
	Gujarat State Electricity Corporation Limited		 आज़ादी का अमृत महोत्सव
	Kutchh Lignite Thermal Power Station		
	At : PO S K Varmanagar, Dist. Kutchh – 370 601		
	CIN:U40100GJ1993SGC019988 email : cekltps.gsecl@gebmail.com	An ISO 9001-2015 Certified Company	

TENDER BOOKLET

TECHNICAL BID

(TO BE SUBMITTED in ONLINE Only on N-Procurement. No hard copy of tender documents will be accepted except Tender Fee and EMD Cover.)

Tender No:WE –336

SECTION-RFQ NO.: SWYD-76848

NAME OF WORK: - Job for Work of Maintenance & Trouble-shooting of Various Lighting systems & routine, Preventive, conditioning monitoring, shut down, breakdown Maintenance & Other misc. work on As-&-When required basis at SWYD,KLTPS.

GUJARAT STATE ELECTRICITY CORPORATION LTD
Kutch Lignite Thermal Power Station, At PO SKV Nagar, Dist Kutch – 370601

KLTPS E-TENDER NOTICE

Chief Engineer (Generation) KLTPS invites “On line Tenders” (e-tendering) for the Works of below subject item. Tender Papers & Specifications may be downloaded from Web site <http://tender.nprocure.com> (For view, download and online submission) and GSECL Website www.gsecl.in. (For view & download only). **All the relevant documents of tender (Notarised or self-attested) [Technical bid in pdf form (with 300 dpi or higher) and Price bid on n-procure only.] are to be uploaded in pdf form on n-procure portal only. No physical documents are to be submitted except tender fee and EMD cover.** Tender fee and EMD are paid through DD/online and proof of payment/DD shall be submitted physically before due date and time as specified for respective tender by Registered Post A.D. or Speed Post addressed to **The Chief Engineer (Generation) Gujarat State Electricity Corporation Ltd., KLTPS, ADM Building, SKV Nagar, Panandhro, Dist. Kutch. Pin Code No. 370601 “NO COURIER SERVICE OR HAND DELIVERY” will be accepted.**

If hard copy document of the tender for physical submission is ask anywhere in this tender notice/tender the same shall be consider as deleted except Tender Fee and EMD cover.

Bidders should be in touch with the above websites for information regarding revision / corrigendum / amendment in the tender till due date of submission and thereafter. No separate correspondence will be entertained in this regard.

RFQ No.	Name of Work	Tender Fees in Rs.(Non-Refundable)	EMD Amount in Rs.	Security Deposit	Time limit of work
76848	Job for Work of Maintenance & Trouble-shooting of Various Lighting systems & routine, Preventive, conditioning monitoring, shut down, breakdown Maintenance & Other misc. work on As-& When required basis at SWYD, KLTPS.	1,770.00 (1500+18% GST)	50728	05 % of Order Value before placement of order.	11 month

(1)	Last date of Bid down loading up to 16.55 Hrs	As per E-Tender Notice
(2)	Last date for On line submission (E-tendering) Technical and price bid offer up to 17.00 Hrs	As per E-Tender Notice
(3)	Last date & time for Submission of “ tender fee & EMD ” Cover up to 15.00 hrs. by RPAD / Speed Post	As per E-Tender Notice
(4)	Date of opening of technical bid (In presence of willing bidders) At 10:30 Hrs if possible	As per E-Tender Notice
(5)	Date of Opening of Price Bid At 10:30 Hrs (if possible) (In presence of Qualified bidders if desires)	Party has to be in touch with website http://tender.nprocure.com
(6)	Validity of Tender from the date of opening of Technical Bid	180 Days

Proof of payment through RTGS/NEFT or DD of tender fee and EMD should be reached at this office in due date and time as mentioned in tender notice. No tender shall be accepted / opened in any case after due date and time of receipt of Proof of payment through RTGS/NEFT or DD of tender fee and EMD irrespective of delay due to Postal Services or any other reasons and that the GSECL shall not assume any responsibility for late receipt of the tender. **The envelope shall be addressed to the The Chief Engineer (Generation)**

Gujarat State Electricity Corporation Ltd., KLTPS, ADM Building, SKV Nagar, Panandhro, Dist. Kutch. Pin Code No. 370601 and The GSECL will not be responsible for the transit loss or misplacement.

- 01.** Further bidders are requested to submit all the relevant documents of tender **duly (Notarized or self-attested) [Technical bid in pdf form(with 300 dpi or higher) and Price bid on n-procure only]**. All above mentioned documents are requested to be uploaded in pdf form on n-procure portal only **as no physical documents will be accepted, except tender fee and EMD cover**. Price – bid (Schedule-B) should also requested to submit on-line only (On N-procure portal) and no any financial bid information should be mention in Technical Bid. This is mandatory. Further if the quantity quoted differs in the any of the technical bid forms and in price bid forms, it is at the discretion of CE Committee / ED Committee – GSECL to consider the quoted quantity.
- 02.** Any technical questions, information and clarifications that may be required pertaining to this tender should be referred to the **The Chief Engineer (Generation) Gujarat State Electricity Corporation Ltd., KLTPS, ADM Building, SKV Nagar, Panandhro, Dist. Kutch. Pin Code No. 370601.**
GSECL reserve the rights to accept / reject any or all tenders without assigning any reasons thereof.

GSECL KLTPS -Beneficiary Bank details is as under.

Name of Account – GUJARAT STATE ELECTRICITY CORPORATION

BANK NAME – Bank of Baroda

BRANCH NAME – SK Vermanagar, Panadhro

ACCOUNT NO – 90580200000028

IFSC CODE – BARB0DBPDRO (Fifth Digit is Zero)

For, Gujarat State Electricity Corporation Ltd.

**Signature of Contractor with Place / Date /
Firm Seal / Stamp**



**STATION HEAD
GSECL, KLTPS.**

**GUJARAT STATE ELECTRICITY CORPORATION LTD
KUTCH LIGNITE THERMAL POWER STATION
PO :: SKV NAGAR :: 370601**

DETAILS OF BIDDER

1	Name of Firm & Contact Person:-	
2	Full Postal Address	
	Phone/Fax No.	
	Mobile No.	
	E-mail Address:	
3	GST No.	
4	Status of the firm with supporting documents	Proprietary /Partnership /Pvt. /Public Limited.
5	Name of Agencies/Directors if not prop. Name of owner, if propriety, with phone/Fax Nos.	
6	SSI No. (Enclose Notarized copy) if applicable	
7	Labour License No.	
8	P.F. A/C. Code No.	
9	PAN No.	

**Signature of Contractor
with Rubber Stamp**

	Gujarat State Electricity Corporation Limited		
	Kutchh Lignite Thermal Power Station		
	At : PO S K Varmanagar, Dist. Kutchh – 370 601		
	CIN:U40100GJ1993SGC019988 email : cekltps.gsecl@gebmail.com	An ISO 9001-2015 Certified Company	

GENERAL INSTRUCTIONS TO THE BIDDERS - (01)

1.	Contract means the documents forming tender and the subsequent agreement that may be entered into.
2.	Work or works means the work related to the subject mentioned in tender
3.	Contractor means a firm or an individual undertaking these works or offers the rates for this work
4.	The general rules and regulations of the GSECL for tender and contract for works will apply to the extent of the same and not modified herein. The contractor is deemed to have gone through and considered to be fully aware of the conditions mentioned therein. Any other rules and regulations, conditions etc. that are in force in present and that may be framed by the Corporation from time to time in condition with contracts will be binding and acceptable to the contractor.
5.	<p>SUBMISSION OF TENDER</p> <p>Bidder has to submit the only EMD in physical form in sealed cover superscripted with the “Name of Work/Supply” within 05 working days of bid opening will be accepted through Registered Post AD or Speed Post. “NO COURIER SERVICE OR HAND DELIVERY” shall be accepted.</p> <p>All such documents should be strictly submitted by RPAD/ speed post only upto due date and time as mentioned in tender notice. Otherwise the offer will not be considered and no any further communication in the matter will be entertained on or after due date of submission.</p> <p>Tenderer should also certify as “unconditional tender”. Conditional tenders are liable for rejection.</p> <p>Bidder has to send hard copy of EMD cover by RPAD/Speed Post to The office of Chief Engineer (Gen.) KLTPS, ADM Building, SKV Nagar, Panandhro, Dist. Kutch. Pin Code No. 370601 Gujarat, India within 05 working days of opening of bid.</p> <p>It is mandatory to upload scanned copy of notarized/self-attested copy of all required /specified documents on N-Procure portal in online Tender on or before due date and time. No documents shall be considered physically which are mentioned for on-line submission only. Corporation does not take any responsibility for postal delay for cover received after due date and time will not be accepted by this office. The Chief Engineer (G), KLTPS reserves the right to reject any or all tenders without assigning any reason thereof.</p> <p>Technical Bid</p> <p>“Please note that the Notarized / self-attested copies of original required documents should be invariably uploaded in N-Procure portal before due date and time in pdf form (Scanned copy). This is mandatory. No physical documents are required to be submitted except EMD.”</p> <p>The Technical Bid shall be opened on Due Date as mentioned in tender Notice (If Possible),.</p> <p>Please note that the required documents should be invariably submitted along with tender copy in N-Procure portal and tender without documents are liable to be ignored.</p> <p>Price Bid: Bidders are requested to submit Price Bid (Schedule-B) on-line (N-Procure portal) only. Scanned copy of Price bid is not required to be uploaded and if uploaded with</p>

	<p>documents then it will not considered and only on-line submitted price bid(filled on N-Procure portal) will be considered for evaluation.</p> <p>The time and date for opening of the Price Bid shall be determined by the Corporation Any technical questions information and clarifications that may be required pertaining to this Tender should be referred to The Chief Engineer, GSECL, KLTPS, who also reserves the right to reject any OR all tenders without assigning any reasons thereof.</p>
6.	<p>Tender Fee: Tender fee (Non- refundable) should invariably be (who are not eligible for exemption) paid by way of Demand Draft or through online transfer in GSECL-KLTPS account; otherwise offer shall be ignored out rightly. Indian Postal Orders (IPO's), FDR's & Cheques are not acceptable. Demand Draft should be in the name of the "Gujarat State Electricity Corp. Ltd., payable at Bank of Baroda- SKVNAGAR Branch only Tender fee (Demand Draft) must be kept in the cover of EMD; otherwise supplier's offer is liable to be rejected.</p> <p>The Tender Fees is Non-refundable under normal circumstances. However, if GSECL decides to scrap/ cancel the tender, by one or another reason, in which bidders are not responsible for cancellation/ scrap of tender, in such case tender fee may be refunded to bidder(s).</p> <p>Earnest Money Deposit:</p> <p>(a) The estimated cost of tender items is notified in the tender notice. Bidder has to pay EMD @3% of the estimated cost. EMD is payable by Demand Draft/by online transfer in favor of the of Gujarat State Electricity Corporation Ltd. Payable at Bank Of Baroda, KLTPS branch only.It can also be furnished by way of an irrecoverable Bank Guarantee from any Banks as per Govt. FD/MSM/e-file/4/2023/0057/DMD, dated 21.04.2023 in a standard format prescribed by GUVNL (Format given in this tender document). The validity of the Bank Guarantee for EMD should be for a period of at least Six Months from the date of submission of the Bid of the Tender. Cheques are not acceptable. CORPORATE GUARANTEES NOT ALLOWED. Tenders without EMD are liable for rejection</p> <p>(b) If the EMD amount is more than Rs. 03 Lakhs, it should be paid either by RTGS/NEFT/Online OR Demand draft OR Bank Guarantee. Otherwise it should be paid either in Cash (up to Rs. 10,000/- only) at the office address specified in the tender documents OR by RTGS/NEFT/online.</p> <p>(c) (1) All Nationalized bank. 2) Axis Bank, South Indian Bank, A U Small Finance Bank, Standard Chartered Bank, Bandhan Bank, Tamilnadu Mercantile Bank, City Union Bank, Ujjivan Small Finance Bank, CSB Bank, YES Bank, DBS Bank India Limited, Ahmedabad Mercantile Co-Operative Bank, DCB Bank, Nutan Nagarik Sahakari Bank Ltd., Dhanlaxmi Bank, Rajkot Nagrik Sahakari Bank Ltd., Equitas Small Finance Bank, Saraswat Co-Operative Bank Ltd., Federal Bank, SBPP Co-Operative Bank Ltd., HDFC Bank, SVC Co-Operative Bank Ltd, HSBC Bank, The Cosmos Co-op Bank Ltd., ICICI Bank, The Gujarat state Co- Operative Bank, IDBI Bank, The Surat District Co-Operative Bank, IDFC First Bank, The Surat People's Co-Operative Bank Ltd., IndusInd Bank, The Baroda Central Co-operative Bank, Jammu and Kashmir Bank, The Panchmahal District Co-operative Bank, Jana Small Finance Bank, The Kalupur Commercial Co-Operative Bank, Karnataka Bank, The Rajkot Commercial Co-Operative Bank, Karur Vysya Bank, The Banaskantha Mercantile Co-Operative Bank Ltd., Kotak Mahindra Bank, Gujarat Gramin Bank, RBL Bank</p> <p>(d) No Interest will be allowed against payment of E.M.D.</p> <p>(e) Tenders submitted without Earnest Money Deposit by the firms, who are not eligible for any exemption, will be rejected without entering in to further</p>

correspondence in this regard and no reference will also be made.

- (f) EMD will be forfeited (i) if the tender, whom it covers, is withdrawn during the validity of the offer and (ii) the successful bidder fails to furnish the security deposit in time.

EMD of the unsuccessful bidders will be **returned within 60 days of placement of the order.**

Eligibility for Exemption:

- a) Micro small-scale enterprises which participate directly in tendering process for the product which they are manufacturing / service which they are providing and have Udyam registration for items / service under procurement and having registration with CSPO or National Small Industries Corporation.
- b) Startups which participate directly in tendering process for the product which they are manufacturing / service which they are providing and recognised by DPIIT under the Start-up India Program and has obtained Udyam registration & CSPO/NSIC registration as MSE. .
- c) Organization which has registration certificate for the manufacturing product of the tender, from Gujarat Khadi Gramodyog Board or Khadi and Village Industries Commission (K.V.I.C) or Commissioner of Cottage Industries.
- d) Board/Corporations/PSUs of the Central/State Government for their own manufactured items.
- e) State Government recognized organizations like (i) organizations for blinds, dumb and deaf, disabled, mentally disabled persons; (ii) women's self-help group recognized by Gujarat Livelihood Promotion Company; which participate directly in tendering process for the product which they are manufacturing / service which /they are providing.
- f) Sellers who have got their credentials verified through the process of Vendor Assessment by Vendor Assessment Agencies through GeM for the Primary Product/Primary Service for which Bid/RA floated on GeM.
- g) In keeping with GeM guidelines, OEM and service providers rendering services directly or by its own and having annual turnover of INR 500 Crore or more.
- h) In keeping with GeM guidelines, Sellers/Service Providers holding BIS license for the Primary Product Category whose credentials are validated through BIS database.

Bidder will be eligible for exemption from payment of Tender fee/EMD on submission of attested copies of their SSI (SSI/ MSME Part-II/ Udyog Aadhaar Memorandum/ Udyam Registration Certificate) in EMD Cover. This benefit of exemption will not be admissible if they take part in the tender indirectly either through their dealers, agents, distributors or other inter mediators or others who are not as stated above.

The Certificate should indicate the service which they are providing/ manufacture of items offered. In case of Udyog Aadhaar Memorandum / Udyam Registration Certificate, it should indicate the manufacture/service of related group of item.

Micro & Small Enterprises (MSEs) who participates directly in the tendering process as Manufacturers or Service Providers, and holds a valid Udyam Registration, are eligible for exemption from payment of Earnest Money Deposit (EMD).

Agencies registered under Udyam in the capacity of **Traders, Re-sellers, or similar categories** (i.e. other than Manufacturers/Service Providers) **are not eligible for EMD exemption.**

Note for above clause.

In view of Ministry of Micro, Small and Medium Enterprises, Govt. Of India, New Delhi Notification S.O. 2119 (E) dated 26th Jun, 2020 and subsequent clarifications issued vide O.M. No. 2/1(5)/2019-P&G/Policy (pt.IV) dated 6th August, 2020, only "UDYAM REGISTRATION CERTIFICATE" out of SSI / MSME Part-II / Udyog Aadhar

	<p>Memorandum / Udyam Registration Certificate shall remain valid from 1st April 2021.</p> <p>Registration certificates submitted other than indented material/Service will not be accepted for waiver of EMD / SD and without payment of EMD, tender will be rejected outrightly without intimation to the party. No correspondence will be entertained further in the matter.</p>																
7.	<p>Suitable payment option can be selected for Tender Fees & EMD. Amount should be paid either by Online payment, Demand Draft. Payment of Tender Fees & EMD by RTGS/NEFT/on line shall be encouraged. In case of payment through RTGS/NEFT bidder has to e-Mail following details:</p> <table border="1"> <thead> <tr> <th>Sr. No</th> <th>Required Details</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Name & Address of the bidder</td> </tr> <tr> <td>2</td> <td>Bidder GST No</td> </tr> <tr> <td>3</td> <td>Tender No with due date</td> </tr> <tr> <td>4</td> <td>Mode of Transfer</td> </tr> <tr> <td>5</td> <td>Ref. ID with Bank Details</td> </tr> <tr> <td>6</td> <td>Paid Amount</td> </tr> <tr> <td>7</td> <td>Payment against Tender Fees & EMD</td> </tr> </tbody> </table> <p>Bidder has to provide all above details of date of payment to/on following e-Mail so that receipt can be generated.</p> <p>(1) eepnckltps.gsecl@gebmil.com (2) depnckltps.gsecl@gebmil.com (3) coakltps.gsecl@gebmil.com</p>	Sr. No	Required Details	1	Name & Address of the bidder	2	Bidder GST No	3	Tender No with due date	4	Mode of Transfer	5	Ref. ID with Bank Details	6	Paid Amount	7	Payment against Tender Fees & EMD
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8.	<p>Revision of prices: Revision of prices or any commercial terms affecting the price after opening of technical bids shall not be considered and will be ignored.</p>																
9.	<p>Price Escalation: No price, escalation will be given till the completion of the work. The bidders must quote firm price only, during execution & extended period, without any escalation towards labour, material, fuel etc., till completion of work under contract and this is to be confirmed by bidder in technical bid envelope only. In case, if the bidder does not offer firm prices, his offer shall be rejected and the price bid envelope shall not be opened.</p>																
10.	<p>The tender documents shall be written legibly and free from erasure, over writings or conversions of figures. Corrections unavoidable shall be made by crossing out, initialing, dating and rewriting.</p>																
11.	<p>The rates quoted shall be firm and valid for 180 days for acceptance from the date of opening of technical bid. Tender shall remain open for acceptance for a period of 180 days from the date of opening of Technical bid and during this period no bidder shall be allowed to withdraw his tender. Any such withdrawal during the said period will entail forfeiture of the earnest money deposit submitted along with the tender and the GSECL may take further action like “no dealing” with such bidder in future tenders of GSECL or any company under GUVNL</p>																
12.	<p>Conditional tender is liable to be rejected. Withdrawal or insertion of conditions unilaterally after opening of tenders will not be permitted unless it is so desired by the GSECL.</p>																
13.	<p>Chief Engineer, KLTPS reserves the right to reject any or all tenders without assigning any reasons thereof.</p>																
14.	<p>The work will be awarded to each agency as per site requirement & as per instruction of EIC.</p>																
15.	<p>The bidders shall submit their offer without any deviations to the Technical specifications, Commercial conditions and General Terms and Conditions of the contract & it will be presumed that the bidder agrees entirely with the specification and all other conditions of tender.</p>																
16.	<p>Once the offer is submitted by the bidder before due date of submission, the bidder shall not be allowed to submit revised / additional / modified offer even before due date and time of submission of tender. However if the date of submission of tender are extended by the</p>																

