



भारतसरकारGovernment of India

केन्द्रीयलोकनिर्माणविभागCentral Public Works Department

सहायकअभियंताकाकार्यालयOffice of the Assistant Engineer

हैदराबादकेन्द्रीयउपमंडल -IV/5हैकेलोनिवीHCSD-IV/5, HYD-IV

राजेन्द्रनगर,हैदराबाद-Rajendranagar, Hyderabad - 500 030.

Email Id: naarmcpwd2019@gmail.com.

NIT No.19/2026-27/HYD-IV/Hyderabad/HCSO-IV/5
(1st Recall)

Name of work: Construction of Global center of Excellence on Millets (Shree Anna) for Research Complex at IIMR, Rajendranagar, Hyderabad. SH: Providing the services of Computer Operators and attenders during the year 2026-27

NIT Amount: Rs.5,40,036/-

-BLANK-

INDEX

Name of work: Construction of Global center of Excellence on Millets (Shree Anna) for Research Complex at IIMR, Rajendranagar, Hyderabad. SH: Providing the services of Computer Operators and attenders during the year 2026-27

Sl. No	Content	Page
	Part A	5
1	Notice inviting e-Bid	7
2	Information and instructions for bidders for e- tendering	9-12
3	List of Documents	-13-
4	Notice Inviting Tender CPWD-6 for e-tendering	14-21
5	C.P.W.D Form No - 7, Tender, Acceptance	22-24
6	Proforma of Schedules A to F	25-30
7	Form of Performance Guarantee/ Bank Guarantee Bond [Annexure I]	31-32
8	Sample of Acceptance and Commencement letters [Annexure II & III]	33-34
9	Special Conditions	35
10	Standard Operating Procedures (SOPs) and guidelines for COVID - 19	36-42
11	Schedule of Quantities	43
12	Abstract of Schedule	44

Certified that this N.I.T contains 1 to 45 pages only.

Notice Inviting Tender approved for **Rs.5,40,036/- (Rupees Five Lakhs Forty Thousand and Thirty six only).**

Junior Engineer

**Assistant Engineer
HCSD-IV/5, CPWD, Hyderabad**

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

-BLANK-

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

PART-A

Name of work: Construction of Global center of Excellence on Millets (Shree Anna) for Research Complex at IIMR, Rajendranagar, Hyderabad. SH: Providing the services of Computer Operators and attenders during the year 2026-27

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

-BLANK-

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

CENTRAL PUBLIC WORKS DEPARTMENT
NOTICE INVITING e-BID

The Assistant Engineer, HYDERABAD-IV, CPWD, Hyderabad on behalf of President of India invites online **Percentage Rate Civil Bid** from approved and eligible contractors of CPWD (Building and Roads Category) in Single bid system for the following work:-

NIT No.19/2026-27/HYD-IV/Hyderabad/HCSO-IV/5 (1st Recall)

Name of work: Construction of Global center of Excellence on Millets (Shree Anna) for Research Complex at IIMR, Rajendranagar, Hyderabad. SH: Providing the services of Computer Operators and attenders during the year 2026-27

Estimated Cost Put to Tender : **Rs.5,40,036/-**

Earnest Money : **Rs.10,801/-**

Period of completion : **06 months**

Last time and date of submission of online bid: **15:00 hours on 05.08.2026**

The bid forms and other details can be obtained from the website <https://etender.cpwd.gov.in> or www.cpwd.gov.in. Further modification or change of dates, if any, can be seen in the above stated tender web site.

Assistant Engineer,
HCSO-IV/5, CPWD, Hyderabad.

