

Undertaking for Custom Bid for Services Creation on GeM (to be filled by the HoD)

File No: DDK/SVP/ES/DEO/MTS/VLPT Caretakers bid/2026-27

Date: 23-06-2026

Subject: Undertaking for Creation of Custom Bid for Services required on GeM

1. Services required (Please specify the exact services required): **Hiring of VLPT Caretakers across A& N Islands for 5 Hrs. a day and 5 Days a week (Excluding Saturdays & Sundays)**
2. Services required (Please specify the exact services required): **Hiring of Data Entry Operators 22 Days a month (Excluding Saturdays & Sundays)**
3. Services required (Please specify the exact services required): **Hiring of Unskilled Manpower (MTS) 6 Days a week for Sri Vijaya Puram & LPT Car Nicobar (Excluding Sundays)**

Search String Used in the GeM Availability Report & Past Transactions Summary (Please state the exact search string used to find suitable Service categories):

GARPTS ID (mention GeM Availability Report ID): **GEM/GARPTS/16062026/TOY5JBW0SUDH**

Categories which will be selected for sending notification from GeM:

Category 1: Manpower Outsourcing Services- Minimum Wages

Category 2: Manpower Outsourcing Services – Man –Days based

Category 3: Manpower Outsourcing Services – Fixed Remuneration.

Category 4: Cleaning & Sanitation services

4. Undertaking:

I acknowledge that the creation of a custom bid for Services is an exceptional process, warranted only when categories are unavailable on GeM for the required services.

I, **Shri C Subba Rao**, undertake to the following:

1. Our office/organization has diligently conducted a comprehensive search using the provided search parameters, confirming the absence of relevant categories for services.
2. To the best of our knowledge, our office/organization has provided an accurate and detailed description of the required services in Para 1 above.
3. We have meticulously selected the most relevant categories for notification in Para 1 above.
4. Our office/organization stands full prepared to justify the necessity for a custom bid for services to Gem upon request.

Signature :

(Name of Competent Authority):

(Designation, Organization, Department, State):

Shri. C Subba Rao

**DDG(E)/Cluster Head, AIR&DD,
Sri Vijayapuram, A&N Island-744102**

Note–This undertaking will be attached to Custom bid published and will be available in public domain.