	GSECL due to any reason the bidder may submit if he wishes the revised / additional / modified offer before extended due date and time of submission.
17.	The GSECL reserves the right to accept any tender irrespective of whether it is lowest or not or to reject all the tenders without assigning any reasons thereof. Tenders departing from the stipulated technical specifications, commercial conditions or the method of bidding in a radical manner are liable to be rejected
18.	The bidder must visit the site before submitting the tender. The bidder shall be presumed to have carefully examined the conditions & specifications of work and to have fully acquainted themselves with all details of the site conditions, locations, materials, geological and weather characteristics, labour conditions and in general all the necessary information and data etc. pertaining to and need for the work
19.	The bid submitted by bidders who are listed under declaration of ineligibility for corrupt or fraudulent practices issued by the Government, the list of Black listed contractors announced by GEB/GSECL, Govt. of Gujarat or its Public sector undertaking, shall be rejected.
20.	Any tender not bearing signature of the bidder & with seal of company on all the documents accompanying the tender is liable to be rejected.
21.	The Notice inviting tender, general instruction to bidders and all other documents of this tender shall form part of the contract
22.	The information given in this specification is in good faith and meant to serve as a guide to the BIDDER. It is, therefore, imperative that BIDDER shall obtain and examine for himself all the data, information and particulars required for the satisfactory execution of the work under this enquiry. The submission of a bid by Bidder implies that he has fully read the specifications, bid drawing, Contractor Document and General Conditions of Contract and has made himself aware of the scope and the specifications for the work to be performed and local conditions and other features which have a bearing on the cost and execution of the work. The ENGINEER-IN- CHARGE (GSECL) shall not, therefore, after acceptance of the bid, pay any extra charges for any reason whatsoever.
23.	Each page of the bid document shall be signed and dated in ink by the BIDDER as a token of having examined the same.
24.	<p>ACCEPTANCE / REJECTION OF BID</p> <p>a. GSECL reserves the right to accept or reject any bid in whole or part and/or accept other than the lowest bid without assigning any reasons.</p> <p>b. The bid is liable for rejection prima facie, if it is:</p> <p>a. Not in the prescribed form.</p> <p>b. Not properly signed by the BIDDER.</p> <p>c. Not conforming to TENDER specification.</p> <p>d. Bid Hard copy along with Tender Fees & EMD cover Received after expiry of the due date and time.</p> <p>e. Tender Fees & EMD cover Received by telex or telegram or fax or courier</p> <p>f. Bid submitted without payment of EMD,</p> <p>g. Online tender not filled and Hard copy of EMD cover Sent.</p>
25.	Any clarification/queries asked by GSECL / GSECL's representative about tender/offer shall have to be furnished by the contractor with in stipulated time; otherwise the offer of the firm will be liable to be rejected.
26.	Tenders which do not fulfill all or any of the above conditions or incomplete in any respect, are liable to rejection
27.	Do not mention any commercial terms/conditions in Technical bid. Any terms/conditions related to commercial matter mention by you in Technical bid will not considered.
28.	Gujarat State Electricity Corporation Ltd. reserves the right to accept/reject/Cancel any or all the offers/tenders, extend dates and / or re-advertise tender, and /or modify the process at any stage of the process without assigning any reason thereof
29.	<p>Relationship with employee</p> <p>Every bidder should, at the time of submission of bid, give a declaration as under. "If in any Bidder Company/ firm, the interest (i.e. Shareholding in company and share in</p>

	<p>partnership firm) of any employee of the tendering Company or his/ her relative as defined in Section 2(77) of the Company's Act. 2013 is 10% or more, the tendering Company will not deal with such Company/ Firm at all.</p> <p>Tenderer therefore, must specifically disclose this fact in his technical Bid. Non-disclosure of such facts would immediately disqualify the tenderer for further dealing with the tendering Company.”</p>
30.	If participating bidder/agency have stake in one or more other agencies/ bidders who are participating in same tender and on account of submission of wrong information / declaration in the tender /enquiry certificate – A, than the bidder will be declared as disqualified automatically and EMD & SD will be forfeited. Further, GSECL shall take stern action including Stop dealing with their firms.
31.	The bidder should certify that the wages payment to the staff / labour engaged for the work at GSECL – KLTPS will be made through bank account only and a written declaration is to be submitted with technical bid by the contractor. The bidder will have to submit the bank statement as a proof of wages payment, PF challan along with the monthly bill for payment to the account section
32.	Tenders shall be evaluated on firm price and cost without GST and cess as applicable unless otherwise mentioned in the tender documents
33.	If the bidder have opted for the composition scheme of GST, the same must be clearly specified with valid declaration and certificate from department .In the event of withdrawal /cessation of the bidder from composition scheme during the tenure of the contract, the rate (i.e. Price) mentioned in the prices bid shall be final and any additional GST will have to be borne by the bidder himself. In no case additional amount toward GST or otherwise will be paid /reimbursed to bidder.
34.	Every bidder should mention separate HSN/SAC Code and rate of GST and cess as applicable, if no specifically mentioned then company will have the option to take the prices as exclusive of taxes and duties at maximum higher slab rates for the evaluation of tenders
35.	Every bidder shall have to inform their GSTIN NO of the registered place where from the bidder intends to supply the goods/services ,meaning thereby the bidder has supply the goods/ services from the relevant declared /registered place(s) of supply Only
36.	It should be clearly understood that the GSECL will not reimburse any cost incurred by you for the Preparation of offer, site visit, collection of information, or, if you are selected, for contract or negotiations.
37.	Bidders are requested to remain in touch with the web-site for any amendment / corrigendum or extension of due date etc.
38.	<p>Conflict of Interest among Bidders/ Agents: -</p> <p>A bidder shall not have conflict of interest with other bidders for particular quoted item. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process for particular quoted item, if:</p> <p>(a) They have proprietor/ partner(s)/ Director(s) in common; or</p> <p>(b) They receive or have received any direct or indirect subsidy/ financial stake from any of them; or</p> <p>(c) They have the same legal representative/ agent for purposes of this bid; or</p> <p>(d) They have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder; or</p> <p>(e) Bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ assemblies from one bidding manufacturer in more than one bid.</p> <p>(f) In cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/ dealer.</p>

	<p>There can be only one bid from the following:</p> <ol style="list-style-type: none"> 1. The principal manufacturer directly or through one Indian agent on his behalf; and 2. Indian/ foreign agent on behalf of only one principal. <p>(g) A Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid;</p> <p>(h) In case of a holding company having more than one independently manufacturing units or more than one unit having common business ownership/ management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business.</p> <p>(i) Bidder shall not act in contravention/ violation to the provisions of competition act, as amended from time to time.</p> <p>Every bidder should, at the time of submission of bid, give a declaration as per ANNEXURE, that bidder shall not have conflict of interest/related with other bidders for particular quoted item, as above.</p>
39.	<ul style="list-style-type: none"> • Having estimated cost up to Rs.1.0 Cr. (without tax) shall include following condition. <p>All bidders shall submit the details/documents in support of Technical Qualification Requirements duly certified and verified for authenticity from Specified Third-Party Inspection Agency (TPIA) or Statutory Auditor of their Company or Practicing CA/CA Firm along with a certificate regarding verification of authenticity of documents as per the format placed at Annexure-1(TPIA). All the documents submitted by the bidder in support of meeting Technical QR only shall be digitally signed by the Specified Third-Party Inspection Agency (TPIA) or Statutory Auditor of their Company or Practicing CA/CA Firm.</p> <ul style="list-style-type: none"> • Having estimated cost above Rs.1.0 Cr. (without tax) shall include following condition. <p>All bidders shall submit the details/documents in support of Technical Qualification Requirements duly certified and verified for authenticity from Specified Third-Party Inspection Agency (TPIA) along with a certificate regarding verification of authenticity of documents as per the format placed at Annexure-1(TPIA). All the documents submitted by the bidder in support of meeting Technical QR only shall be digitally signed by the Specified Third-Party Inspection Agency (TPIA)</p> <p>The verification and certification of authenticity of documents is acceptable from any of the following TPIAs:</p> <ol style="list-style-type: none"> 1. M/s Competent Inspectorate and Consultants Pvt. Ltd, Hyderabad, India. 2. M/s Gulf Lloyds Industrial Service India Pvt. Ltd.-Ahmedabad. 3. M/s International Certifications Services. 4. M/s Intertek India Pvt. Ltd. 5. M/s SGS India Pvt. Ltd. 6. M/s Moody International (India) Pvt. Ltd. 7. M/s TUV SUD South Asia (P) Ltd. 8. M/s TUV Rheinland (India) Pvt. Ltd. 9. M/s Bureau Veritas (India) Pvt. Ltd. 10. Hertz Inspection & Services Pvt. Ltd. 11. IRCLASS Systems and Solutions Pvt. Ltd. <p>Any document/documents in support of Technical QR, which is not certified by the Specified Third-Party Inspection Agency (TPIA) or Statutory Auditor of their Company or Practicing CA/CA Firm, as per the format enclosed with the bidding documents, shall not be considered verified/ certified for the purpose of evaluation, and the bid shall be liable for rejection.</p>

	<p>The Bidder shall be responsible to get their documents/ credentials verified & certified by the Specified Third-Party Inspection Agency (TPIA) or Statutory Auditor of their Company or Practicing CA/CA Firm in support of Technical QR. All the costs pertaining to third party verification and certification (including those by statutory auditors) shall be borne by the Bidder. GSECL shall have no liability (financial or otherwise) towards the same and shall not be liable for any claim/ dispute between the bidder and the Specified Third-Party Inspection Agency (TPIA) or Statutory Auditor of their Company or Practicing CA/CA Firm</p>
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For & on behalf of GSECL

**STATION HEAD
KLTPS, GSECL**

**SIGNATURE OF CONTRACTOR
WITH SEAL & DATE**

Annexure-1 (TPIA)**Undertaking from Third Party Inspection Agency/Statutory Auditor or Practicing CA/CA Firm**

(On letter head digitally signed by a person duly authorized to Sign on behalf of the firm)

Ref:

Date:

To,

GSECL.

Power Station

Subject: Authentication of veracity of documents submitted by M/s in support of Meeting the Qualifying Requirements

Ref : Tender no.

Name of the Package/ Tender:

Dear Sir,

M/s. (hereinafter called Bidder) having Registered office at intend to participate in above referred tender of GSECL.

The tender condition stipulates that the bidder shall submit supporting Documents pertaining to Qualifying Requirement duly verified and certified by Third-Party Inspection Agency (TPIA) or Statutory Auditor of their Company or Practicing CA/CA Firm as per the list mentioned in the bidding documents.

In this regard, it is hereby confirmed that we have examined the following documents, which are also attached with this letter. The same has been verified from the Original Documents and / or Client for authenticity.

We hereby confirm that the following documents are found to be genuine and authentic.

1. Doc ref. no. dated (name of Documents)
2. Doc ref. no. dated (name of Documents)
3.

All the aforesaid documents have been digitally signed by us as a certificate of authenticity.

We further confirm that we neither have any vested interest in aforesaid tender nor have any conflict of interest in respect of above tender.

This certificate is issued at the request of M/s (Bidder) for the purpose of participating in the subject tender/s.

Thanking you,

.....

List of Documents to be certified are as under (For Works Contract Tender):

1. Past order copies (other than GSECL)
2. Work experience certificates (other than GSECL)
3. Work completion certificates (other than GSECL)
4. Any other supporting documents related to pre-qualification criteria.

**GUJARAT STATE ELECTRICITY CORPORATION LTD
KUTCH LIGNITE THERMAL POWER STATION
PO :: SKV NAGAR :: 370601**

PRE QUALIFYING CRITERIA OF THE TENDER

Special notes for technically qualifying criteria for the subject work

Name of the work :- **Job for Work of Maintenance & Trouble-shooting of Various Lighting systems & routine, Preventive, conditioning monitoring, shut down, breakdown Maintenance & Other misc. work on As-&-When required basis at SWYD,KLTPS.**

Bidder will have to submit tender copy along with legible and attested copies of relevant documents mentioned below otherwise offer is liable to be rejected without any reference.

A. Technical qualification criteria:

- 1) The bidder should have executed / completed similar works during the last seven (7) years in Government / semi government / state electricity board / private limited company / public limited company / IPP , as on last date of the month preceding the month of publication of tender, having minimum contract /order values as indicated below :
 - a) One order of value not less than the amount of **Rs. 13,52,754.00/-**,
OR
 - b) Two orders, each of value not less than the amount of **Rs. 8,45,472.00/-**,
OR
 - c) Three orders, each of value not less than the amount of **Rs. 6,76,377.00/-**,

A) **Similar work means – Contractor having work experience of industrial lighting/maintenance of 3 phase power/control wiring.**

Financial qualification criteria:

- 1) The Average Annual Turnover of the bidder, shall not be less than **Rs. 5, 09,713.00** during the preceding **three (3)** financial years as one date of Techno-Commercial bid opening.
- 2) Net worth of bidder shall not be less than 100% of the bidder's paid up share capital as on the last day of the preceding financial year. In case the Bidder meets the requirement of Net worth based on the strength of its Subsidiary (ies) and/or Holding company and/or Subsidiaries of its Holding Companies wherever applicable, the Net worth of the Bidder and its Subsidiary (ies) and/or Holding company and/or Subsidiary (ies) of the Holding Company, in combined manner should not be less than 100% of their total paid up share capital. However individually, their Net worth should not be less than 75% of their respective paid share capitals.
Net worth in combined manner shall be calculated as follows:
Net worth (combined)= $(x1+x2+X3)/(y1+y2+y3) \times 100$, where x1,x2, x3 are individual net worth which shall not be less than 75 % of the respective paid up share capitals and y1, y2, y3 are individual paid up share capitals.
- 3) In case the bidder is not able to furnish its audited financial statements on stand-alone entity basis, the unaudited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder further furnishes the following documents for substantiation of its qualification.
 - Copies of the unaudited unconsolidated financial statements of the bidder along with copies of the Audited consolidated financial statements of its Holding Company.
 - A Certificate from the CEO/CFO of the Holding Company, stating that the unaudited unconsolidated financial statements form part of the Consolidated Annual Report of the

company.

- 4) In cases where audited results for the last preceding financial year as on the date of techno-commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the Certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO, stating that the Financial results of the Company are under audit as on the date of Techno-commercial bid opening and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available.
- 5) The bidder must submit Average Annual Turnover and Net worth Certificate in support of Financial QR, duly certified and verified for authenticity from Independent Statutory Auditor of their company / Practicing Chartered Accountant/ C.A. Firms / TPIA (Third-Party Inspection Agency) empaneled / approved by GSECL along with copy of Annual Audited Accounts of last three years

Note for point No.1, 2, 3 &4:

- i. Other income shall not be considered for arriving at annual turnover.
- ii. "Holding Company" and "Subsidiary Company" shall have the meaning ascribed to them as per Companies Act of India, in vogue.
- iii. Net worth means the sum total of the paid up share capital and free reserves. Free reserve means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further, any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.

Other requirements:

- 1) GST registration certificate (Form Reg 06) issued by appropriate authority.
- 2) Documents of firm registration in case of proprietor firm OR documents of registered partnership deed in case of partnership OR articles of association and memorandum of association in case of company.
- 3) Documents of power of attorney, if any, for signing the bid document.
- 4) Copy of PF code certificate
- 5) Photocopy of PAN card.
- 6) Copy of valid labour license (if applicable).
- 7) Consent to submit Copy of group insurance of all contractor labour duly engaged throughout the contract period after receiving of LOI.
- 8) Party has to furnish the list of available tools tackles & skilled/ unskilled men for executing of job.
- 9) Copy of electrical contractor license.

Non submission of above criteria the technical bid is liable to be rejected. After acceptance of the Technical Bid the Price Bid will be considered for opening.

**Signature of Contractor
with Rubber Stamp**

**STATION HEAD
GSECL, KLTPS**

**GUJARAT STATE ELECTRICITY CORPORATION LTD
KUTCH LIGNITE THERMAL POWER STATION
PO :: SKV NAGAR :: 370601**

DETAILS OF EXPERIENCE OF WORKS CARRIED OUT

Name of the work: Job for Work of Maintenance & Trouble-shooting of Various Lighting systems & routine, Preventive, conditioning monitoring, shut down, breakdown Maintenance & Other misc. work on As-&-When required basis at SWYD, KLTPS.

01.	Name of Party / Firm	
02.	Full Postal Address	
03.	Telephone No.	
04.	Mobile No.	
05.	E-mail Address :	
06.	Telegraphic Address :	
07.	Name & Address of organization where such works were carried out during last three years	
08.	Name of Work	
09.	Order No. & Date (Xerox copies be attached)	
10.	Amount of order	
11.	Period of Tender	
12.	Whether work continued up to schedule date of completion or not. If not, reason are to be stated	
13.	Any other information details party desires to submit in support of his experience (Please give full details)	

**Signature of Contractor with
Rubber Stamp**

GUJARAT STATE ELECTRICITY CORPORATION LTD
KUTCH LIGNITE THERMAL POWER STATION
PO :: SKV NAGAR :: 370601

Scope of Work	
Name of Work	Job for Work of Maintenance & Trouble-shooting of Various Lighting systems & routine, Preventive, conditioning monitoring, shut down, breakdown Maintenance & Other misc. work on As-&-When required basis at SWYD, KLTPS.