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

-BLANK-

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING
FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE
(Applicable for inviting open bids)

The Assistant Engineer, HYDERABAD -IV, CPWD, Hyderabad on behalf of President of India invites online **Percentage Rate Civil Bid** from approved and eligible contractors of CPWD (**Building and Roads Category**) in Single bid system for the following work:-

Sl.No.	Description	Details
1	NIT No.	19/2026-27/HYD-IV/Hyderabad/HCSO-IV/5 (1st Recall)
2	Name of Work & Locations	Construction of Global center of Excellence on Millets (Shree Anna) for Research Complex at IIMR, Rajendranagar, Hyderabad. SH: Providing the services of Computer Operators and attenders during the year 2026-27
3	Estimated Cost Put to Bid	Rs.5,40,036/-
4	Earnest Money (EMD)	Rs.10,801/-
5	Period of Completion	06 months
6	a. Last date & time for submission of original EMD with any CPWD, Executive Engineer.	Upto 15:00 Hours on 05.08.2026
	b. Last date & time for uploading the Receipt of Deposition of EMD and other documents as specified in the NIT.	Upto 15:00 Hours on 05.08.2026
	c. Last date of online submission of bid	Upto 15:00 Hours on 05.08.2026
7	Time & date of online opening of documents	Upto 15:30 Hours on 05.08.2026
8	Time & date of opening of Online Financial Bids to be opened after verification of EMD.	Upto 15:30 Hours on 05.08.2026
9 (a)	Submission of hard copies of EMD.	The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission (including NIT issuing EE). The EMD receiving Executive Engineer shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (as per CPWD-6 for e-tendering) uploaded by tender inviting EE in the NIT. Scanned copy of EMD including the receipt of deposition of EMD also to be uploaded to the e-tendering website by the intending bidder with in the specified bid submission date and time.
(b)	Enlistment order, Affidavit, Undertaking and other Documents to Division Office by the Lowest Tenderer .	To be submitted during office hours within a week from the date of opening of Financial Bid. In case the last day happens to be closed holiday, these documents shall be submitted on the next working day.

Cor	NIL	Ins	NIL
Omi	NIL	Ovw	NIL
JE		AE	

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The contractor submitting the bid should read the schedule of quantities, Special conditions, additional conditions, particular specifications and other terms and conditions given in the NIT and drawings. The bidder should also read the General Conditions of Contract for CPWD Works 2023 Maintenance works with all correction slips issued upto the last date for submission of bid, which is available as Government of India Publication. However, provisions included in the bid document shall prevail over the provisions contained in the standard form. The set of drawings and NIT will be available with the **Assistant Engineer, HCSD-IV/5, CPWD, Rajendranagar, Hyderabad**. The contractor should also visit the site of work and acquaint himself with the site conditions before tendering. The following conditions, which already form part of the tender conditions, are specially brought to his notice for compliance while filling the tender. They are requested to comply with the following instructions.
4. Tenders with any condition including that of conditional rebates shall be rejected. Such tenders shall not be entered in the tender opening register at the time of opening of tender.
5. The successful tenderer shall be required to submit a Performance Guarantee of **5%(Five Percent)** of the tendered amount within **7 days** of issue of letter of intent. This period can be further extended by Engineer-in-Charge upto a maximum period of 7 days on the written request of the contractor subject to payment of late fee @ 0.1% per day of Performance Guarantee amount.
6. **GST on all materials as well as GST on Work Contract etc., or any other taxes applicable in respect of this contract shall be payable by the Contractor. Percentage rate quoted by him shall be inclusive of such taxes, levies etc and Government will not entertain any claim for reimbursement whatsoever in respect of the same. The percentage rates of the contract shall be inclusive of all taxes and levies and nothing extra shall be paid. Further the percentage rate quoted by the contractor shall be inclusive of labour welfare cess and the same shall be recovered from the contractor's bills and will be remitted by the department.**
7. Bid Document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of contract to be complied by the contractor whose bid may be accepted and other necessary documents can be seen in the office of the Assistant Engineer, HCSD-IV/5, CPWD, NAARM Campus, Rajendranagar, Hyderabad between hours of 11.00 AM and 4.00 PM from **29.07.2026 to 05.08.2026** every day except on Second Saturday, Sunday and public Holidays or can be seen on website **<https://etender.cpwd.gov.in> or www.cpwd.gov.in** in free of cost.
8. The bid can only be submitted after deposition of original EMD either in the office of

Cor	NIL	Ins	NIL
Omi	NIL	Ovw	NIL
JE		AE	

Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission **(including NIT issuing EE)** and uploading the mandatory scanned documents such as Demand Draft or Pay order or Banker's Cheque or Deposit at call Receipt or Fixed Deposit Receipts and bank Guarantee of any Scheduled Bank towards EMD in favour of Executive Engineer as mentioned in NIT, receipt for deposition of original EMD to division office of any Executive Engineer, CPWD and other documents as specified.

