROJECTS (MDPE)/ CONSULTANCY JOBS)**

- i) Project/Work Centre :
- ii) Order/ Contract No. & date:
- iii) Brief description of Items /Works/Assignment :
- iv) Order/Contract value (Rs.) :
- v) Name of Vendor/Supplier/Contractor/ Consultant:
- vi) Contracted delivery/ Completion Schedule :
- vii) Actual delivery/ Completion date :

Performance Parameter	Delivery/ completion Performance	Quality Performance	Reliability Performance	Total
Maximum marks	40	40	20	100
Marks allocated				

Note:

Remarks (if any):

PERFORMANCE RATING (**)

Note:

(#) Vendor/Supplier/Contractor/Consultant who seek repeated financial assistance or deviation beyond contract payment term due to financial constraints, then '0' marks should be allotted against Reliability Performance.

(*) Allocation of marks should be as per enclosed instructions

(**) Performance rating shall be classified as under:

Signature of Authorised Signatory:

Name:

Designation:

Sr. No.	Range (Marks)	Rating
1	60 & below	Poor
2	61-75	Fair
3	76-90	Good
4	More than 90	Very Good

Annexure-1

Instructions for allocation of marks

1. Marks are to be allocated as under:

1.1 Monthly target (4 months)

40 Marks.

MOPE target	Delay in Weeks	Marks
MOPE Laying	100% for all 4 months	40
MOPE laying% of 4 months average	Above 90%	35
	Above 80%	30
	Above 70%	20
	Above 60%	15
	Below 60%	0

1.2 QUALITY PERFORMANCE

40 Marks

For Normal Cases : Rejection/leakages during TPI inspection: 40 marks

i) Rejection/Leckages/Defects Marks to be allocated on 10 marks - prorata basis for acceptable quantity as compared to total quantity for normal cases (4 months)

Sr. No	Defects/ repair /Rejection/Leakages PNG domestic	Marks
1	Up to 10%	10
2	Up to 15%	5
3	More than 15 %	0

ii) HSE/Quality Memo issued by SGL/TPI (4 months).

No memo Issued during 4 moths of CPAR 25 Marks.

More than 8 Nos Memo during 4 moths of CPAR 0 Marks.

Each Memo will reduce 3 Marks.

iii) Number of deviations without SGL Approval (4 months)

1. No deviation 5 marks

2. No. of deviations < 2 2 marks

3. No. of deviations >= 2 0 marks

2.1 RELIABILITY PERFORMANCE (4 months)

20 Marks

Sr. No.	For works/ Contracts	Marks
1	Submission of order acceptance, agreement, PBG, As build Drawings, Job cards, Material Reconciliation and other documents within time.	5 Marks
2	Timely Submission of Daily Progress report Hard and softcopy.	5 Marks
3	Liquidation of Check-list points/ Punch Points /Observations during Project execution/commissioning.	5 Marks
4	Compliance to Customer satisfaction.	5 Marks