- [1] The work should be commenced only after receipt of the commencement letter from Engineer-In-Charge of KLTPS.
- [2] The subjected work to be carried out in lighting systems which are located at our Thermal power station Panandhro plant site & SKV Nagar colony at KLTPS.
- [3] The equipment's to be maintained are complete lighting systems of specified wattage capacity which allied with complete electrical system of KLTPS.
- [4] The Minimum qualification of Supervisor should be certified Diploma Electrical holder speciality from recognized institute or Minimum 05 years' experience of ITI (Electrician or wireman) Base Private or Semi government and other Sector firm certificate. Minimum qualification of Skilled Manpower should be I.T.I. certificate holder in Electrical speciality from recognized institute. Accordingly the photocopies of the same must be submitted. **GSECL has a right to select the manpower deployed.**
- [5] The Contractor will have to depute team with responsible electrical supervisor to obey instruction & better co-ordination with GSECL – KLTPS throughout the work. The supervisor / team must have all required tools, tackles & equipment's for attending defects.
- [6] The supervisor must remain present at switchyard section, KLTPS site on each morning of the day on 08:00 hrs. Sharply for allocation of work / defects from Engineer-In-Charge.

For serial no:- 1

1. Job quantity for serial no. 1 will be recorded and proportionately adjusted in the total job count. In case of 1 supervisor deployment for attending work, every 8 working hours will be considered as 1 Job. Based on the number of supervisor deployed and the number of working hours, the equivalent job count will be credited to the contractor accordingly.

For serial no:- 2

2. Job quantity for serial no. 2 will be recorded and proportionately adjusted in the total job count. In case of 6 skilled men power deployment for attending work, every 8 working hours will be considered as 1 Job. Based on the number of skilled men power deployed and the number of working hours, the equivalent job count will be credited to the contractor accordingly.

Examples:

- (a) If the contractor deploys 6 skilled men for 8 hours during odd hours,
It will be counted as 1 job.
- (b) If the same 6 skilled men for 4 hours, it will be counted as 0.5 job.
- (c) If the contractor deploys 4 skilled men for 8 hours, it will also be counted as 0.67 jobs.
- (d) If the contractor deploys 4 skilled men for 4 hours, it will also be counted as 0.33 jobs.

Job quantity calculation will be applied on both working hour and manpower basis as per below formula.

$$\text{Number of job} = (\text{number of skilled men power}/6) * (\text{number of working hour}/8)$$

- [7] The supervisor must have to optimize the utilization of skilled manpower for allotted work. The excessive person will not be entertained & payment will not be done accordingly.
- [8] The duration of the work execution for supervisor & skilled manpower on daily basis including Sunday & Holidays. Thus Day will be considered for 08 Hrs. of Duty. The supervisor must have to keep sufficient skilled manpower at KLTPS site as per requirement & instruction of E.I.C.(GSECL)

- [9] Work of Maintenance & trouble shootings includes scheduled, unscheduled, corrective, preventive maintenance which includes Repairing / Replacements of faulty / damaged parts. If parts cannot be repairable then, the firm has to replace the damaged consumables & non-consumable parts with new parts immediately as per instruction of E.I.C.
- [10] The scope of work covers the activities such as Maintenance & trouble shooting of:
- Lighting fixture by replacing bulbs / tubes;
 - Exhaust / ceiling / pedestal fan including extension;
 - Providing / Removal of Temporary Light Fittings as per requirement of site;
 - High Mast Tower Lighting fixture;
 - Street Lighting points / fixture;
 - Staircase lighting points by checking connection and replacing pin/screw 60/100 W lamps / Bulk-head luminary;
 - Faulty / Burnt tube light / HPMV / HPSV / GLS fixture plug points by rewiring or removing faults if any by cleaning & replacing holders, chokes whichever is required. (70W to 400W);
 - Connection / disconnection of Electrical machines such as heater, mixture, welding machine, Sky-climber, Vibrator, beater-wheel Trolley, Dewatering Pump, Air conditioner, any miscellaneous work etc.
 - 220kV, 66kV, 11kV & LT Breaker, Power & Auxiliary Transformer, CT, PT, CVT, Isolator, routine/preventive maintenance, break down maintenance, conditioning monitoring, Testing of equipment's, replacement of equipment's & shut down Maintenance works etc.
 - In switchyard maintenance works like all transformers oil topping, oil checking, all Switchyard battery (like 220kV battery, 66KV battery, Raw water, PLCC) battery preventive maintenance work, SF6 gas refilling, silica gel replacement, oil sample collection, CVT voltage checking, S/Y equipment's reading measurement, thermography, cleaning, support to hot line washing team and routine day to day defects are of daily nature of works, DC grounding fault and works like major breakdown, replacement of equipment's, readiness & testing of equipment, hot spot points attending, etc. are of as & when required nature job works.
 - Various type of motor and starter panel checking and fault attending, routine/preventive maintenance, break down maintenance, conditioning monitoring, Testing of equipment's, replacement of equipment's & shut down Maintenance works etc.
- [11] The maintenance & trouble shooting work covers various activities such as complete checking of defective electrical system installation, wiring thoroughness checking, circuit fault attending, cleaning of fixtures & accessories, closing of junction box, streamlining of wiring & all misc. allied activities which form the subjected work scope. It is also mandatory to remove dust / debris from electrical system for trouble-free operation. No any extra charges for the same will be entertained.
- [12] They have to attend defects/calls immediately at end user level. The deputed team must have the knowledge/skill of all type of electrical system maintenance & trouble shooting work.
- [13] The team must have to attend all EMERGENCY complaints of electrical systems in odd hours as per instruction of Engineer-In-Charge on Top priority. Further the team must have to take necessary action to restore system. In that case, the same rate of per day will be considered for each 08 Hrs of Duty to be performed in odd time.
- [14] The firm/supervisor/team must have to maintain Up-To-Date record for the Maintenance & trouble shooting work to be carried out as per subjected work. Accordingly duly certified measurement sheet is to be submitted by firm for further processing for payment.
- [15] The Handling of various electrical lighting spares such as lamps, fixtures due care & necessary precautions will be taken. If any part or complete unit to be damaged during conveyance / handling, the same must be restored by the firm or appropriate cost decided by E.I.C. will be recovered from your pending dues. The recovered amount will be considered against damage compensation.
- [16] All required lighting material, lamps, fixtures, ballast, ignites & appropriate cable will be provided by GSECL – KLTPS as per schedule – A.
- [17] After required maintenance & Trouble-shooting work of site, the team must have to repair the serviceable/Repairable material. All unserviceable/scrap/old material should be credited to departmental store / sub-store / Main store as per instruction of E.I.C.

[18] Removal of debris & other foreign material accumulated due to job execution should be done after completion of work at Site/Location.

[19] Time limit for Entire subjected work: **11 months** from work commencement, further time limit extension will be given as per GSECL rules.

For & on Behalf of GSECL

**SIGNATURE OF CONTRACTOR
WITH SEAL & DATE**

**STATION HEAD
KLTPS, GSECL**

**GUJARAT STATE ELECTRICITY CORPORATION LTD
KUTCH LIGNITE THERMAL POWER STATION
PO :: SKV NAGAR :: 370601**

Special Terms & Conditions Regarding Work	
Name of Work	Job for Work of Maintenance & Trouble-shooting of Various Lighting systems & routine, Preventive, conditioning monitoring, shut down, breakdown Maintenance & Other misc. work on As-&-When required basis at SWYD, KLTPS.

- [1] Chief Engineer [G], GSECL – KLTPS reserve rights to extend this contract as per GSECL rules on same rates, terms & condition and this will form the part of original contract. However, in case of poor services provided by Contractor, GSECL shall be empowered to terminate the contract.
- [2] If the services of the contractor are found Unsatisfactory, GSECL shall be exercising its discretionary power to cancel the order. If contractor fails to execute the order satisfactory, the order will be got executed / carried out / completed through other agency for balance period of contract at risk and cost of contractor and if required to pay higher rates, in that case, difference of rates will be recovered from contractor. Contractor will not be entitled any compensation or damages or losses, whatsoever, on account of such termination of the contract.
- [3] In case of any dispute or discrepancy, the decision of Chief Engineer, GSECL – KLTPS, Panandhro will be final & binding to the contractor.
- [4] Subletting of contract shall not be allowed without the written approval of Chief Engineer, GSECL – KLTPS.
- [5] The firm must have to execute the subjected work as per scope of work at the quoted rates only, which shall be applicable for contract time period from the date of work of commencement. Corporation will not liable to pay any price difference due to price rise during the contractual period.
- [6] It is the sole responsibility of contractor during accident to pay full compensation or damage to the person of the contractor involve in accident as per law or Act.
- [7] The contractor will have to fulfil the conditions of contract of Labour Regulations Abolition Act – 1970, all other labour laws applicable & furnish the records, failing which payment will not be made.
- [8] The conditions mentioned in the “General Terms & Conditions for work Contract” available at Office of the Chief Engineer [G] GSECL – KLTPS are also applicable to this work contract.
- [9] All the required safety precautions for manpower & security precautions for equipment’s, materials etc. will have to be taken by bidder for the work. The safety norms are to be strictly followed during execution of work. However any isolation or PTW will be arranged by GSECL where require, GSECL will not be responsible for any accident or compensation.
- [10] **Penalties:**
- Contractor have to depute manpower as per requirement as & when required for subject job/ work within 24 hours. From intimation by EIC telephonic/ written mail/ field note otherwise 0.5% penalty applicable per day up to maximum 10% of order value.
 - Rs. 200/- per day for absence of supervisor/provided skilled manpower against manpower Requirement specified in the job.
 - Rs. 500/- per day for the non-execution of emergency complaints in odd hours as per instruction of EIC.
- [11] Contractor should have Electrical contractor License issued by Govt. competent authority & photocopy of the same should be submitted with technical bid.
- [12] EE (EMD- II) is engineer in charge (EIC) for the subject work.
- [13] All required tools & tackles are to be arranged by contractor, for subject work.
- [14] All required material for subject work is provided by GSECL – Please refer schedule – A.

- [15] The contractor will have to arrange for local transportation of material, tools, tackles, machinery, manpower etc. site to site or store/sub store to site for the subject work.
- [16] Skilled manpower should be available for plant & colony area 08 hours will be consider general or shift duty, as & when required as per instruction of GSECL Engineer.

For & on Behalf of GSECL

**SIGNATURE OF CONTRACTOR
WITH SEAL & DATE**

**STATION HEAD
KLTPS, GSECL**

GUJARAT STATE ELECTRICITY CORPORATION LIMITED
KUTCH LIGNITE THERMAL POWER STATION
PO: SKV NAGAR: 370 601
DIST: KUTCH

Sub: Job for Work of Maintenance & Trouble-shooting of Various Lighting systems & routine, Preventive, conditioning monitoring, shut down, breakdown Maintenance & Other misc. work on As-&-When required basis at SWYD, KLTPS.

<u>SCHEDULE- A</u>

Following material to be arranged by GSECL at Free of Cost:

1. Point of electricity for Air Blower for external cleaning purpose only.
2. The consumable & non-consumable parts (i.e. lighting material, lamps, fixtures, ballast, igniters & appropriate cable etc.) utilized during work execution.



Following material to be arranged by contractor at their own cost:

1. Required tools/tackles/equipment like Multimeter, Meggar, clamp on meter, and tester in sufficient quantity required for maintenance, servicing & Trouble-shooting for subjected work.
2. All Required safety PPE's for subject work.

Following facilities will be given on chargeable basis by GSECL, if available:

1. Medical facilities as per availability.
2. Accommodation facility on chargeable basis, if available.
3. Bus facility for To-&-Fro conveyance from colony to powerhouse as per availability.

STATION HEAD
GSECL, KLTPS

	Gujarat State Electricity Corporation Limited		
	Kutchh Lignite Thermal Power Station		
	At : PO S K Varmanagar, Dist. Kutchh – 370 601		
	CIN:U40100GJ1993SGC019988 email : cekltps.gsecl@gebmail.com	An ISO 9001-2015 Certified Company	

Name of the work: Job for Work of Maintenance & Trouble-shooting of Various Lighting systems & routine, Preventive, conditioning monitoring, shut down, breakdown Maintenance & Other misc. work on As-&-When required basis at SWYD, KLTPS.

GENERAL TERMS & CONDITIONS

1.	Contract means the documents forming tender and the subsequent agreement that may be entered into.
2.	Work or works means the work related to the subject mentioned in tender.
3.	Contractor means a firm or an individual undertaking these works or offers the rates for this work.
4.	The General rules and regulations of the Corporation for tender and contract for works will apply to the extent the same are not modified herein. Any other rules and regulations, conditions etc. that are in force in present and that may be framed by the Corporation from time to time in condition with contracts will be binding and acceptable to the contractor.
5.	To sublet or to transfer the contract without prior approval of the GSECL shall be treated, as breach of contract and it shall be punishable by forfeiting the S.D. as well as termination of contract
6.	Execution of Agreement: The successful bidder (contractor) will have to enter into an agreement with the GSECL before starting the work and the cost of the stamp paper will be borne by the contractor. The contractor will also have to execute indemnity bond on required value of stamp paper as per GSECL's rules. The cost of stamp paper for indemnity bond will be borne by the contractor
7.	Taxes and Duties: All royalties, sales tax, toll tax, local tax, development charges, GST, welfare cess and any other taxes including works contract tax etc., except GST in respect of this contract and also any statutory variation in future towards above mentioned taxes & any other taxes if levied in future by statutory authority which are applicable to the this contract shall be payable by the contractor and GSECL will not entertain any claim whatsoever in this respect.
8.	GST: GST is applicable as per government rules. The Bidder shall have to furnish attested copy of Registration Certificate issued by government authority mentioning GST Registration Number and the same is to be shown in each invoice. <u>Amount of GST and applicable cess will be kept under retention till submission of documentary proof of payment of GST or till reflection of payment of GST pertain to respective bill amount in GST return for concern order after due verification.</u>
9.	Statutory variation : Statutory variation on applicable taxes mentioned in order shall be admitted provided they take place during the contractual completion period subject to claim being supported by documentary evidence. Any statutory increase or decrease on the taxes and duties subsequent to your offer if it takes place within the original contractual delivery date will be to the company's account subject to the claim being supported by documentary evidence. However if any decrease takes place after the contractual delivery date the advantage will have to be passed on the company.
10.	Income Tax: Income tax & other taxes at the applicable rate will be deducted at source from your bill as per rules. Contractor has to submit all the invoices clearly mentioning PAN No. The contractor being exempted for Income tax shall submit the valid exemption certificate with bill.
11.	Deductions : The GSECL will be entitled to deduct directly from the bills to be paid to the contractor any sum or sums payable by the contractor and which sum/sums the GSECL is required to recover as its

	own dues/recoveries as well as to pay as a principal employer on account of contractor's default in respect of all liabilities referred to in above clauses.
12.	<p>Submission of Bill :</p> <p>a) Bills (in triplicate) shall be submitted by the contractor for all works, executed at the frequency decided by the Engineer In charge (EIC).</p> <p>b) Measurement is to be taken jointly in presence of the EIC. The running as well as final bill will be prepared based only on measurement sheet duly accepted & signed by party & our supervisor or engineer-in charge.</p> <p>c) If the contractor does not submit the bill, within the time fixed, the EIC may depute a subordinate to measure the said work in the presence of the contractor or his duly authorised agent, whose countersignature in the measurement list shall be sufficient warrant and the EIC may prepare a bill which shall be binding to the contractor in all respect.</p> <p>d) If contractor fails to depute his representative, the measurement taken by the EIC shall be treated as final and shall be binding to the contractor.</p> <p>e) Other documents to be submitted with Bill</p> <p>(i) Along with the R.A Bill, the contractor should submit Material Account wherever applicable duly approved by EIC.</p> <p>(ii) Proof of payment of provident fund and other statutory dues.</p> <p>(iii) Certificate issued by IRO/Labour Welfare officer. (Certifying average number of labourers deployed during the month and total amount of wages and salaries paid to labourers) and No objection to release Payment of submitted bill. If applicable</p>
13.	The contractor shall not engage any sub-contractor without written prior permission of the Chief Engineer or the authorised officer of the GSECL. In no case the GSECL will be liable in any manner regarding any liability in respect of any contract labourer engaged by the sub-contractor and the liability of such contract labourer will solely rest with the principal contractor.
14.	<p>Payment:</p> <p>a) The GSECL shall not pay any advance(s) against this work including mobilization advance if not otherwise included hereunder.</p> <p>b) The quantity mentioned in schedule-B is tentative and may vary widely with in the limit of order/ approval; payment will be made for actual work done only.</p> <p>c) The payment shall be made as per GSECL rules which is</p> <p>For Supply: 80% Payment plus 100% taxes against TRC within 30 days & balance 20% against S.R. note within 45 days from date of receipt of materials at site in good condition, by crossed cheque on Bank of Baroda branch S K Varmarnagar subject to advance stamped receipt received from you. Please send pre-receipted bills so as to effect prompt payment. Payment shall be made through RTGS/NEFT A/C payee cheque after receipt of advance stamp receipt. You are requested to provide the details in the format attached herewith for payment through RTGS/NEFT A/C payee cheque</p> <p>For Works: Payment shall be made within 30 days from recording of bill. Any delay in payment of bill shall not entail the contractor for any extra claim. All required documents are required to be submitted with bill.</p> <p>d) Payment shall be made as per actual work done only</p> <p>e) <u>Amount of GST and applicable cess will be kept under retention till submission of documentary proof of payment of GST or till reflection of payment of GST pertain to respective bill amount in GST return for concern order after due verification</u></p>
15.	<p>Penalty:</p> <p>(a) Any delay that may take place in work activities beyond contractual cutoff date / stipulated period in the order shall be subjected to penalty (not liquidated damages) @ 0.5% of the contract price / order value per week or part there of subject to ceiling of 10% of the contract Value (i.e. End Cost). The ceiling shall be with reference to total contract value with GST and cess as applicable of the works. For calculating the delayed portion, date of work completion mentioned in work completion certificate shall be considered.</p> <p>(b) The penalty for delay is over & above the charges deductible against performance guarantee</p>