9. Those contractors who are not registered or have not updated their profile on the website mentioned above, are required to get registered / update their profile beforehand. The necessary training materials including the videos with step to step process are available on download section of <https://etender.cpwd.gov.in>.

Online Bid Documents submitted by intending bidders shall be opened only of those bidders, whose EMD deposited with any division of CPWD and other documents scanned and uploaded are found in order.

10. The intending bidder must have valid Class-III Digital Signature certificate with encryption key (combo type) to perform any operations / transactions on the e-tendering portal / website and the bidder should download and install the eSigner on their system as per instructions available on download section of <https://etender.cpwd.gov.in>.
11. On opening date the contractor can login and see the bid opening process. After opening of bids, he will receive the competitors bid sheets.
12. Contractor can upload documents in the form of JPG format and PDF format.
13. (a) Contractor must ensure to quote his tender percentage for the Estimated Cost. The column meant for quoting percentage in figures appears in yellow colour and When the moment percentage is entered, it turns sky blue. In addition to this, while selecting the designated cell if the cell is left blank the Tender shall be treated as invalid.
- b) Contractor should quote the percentage above or below accurate to two places of decimal or zero percentage only. The column should not be kept blank; otherwise the tender shall be treated as INVALID.
- c) The Contractor should indicate the correct name of his firm in the schedule of quantities in the column specified for the same.
14. The bidder should either himself meet the eligibility conditions for the specialized Civil and E&M works as above or otherwise he will have to associate an agency meeting the eligibility requirements for specialized Civil and E&M works after award of work and has to submit details of such agency(s) conforming eligibility conditions as defined in the bid document to the Executive Engineer of concerned component at least two months in advance from taking up specific component. Names of the agency(s) to be associated shall be approved by the Engineer-in-Charge of concerned component.
15. Applicants are advised to keep visiting the above mentioned web-sites from time to time (till the deadline for bid submission) for any updates in respect of the tender documents, if any. Failure to do so shall not absolve the applicant of his liabilities to submit the applications complete in all respects including updates thereof, if any. An incomplete application may be liable for rejection.

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

16. The Earnest Money in the form of Treasury Challan or Demand Draft or Pay Order or Banker's Cheque or Deposit at Call Receipt or Fixed Deposit Receipt drawn in favour of **Executive Engineer, HCD-III, CPWD, Hyderabad** shall be scanned and uploaded to the e-tendering website within the period of bid submission.
The original EMD should be deposited either in the office of Executive Engineer inviting bids or Division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE) shall issue a receipt of deposition of Earnest Money deposit to the bidder in a prescribed format. The receipt shall also be uploaded to the e-tendering web site by the intending bidder upto the specified bid submission date and time.
17. This work requires engaging more than 20 nos. of labours / workers and therefore all necessary licenses such as Labour license, EPFO and ESI, BOCW welfare registration etc., shall be taken by contractor within the time limits as prescribed under Clause 1 of Schedule- 'F'.
18. The document to be physically submitted shall be page numbered and each page shall be signed by authorized signatory.
19. Contractor shall not divert any advance payments or part thereof for any other purpose other than needed for completion of the contracted work. All advance payments received as per terms of the contract (i.e. mobilization, secured against materials brought at site, secured against plant & machinery and / or for work done during interim stages, etc.) are required to be re-invested in the contracted work to ensure advance availability of resources in terms of materials, labour, plant & machinery needed for required pace of progress for timely completion of work.
20. If any information furnished by the applicant is found to be incorrect at a later stage, he shall be liable to be debarred from tendering/taking up of works in CPWD. The department reserves the right to verify the particulars furnished by the applicant independently.
21. The department reserves the right to accept or reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.
22. Any dispute arising out of this tender including dispute related to encashment of any Bank Guarantee/ FDR etc., shall be subject to the jurisdiction of courts of Telangana State only.
23. All the bidders are required to submit the undertaking on structural stability and Soundness in the tender documents as per prescribed format (Annexure-VIII)
24. The Existing enlisted contractor either himself or his authorized representative shall take compulsory ERP training through any of the CPWD Regional Training Institutes (RTIs) at Delhi, Mumbai, Chennai and Kolkata, National CPWD Academy (NCA) Ghaziabad, Training arranged by Graduates of ERP "Train the Trainers Programme" conducted by NCA, Ghaziabad or through any other special training arranged by ERP Unit of CPWD. Training will be valid only when participants are registered and a certificate is issued through LMS (Learning Management System) in ERP. The enlisted contractor will not be allowed to participate in the tendering process without uploading the certificate of the above training.

