

Undertaking for Custom Bid/ BOQ Creation on GeM (Sample)

(to be filled by the HOD — minimum AGM Level)

File number: **200151025**

date: **03.01.2026**

Subject: Undertaking for Creation of Custom Bid/ BOQ for Goods / Services required on GeM

1. Goods/ Services Required (Please specify the exact Goods/ Services required):
BMC for miscellaneous electrical maint. works in Generator & auxiliaries, ACs and Water Coolers at NTPC Unchahar..
2. Search String Used in the GeM Availability Report & Past Transaction Summary (Please state the exact search string used to find suitable categories):
BMC of Hydrogen dryer, gentr, AC, water coolers, Supply of maint spares
3. GEMARPTS ID (mention GeM Availability Report ID):
GEM/GARPTS/16122025/JEKQW75VL4L3
4. Categories to which notification was sent: Category Not available
5. Undertaking:

I understand that the creation of a Custom Bid/ BOQ is an exceptional process and should only be used when existing categories on GeM are not suitable for the required Goods/ Services.

I, (Name), undertake the following:

- I have conducted a thorough search using the search string mentioned above and determined that existing categories are not appropriate for the required Goods/ Services.
- I have provided an accurate and detailed description of the required Goods/ Services in Section-1.
- I have selected the most relevant categories for notification in Section-4.
- I am fully prepared to justify the need for a Custom Bid/ BOQ to GeM upon request.

Signature

(K.Vishnu Murthy)
AGM-Electrical Maintenance,
NTPC-Unchahar,
Dist. Raebareli, U.P