	and other dues/recoveries. (c) Other applicable penalty clauses will be mentioned in “special terms condition of work”.
16.	The contractor shall deploy the adequate number of experienced staff at site for daily supervision and for maintenance of various registers and records required under the law and contract. No payment by the GSECL for supervision shall be admissible
17.	Staff Discipline: It is the responsibility of the contractor to ensure that his employees maintain strict discipline as regards security, methods of safe working etc., and not to cause any hindrance to smooth running of power station or in execution of duties by GSECL staff. Any lapse in this regard will be viewed seriously and contract is liable to be terminated. If any of his staff is found unsuitable or not behaving properly, the contractor shall have to remove him from the work-site on demand by GSECL. The contractor shall have to strictly observe the rules and conditions specified in the enclosed works contract booklet of the GSECL, which are not modified hereunder. To keep harmonious Industrial Relations amongst contract labourers is the sole responsibility of the contractor. Any breach of the same will be viewed seriously
18.	Arbitration: “All questions, disputes or differences, whatsoever which may at any time arise between the parties to this contract in connection with the contract or any matter arising out of or in relation thereto, shall be referred to the Gujarat Public Works Contract Dispute Arbitration Tribunal as per the provisions of the Gujarat Public Works Contracts Disputes Arbitration Tribunal Act 1992”
19.	Labour Escalation: The contractor shall pay minimum wages to his labourers as per the Minimum Wages Act, 1948 and rules therein, as applicable from time to time, in pursuance to the state government notification. The concerned contractor, after making such payment to his labourers, shall submit the details of the payment with the certification of Labour Welfare Officer/Industrial Relations Officer. However, no labour escalation will be payable by GSECL to the contractor as this is a firm price contract throughout the period of contract.
20.	The GSECL reserves the right to terminate this contract at any time during its currency without giving notice of termination or any reason thereof
21.	In case of default, the work will be got done through other agency/agencies at the risk and cost of the original contractor, and the GSECL shall be entitled to recover such expenses from defaulting contractor by such methods as deemed fit. The contractor shall not, however, be entitled to terminate the contract or stop works undertaken by him before expiry of the contract period/extended period due to any reason whatsoever.
22.	Under the contract, the contractor should either himself be present at the site or should nominate persons in writing, who must be available at site and who should be authorized to take decisions In absence of any responsible man of contractor at the time of any emergency, ad hoc decision of Engineer-in Charge will be binding on the contractor
23.	The contractor is bound to execute the work for any item as per the instruction of the Engineer-in-Charge. On refusal to do so, the work will be carried out at the risk and cost of contractor by using the contractors tools and tackles, for which no compensation whatsoever shall be payable to the contractor
24.	If any immovable articles/tools/equipment will be found stolen from the working place, the contractor would be held responsible and cost will be recovered from his bill.
25.	For any conflict and ambiguity, the decision of the Chief Engineer (KLTPS) shall be final and binding on the contractor
26.	Before starting the work, the contractor should contact Industrial Relation Officer/ Labour Welfare Officer for all formalities and obtaining the gate passes of his labourers and for other formalities
27.	Office correspondence will be carried out in English language, and if at any time to facilitate the contractor, Gujarati translation may be furnished, if deemed fit. The English version will be the correct one and the same only will hold good for legal matters
28.	The contractor should intimate to the office the name, cell no. and address of authorized and responsible representatives, so that our field officers can contact them when required in connection with the execution of the said works. An authorized and technically qualified representative of the contractor must be available

	at site while the work is going on. The address of the representative should be submitted to this office so that party can be contacted whenever required in connection with execution of the work. If not available then Rs. 500/- will be imposed as penalty.
29.	Contractor should take all risk insurance policies.
30.	All safety measures as required to be adopted as per the Statutory Regulations and the Safety Rules of the Plant shall be strictly followed by the Contractor during the execution of the Contract. The Contractor shall set up a suitable safety organization of his own in this regard. The contractor shall ensure the safety of workers, material and structure including existing structures during execution of the contract. Safety measures shall be followed during operations of equipments/machinery being used. No separate payment shall be made for the safety measures and the quoted rates shall include the cost for all safety measures
31.	The party shall strictly observe all the labour laws and Factory Acts in existence and amendments made from time to time
32.	In connection with the execution of the Contract, the Contractor shall comply with all applicable statutory Rules & Regulations including employment of labour at site
33.	If the GSECL Engineer-in-Charge is not satisfied with the progress of work at site, he shall direct the Contractor to depute more numbers of supervisory personnel/workers to meet the completion schedules as per the Contract. Upon receiving such direction, Contractor shall deploy additional personnel within given time without any extra cost.
34.	The GSECL may during the progress of work, order the removal of part or whole of the work executed, found not in accordance with the specifications/ instructions. No extra claims shall be entertained for re-executing or altering of such work
35.	On acceptance of the tender the name (s) of the accredited representative (s) of the bidder who would be responsible for taking instructions from the Engineer-in-charge shall be communicated to the Engineer-in-charge.
36.	The GSECL will not pay any extra charges or rate for any reasons in case the contractor claims, after acceptance of contract to have misjudged the site condition.
37.	The contract or any part thereof shall not be subject to change without the written permission of the CHIEF ENGINEER or his authorized representatives from issuing authority of certificates / details.
38.	In case of conflict/discrepancies among clauses of different specifications given in this document, the stringent specification shall be followed and under such circumstances, the decision of the EIC shall be final and binding to the CONTRACTOR.
39.	Time is the essence of this Contract. The whole of works must be preceded as described in these specifications and as directed by the EIC. No extra payment or relaxation in the rates will be permitted on account of this.
40.	Start of Work: The contractor shall have to submit required documents for obtaining of GATE PASS i.e. labour licence, workman compensation policy, police verification certificate, photo ID etc as per applicability for gate entry entry of his workers, materials , tools and parts etc. The contractor shall not enter upon or commence any portion of the work except with the written authority of Engineer, failing which the contractor shall have no claim to ask for measurement of or payment for work and shall be responsible for any claims or damages that may arise due to such unauthorized commencement or entry. The contractor shall make all necessary arrangements at site to mobilize labour, supervisor as per schedule.
41.	Work covered under this specification shall be completed in all respects, as stipulated under scope of work. The work shall be completed within stipulated time as well as on receipt of shut down. If required, party shall have to work round the clock to maintain the work schedule.
42.	The rates quoted by BIDDER shall be based on his own knowledge and judgment of the conditions and hazards involved and shall not be based on any representations of the Engineer. No claim on this account shall be admitted by the GSECL.
43.	Percentage quoted for Prices and rates shall be firm for the entire duration of the contract and any agreed extensions thereafter, without any escalation in prices.
44.	During the execution of the work if it is found that the work is not progressing as per the scheduled program, approved by the GSECL & planned by the contractor, due to the reasons attributable to the contractor, suitable action shall be taken as per GSECL providing rules. And the

	GSECL may also take such action as it may deem fit to ensure that the work is completed in time at risk and cost of the contractor.
45.	Any clarification/queries asked by GSECL / GSECL's representative shall have to be furnished by the contractor.
46.	<p>Work to be executed to the satisfaction of the Engineer:</p> <p>The contractor shall proceed with the work with diligence and expedition and the whole of the work herein specified as well as the mode of execution shall be under the supervision and direction and shall be carried on to the entire satisfaction of the Engineer,.</p>
47.	<p>Liability for accidents to persons</p> <p>a) The contractor or sub-contractor shall indemnify the GSECL against any claims which may be made under the workman's compensation Act, 1923, or any statutory modification or otherwise in respect of any damages or compensation payable in consequence of any accident or injury caused, by fault of contractor or sub-contractor and sustained by any workman or other person in the employment of the contractor or sub-contractor. In every case in which by virtue of the provisions of sub-section (1) of section 12 of the workman's Compensation Act, 1923, the GSECL is obliged to pay compensation to a workman employed by the contractor or sub-contractor in execution of the work, the GSECL will recover from the contractor the amount of compensation so paid, and without prejudice to the rights if the GSECL under sub-section (2) of section 12 of the said Act any such amount shall be paid by contractor within 30 days, failing which the GSECL shall be at liberty to recover such amount or any part thereof by deducting it from any some due by the GSECL to the contractor under this contract or otherwise. The GSECL shall not be bound to pay any claim made against either of them under section 12, sub-section (1) of its said Act, except on written request from the contractor and upon his giving to the GSECL full security for all costs for which the GSECL might become liable in consequence for entertaining such claim.</p> <p>b) The contractor and/or sub-contractor named in the contract shall indemnify the GSECL against all claims based upon injury or death to any person in the employ of the contractor or sub-contractor, or to third parties under paragraph (a) 2 or condition No.47 to the extent of any sums recovered under the insurance policy.</p> <p>c) On the occurrence of an accident which results in the death of workman employed by the contractor or sub-contractor, which is so serious as to be likely to result in the death of any such workman, the contractor shall within 24 hours of happening of such accidents intimate in writing to the Engineer the fact or such accidents. The contractor or sub-contractor shall indemnify GSECL against all loss or damage sustained, by the GSECL resulting directly or indirectly from his failure to give intimation in the manner aforesaid including penalties or fine if any, payable by GSECL as a consequence of GSECL's failures, to give notice under workman's compensation Act or otherwise to confirm to the provisions of the said Act in regard to such accident.</p> <p>d) The contractor will be responsible for complying with all rules and regulations and labour land applicable to him and the GSECL will not be responsible for any lapses committed by them. If there is any claim from any Govt. Authority pertaining to the contractor the same amount will be deducted from the contractor's bill.</p> <p>The contractor shall hold the Corporation indemnified against and in respect of any claim arising out of injury to any persons, loss of life, workman's compensation or any other claims whatsoever. The contractor shall be responsible for any damages to any property of the Corporation due to negligence of the contractor or his employees. The Corporation will be entitled to recover the damages from the contractor and it shall be final and</p>



	binding to the contractor
48.	<p>Inspection of Works The Engineer or his duly authorized agent shall have at all-time full power to inspect the works, wherever in progress,</p>
49.	<p>Recoveries Recoveries due from the contractor, up to the end of the month previous to the one in which the bill is prepared shall be made from bills approved by payment every month or at other periods when the bills are prepared, for the various items in the following order of priorities and extents.</p> <ol style="list-style-type: none"> i) Deduction on account of security deposit in full together with shortage, if any, to be made good. ii) Penalty in full, if levied. iii) Expenditure, if any, incurred by the GSECL on behalf of Contractor for labour or materials in full. iv) Charges for services such as water etc. in full. v) Other recoveries. (If any)
50.	<p>Speed of work The contractor shall at all times maintain the speed of work to conform to the latest operative progress schedule but the Engineer may at any time with sufficient notice in writing direct the contractor to slow down any part or the whole of the work for any reason (which shall not be question whatsoever, and the contractor shall comply with such orders of the Engineer. The compliance of the orders shall not entitle the contractor to any claim or compensation.</p>
51.	<p>Contract document and matters to be treated as confidential All documents, correspondence, decision and other matter concerning the contract shall be considered as of confident and restricted nature by the contractor and he shall not divulge or allow access there to any unauthorized persons of any kind.</p>
52.	<p>Measurements to be provisional and subject to correction Every measurement for running payment on account of work, done or supplies made shall be subject to adjustment or final measurements. In case of disagreement between such intermediate and final measurements, the latter shall prevail.</p>
53.	<p>Performa returns The contractor shall maintain Performa, charts and details regarding machinery equipments materials, labour personnel and other matters as may be specified by the Engineer. He shall further, submit returns of Performa and details as may be specified by the Engineer from time to time.</p>
54.	<p>Performance Guarantee (PG): if applicable to this contract then,</p> <p>(a) The successful bidder shall have to furnish PG.</p> <p>The Performance Guarantee for 10% of contract value shall be furnished in the form of D.D. / Bank Guarantee, by the bidder for satisfactory performance of the materials, which should be valid for 12 months from the date of commissioning OR 18 months or as specified from the last date of delivery of supply whichever is earlier. The PG submitted should be for the full period i.e.19 Months OR whatever applicable as per Technical Specifications and should have a clear one time validity for the full period. PG for an interim period will not be allowed. However, in case of expiry of PG before the said period the same should be got extended / renewed till the completion of said period by the Tenderer at least one month before the expiry of the validity failing which GSECL will be at liberty to encase the same, without entering into further correspondence, formalities, etc. in the matter.</p> <p>The Supplier /contractor /party (i.e. tender)has to give Bank Guarantee with validity period of 19 Months i.e. additional 01 (one) month than actual Guarantee/warrantee period of 18months to safe guard Company's interest in case any eventuality happening on the last day of the Guarantee/Warrantee period after office hours of the Bank or Bank holidays.</p> <p>The Performance Bank Guarantee to cover Guarantee / Warrantee period is required to be submitted before the date of completion of last supply and should be valid till the completion of Guarantee Period to be reckoned from the date of last supply. PBG will be submitted on Non-Judicial stamp paper of Rs.300/-</p>

	<p>(b) The Performance Guarantee for the tendered items wherever applicable shall be furnished in the form of D.D./Cash and by Bank Guarantee, valid for the period as per Technical Specifications and should have clear one time validity for the full period.</p> <p>(c) Performance Guarantee for an interim period will not be allowed. However, in case of expiry of PG before the said period the same should be got extended / renewed till the completion by the contractor at least one month before the expiry of the validity, failing which GSECL will be at liberty to encash the same, without entering into further correspondence, formalities, etc. in the matter.</p> <p>“NO STAGewise BANK GUARANTEES WILL BE ACCEPTABLE IN ANY CASE.”</p> <p>” The supplier/contractor/party (i.e. tenderer) has to give bank guarantee with validity period of additional 01(one) months i.e. more than actual Guarantee/Warranty period of 06/12/18/24/36/48/60 months (depending upon the product) to safe guard Company's interest in case of eventuality happening on the last day of Guarantee/ Warranty period after office hours of the Bank or Bank Holidays.”</p>
55.	<p>Security Deposit :</p> <p>(a) Security Deposit should be paid within 10 (ten) days after receipt of LOI i.e before placement of order. The successful bidder has to pay an amount equivalent to 5% of the value of the work order as a Security deposit. Either in D.D. / Bank Guarantees only. If successful bidder is fail to pay SD in time necessary action will be taken against firm as per GSECL norms.</p> <p>(b) The Bank Guarantees will be executed on the standard form prescribed by the GSECL. In case of the Bank Guarantees furnished / submitted, they should have clear one time validity and should be valid upto 06 months after completion of the order in all respect. Bank Guarantee for Interim period will not be allowed. If by any reasons the Work period is extended then Contractor should undertake to renew the Bank Guarantee at least one month before the expiry of the validity, failing which GSECL will be at liberty to encash the same. CORPORATE BANK GUARANTEES are not allowed. Banks names are as under. (1) All Nationalized bank. 2) Axis Bank, South Indian Bank, A U Small Finance Bank, Standard Chartered Bank, Bandhan Bank, Tamilnadu Mercantile Bank, City Union Bank, Ujjivan Small Finance Bank, CSB Bank, YES Bank, DBS Bank India Limited, Ahmedabad Mercantile Co-Operative Bank, DCB Bank, Nutan Nagarik Sahakari Bank Ltd., Dhanlaxmi Bank, Rajkot Nagrik Sahakari Bank Ltd., Equitas Small Finance Bank, Saraswat Co-Operative Bank Ltd., Federal Bank, SBPP Co-Operative Bank Ltd., HDFC Bank, SVC Co-Operative Bank Ltd, HSBC Bank, The Cosmos Co-op Bank Ltd., ICICI Bank, The Gujarat state Co-Operative Bank, IDBI Bank, The Surat District Co-Operative Bank, IDFC First Bank, The Surat People’s Co-Operative Bank Ltd., IndusInd Bank, The Baroda Central Co-operative Bank, Jammu and Kashmir Bank, The Panchmahal District Co-operative Bank, Jana Small Finance Bank, The Kalupur Commercial Co-Operative Bank, Karnataka Bank, The Rajkot Commercial Co-Operative Bank, Karur Vysya Bank, The Banaskantha Mercantile Co-Operative Bank Ltd., Kotak Mahindra Bank, Gujarat Gramin Bank, RBL Bank</p> <p>The GSECL reserves the right to forfeit the SD in case of any breach of contract and in case of disputes. The decision of Chief Engineer, KLTPS shall be final, binding and acceptable to the contractor. If the contractor fails to start the work as stipulated, the EMD and the SD shall be forfeited.</p> <p>The security Deposit/ Bank guarantee covering execution of the contract will be released only on successful execution of contract and on receipt of the “NO Objection Certificate” from the Engineer In charge of the work.</p>
56.	<p>“The concerned authorized party, from any state other than Gujarat, taking the Hazardous waste from GSECL power station shall obtain the permission of the Pollution Control Board of that</p>

	<p>State for receiving the said quantity of Hazardous Waste from State of Gujarat, before the actual disposal from GSECL power station. The copy of the said permission letter shall be submitted to GSECL.”</p> <p>The said letter copy shall be submitted to GPCB, Gandhinagar with a copy to concerned RO by the respective power station. In response to this, GPCB shall issue the permission letter to GSECL power station.”</p>
57.	Time Limit: 11 Months from the date of commencement of work.
58.	WO Validity: - 11 Months from the date of commencement of work and may be extended as per GSECL rules.
59.	If participating bidder/agency have stake in one or more other agencies /bidder who are participating in same tender and on account of submission of wrong information / declaration in the tender / enquiry certificate – A, then the bidder will be declared as disqualified automatically and EMD /SD will be forfeited. Further, GSECL shall take stern action including stop dealing with their firms
60.	For ARC/BRC contract "The Contractor shall deposit 15 days salary at the-rate of last drawn salary for every completed one year of services for each worker for the liabilities of Gratuity".

**Signature of Contractor
with Rubber Stamp**

**STATION HEAD
GSECL, KLTPS**

	Gujarat State Electricity Corporation Limited		 आज़ादी का अमृत महोत्सव
	Kutchh Lignite Thermal Power Station		
	At : PO S K Varmanagar, Dist. Kutchh – 370 601		
	CIN:U40100GJ1993SGC019988 email : cekltps.gsecl@gebmail.com	An ISO 9001-2015 Certified Company	

Terms and Conditions regarding Labour Laws

During the entire period of the contract, the Contractor and his Sub- Contractor shall at all times comply with all applicable labour laws, rules, regulations, notifications, and bye-laws issued by the Central Government, State Government, or Local Authorities. This includes all existing laws as well as any amendments or new notifications that may come into force during the contract period.

The Contractor and his Sub-Contractors shall, at all times abide by the following Acts/statutes related to Human Resources:

1. Factories Act, 1948;
2. Contract Labour (Regulation & Abolition) Act, 1970;
3. EPF & MP Act, 1952;
4. Building & Other Construction Workers (Regulation of Employment & Conditions of Service) Act, 1996;
5. ESI Act, 1948
6. Minimum Wages Act, 1948;
7. Payment of Wages Act, 1936;
8. Payment of Bonus Act, 1965;
9. Payment of Gratuity Act, 1972;
10. Workmen's Compensation Act, 1923;
11. ID Act, 1947;
12. Maternity Benefit Act, 1961;
13. Inter-State Migrant Workmen (Regulation of Employment & Conditions of Service) Act, 1979;
14. The Building And Other Construction Workers' Welfare Cess Act, 1996
17. The Carriage by Road Act, 2007.

The above list is only indicative and not exhaustive. The Contractor shall remain fully responsible for ensuring compliance with all other applicable labour and welfare legislations, rules, and regulations in force during the contract.

The following are some of the major responsibilities of the contractor, in addition to other obligations prescribed under various labour laws, rules, and regulations issued by statutory authorities such as the State Government or Government of India from time to time, which the contractor shall strictly comply with during the execution of the contract.