**Assistant Engineer,
HCS-D-IV/5, CPWD, Hyderabad.**

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

List of Documents to be scanned and uploaded within the period of bid submission:

- (i) Treasury Challan /Demand Draft/Pay order or Banker's Cheque/Deposit at Call Receipt/ FDR/Bank Guarantee of any Scheduled Bank against **EMD in favour of "Executive Engineer, HCD-III, CPWD, Hyderabad"**.
- (ii) Copy of receipt for deposition of original EMD issued from division office of any Executive Engineer, (including NIT issuing EE), CPWD. The receipt can also may be issued by any subordinate Gazetted authority authorized by the EE/DD (H). If so, letter of authorization to be uploaded along with EMD receipt. *(Deposition of EMD at Sub division/AE is not acceptable) non-uploading of letter of authorization the tender will be summarily rejected.*
- (iii) CPWD Enlistment Order of the Contractor.
Note: The eligibility criteria shall be followed as per the Rules for Enlistment of Contractors in CPWD, 2026, which come in to force with effect from 01.01.2026.
- (iv) Valid GST Registration for work contract in respective states.
- (v) If the bidder has not obtained GST registration in the state in which the work is to be taken up, or as required by GST authorities, then in such a case the bidder shall scan and upload following under taking with the bid document. *"If work is awarded to me, I/We shall obtain GST registration certificate of the state, in which work is to be taken up, within one month from date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard."*
- (vi) Certificate of ERP Training from CPWD.
- (vii) ESI and EPF Registration Certificate.

Note: The Postal address of **Assistant Engineer, HCSD-IV/5** may be noted as below for correspondence and submission of Physical documents.

Assistant Engineer
HCSD-IV/5, CPWD,
NAARM Campus,
Rajendranagar,
Hyderabad – 500 030.
Email ID: naarmcpwd2019@gmail.com

Assistant Engineer,
HCSD-IV/5, CPWD, Hyderabad.

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

**GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT
NOTICE INVITING e-TENDER**

The Assistant Engineer, HCSD-IV/5, CPWD, Hyderabad on behalf of President of India invites online **Percentage Rate Civil Bid** from approved and eligible contractors of **CPWD (Building and Roads Category)** in Single bid system for the following work“Construction of Global center of Excellence on Millets (Shree Anna) for Research Complex at IIMR, Rajendranagar, Hyderabad. SH: Providing the services of Computer Operators and attenders during the year 2026-27”

1. The enlistment of the contractors should be valid on the last date of submission of bids.

In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

- 1.1 The work is Estimated to Cost **Rs.5,40,036/-**. This estimate, however, is given merely as a rough guide.
 - 1.1.1 The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the bids. He will also nominate Division which will deal with all matters relating to the invitation of bids. For composite bid, besides indicating the combined estimated cost put to bid, should clearly indicate the estimated cost of each component separately. The eligibility of bidder will correspond to the combined estimated cost of different components put to bid.
2. Agreement shall be drawn with the successful Tenderer on prescribed Form No. CPWD 7 which is available at Govt. of India Publication and also available on website <https://etender.cpwd.gov.in> or www.cpwd.gov.in. Tenderer shall quote his Percentage rate as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the work will be **06 months** from the date of start as defined in schedule 'F' or from handing over of the site, whichever is later.
4. The tender document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen free of cost from website <https://etender.cpwd.gov.in> or www.cpwd.gov.in.

The standard publications like General Conditions of Contract 2023 for Construction works, Delhi Schedule of Rates 2023 for Civil, CPWD Specification 2019 and CPWD specification (E & M) and Delhi Analysis of Rates 2023 for Civil, DSR 2022 & 2025 for E &

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

M and DSR 2020 (horticulture)with amendments/correction slips upto the last date of submission of tender can be seen free of cost from website <https://etender.cpwd.gov.in> or www.cpwd.gov.in.

5. After submission of the tender the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
6. While submitting the revised bid, contractor can revise the percentage rate any number of times but before last time and date of submission of tender as notified.
7. Earnest Money in the form of Treasury Challan or Demand Draft or Pay order or Banker's Cheque or Deposit at Call Receipt or Fixed Deposit Receipt (**drawn in favour of Executive Engineer, HCD-III, CPWD, Hyderabad**) shall be scanned and uploaded to the e-Tendering website within the period of bid submission. The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE in the NIT.

This receipt shall also be uploaded to the e-tendering website by the intending bidder upto the specified bid submission date and time.

A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs.20 lakhs, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any scheduled bank having validity for 3 months or more from the last date of submission of bids which is to be scanned and uploaded by the intending bidders.

Information and instructions for Executive Engineer for e-tendering.

- (i) The Executive Engineer of all divisions **including NIT issuing division** of CPWD should receive the original EMD for tender of other division.
- (ii) The NIT approving authority / EE at the time of issue of NIT shall also fill and upload the following prescribed format of receipt of deposition of original EMD along with NIT:-

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

Receipt of deposition of original EMD

(Receipt No...../date)

Name of work: Construction of Global center of Excellence on Millets (Shree Anna) for Research Complex at IIMR, Rajendranagar, Hyderabad. SH: Providing the services of Computer Operators and attenders during the year 2026-27

1. NIT No : 19/2026-27/HYD-IV/Hyderabad/HCS-D-IV/5 (1st Recall)
2. Estimated Cost : Rs.5,40,036/-
3. Amount of Earnest Money Deposit: Rs.10,801/-
4. Last date of submission of bid : 05.08.2026

(*To be filled by NIT approving authority/EE at the time of issue of NIT and uploaded along with NIT)

1. Name of contractor: _____
2. Form of EMD : _____
3. Amount of Earnest Money Deposit: _____
4. Date of submission of EMD: _____

Dated Signature, Name and Designation of EMD
Receiving officer (EE) along with Office stamp
(Deposition of EMD at **Sub division/AE is not acceptable**)

Email ID:eehcd4cpwd@gmail.com

Note: The receipt can also be issued by any sub-ordinate Gazetted Authority authorized by EE/DD(H) and the authorization letter is to be uploaded alongwith the receipt)