1) The Factories Act, 1948

The contractor should not deploy worker below the age of 18 years and above 60 years for the awarded work.

Earn Leave shall be paid to their bonafide contract t workers as per the provisions of the Factories Act, 1948.

Payment of Earned Leave should be made monthly together with wages for better compliance of law. The contractor shall maintain Earn Leave Register in Form No. 19 as per the provisions of the said Act and submit the same on demand.

All the written registers, Performa etc. shall be maintained up to date and kept ready for inspection at any time or submitted on-time to the concerned authorities as per applicability of the Acts by contractor.

2) The Contract Labour (Regulation and Abolition) Act, 1970

The Contractor / Agency shall have to obtain the Labour License under Contract Labour (Regulation & Abolition) Act from the appropriate authorities before commencement of work. The contractor shall maintain a valid labour license under the Contract Labour (Regulation and Abolition) Act for employing necessary man power to be required by contractor.

The contractor should not be allowed to engage fifty (50) or more contract labourers without initiating to obtain the labour license under the Contract Labour Act. (the said number i.e., fifty (50) or more includes Supervisor and other staff).

3) Minimum Wages Act, 1948

Contractor shall have to make the payment of wages to the Contract Labours engaged by them, on or before 7th of every month through nearest Nationalized Bank compulsory, preferably situated in the premises of TPS area in case of all works contract. The Contractor shall supply copy of Bank Statement duly stamped by the Concerned Bank as well as debited entry of amount displayed in the contractors' own bank account as token of proof towards payment of Wages through CLIM/prevailing system at relevant time. Apart from Payment of wages through Bank, Contractors shall have to make all other payments like Advances, Bonus, Leave Encashment etc. to their labours through bank only and cash payment/entry will not be allowed.

Wages rates for contract laborers are applicable as per the terms and conditions of the license. The contractor shall have to pay wages to workers as notified by the Government of Gujarat from time to time.

Any default to pay the minimum wages to the engaged workers and deprived of their right to minimum wages payment on or before 7th of each month shall be dealt as per the provision of labour laws. Recurrence of the same may lead to cancellation of awarded contract.

4) The Provident Fund and Miscellaneous Provisions Act, 1952

The contractor must possess separate P.F. code on the name of the Firm /Agency /Company itself for the subject work.

It should be ensured that all the contract labours engaged by contractor are covered under the provident fund scheme and employee's pension scheme and their contribution must be remitted regularly to the concerned RPF. The photocopies of challan along with ECR in this regards should be submitted regularly to the User Department to enable their onward billing clearance.

The contractor shall submit along with his bill (month wise) statement regarding deductions against employees' provident fund and family pension scheme in respect of each concerned employee' Provident fund and family pension scheme at the rate of 12 % of wages (or at the rates made applicable by the Government time to time). The contractor's contribution and his workers contribution towards provident fund and family pension scheme shall deposit by the contractor with concerned PF Authorities.

5) Workmen's Compensation & Employer's Liability Insurance.

The contractors shall have to obtain Employee Compensation Policy under the Employees Compensation Act before starting the work. Employee Compensation Insurance shall be obtained for all the workers engaged for the execution of awarded contract. If any of the work is sub-letted, the contractor shall ensure that the sub-contractor take and provide workmen's compensation and Employer's liability insurance for the labours engaged. Contractor is liable to pay compensation in case of accidental injury arising out of and in the course of employment as per the said Act and shall bear medical expenses due to on duty accident.

6) The Payment of Gratuity Act, 1972

For better compliance, contractor shall pay amount of gratuity on a monthly basis along with the payment of wages, calculated on a pro-rata basis per month, which is equivalent to 15 days' wages for each completed year of service for every worker. (* applicable to ARC / BRC works contract only)

7) The Payment of Bonus Act, 1965

Every worker shall be entitled to be paid by the contractor in an accounting year, bonus, in accordance with the provisions of this Act, For better compliance, the contractor should pay bonus amount on a monthly basis along with wages calculated on a pro-rata basis per. month. Contractor has to submit the paid bonus details of its worker in Form No. C as per the provisions of the said Act as and when required by the Govt. Authority as well as by GSECL.

8) The Maternity Benefit Act, 1961

Contractor shall ensure that entitled female worker should provide Maternity Leave and other benefits as per the provision of the said Act.

9) The Building and other Construction Workers' Act, 1996

For any construction work, fall under the definition of Section 2(1)(d), happening outside / inside the Factory premises the said act will be applicable and the contractor or its sub-contractor shall be liable to comply with the provisions framed there under.

10) The contractor shall give preference to existing or local contract workers for engagement in the awarded contract and shall issue appointment orders to each and every workers individually at the time of their engagement during the period of contract and terminate the same at the end of the each contract.

Follow the mentioned procedure at each milestone for the execution of works contract.

11) On Commencement of Contractual Work

1. Before starting the work, the contractor may contact Labour Welfare Officer / Industrial Relations Officer for all formalities related to labour law compliance before commencement of the contract and onward Labour Law compliance thereof, so that later no dispute will arise in respect of compliance of labour laws.

2. It is the responsibility of the contractor to ensure that contractor's employees maintain strict discipline as regards security, methods of safe working etc, and not to cause any hindrance to smooth running of power station or in execution of duties by GSECL staff Any lapse in this regard will be viewed seriously and if lapse found, contract is liable to be terminated. If any of contractor's staff is found unsuitable or not behaving properly, the contractor shall have to remove such worker from the work-site on demand by EIC. To maintain harmonious industrial relations amongst contract labours is solely the responsibility of contractor. Any breach of the same will be viewed seriously.

3. A digital system developed at the request of the agencies working at the premises of GSECL, is to facilitate them for easy, efficient, effective management of data, gate passes, attendances, medical records, Police Verification documents etc related to their employees / workers deployed for various works and services against work order of GSECL.

4. On receipt of LOA and before commencement of work, authorized representatives of the agency shall login in the CLIMS online portal / prevailing system at relevant time and apply for registration of their employees / workers uploading all information with required documents in digital form. Upon completion of due verifications, clearance by EIC and HR departments, contracting agency will obtain gate passes. GSECL will only consider documents like wage sheet duly accepted and signed by individual workers, as per the engagement/deployment duration/hours of individual worker duly certified by the agency, being the employer, for the purpose of payment of bills and HR clearances.

Agency shall be solely responsible for maintaining accurate and up-to- date data of their workers in the portal/ prevailing system at relevant time. All statutory compliances under prevailing laws shall remain the responsibility of the contracting agency. The agency shall indemnify/ GSECL

against any liabilities arising from noncompliance of legal provisions or inaccuracies in the data maintained by them in the digital portal of CLIMS/prevailing system at relevant time.

5. The Contractor who intends to engage labours more than the specified limit under law, then necessary - Form No. V under the Contract Labour (R& A) Act, 1970 or Form No. VI under the Interstate Migrant worker (employment regulation) Act 1979 as applicable is to be obtained for the purpose of obtaining labour License from the Licensing Authority.

6. It shall be the duty of the Contractor or his Supervisor to ensure Bio-Metric punching and reporting at the location of work.

7. The contractor shall employ adequate number of experienced staff at site for daily supervision and for maintaining of various registers and records required under the Labour laws and contracts. No payment for such supervision shall be admissible.

8. The gate passes obtained for any specific work order will be valid for that specific work order only and contractor should not dived the man power for any other work order. If any work or part thereof is desired/required to sublet, the contractor shall obtain the necessary permission of EIC in black and white well in advance which is mandatory for considering the statutory documents of agency other than the agency who awarded work order.

12) During Contractual Work under the progress:

1. All Contractors shall have to make the payment of wages to the Contract Labours engaged by them, on or before 7th of every month through Nearest Nationalized Bank compulsory, preferably situated in the premises of power station area. The Contractor shall supply copy of Bank Statement duly stamped by the Concerned Bank as a token of proof towards payment of Wages through CLIMS i prevailing system at relevant time.

2. All Contractors has to comply & maintain statutory documents / registers under the provision of labour laws & EPF Act.

3. In case the contractor having more than one contract in the same TPS, the contractor shall have to obtain work order wise separate Gate Passes and submit the same with the documents of statutory compliance that too work order wise every month to the User Department to enable their onward billing clearance.

13) CONTRACTOR TO INDEMNIFY THE GSECL REGARDING LABOURLAWS

The contractor shall indemnify and keep indemnified the GSECL, and every member, officer and employees of the GSECL, also Engineer-in-charge and his staff against all actions, proceedings, claims, demands, costs and expenses whatsoever arising out of or in connection with the matter referred in above clauses and elsewhere and against all actions, claims demands, cost and expenses which may be made against the GSECL by any workman/ employees of contractor or any sub- contractor and or from any liability any wise to any workman/employees of the contractor or sub-contractor under any laws, rules or regulation having in force of law including but not limited to claims against the owner under employee compensation Act, 1923. The Employee's Provident Fund Act.1952, and/or the contract labour (Abolition and Regulation) Act, 1970.

The GSECL shall not be liable for or in respect of or in consequence of any accident or injury to any workmen or other person in the employment of the contractor or his sub-contractor, and the contractor shall indemnify and keep indemnified the GSECL against all such damage and compensation and against all claims, demands proceedings costs, charges and expenses whatsoever in respect of or in relation thereto.

The contractor shall at his own expense / risk and cost to comply with all the labour laws as above mentioned and keeps the G.S.E.C.L. indemnified in respect thereof

GSECL : shall be entitled /empowered to deduct directly from the bills, the amount to be paid to engaged bonafide contract workers or the contract workers engaged by Sub-contractor any sum or sums payable by main contractor / sub-contractor and which sum/sums the Corporation is required to pay in capacity of Principal Employer on account of the default of contractor in respect of all liabilities incurred out of noncompliance regarding any provisions of Labour Laws and same amount shall be recovered from the pending dues of the contractor with 15% administrative charges.

Any other rules and regulation, conditions, circulars etc., that are in force at present and that may be famed by the G S E C L from time to time in connection with contracts will be binding and acceptable to contractor.

The above are some of the major liabilities of the contractor in addition to other liabilities prescribed under the various labour laws in force from time to time from Statutory Authorities like State Government / Government of India, which the contractor shall have to comply with.

The contractor shall provide the name of authorized representative, as provided to other statutory Government authorities and will be notified to Engineer In-Charge time to time.

14) Submission of Statutory documents to ensure the compliances:

The contractor shall upload statutory documents, work order-wise, under Labour Laws and EPF in CLIMS / prevailing system at relevant time.

Required documents shall be uploaded by the contractor in existing portal /prevailing system at relevant time invariably each month to Engineer In-Charge for onward process and smooth clearance by HR Department.

List of documents required for gatepasses of contract workers through CLIMS / Prevailing system

Sr.No.	Description of documents attached
1	Copy of Work Order
2	Copy of P. F. Code No.
3	Insurance Policy as per subject of work order under the Workmen Compensation Act, 1923
4	Contract agreements/ subletting work contract documents with approval copy
5	Copy of Id proof of Aadhar card or Election voting card or driving license or Passport only
6	Copy of Police Verification in respect of each contract workers

15) The contractor whose work order value is above Rs. 5 lacs shall have to submit "Declaration cum Indemnity Bond" on Rs. 300/- Non-Judicial stamp paper in prescribed Performa (Annexure- "B") with Agreement and Indemnity Bond before the commencement of the contract.

Annexure- "B"
DECLARATION CUM INDEMNITY BOND
(On Rs. 300/- Non Judicial Stamp Paper duly notarised)

THIS DECLARATION CUM INDEMNITY BOND made at _____ (mention location) by M/S. _____ having its Reg. office at _____ (hereinafter referred to as "**Contractor**") which expression shall unless it be repugnant to the context or meaning thereof, be deemed to mean and include their respective assigns, successors, executors, subcontractors and / or administrators) of the **ONE PART** in favour of

M/S **Gujarat State Electricity Corporation Limited** having its power Station at _____ **Thermal Power Station** (hereinafter referred to as the "**Company**"), which expression shall unless it be repugnant to the context or meaning thereof be deemed to mean and include its assigns, successors) of the **OTHER PART**.

WHEREAS the COMPANY has entered into a contract with the Contractor for the work of " _____ " under order No: _____ dated _____ hereinafter called the "Contract");

AND WHEREAS it is one of the essential conditions of the Contract that the Contractor shall comply with all the provisions of the Labour & Industrial Laws, as may be applicable from time to time for the discharge and completion of the works and completion of the Works and Services covered under said Contract Labour (R & A) Act 1970, Child Labour (Prohibition and Regulation) Act 1986, The Employees Provident Funds & Miscellaneous Provisions Act, 1952, Employees State Insurance Act 1948, Minimum Wages Act, 1948, Payment of Bonus Act, 1965, Payment of Wages Act, 1936, Employees Compensation Act, 1923, Factories Act, 1948 and other Labour Laws, Rules, Notifications and Codes which are at present applicable to the contractor and which may be applicable during the tenure of the contract (hereinafter referred as the 'Laws').

AND WHEREAS the Contractor has agreed to execute this Declaration cum Indemnity Bond to this effect and has agreed to indemnify and Company, its Directors, Officers and employees and representatives indemnified and hold harmless against all third party claims, charges, penalties, fines, expenses, losses, damages costs, suits or any other levy against the Company and/or the management due to the failure of the Contractor to observe or follow all applicable laws.

NOW THIS DEED WITNESSETH AS UNDER

1. The Contractor hereby declares that all acts, deeds, actions, activities, conduct and lapse, delays, misdeeds, faults, breaches, inactions etc done by his assigns, successors, executors, subcontractor and / or administrators shall be construed to be have been done by the contractor and he alone shall be liable for such acts, inactions etc.
2. In consideration of the Company awarding the Contract to the Contractor subject to the condition of execution of this Declaration cum Indemnity bond, the Contractor declares and represents to the Company that the Contractor has obtained all Statutory registrations, Certificates, licenses and approvals required under the Laws enabling the Contractor to execute the Contract in a legal and lawful manner.
3. That in the event of any liability arising out of non-compliance of any '[Laws' of the land by the Contractor in connection with the Performance of the contract, the Contractor shall bear all the resultant liability(ies) whatsoever, if any and that the company, its Directors, Officers and employees, representatives, shall not be liable for any such liability(ies). The Contractor undertakes to indemnify and keep the Company and its Directors, Officers and employees, representatives indemnifies, defend and hold harmless, against all losses, costs, damages, claims, penalties, interest, expenses, demands, fines, legal liability, causes of action, injury to persons, suits etc., which may be suffered, incurred, undergone and / sustained by the Company including the Costs and expenses that may be incurred in defending any such liability(ies) claim(S), Proceeding(S) etc. that maybe made or taken or taken or arise on the same by any Person, body, authority, Government, judicial / quasi - judicial authority due to the failure or non-compliance of any such laws and rules there under (including any amendments in acts, laws, statutes & rules there under) of whatsoever kind and nature arising out of or in any way connected with, whether

or not such acts or omissions are actual or alleged, active or passive with regard to the discharge of the said Contract.

4. The Contractor further declares that in case of any suit / claim / right / damages / compensation / fine / levy / charges / expenses / losses / penalties / costs raised by the third party, including contract labours engaged by the contractor, he shall join such proceedings in such Suit/Court/Tribunal /Authority and effectively defend the same.
5. The Contractor hereby agree and undertakes to make good any loss, damage, claims, suits, demands, decrees, expenses that the Company may suffer to the fullest satisfaction of the Company and if the Contractor fails to make good the same then the Company shall have the right to recover the same from and or any other loss sustained, without any restriction or limitation, together with any other incidental expenses, costs, and all incidental logistic expenses etc that may be suffered by the Company from the Contractor and the Contractor hereby further confirms and declares that this Declaration cum Indemnity Bond is irrevocable and shall be final and binding on him, his heirs, executors, administrators, legal representatives, successors, subcontractors and assigns, wherever the context applies. any claims, demands, shall be adjusted against any amount due and payable to the Contractor and the Company shall have the right to withhold any amounts due and payable to the Contractor, till the settlement of such claims, disputes to the Contractor towards discharge of such claims, obligations etc.
6. This Declaration cum indemnity bond shall be in accordance with the laws of India and any dispute between the party s with regard to this Declaration cum Indemnity Bond shall be resolved through the dispute resolution process mentioned in the General Conditions of the Contract (GCC).

IN WITNESS WHEREOF, the said Contractor has hereunto set their hand the day and year first hereinabove written.

SIGNED SEALED AND DELMRED By the within named
*CONTRACTOR"

(Authorised Signatory)

Rubber Stamp of Firm/Company

Full Name:

Designation:

Date:

In presence of Witness

Name & Address of Witness Signature

1. Full Name:

Residential Address:

Contact No. :

2. Full Name:

Residential Address:

Contact No. :

APPLICATION FORM FOR PHOTO GATEPASSES OF CONTRACTOR & CONTRACT

01	Name And Address of The Firm	
02	Name And Mobile No. Of The Contractor & Site In-charge	
03	Work Order No. & Date	
04	Subject of Work	
05	Name of Section	
06	Duration/period of Work	
07	Date of commencement	
08	Contract agreements/ subletting work contract documents with approval copy	
09	Total No. of Workmen required for this work order (In Figure and words) is to be given on letterhead of contractor	Local: Out State : Male: Male: Female: Female: Total:
10	Labour License /IMSW License Obtained for No. of Labours and validity thereof.	
11	BOCW Registration No. and date	
12	Insurance Obtained for No. of Labours and validity thereof	
13	Detail of P.F. Code No.	

WORKERS
CERTIFICATE

I,Prop./Manager/In-Charge of M/s.
give assurance that all the details related to labours as per the attached list herewith are true and also
give assurance that none of the labours are involved in any anti social activities or having criminal
records. I am solely responsible if any dispute will arise in future.

Signature of Sub Contractor with Rubber Stamp Signature of Contractor with Rubber Stamp

Name:

Name :

For Office Use Only

M/s.

.....will be
issued Gate Pass for the Work Order mentioned in the List attached herewith for theNos. of
Labours for the period of to(03 months only) .Documents are
checked & verified as per GSECL photo gate pass procedure.