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

- (i) The Executive Engineer receiving EMD in original form shall examine the EMD deposited by the bidder and shall issue a receipt of deposition of earnest money to the agency in a given format uploaded by tender inviting EE. The receipt **can also** may be issued by **any subordinate Gazetted authority authorized by the EE/DD(H)**.
Note: EMD should be drawn in favour of “Executive Engineer, HCD-III, CPWD, Hyderabad” by the agency only. **Depositors name appearing on EMD should be matched with bidders name.**
- (ii) The Executive Engineer receiving original EMD shall also intimate tender inviting Executive Engineer about deposition of EMD by the agency by email/ fax/ telephonically.
- (iii) The original EMD receiving Executive Engineer shall release the EMD to unsuccessful bidders after the expiry of stipulated bid validity period or immediately after acceptance of the successful bidder, whichever is earlier after verification from the e-tendering portal website [website\(<https://etender.cpwd.gov.in>>**closedTender**>all\)](https://etender.cpwd.gov.in) that the Particular contractor is not L-1 tenderer and work is awarded.
- (iv) The tender inviting Executive Engineer will call for original EMD of the L-1 tender from EMD receiving Executive Engineer immediately.
8. Copy of Enlistment Order and other documents as specified in the press notice shall be scanned and uploaded to the e-Tendering website within the period of bid submission. However, certified copy of all the scanned and uploaded documents as specified in **e- notice** shall have to be submitted physically by the lowest bidder only within a week in the office of tender opening authority.
9. **The bid submitted shall become invalid if:**
- The bidder is found ineligible.
 - The bidder does not up loaded all the documents (**including GST registration / under taking as applicable**) as stipulated in the bid document.
 - If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest tenderer in the office of tender opening authority.
 - If a tenderer does not quote any percentage above/ below on the total amount of the tender, the tender shall be treated as invalid and will not be considered as lowest.
 - Bids on which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the bidders.
 - The lowest bidder does not deposit certified copy of all the scanned and uploaded documents as specified in **e- notice** within a week of **opening of tender** in the office of tender opening authority.
10. The contractor whose tender is accepted, will be required to furnish performance guarantee **at specified percentage** of the tendered **amount as mentioned in Schedule ‘E’** and within the period specified in Schedule F. This guarantee shall be in the form of **Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee** of any Commercial Bank.

In case the contractor fails to deposit the said Performance guarantee within the period as indicated in Schedule ‘F’, including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. In case of forfeiture of earnest money as above, the tenderer shall not be allowed to participate in

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

the retendering process of the work. The Earnest Money deposited along with tender shall be returned after receiving the aforesaid performance guarantee

The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. if applicable and also ensure the compliance of aforesaid provisions by the sub contractors, if any engaged by the contractor for the said work and Programme Chart (Time and Progress) within the period specified in Schedule F.

11. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and local conditions and other factors having a bearing on the execution of the work.
12. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
13. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for reject.
14. In case of Non submission of Hard copies within stipulated time by the lowest bidder and or any discrepancy is noticed between the documents as uploaded at the time of submission of the bid online and hard copies as submitted physically in the office of Executive Engineer, then the bid submitted shall become invalid and the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said Earnest Money as aforesaid. Further the tenderer shall not be allowed to participate in the tendering process of the work.
15. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
16. The Contractors whose near relatives are employed in any capacity in the Central Public Works Department will not be allowed to tender for works if the Division or Circle or Zone responsible for award and execution of contract is the one where the near relative is

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

working. For this purpose of this Rule, a near relative shall mean Wife, husband, parents, Grand parents, children, grandchildren, brothers, sisters, uncles, aunts, cousins and their corresponding in – laws. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

17. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.
18. **The bid for the works shall remain open for acceptance for a period of Thirty (30) days from the date of opening of bids.**
 - (i) If any bidder withdraws his bid, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department within 7 days after last date **and time (24 hours basis)** of submission of bids, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
 - (ii) If any bidder withdraws his bid, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department after expiry of 7 days after last date **and time (24 hours basis)** of submission of bid, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
 - (iii) In case of forfeiture of earnest money as prescribed in para(i) and (ii) above, the bidders shall not be allowed to participate in the rebidding process of the work.
 - (iv) **Withdrawal of the tender, by the tenderer, shall only be made through e-tender portal. Any other method i.e. through letter/e-mail etc., shall not be considered.**
19. This notice inviting Bid shall form a part of the contract document. The successful bidder/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
 - a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the percentage quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
 - b) Standard C.P.W.D. Form 7 or other Standard C.P.W.D. Form as applicable.
20. The person/persons whose tender(s) may be accepted (herein after called the contractor) shall permit Government at the time of making any payment to him for work done under the contract to deduct a sum at the rate of 2.5% of the gross amount of each running and final bill till the sum deducted will amount to security deposit of 2.5% of the tendered value of the work. Such deductions will be made and held by Government deposit by way of Security Deposit unless he/they has/have deposited the amount of Security at the rate mentioned above in cash or in the form of Government Securities of fixed deposit receipts. In case a fixed deposit receipt of any Bank is furnished by the contractor to the Government as part of the security deposit and the Bank is unable to make payment against the said fixed deposit receipt, the loss caused thereby shall fall on the contractor and the contractor shall