Executive Engineer ()
Signature with Stamp

Superintending Engineer ()
Signature with Stamp

Labour welfare Officer/Industrial Relation Officer

Factory Medical Officer: to maintain record in form no.32 & 33

Electrical Safety Officer

Safety Officer/Dy. Safety Officer

Factory Manager/Occupier

**To, Security Officer: To issue gate pass & maintain record of gate pass. If any remark put up by
any officer, it will convey to Factory Manager & Occupier.**

Following details shall be provided by Contractor on his Company's letter head

Work Order No. & Date:

Subject of Work:

No. of Labours:

Details of Contractor & Contract Labour



Sr. No.	Full Name of Worker as per id proof	Permanent Address of Worker	Present Address of Worker	Date of Birth / Age	Employees PF Code No.	Identification Mark on Body
1						
2						
3						
4						
5						
6						
7						
8						
9						

LIST OF DOCUMENTS ARE ATTACHED WITH APPLICATION FOR PHOTO GATEPASSES OF CONTRACTOR & CONTRACT WORKERS

Sr. No.	Description of documents	Attached YES/NO
1	Copy of Work Order	
2	Copy of P. F. Code No.	
3	Insurance Policy as per subject of work order under the Workmen Compensation Act,1923	
4	Contract agreements/ subletting work contract documents with approval copy	
5	Filled Gate Pass Application Form and List of Labours in 1 Copy.	
6	Self-attested Copy of Id proof of Aadhar card or Election voting card or driving license or Passport only	
7	List of Indian Standard or International Standard mark PPEs provided to contract worker in prescribe Format as per nature of hazardous process and operations.	
	PPE undertaking of Contract Agency which submitted in work tender.	
8	GSECL 3D animation Safety Induction movie showing attendance sheet copy	
9	Final Safe Operating Procedure -SOP with JSA (Job Safety Analysis) signed documents which submitted in work tender.	
10	Qualification of work Supervisor, Safety supervisor, Safety Officer	
11	Electrical Contractor License, Form-I & Electrical trade person qualifications copy in Electrical work only which submitted in work tender.	
12	Gujarat BOCW registration in Form-II copy if applicable	
13	Form no.10: Prescribed for report of examination of the lifting machines like CPB, winch machine, wire rope slings D-shackles, belt slings, chain slings, eyebolts, polyester web/round sling etc of all capacities if used.	
14	Driver license of LMW, Mobile crane, tractor, fork lift photo copy, RTO Fitness certificate in from no.33, PUC certificate, Vehicle insurance policy, spark arrestor if used.	
15	Approved NABL laboratory calibration certificates of electrical/mechanical/Civil/C&I/Environment survey/Chemical etc. measuring /testing equipment's /instruments if used.	
16	Copy of Police Verification in respect of each contract workers	

Signature of Sub Contractor
Name :

Signature of Contractor with Rubber Stamp
Name :

	Gujarat State Electricity Corporation Limited		 आज़ादी का अमृत महोत्सव
	Kutchh Lignite Thermal Power Station		
	At : PO S K Varmanagar, Dist. Kutchh – 370 601		
	CIN:U40100GJ1993SGC019988 email : cekltps.gsecl@gebmail.com	An ISO 9001-2015 Certified Company	

GENERAL SAFETY RULES / NORMS” TO BE OBSERVED BY THE CONTRACTOR

All the contractors working in **Gujarat State Electricity Corporation Limited Factory like Coal/Lignite/Gas/Hydro/Pumping Station** shall have to strictly observe the following Safety Rules. Concern principle contractors are responsible for informing & observance of these rules by their supervisors/contract workers as well as the owner/supervisors/ workers of sub-Contractors engaged, if any, by them for the work contract awarded to them. Prior to commencement of the work, Contractor shall have to submit a written assurance on their letterhead to the concerned Sectional Head / Engineer-in-charge that they have thoroughly gone through these Rules, have educated their employees / workers of their sub contractor and will strictly observe the said Rules while execution of work under work contract awarded to them. They will have to indemnify the company for any loss or damage / accident / injury to the company’s property / employee or employee of their own in default of non - observing these rules.

- (01) Contractor should issue photo gate pass for their workers from GSECL Factory Manager as per Gujarat Factories rules, 1963 & details shall be filled up in GSECL gate pass format as per Aadhar card /Election card id proof & to follow the **GSECL gate pass issue policy Dtd.30th May, 2019** through concern department EE & SE, LWO/IRO/DGM, Factory Medical Officer, Safety Officer/Dy. Safety Officer, Factory Manager/Occupier & Security Officer. Concern department Executive Engineer & Superintending Engineer must check/verify all relevant documents as per work order & nature of work and list of documents as per application form for photo gate pass and to sign in application form after documents verification and availability of PPEs and materials.
- (02) In case of emergency, temporary photo gate pass is to be issued by Security Officer only for three days with prior permission of Factory Manager/Occupier only. More than three days, Permanent photo gate pass procedure shall be completed by contract agency for their contract workers.
- (03) Following mentioned documents must check/verify by Labour Welfare Officer (LWO) or HR Executive and Industrial Relation Officer (IRO) of Power Station and then after sign in application for photo gate pass.

Filled Gate Pass Application Form and List of workers/Labours on party’s letter head
Copy of Work Order
Copy of P. F. Code No.
Labour License /IMSW License Obtained for No. of Labours and validity thereof.
Gujarat BOCW registration in Form-II copy
Insurance Policy as per subject of work order under the Workmen Compensation Act,1923, Insurance Obtained for No. of Labours and validity thereof
Notarized e-stamping contract agreements / Notarized e-stamping subletting work contract documents with competent authority approval copy
Police verification copy
Copy of Id proof of Aadhar card or Election voting card or driving license or Passport only
GSECL 3D animation Safety Induction movie showing attendance sheet copy

- (04) After checking/verification of LWO & IRO , Certificate of Fitness of employment in hazardous process & operations in form no.33 of Gujarat Factories rules, 1963 shall be issued by GSECL Factory Medical Officer for all contractor workers before commencement of work & examination responsibility shall be taken by contractor as well as concerned Head of Department .Pre-

employment & Periodical medical examination of contractor workers shall be carried out in form no.32 from GSECL Factory Medical Officer after every six (06) months of contractor with their contractor workers. Contractor shall be fulfilled all health requirements before commencement of work. After completion of medical examination in form no.32/33, GSECL Factory Medical Officer shall be signed in contract worker gate pass procedure format.

- (05) Contract worker gate pass will be issued after completion of safety induction through 3D animation movie & Training record is to be maintained in IMS/OHSAS training format by Training Centre / Efficiency Section.
- (06) As per application for photo gate pass format, Electrical Safety Officer shall check /verify following documents and then after sign in application format.

1	Electrical Contractor License, Form-I & Electrical trade person qualifications copy in Electrical work only
2	Qualification photocopy of Govt. License for Electrical Supervisor or Diploma/BE/B.Tech(Elect), Electrical Safety Officer (Diploma (Electrical) + 15 years' Experience or Degree holder (Electrical) + 10 years' Experience)
3	PPEs for Electrical work
4	Safe Operating Procedure -SOP with JSA (Job Safety Analysis) signed documents for electrical work
5	Approved NABL laboratory calibration certificates of electrical measuring /testing equipment's /instruments if used.

- (07) As per application for photo gate pass format, Safety Officer/Dy. Safety Officer shall check /verify following documents.

1	List of Indian Standard or International Standard mark PPEs provided to contract worker in prescribe Format as per nature of hazardous process and operations. Also check PPE undertaking of Contract Agency which submitted in work tender.
2	GSECL 3D animation Safety Induction movie showing attendance sheet copy
3	Safe Operating Procedure -SOP with JSA (Job Safety Analysis) signed documents
4	Qualification photocopy of work Supervisor (Minimum Diploma & Above) or Boiler Competency/Proficiency Class-II/I , Safety Supervisor as per rules 68-S of GFR, Safety Officer as per section 40-B of Factories Act, 1948
5	Electrical Contractor License, Form-I & Electrical trade person qualifications copy in Electrical work only
6	Gujarat BOCW registration in Form-II copy if applicable
7	Form no.10: Prescribed for report of examination of the lifting machines like CPB, winch machine, wire rope slings D-shackles, belt slings, chain slings, eyebolts, polyester web/round sling etc of all capacities if used.
8	Driver license of LMW, Mobile crane, tractor, fork lift photo copy, RTO Fitness certificate in from no.33, PUC certificate, Vehicle insurance policy, spark arrestor if used.
9	Approved NABL laboratory calibration certificates of electrical/mechanical /Civil/C&I/ Environment survey/Chemical etc. measuring /testing equipment's /instruments if used.

After fulfillment of all Safety compliances, Safety Officer/Dy. Safety Officer shall be signed in Contract worker Gate pass application format.

- (08) Security Officer must check copy of Police Verification in respect of each contract Workers and record maintained in Security department. If any remarks put up by any officer, Security Officer will convey the remark details to Factory Manager & Occupier and to take necessary action accordingly.
- (09) Work Contract shall be completed by principle contractor/agency/person who is awarded the work order. Subletting of contract shall be allowed only if prior approval of Power station chief before

execution of work. Contractor/agency shall be submitted the entire Notarized subletting contract documents with gate pass application through concern department EE & SE, LWO/DGM, Safety Officer/Dy.Safety Officer & Factory Manager.

- (10) Under The Conditions Framed under Rule-45 of the Indian Electricity Rules, 1956, Valid Electrical contractor License shall be submitted to concern electrical department EE/SE/Electrical Safety Officer/ Safety Officer/Factory Manager at the time of apply gate pass by agency/party with latest renewal from Chief Electrical Inspector, Gandhinagar- Gujarat. Electrical License photocopy shall be checked by Concerned HOD of Electrical Department/Electrical Safety Officer/Dy.Safety Officer/ Safety Officer/Factory Manager and same will be checked during technical scrutiny of any work tender.
- (11) As per nature of job/work, qualified supervisor (ME/M.Tech/BE/B.Tech + 2 years experiences OR Diploma (Electrical/ Mechanical/Civil/C&I) + 5 years experiences OR ITI + 10 years experiences in relevant work OR certified supervisor as per Factories Act/Electricity act/Indian Boiler Regulation/National Building code,2016) shall be engaged by contract agency & qualification certificate with experience certificate shall be submitted to concern EE,SE,LWO,IRO,DGM, Electrical Safety Officer, Safety Officer /Dy.Safety Officer, Factory Manager/Occupier at the time of apply gate pass and same will be checked during technical scrutiny of any work tender.
- (12) As per rule 3 of CEA regulation ,2010: **Designating person(s) to operate and carry out the work on electrical lines and Apparatus**, Contract person/worker possesses a certificate of competency or electrical work permit, issued by the Appropriate Government. That means, Electrical trade Qualification of contract worker/person like ITI-wireman/ Electrician, Electric Supervisor, Diploma (Elect), BE/B. TECH (Elect), ME/ M. TECH (Elect) shall be submitted to concern EE, SE, LWO,IRO, DGM, Electrical Safety Officer, Safety Officer/Dy. Safety Officer, Factory Manager/Occupier at the time of apply for photo gate pass procedure and same will be checked during technical scrutiny of any work tender.
- (13) As per nature of job/work & during capital overhauling work /Annual overhauling work /24X7 round the clock work/major shut down work, Qualified Safety Officer/Safety Supervisor (BE/Diploma Elect/Mech/ Civil) + PDIS (Post Diploma in Industrial Safety) shall be engaged by contractor during dangerous operations/dangerous works as well as day to day dangerous activities, safety supervision, tool box talk, Safety awareness programme, SOP preparation with hazards & its control measures with each step , checking of lifting tools & tackles, hydra mobile crane, Safety precautions, coordination with Safety Department etc. and same will be checked during Estimate approval, draft tender & technical scrutiny of any work tender.
- (14) License of driver shall be submitted with gate pass issue application as per nature of vehicles & to follow the Motor vehicle Act,1988,the Central Motor Vehicles (Amendment) Rules,2016 as well as Gujarat Motor Vehicles rules,1989 & driver license shall be checked every day by security shift in charge before entry in the Factory premises.
- (15) Work contract estimate shall be calculated as per SOP/JSA .SOP with JSA (Job Safety Analysis) shall be submitted in work tender as per Annexure-S2 format by bidder/contract agency on own letter head through competent person as per GFR, 1963 or Qualified Safety Officer as per GFR, 1963 with 05 years experiences. SOP will review & approve by concern JE/DE/EE, SE, Electrical Safety Officer, Safety Officer /Dy.Safety Officer, Factory Manager before execution of work.

If bidder/agency is not agreed with GSECL SOP/JSA procedure & specific safety requirements, Safety Officer and Factory manager shall be empowered to disqualify the bidder technically and to put Safety non compliances remarks in technical scrutiny statement.

- (16) Before commencement of critical & risky activities, Jobwise/ Activity wise safety training shall be arranged by contractor for their contract workers from registered training institute under section 111 A of Factories act,1948 and Training certificate shall be submitted to Safety Officer before execution of any work through concern EE/SE.
- (17) **COMPULSORY UNDERTAKING OF BIDDER REGARDING QUALITY OF PPEs (PERSONNEL PROTECTIVE EQUIPMENTS)** shall be submitted on his company letter head as per ANNEXURE-S1.

During technical scrutiny of all types of work tender, quality of PPEs shall be ensured & approved by Safety Officer & Factory Manager. If bidder/agency is not agreed with good quality of PPE's issued to their workers, Safety Officer and Factory manager shall be empowered to disqualify the bidder technically and to put Safety non compliances remarks in technical scrutiny statement.

It is compulsory to use standard make Personal Protective Equipments (P.P.Es.) as per the job requirement. Do not work without use of required P.P.Es. Contractor is responsible to provide standard make (ISI/DGMS/CE/EN/ANSI approved) & to checked standard/make in PPE issue format by concern JE/DE/EE/SE/Safety Officer/Factory Manager. Personal Protective Equipments / Safety Gadgets suitable to give sufficient protection against hazards involved in their work / job to their staff, as per the job requirement and insist / enforce their workers to put on the same while at works

The ongoing work is liable to be stopped at any time if your contract workers/staffs found working without P.P.Es. Following is the list of various P.P.Es (as per ISI/DGMS/CE/ EN/ ANSI approved only) to be used for various works / work sites.

In any work, Contractor shall be issued the minimum 06 nos. of PPEs like Safety Shoes, Safety Helmet, Safety goggles, Mask, Reusable Ear plug and hand gloves to their workers/supervisor compulsory & it will check by concern section HOD & Dy.Safety Officer /Safety Officer at the time of gate pass procedure.

List of safety equipments	
Industrial Safety Helmet	For protection of head against falling objects or during fall of person from height. Yellow Colour helmet is used for contract worker with agency logo.
Safety Goggles/welding goggles/chemical splash goggles	For protection of eyes against flying particles / dust, chemical splash, welding spark, arc, flashover etc.
Full Face shield	For protection of face against flying particles / dust, chemical splash, spark, arc, flashover etc.
Reusable Earplug / Ear muffs.	For ear / hearing system protection while working in high noise level area.
Chemical suit/Gas tight suit /Fire proximity suit/FR Boiler Suit	For body protection against chemicals, oils, sharp edged objects, heat, hot objects etc.
Safety Hand Gloves	For protection of hands against chemicals, oils, sharp edged objects, heat, hot metals/objects, electricity etc.
Safety shoes/ Gum Boots with Oil/Chemical/water/heat/ Electrical resistance etc.	For protection of leg/feet against falling objects, sharp edged objects, heat, hot metals/objects, electricity etc..
Safety Belt(full body hardness with double lanyard & shock absorber) / Rope / Life line / Fall arrestor etc.	For fall prevention while working at heights or in depth, working in vessel or in confined space.
Dust Mask/Respirator with valve(FFP2)	Protection of respiratory system against dust.
Chemical Cartridge Respirator with full face mask type A2B2E2K2	Protection against toxic chemical fumes / gases/vapors/dust etc.
Trolley mounted Air line respirators with full face mask	Working in oxygen deficient zone or confine space area
Portable Single gas detector like Chlorine, Ammonia, Hydrogen, etc	Working in hazardous storage/process area

Portable Multi gas Detector (LEL,O ₂ ,CO,H ₂ S,SO ₂ , etc)	Working in oxygen deficient zone & use in entry of confine space & Major fire
Automatic voltage detector	To check the present voltage or induction voltage of electrical equipments/ bus/switch gears from 01 (one) feet distance before starting the any electrical work.
Auto darkening welding helmet (EN 379 & EN 175 Level-B) with PAPR as per EN 12941:1998, class TH2 and AS/NZS 1716	<p>The new auto darkening welding helmet combines legendary Speed glass quality and auto darkening technology with an innovative wide-view grinding visor to give welders an all-in-one solution for more flexibility, precision, and efficiency.</p> <p>Respiratory System is a combined face and breathing protection device, for increased comfort and safety in welding. The unit is equipped with a particle filter which removes particles from the air. The unit provides a constant airflow independent of filter combinations and clogging. The unit can also be equipped with a gas filter (for example A1B1E1). The unit supplies air to the head top via the connecting breathing tube. The airflow creates a slight positive pressure which together with the sealing to the face prevents particles and other contaminants from entering the head top.</p>

- (18) All PPEs (as per ISI/DGMS/CE/EN/ANSI approved only) Should issue by party/agency/contractor to their contractor workers as per nature of job and allotment of PPE list shall be submitted to Safety Officer on his letter head as per below mentioned format by Contractor before commencement of work through concerned JE,DE,EE/SE .

Sub: Issue of PEE to Contractor workers

Sub of work Order:

Work order no.

Name of Agency:

Date of Commencement:

Time limit for work order:

Sr. no.	Name of workers	Designation	Name of Section under work execution	Name of PPE	IS :Code no. of PPE	Make of PPE	Qty	Unit	Date of issue	Receiving signature
A	B	C	D	E	F	G	H	I	J	K
01				Safety Helmet				Nos.		
				Safety Shoes				Pair		
				Hand gloves				Pair		
				Safety goggles				Nos.		
				Dust Mask				Nos.		
				Reusable Ear Plug				Pair		

If contractor /agency are not provided good quality of PPE's, Safety Officer and Factory manager shall be empowered to stop the work without any notice.