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

forthwith on demand furnish additional security to the Government to make good the deficit.

All compensations or the other sums of money payable by the contractor under the terms of this contract may be deducted from, or paid by the sale of a sufficient part of his security deposit or from the interest arising there from, or from any sums which may be due to or may become due to the contractor by Government on any account whatsoever and in the event of his Security Deposit being reduced by reason of any such deductions or sale as aforesaid, the contractor shall within 10 days make good in cash or fixed deposit receipt tendered by the State Bank of India or by Scheduled Bank or Government Securities (if deposited for more than 12 months) endorsed in favour of the Engineer-in-Charge, any sum or sums which may have been deducted from, or raised by sale of his security deposit or any part thereof. The security deposit shall be collected from the running bills of the contractor at the rates mentioned above.

21. **The intending bidders are required to update their profile in CPWD e-tender portal and to upload their bids well in advance of last date of submission of tender. Any issue related to updating profile/uploading tender can be resolved through the concerned Executive Engineer/Assistant Engineer (Phone No 040-2461 6060, E-mail Id: eehcd4cpwd@gmail.com) or ERP help line No.18001803286 or e-mail Id cpwd.support@etchmahindra.com. The e-tendering bidders are also advised not to wait to raise any issues till the last date of submission of bid in their own interest.**
22. In case of reduction in scope of work no claim on account of reduction in value of work, loss of expected profit, consequential overheads etc shall be entertained.
23. The bidder has not been black listed by any State/Central Department or PSU or Autonomous bodies.
24. **For Composite Bids**
 - 24.1 The Executive Engineer in charge of the major component will call bids for the composite work. The cost of bid document and Earnest Money will be fixed with respect to the combined estimated cost put to tender for the composite bid.
 - 24.2 The bid document will include following three components:

Part A:- CPWD-6, CPWD-7 including schedule A to F for the major component of the work, Standard General conditions of contract for CPWD 2023 for Construction works as amended/modified upto the date of submission of bid.

Part B:- General/Specific conditions, specifications and schedule of quantities applicable to major component of the work.

Part C:- Schedule A to F for minor component of the work , General/ Specific conditions, specifications and schedule of quantities applicable to minor components (s) of the work.
 - 24.3 The bidder must associate with himself, agencies of the appropriate class eligible to bid for each of the minor component individually.
 - 24.4 The eligible bidders shall quote rates for all items of major competent as well as for all items of minor components individually.