- (19) Shift Security Inspector/Security Officer shall be checked Safety Shoes & Safety Helmet of all contractor workers at entry gate of Factory Premises & shall entered contractor workers with Safety Shoes & Safety Helmet with photo ID Gate Pass.
- (20) Shift Security Inspector/Security Officer shall be checked validity of Gate pass of all contractor workers on daily basis.
- (21) During the work execution, one trained & competent supervisor of agency should always remain present at work site. Concern JE/DE of GSECL shall be supervised the contract work as per SOP .
- (22) Approved NABL laboratory calibration certificates of electrical/mechanical/Civil/C&I/Environment survey/Chemical etc measuring /testing equipments/instruments which are used during contract work shall be submitted before starting the work & shall be checked by concern JE/DE/EE before starting work & it's record shall be maintained in concern section.
- (23) The contractor shall take all the required safety measures prior to commencement of work on dangerous substances, machineries or area at which cautionary notice is displayed and obtain "Line Clear" or "Work Permit" through the concern Department / Section JE/DE and shall be informed to concern section JE/DE for closed/ returned after completion of work.
- (24) Safety talk/Safety work instructions shall be given to contractor workers by concern section JE/DE regarding hazards of specific work, risk & its control measure (mentioned in HIRA) before starting the job work and records shall be maintained for each & every job works.
- (25) Display Safety instructions shall be strictly followed by all workers who are working in factory premises.
- (26) Material Safety Data Sheet (MSDS) of each chemical shall be available with Chief Chemist/Control room & work related Chemical information shall be taken by contractor & contractor workers from Concern EE/Chief Chemist before starting of chemical handling work.
- (27) The contractor shall be checked & securely covered or securely fenced any opened fixed vessel, sump, tank, pit or opening in ground or in floor which, by reason of its depth, situation, construction or contents ,is or may be a source of danger before starting the work each & every days or after interval/recess. Contractor supervisor shall be informed to concerned HOD regarding any unsafe conditions.
- (28) Prohibition of smoking, fires, lights, spontaneous ignition substance, matches; fuses, mobile phone etc are to be strictly followed by all workers who are working in factory premises.
- (29) Prior to carrying out welding, gas cutting, furnace heating or any other hot work job, remove all the inflammable material lying at or nearby worksite or cover it properly by suitable protective covering. Also, special care shall be taken before carrying out such job & see that all possible contributing factors to set fire shall be removed / vanished prior to commencement of the work. Advance intimation shall be given to concerned section / fire section to commence the work in fire prone areas. They should also keep ready all the First Aid Fire Extinguishers / equipments & fire extinguishing media / material like sand / water buckets or other appropriate equipment at such place.

- (30) While carrying out work in confined space or inside vessel, obtain necessary “Confined Space / Vessel Entry Permit” from concerned department prior to commencement of the work.

Competent person under Section 36:- Precautions against dangerous fumes (ii) Gujarat Factories Rules made under Sees. 41 & 112 concerning ship building, ship repairs and ship breaking, competent person shall be tested in confined space and issued certification of safety in working in confined spaces.

For lighting in such areas, only 24-volt (ISI certified & with proper guard) hand lamp shall be used. For taking care of the persons working inside the confined space / vessel, a supervisor / person capable to keep continuous watch on person(s) working inside, assist them in case of emergency or arrange to get immediate outside help, shall remain present at entry point. Use full body safety belt without failed.

While working inside sewage, trench or in-depth, a person to warn outsiders / entrants / passers etc shall remain available near entry point or the entry point shall be cordoned by a barricaded tape with a cautionary notice. After completion of the works, all the lids / covers / grills / grates opened, shall be re-fixed / re-placed in the original position as it were prior to commencement of the work and leave the work place in safe condition in all respect, so as to prevent accident to fellow workers.

- (31) The contractor shall see that he / his persons do not work on or block (by stacking material, spare parts, tools-tackles, equipments etc), any passages / walkways / gangways / aisles / staircases / ladders / lifts or any other approaches / roads leading to plants or its auxiliaries, on which there is traffic movements or possible traffic movements in case of emergency. Such passages are meant for safe escape in the event of emergency. If it is utmost necessary to carry out work in such area with blocking of passage, prior permission of Competent Authority or the Engineer-In-Charge shall be obtained. To demarcate / declare the area as “UNSAFE”, cordon it using barricading tape & display suitable caution notice or keep a person to restrict / divert the traffic on this route through other safe passage.

- (32) Prior to use power / electrically operated hand tools / equipments / machines / gadgets like welding machine, hand grinder, hand drill etc, ensure for its safe operation & use it only if it is found safe to use. Do not use defective, unsafe or improperly maintained equipments.

The electrical power supply required to run such equipments shall not be taken directly at their own but shall be obtained through concerned Electrical Maintenance Departments or their authorized persons or under their observations / guidance only. The Electrical Section shall provide temporary electrical connection up to contractor’s Mains Board on which it is compulsory to install mains switch, ELCB & fuses of adequate capacity. All such equipments shall invariably be earthed adequately to prevent electrical shock, sparking, short circuit etc. Power cord to be used shall be of adequate capacity, without any joint & shall consist of earth wire also. Hence, it is necessary to use adequate capacity 3-wire power cord for single & 5-wire power cord for three phase power connections. The plugs, receptacles, pins, holders etc shall be of adequate capacity & safe to use.

All electrical & mechanical equipments / tools-tackles viz. welding machine, cutting

Machine, Grinder, Drill, Chain Pulley Blocks, Hook chooks etc required to be used during

Work execution shall be of standard make & bear ISI certification mark on it.

The consumables like welding electrodes, grinding wheels / discs etc which has

Specific prescribed life span shall not be used in any case if its expiry date is over.

- (33) Non-Sparking Non-Magnetic electrical hand tools and tool kits shall be used by Electrical contractor for safe use in areas where hazardous, flammable, or combustible vapors, liquids, dusts, or residues may be present in Gas Based power plant and list of tools and tackles shall be

submitted with technical bid. Non-Sparking Non-Magnetic electrical hand tools and tool kits shall be checked by JE/DE before commencement of Electrical work.

- (34) Before using lifting machines / tackles (like C.P.Bs., Hook chooks, winch, forklift, mobile crane, EOT crane etc) & its attachments (like D-shackles, slings, U-clamps, Eye bolts or any fixtures), it shall be checked and used only if found safe to use. Also, ensure that these are tested, examined & certified in form no.10 by Competent Person as per the Factory act-1948 & Gujarat Factories Rules and its validity do not expire. Further, it shall be fixed properly and firmly prior to lifting the weight. **Valid Test certificate of all Lifting machines used by Contractor to be submitted to Dy.Safety Officer/ Safety Officer before commencement of work through concerned EE/SE.**
- (35) Metal Scaffoldings to be used for working at height shall be of adequate size & capacity. Obtain the work permit when working at height. In case of scaffolding erection work, trained scaffolding erector & scaffolding inspector /supervisor shall be engaged in scaffolding erection work and training certificate of registered training institute under section 111 A of Factories act,1948 shall be submitted to Safety Officer before execution of scaffolding work through concern EE/SE.
- While climbing on such scaffolding or working on any structure at height, use of full body safety belt /full body harness with double lanyard & Fall arrestor & Helmet is compulsory. It is also necessary to fasten chinstraps of the helmet.
- (36) In case of working at height work, all contract workers shall be undergone the Two/three days working at height module from registered training institute under section 111 A of Factories act,1948. Training certificate shall be submitted to Safety Officer before execution of working at Height work through concern EE/SE.
- (37) For any working at height work, vertical/horizontal life line with fall protection system & minimum two anchoring point shall be provided on structure for persons who are working at height work.

Full body harness/safety belt with Energy Absorbing Forked Rope double Lanyard, Rope Grab Fall Arrestor, Twisted Anchorage Line, Kennametal Anchorage Line , Grip Descender , Work positioning lanyard ,Karabiners, Cow Tail, Easy Seat, Point Anchor, and Safety Net shall be used in working at height work and shall be Checked on daily basis.

Dismantling of boiler structure, building, chimney shall be carried out through only machinery i.e. aerial lift platform crane & mobile crane, rescue air lift crane and to use minimize man power during risky job work (old boiler structure , chimney, building etc).

- (38) Contractor or their employee shall not interfere in day-to-day routine plant activities / works except the work assigned to them, shall not loiter in the areas other than their work jurisdiction, as well as shall not temper / operate / touch the machineries/equipments/auxiliaries with which they are not concerned. Also, the contractor shall strictly instruct their staff for not to sit or take rest at/near/below running plants, auxiliaries, systems or any place which is risky, hazardous & prone to accident.
- (39) The cylinders containing poisonous / toxic or inflammable / explosive gas like Oxygen, Acetylene, LPG, Hydrogen, Ammonia, Chlorine, CO₂ etc shall be handled safely taking due care. To handle / shift such cylinders a special trolley /cage meant for it must be used but in no case it should be rolled.
- (40) In Gas Based Power station/Hydrogen storage area /Hydro carbon fumes-vapour generated area, Spark arrestor (as per approved manufacturer of CCOE, Nagpur) shall be provided on each vehicle by party/agency and it will check by shift security in charge before entry of vehicles in the factory premises.
- (41) No women or young person shall be employed or permitted to work in Lead-compound area like battery room etc. as per schedule VI of GFR 1963.
- (42) No women or young person shall be allowed to clean, lubricate or adjust any part of a prime mover or of any transmission machinery while the prime mover or transmission machinery is in motion. Examination or operation of motion machinery shall be made or carried out only by a specially trained adult male worker wearing tight fitting clothing as per section 22 of factories act 1948.

- (43) In all risky job, before start the work, contractor should obtain General Safety Work Permit through concerned section from Shift –in-charge well in advance.
- (44) In case of noticing smoke or fire during their work execution, they shall make immediate efforts to extinguish / control it and simultaneously inform the Fire Station Mobile No as well as Station Fire Officer or Emergency Control room no which is displayed at prominent place of factory like Main Security Gate, All unit control room, Canteen area, Safe Assembly points, Fire Station, All security gates, Occupational Health Centre.
- (45) In case of any injury / accident while working, it shall immediately be reported to Safety Department through concerned Sectional Head / Engineer. The prescribed **Form No. 21 & ANNEXURE** may be obtained from concerned section or Dy.Safety Officer/Safety Officer.

In case of any electrical accident, it shall immediately be reported to Electrical Safety Officer through concern Sectional Head / Engineer. The prescribed **Electrical accident form no. A as per electricity act-2003 & Form No. 21 & ANNEXURE as per Gujarat Factories** rules shall be filled up by concern department JE/DE with written consent of contractor. The Form may be obtained from concerned Electrical section or Electrical Safety Officer. Electrical accident investigation shall be carried out by Electrical Safety Officer with Factory Manager.

After any reportable accident, Contract agency shall be submitted the fitness certificate of injured person with endorsement of GSECL factory Medical Officer to LWO/Dy.Safety Officer/Safety Officer/Electrical Safety Officer then after injured person may allow for work.

- (46) For any incident occurred but have no injury to any persons should also reported as per GSECL format and informed to Dy.Safety Officer/Safety Officer **as Near Miss Incident**.
- (47) **Safety penalty shall be imposed against Offences by contract workers:** If any contract worker worked in a factory contravenes any provision of Factories act or any rules or orders made there under , imposing any duty or liability on workers, contractor/agency shall be punishable with fine which mentioned as under.

Sr. No.	Description of penalty	Amount
(i)	Work without PPEs , use of damaged PPEs, use of non-standard PPEs etc.	Rs.300/- per person
(ii)	Work without work Safety permit like working at height, confine space entry, hot work etc.	Rs.1000/- per day
(iii)	License of driver as per type of vehicles not registered.	Rs.750/- per person
(iv)	Welding work without flashback arrestor/double gauge regulator set	Rs.1000/- per set
(v)	Operate Portable power tool without ELCB	Rs.1000/-per equipment
(vi)	Work without qualified Supervisor as per nature of job like mechanical, electrical, civil, C&I, chemical etc.	Rs.1000/-per day
(vii)	Work without SOP & JSA	Rs.2000/-per day
(viii)	Work without test report of lifting machines / tackles (like C.P.Bs., Hook chooks, winch, forklift, mobile crane, EOT crane etc) & its attachments (like D-shackles, slings, U-clamps, Eye bolts or any fixtures) in Form No.10 of Gujarat Factories Rules,1963	Rs.2000/-per equipment
(ix)	Work without Double lynyer Safety belt during working at Height work, work without anchoring in hook/line line	Rs.3000/-per person
(x)	Work without 24 Volt supply in Confine space area	Rs.3000/-per person
(xi)	(a) Grinding machine used without safety guard/	Rs.500/-per

<p>machine guard</p> <p>(b) unsafe welding machine like open body, knob without insulation, connection without lug</p> <p>(c) Damaged welding cables/gas pipelines</p> <p>(d) Welding work doing without welding blanket</p> <p>(e) electrical supply without 3 pin plug/Industrial Plug,</p> <p>(f) use of damaged electrical wire for lighting/equipments</p> <p>(g) use of lighting lamp without cage,</p> <p>(h) use of open halogen tube,</p> <p>(i) use of damaged PPEs/use of non-standard PPEs</p> <p>(j) Unsafe lifting and handling of gas cylinders.</p> <p>(k) Cylinders handling without safety cap.</p> <p>(I) Temporary connection without ELCB, etc.</p>	equipment / per Set
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During plant visit/supervision of concern JE/DE/EE, SE , Safety Officer/Dy.Safety Officer, Electrical Safety Officer, Factory Manager, They will observed any safety violations as per CO circular/statutory requirements and they must be imposed Safety Penalty office note directly against contract workers/ contract agency and Office Note process through proper channel to concern Sectional head and Account head for recovery purpose. Photograph/CCTV camera footage is to be put up with penalty note by imposed individual officer.

Safety penalty must be recorded & deducted by concern JE/DE & EE in next month RA bill or from pending Security Deposit of agency.

Account Head shall be recovered the Safety penalty through RA bill against office note of concern JE/DE/EE, SE as well as Safety Officer/Dy. Safety Officer, Electrical Safety Officer & Factory Manager.

- (48) Party will damage any fire equipments or property or machinery in factory during execution of work, total damage cost will be recovered from party RA bill and recovery Office note put up by concern HOD.
- (49) All the relevant labour and industrial laws shall also be followed compulsorily.
- (50) After completion of work, cotton waste, grease, oil, unused material, welding rod pieces, scrap etc. are to be removed by contractor and scrap shall be deposited to scrap yard of Main Store.
- (51) Concern Executive Engineer, Superintending Engineer & Safety Officer shall be compulsory carried out contract EH & S Performance Evaluation after each work contract. If work contract period is more than 03 months, contractor EH&S performance evaluation shall be carried out after every 03(three) months in attached ANNEXURE-S3: GSECL Contractor EH&S Performance Evaluation Form. EH & S performance evaluation report shall be submitted to Corporate Office in first week of next month.

Controller of Account/Dy. COA/AO are instructed that payment shall be released after completion of Contractor EH&S Performance Evaluation.

If contractor overall performance will go to below 3 rating, contractor shall be disqualified in all work tender of GSECL Power Stations.

- (52) Over & above these, contractor shall have to follow all the safety requirements /rules & regulations / norms and legal provisions laid down in various statutes. Particularly the provisions of The Factories Act-1948 & the Gujarat State Factories Rules-1963 (Amended up to date), The Electricity Act-2003 & rules, BOCW Act/Rules shall be followed strictly. The contractor shall also obey the rules / regulations / instructions of the local Competent Authority for safety & health requirements.

- (53) The above rules shall be scrupulously followed and where required, Contractor /contractor workers may contact to the Dy. Safety Officer/Safety Officer/Electrical Safety Officer in case of any ambiguity or needs further guidance in this regard.
- (54) If agency/vendor is not complied quality of PPEs or any GSECL safety rules/norms after issuing 03 notice through RPAD/Email, Power Station Chief level committee (CE/ACE, Factory Manager, Concern SE, DGM/IRO, Safety Officer/Dy. Safety Officer, Electrical Safety Officer is empowered for technically disqualified/rejected in next all tender for period of 03 (Three) years in GSECL Company.
- (55) **5S:-** GSECL KLTPS has implemented 5S policy. Hence, Contractor shall ensure and work according to rules of 5S policy. Annexure-A is attached herewith. The contractor shall have to implement 5S policy at their work place throughout the contract period. EIC shall verify and confirm that contractor has implemented 5S policy.

In case of non-implementation of 5S policy than minimum penalty of Rs 100/- per incidence shall be imposed.

**SIGNATURE OF CONTRACTOR
WITH SEAL & DATE**

**STATION HEAD
GSECL KLTPS**

એનેક્ષર-એ

પાંચ એસની અર્થ

5-S' એ વસ્તુને યોગ્ય રીતે ગોઠવવા માટે એક વ્યવસ્થિત અભિગમ છે જેથી કાર્ય કાર્યક્ષમ, અસરકારક અને સુરક્ષિત રીતે કરી શકાય. આ સિસ્ટમ દરેક વસ્તુ જ્યાં તે સંબંધિત છે ત્યાં મૂકવા અને કાર્યસ્થળને સ્વચ્છ રાખવા પર ધ્યાન કેન્દ્રિત કરે છે, જે લોકો માટે સમય બચાડ્યા વિના અથવા ઈજાના જોખમ વિના તેમની નોકરી કરવાનું સરળ બનાવે છે.

પાંચ એસની સમજૂતી

સુવ્યવસ્થા, સુંદરતા, સ્વચ્છતા, ધારાધોરણ અને શિસ્તબધ્ધતા, આ પાંચ શબ્દોના અંગ્રેજી સ્વરૂપમાં દરેક શબ્દ “S” થી શરૂ થાય છે-એટલે કે

Seiri (sort) – (Reorganize) - છૂટું પાડવું

Seiton (set in order) (Neat) - પધ્ધતિસર ગોઠવણી

Seiso (shine) (Clean) - સ્વચ્છતા

Seiketsu (standardize) (Discipline) – ધારાધોરણ

Shitsuke (sustain) (SOP) - શિસ્તબધ્ધતા

કોન્ટ્રાક્ટરે 5-S હેઠળ કરવાની કામગીરીની સરળ સમજૂતી

1S- કામના સ્થળે/ઓફિસમાં દરેક વસ્તુની ફરીથી યોગ્ય રીતે ગોઠવણી કરવી/કરાવવી

2S- કામના સ્થળે/ઓફિસમાં દરેક વસ્તુ માટે સ્થાન નક્કી કરવું/કરાવવું અને દરેક વસ્તુને તેની જગ્યાએ રાખવી/રખાવવી

3S- સમય પત્રક મુજબ સંબંધિત મશીન/ઓફીસની યોગ્ય અને નિયમિત સફાઈ કરાવવી અને કામના સ્થળે સ્વચ્છતા જાળવવી

4S- ધારાધોરણ મુજબ 1S, 2S અને 3S સિસ્ટમને વિકસાવવી અને અપનાવવી

5S- શિસ્તબધ્ધ રીતે 5S નું અમલીકરણ કરવું/કરાવવું

What is 5-S?

5-S' is a systematic approach for organizing spaces so work can be performed efficiently, effectively, and safely. This system focuses on putting everything where it belongs and keeping the workplace clean, which makes it easier for people to do their jobs without wasting time or risking injury.

A simple explanation of the work to be done by the contractor under 5-

S

1S- Reorganizing everything in the workplace / office

2S- Determining the place for everything in the work place / office and keeping everything in its place.

3S- Performing proper and regular cleaning of the concerned machine / office as per schedule and maintaining cleanliness in the work place.

4S- Develop and adopt 1S, 2S and 3S systems as per norms

5S- Implementing 5S in a disciplined manner

ANNEXURE-S1**COMPULSORY UNDERTAKING OF BIDDER REGARDING QUALITY OF PPEs
(PERSONNEL PROTECTIVE EQUIPMENTS)**

Ref.: Tender no.: _____

“I / We _____,

Authorized signatory of M/s _____

Hereby certify that following mentioned PPEs (as per ISI/DGMS/CE/EN/ANSI approved only) must be issued to our all contract workers as per nature of hazards before execution of work.

Sr. no.	Name of PPE	IS :Code no. of PPE	Make of PPE	Qty	Unit
1	Safety Helmet	IS:2925			Nos.
2	Safety goggles with Anti fog lens	IS:5983:1980 or EN:166			Nos.
3	Reusable Ear Plug	ANSI S3.19-1974 or EN 352-2:2002			Pair
4	Dust Mask	EN149:2001 FFP2			Nos.
5	Safety Shoes	IS:15298			Pair
6	Cur resistance Hand gloves	EN 388:2003 Cut level-1			Pair

If our company is not provided above mentioned good quality of PPE's, Safety Officer and Factory manager shall be empowered to stop the work without any notice.

Seal of the Firm**Signature of Authorized person****Date:**

ANNEXURE-S3**GSECL Contractor EH&S Performance Evaluation Form**

Name of Power Station:

Name of Contract Agency:

GSECL Work order No.

Subject _____ of _____ work _____ order:

No. of person engaged during work contract:

Period of Evaluation: From:..... To:.....

Status of Work/ Project: _____% completed.

This EHS evaluation must be completed by concerned EE & SE. Then after evolution scoring will be verified by Electrical Safety Officer, Safety Officer/Dy. Safety Officer & Factory Manager against below mentioned observations.

Accident Statistic During Work Execution		
Any Accident / Incident occurred	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If Yes, Attached accident Form No.21/Electrical Accident Form-A/BOCW accident Form NO.XVIII		

The following categories should be rated for the Contractor's overall performance on the work order/ Project.

RATING (5 = Excellent; 4=Very Good 3= Good 2= Satisfactory 1 = Poor)	5	4	3	2	1
Initial Requirements:					
Compliance to Factories Act / Gujarat Factories Rules					
Compliance to Labours Rules					
Compliance with industrial hygiene requirements.					
Compliance to Permit to work. Attached all PTW/working at height/confine space entry permit/hot work permit copy.					
Use of Basic PPEs (<i>Safety Helmet, Safety Shoes, Safety Goggles, Dust Mask, Ear Plug/Muff, Hand Gloves</i>) during Execution of work. PPE issue sheet attached herewith.					
Use of Job Oriented PPEs (<i>Safety Harness, Fall Arrestor, Canister Mask, Chemical Goggles, Face Shield, Welding Goggles etc.</i>). PPE issue sheet attached herewith.					
Proposed/recovered Safety Penalty. Attached Office note/ref. Letter.					
All Temporary gate pass approval letter copy during execution of work					
Renewal of Gate pass application photocopy.					
Compliance evidences against recommendations of Safety Officer/Dy. Safety Officer/ESO					

Non compliances of Safety rules/norms by contract agency. Attached ref. Letter copy.					
Housekeeping					
Overall site housekeeping practices.					
Flammable and explosive materials control					
Removal of Scrap / Waste after completion of work					
Contractor Safety Program:					
Awareness of QHSE policy of GSECL. Attached attendance sheet					
Job Safety Awareness before execution of work. Attached attendance sheet					
Safety Training / Safety Talk Participation. Attached attendance sheet					
Tools and Equipment:					
Availability of all the tools and equipment required for work.					
Lifting Tools & Tackles Condition and Valid Testing Certificate availability. Attached all Form no.10 test certificate.					
Use of ELCB/RCCB for Welding M/C and Portable Tools. Please attached photographs					
Use of Flash Back Arrestor & Pressure Gauge & Trolley for Gas Cutting Set. Please attached photographs					
Issues and Concerns:					
Advises of potential problems.					
Efficiency in handling paperwork.					
Readiness to accept responsibility.					
Accident/Incident Intimation response & follow up					

Overall Remark	
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Evaluation Done By:

Signature:		
Name:		
Designation:	Executive Engineer (.....)	Superintending Engineer(.....)

Evaluation Cross Verified By: Electrical Safety Officer (Only for Electric work)

Signature :	
Name:	

Evaluation Cross Verified By: Safety Officer /Dy. Safety Officer

Signature :	
Name:	

Evaluation Cross verified By: Factory Manager of Power Station

Signature :	
Name:	

Submitted to:

The COA/AO (Account Department)to recover penalty as per Annexure-S3.

Copy to:

- (1) Safety Officer/Dy. Safety Officer
- (2) Electrical Safety Officer

Annexure – B
Declaration format on the letterhead of Bidders

I/We _____ Legal Name and complete address _____, PAN: _____, TAN: _____, referring to the provisions of 206AB of Income-tax Act, 1961 ('the Act'), hereby declare the following to ('.....') (Please provide correct answers and documents which is applicable):

Sr. No	Questions	Answer	Remarks	Confirmation Supporting
1	Whether Income-tax return under section 139 of the Act for the Assessment Year 2021-2022 has been filed?	Yes/No/NA	If yes, provide Supporting. If NA then specify the reasons	Supporting
2	Whether Income-tax return under section 139 of the Act for the Assessment Year 2022-2023 has been filed?	Yes/No/NA	If yes, provide Supporting. If NA then specify the reasons	Supporting
3	Whether we will be filing the Income-tax return under section 139 of the Act for the Assessment Year 2023-2024?	Yes/No/NA	Specify the date when it would be filed? If NA then specify the area	Please provide declaration would be filed confirmation would be provided filing on ITD
4	Whether aggregate of aggregate of Tax deducted at Source ('TDS') and Tax collected at Source ('TCS') of Assessment Year 2022- 2023 has exceeded INR 50,000?	Yes/No/NA	If NA then specify the Reasons.	
5	Whether aggregate of TDS and TCS of Assessment Year 2023-2024 has exceeded INR 50,000?	Yes/No/NA	If NA then specify the Reasons.	
6	I have linked my PAN with Aadhaar number or will link it before 30 Jun 2021 (or any further date as may be notified by CBDT)	Yes/No/NA	If Linked provide Supporting	Supporting

Note: Above is applicable to all other payments viz. -Section 206AB -notwithstanding anything contained in any other provisions of this Act, where tax is required to be deducted at source under the provisions of Chapter XVIIB of the Income Tax Act 1961.

We do here by declare that to the best of my/our knowledge and belief what is stated above is correct, complete and is truly stated. In case there is tax liability, interest or penal impositions which are levied on.....on account of this representation/ declaration, I/we undertake to fully indemnify for the same.

Name of Authorized Signatory
(Designation)
Signature

ON FIRM'S LETTER HEAD

FORM-01	
Name of Work	Job for Work of Maintenance & Trouble-shooting of Various Lighting systems & routine, Preventive, conditioning monitoring, shut down, breakdown Maintenance & Other misc. work on As-&-When required basis at SWYD,KLTPS.
Tender No.	WE – 336

I / We _____ authorized signatory of M/s. _____ here by certify that...
 M/s. _____ is not related with other firms who have submitted tenders for the same items under this Tender.

Seal of the Firm:

Place:

Signature of the Tenderer:

Date with Designation:

**GUJARAT STATE ELECTRICITY CORPORATION LTD
KUTCH LIGNITE THERMAL POWER STATION
PO :: SKV NAGAR :: 370601**

FORM-02	
Name of Work	Job for Work of Maintenance & Trouble-shooting of Various Lighting systems & routine, Preventive, conditioning monitoring, shut down, breakdown Maintenance & Other misc. work on As-&-When required basis at SWYD,KLTPS. .
Tender No	WE – 336

DEVIATION FROM BIDDER (IF ANY)

NOTE:-

1. GSECL does not bind to accept the deviation offered by bidder for evaluation of tender.
2. If there is any deviation from bidder, it should be clearly mentioned on this page.
3. Deviation mentioned on other page should not be considered and order will be placed according to the tender documents.
4. If there is no any deviation from bidder, than it must be clearly mentioned in this page “NO DEVIATION OFFERED”

Signature of the Contractor
With seal

INTEGRITY PACT OUR ENDEAVOUR

To create an environment where Business Confidence is built through Best Business Practices and is fostered in an atmosphere of trust and respect between providers of goods and services and their users for the ultimate benefit of society and the nation.

GSECL'S COMMITMENT		PARTY'S COMMITMENT	
%	To maintain the highest ethical standards in business and professions.	%	Not to bring pressure recommendations from outside GSECL to influence its decision.
%	Ensure maximum transparency to the satisfaction of stakeholders.	%	Not to use intimidation, threat, inducement or pressure of any kind on GSECL or any of its employees under any circumstances.
%	To ensure to fulfill the terms of agreement / contract and to consider objectively the viewpoint of parties.	%	To prompt and reasonable in fulfilling the contract, agreement, legal obligations.
%	To ensure regular and timely release of payments on due dates for work done.	%	To provide goods and / or services timely as per agreed quality and specifications at minimum cost to GSECL.
%	To ensure that no improper demand is made by employees or by any one on our behalf.	%	To abide by the general discipline to be maintained in our dealings.
%	To give maximum possible assistance to all the Vendors / Suppliers / Service Provider and other to enable them to complete the contract in time.	%	To be true and honest in furnishing information.
%	To provide all information to Suppliers / Contractors relating to contract / job which facilitate him to complete the contract / job successfully in time.	%	Not to divulge any information, business details available during the course of business relationship to other without the written consent of GSECL.
%	To ensure minimum hurdles to vendors / suppliers / contractors in completion of agreement / contract / work order.	%	Not to enter in to carter / syndicate / understanding whether formal / non-formal so as to influence the price.

Seal & Signature
(GSECL's Authorized Signatory)

Seal & Signature
(Party's Authorized Person)

**GUJARAT STATE ELECTRICITY CORPORATION LTD
KUTCH LIGNITE THERMAL POWER STATION
PO :: SKV NAGAR :: 370601**

**(UNDERTAKING IN REGARD TO STOP DEAL / BANNED FOR BUSINESS DEALING / BLACK LIST
THEREOF)**

Name of Work	Job for Work of Maintenance & Trouble-shooting of Various Lighting systems & routine, Preventive, conditioning monitoring, shut down, breakdown Maintenance & Other misc. work on As-&-When required basis at SWYD,KLTPS.
Tender No	WE – 336

All bidders will have to furnish the following undertaking duly filled in, signed and stamped for each quoted item of the tender along with the Technical Bid.

I/We _____ authorized signatory of M/s _____ here by certify that M/s _____ and their proprietor / any partner / any directors of the firm is not stop deal and / or banned for business dealing and / or black listed by GUVNL and / or their any subsidiary company viz. GSECL / GETCO / DGVCL / MGVCL / UGVCL / PGVCL.

Seal of the Firm

Signature of the Tenderer

**GUJARAT STATE ELECTRICITY CORPORATION LTD
KUTCH LIGNITE THERMAL POWER STATION
PO :: SKV NAGAR :: 370601**

**PRICE BID (SCHEDULE – B) (To be fill up in
ONLINE Only on N-Procure)**

Name of Work	Job for Work of Maintenance & Trouble-shooting of Various Lighting systems & routine, Preventive, conditioning monitoring, shut down, breakdown Maintenance & Other misc. work on As-&-When required basis at SWYD, KLTPS.
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Sr. No.	Description of Work	QTY	Unit
1	Job for supervision of Maintenance & Trouble-shooting of Various Lighting systems & routine, Preventive, conditioning monitoring, shut down; breakdown Maintenance & Other misc. works.	330	job
2	Job for Maintenance & Trouble-shooting of Various Lighting systems & routine, Preventive, conditioning monitoring, shut down; breakdown Maintenance & Other misc. works.	330	job

Party has to quote the rate in N-Procure only. The evaluation shall be carried out on the basis overall lowest offered rate

Note:

1. Payment will be made after work to be carried out satisfactory by agency and as per actual work done only.
2. The quantity shown is approximately. No claim shall be entertained on account of non-operation/ part operation of above items.
3. Payment will be made within 30 days from recording of bill.
4. "The above estimated rates are exclusive of Goods & Service Tax [GST] hence same will be paid extra by GSECL at prevailing rates as applicable. The bidder has to provide HSN/SAC Code for the work & applicable GST rate in %
5. In case of bidder opting for composition scheme "0" (ZERO) shall be mentioned in the column of GST rate. If the bidder have opted for the composition scheme of GST, the same must be clearly specified with valid declaration and certificate from department .In the event of withdrawal /cessation of the bidder from composition scheme during the tenure of the contract, the rate (i.e. Price) mentioned in the prices bid shall be final and any additional GST will have to be borne by the bidder himself. In no case additional amount toward GST or otherwise will be paid /reimbursed to bidder.
6. Every bidder should mention separate HSN/SAC Code and rate of GST and cess as applicable, if no specifically mentioned then company will have the option to take the prices as exclusive of taxes and duties at maximum higher slab rates for the evaluation of tenders.
7. Every bidder shall have to inform their GSTIN NO of the registered place where from the bidder intends to supply the goods/services ,meaning thereby the bidder has supply the goods/ services from the relevant declared /registered place(s) of supply Only.
8. In case of any dispute the decision of the undersigned will be final & binding to the contractor.

I/We do here by abide to execute the above work

Party has offer rate online in N-Procure Portal only (Note: GSECL GST No. 24AAACG6864F1ZO)

**Signature of Contractor
with Rubber Stamp**

**STATION HEAD
GSECL, KLTPS**

(BANK GUARANTEE ON NON JUDICIAL STAMP PAPER OF RS. 300/-)

EMD BANK GUARANTEE FORMAT**FOR TENDER No.** _____ **(Name of GUVNL/Subsidiary Company)**_____.

WHEREAS M/s. _____

(Name and Address of the Firm/company) having their registered Office at _____

_____ (Address of the Firm's registered Office) (hereinafter called the Tenderer) wish to participate in the Tender No. _____ for _____ work (supply /Erection / Supply & Erection / Work, etc.) of _____ (Name of the material / equipment / work) for _____ (Name of Gujarat Urja Vikas Nigm Ltd./ Subsidiary Company) (hereinafter called the "Beneficiary") and WHEREAS a Bank Guarantee for Rs. _____ (Amount of Bank Guarantee towards EMD) valid till _____ (mention here date of validity of this Guarantee which will be Six months from the date of submission of bid of the tender) which is required to be submitted by the Tenderer along with the Tender.

We,- _____

(Name of the Bank and address of the Branch giving the Bank Guarantee) having registered Office at _____ (Address of Bank's registered Office) hereby give this Bank Guarantee No. _____ dated _____ and hereby agree Unequivocally and unconditionally to pay immediately on demand in writing from Beneficiary _____ (Name of GUVNL/Subsidiary Company) or any Officer authorized by it in this behalf any amount up to and not exceeding Rs. _____ (amount of EMD) (Rupees in words _____) to the said (Full Name of GUVNL/Subsidiary Company) on behalf of the Tenderer.

We, _____ (Name of the Bank) also agree that withdrawal of the Tender/Bid/EOI or part thereof by the Tenderer within its validity or nonsubmission of Performance Guarantee towards execution /supply period by the Tenderer within 15 days from the date of issue of Letter of Acceptance by the _____ (Name of GUVNL/Subsidiary Company) would constitute a default on the part of the Tenderer and that this Bank Guarantee is liable to be invoked and encashed within its validity by the Beneficiary in case of any occurrence of a default on the part of the Tenderer and that the encashed amount is liable to be forfeited by the Beneficiary. This agreement shall be valid and binding on this Bank up to and inclusive of _____ (mention here the date of validity of Bank Guarantee) and shall not be terminated by notice or by Guarantor for change in the constitution of the Bank or the Firm of Tenderer or by any reason whatsoever and our liability hereunder shall not be impaired or discharged by any extension of time or variations or alterations made, given, conceded with or without our knowledge or consent by or between the Tenderer and the _____ (Name of GUVNL/Subsidiary Company).

Notwithstanding anything contrary contained in any law for the time being in force or banking practice this Guarantee shall not be assignable, transferable by the beneficiary (i.e. GUVNL or Subsidiaries). Notice or invocation by any person such as assignee, transferee or agent of beneficiary shall not be entertained by the Bank. Any invocation of the Guarantee can be made only by the beneficiary directly.

NOTWITHSTANDING anything contained hereinbefore our liability under this Guarantee is restricted to Rs. _____ (Amount of EMD) (Rupees

_____ (in words). Our Guarantee shall remain in force till _____ (Date of validity of the Guarantee). Unless demands or claims under this Bank Guarantee are made to us in writing on or before _____ (Date of validity of the Bank Guarantee). all rights of Beneficiary under this Bank Guarantee shall be forfeited and we shall be released and discharged from all liabilities there under

Place :

Date :

Please mention here complete Postal Address of the Bank with Branch Code, Telephone and Fax Nos.	Signature of the Bank's authorized Signatory with Official Round Seal.
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Guarantee Issued by following banks will be accepted as EMD on permanent basis:

- All Nationalized Banks

Guarantees issued by following banks will be accepted as EMD for period up to March 31, 2027. The validity cut-off date in GR is with respect to date of issue of Bank Guarantee irrespective of date of termination of Bank Guarantee.

1. AXIS Bank
2. AU Small Finance Bank
3. Bandhan Bank
4. City Union Bank
5. CSB Bank
6. DBS Bank India Limited
7. DCB Bank
8. Dhanlaxmi Bank
9. Equitas Small Finance Bank
10. Federal Bank
11. HDFC Bank
12. HSBC Bank
13. ICICI Bank
14. IDBI Bank
15. IDFC First Bank
16. IndusInd Bank
17. Jammu and Kashmir Bank
18. Jana Small Finance Bank
19. Karnataka Bank
20. Karur Vysya Bank
21. Kotak Mahindra Bank
22. RBL Bank
23. South Indian Bank
24. Standard Chartered Bank
25. Tamilnad Mercantile Bank
26. Ujjivan Small Finance Bank
27. YES Bank
28. Ahmedabad Mercantile Co-op Bank
29. Nutan Nagrik Sahakari Bank Ltd.
30. Rajkot Nagrik Sahakari Bank Ltd.
31. Saraswat Co-Operative Bank Ltd.
32. SBPP Co-operative Bank Ltd.
33. SVC Co-Operative Bank Ltd.
34. The Cosmos Co-op Bank Ltd.
35. The Gujarat State Co-operative Bank
36. The Surat District Co-op Bank
37. The Surat People's Co-op Bank Ltd.
38. The Baroda Central Co-operative Bank
39. The Panchmahal District Co-operative Bank
40. The Kalupur Commercial Co-op Bank
41. The Rajkot Commercial Co-operative Bank
42. The Banaskantha Mercantile Co-op Bank Ltd.
43. Gujarat Gramin Bank

All the eligible banks are instructed to collect the original documents/ papers of guarantee from the concerned tendering authority.

Note: The banks shall be the Banks recognized / notified by the Finance Department, Government of Gujarat (GOG) from time to time