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

- 24.5 After acceptance of the tender by competent authority, the EE in charge of major component of the work shall issue letter of award on behalf of the President of India. After the work is awarded, the main contractor will have to enter into one agreement with EE in charge of major competent and has also to sign two or more copies of agreement depending upon number of EE's/DDH in charge of minor components . One such signed set of agreement shall be handed over to EE/DDH in charge of minor component. EE of major component will operate Part -A and Part -B of the agreement EE/DDH in-charge of minor component (s) shall operate Part C along with Part-A of the agreement.
- 24.6 Entire work under the scope of composite bid including major and all minor components shall be executed under one agreement.
- 24.7 Security Deposit will be worked out separately for each component corresponding to the tendered cost of the respective component of works.
- 24.8 The main contractor has to associate agency(s) for minor component(s) conforming to eligibility criteria as defined in the bid document and has to submit detail of such agency(s) to Engineer-in-charge of minor component(s) within prescribed time. Name of the agency(s) to be associated shall be approved by Engineer-in-charge of minor component(s).
- 24.9 In case the main contractor intends to change any of the above agency/agencies during the operation of the contract, he shall obtain prior approval of Engineer-in-charge of minor component. The new agency/agencies shall also have to satisfy the laid down eligibility criteria. In case Engineer-in-charge is not satisfied with the performance of any agency, he can direct the contractor to change the agency executing such items of work and this shall be binding on the contractor.
- 24.10 The main contractor has to enter into agreement with contractor(s) associated by him for execution of minor component(s). Copy of such agreement shall be submitted to EE/DDH in charge of each minor component as well as to EE in charge of major component. In case of change of associate contractor, the main contractor has to enter into agreement with the new contractor associated by him.
- 24.11 Running payment for the major component shall be made by EE of Major discipline to the main contractor. Running payment for minor components shall be made by the Engineer-in-charge of the discipline of minor component directly to the main contractor.
- 24.11 (A) The composite work shall treated as complete when all the components of the work are complete. The completion certificate of the composite work shall be recorded by Engineer- in-charge of major component after record of completion certificate of all other components.
- 24.12 Final bill of whole work shall be finalized and paid by the EE of major component. Engineer(s)in charge of minor components will prepare and pass the final bill for their component of work and pass on the same to the EE of major component for including in the final bill for composite contract.

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

**GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT**

**STATE: TELANGANA STATE.
BRANCH: BUILDINGS & ROADS**

**ZONE: Region - Hyderabad
DIVISION: Hyderabad -IV**

COMPOSITE PERCENTAGE RATE TENDER & CONTRACT FOR WORKS

Tender for the work of: Construction of Global center of Excellence on Millets (Shree Anna) for Research Complex at IIMR, Rajendranagar, Hyderabad. SH: Providing the services of Computer Operators and attenders during the year 2026-27

- i) To be submitted online by **15:00 Hrs on 05.08.2026** through website <https://etender.cpwd.gov.in> or www.cpwd.gov.in to **Executive Engineer, Hyderabad -IV, CPWD at Hyderabad (Telangana State).**
- ii) To be opened in presence of qualified tenderers/ their authorized representatives who may be present at **15:30 Hrs on 05.08.2026** in the office of **Assistant Engineer, HCSD-IV/5, CPWD, NAARM campus, Rajendranagar, Hyderabad – 500 030.**
- iii) Agency:-..... (Contractor)

Designation: - **Assistant Engineer, HCSD-IV/5, CPWD at Rajendranagar, Hyderabad (Telangana State).**

Cor	NIL	Ins	NIL
Omi	NIL	Ovw	NIL
JE		AE	

TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

We agree to keep the tender open for **THIRTY(30) days** from the due date of its opening and not to make any modification in its terms and conditions.

I/We have desosited EMD for the prescribed amount in the office of concerned Executive Engineer as per the bid document.

A copy of earnest money deposit receipt of prescribed amount deposited in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (as prescribed) issued by a Commercial Bank, is scanned and uploaded (strike out as the case may be). If I/We, fail to furnish the prescribed performance guarantee within prescribed period. I/We agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely.

Further, if I/We fail to commence work as specified, I/We agree that President of India or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of Earnest Money & Performance Guarantee as aforesaid. I/We shall be debarred for participation in the re-tendering process of the work.

I/WE undertake and confirm that eligible similar work(s) has /have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to

Dated: Signature of Contractor

Witness: Postal Address

Address:

Occupation:

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs. _____ (Rupees _____)

The letters referred to below shall form part of this contract Agreement:-

(a)

(b)

(c)

For & on behalf of President of India.

Signatures

Dated: _____

Designation:

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

SCHEDULES

SCHEDULE 'A'

Schedule of Quantities for Civil

: As per schedule attached Part-D

SCHEDULE 'B'

Schedule of materials to be issued to the Contractor : **NIL**

SCHEDULE 'C'

Tools and plants to be hired to the contractor

: **NIL.**

(All required T & P shall be arranged by the Contractor).

SCHEDULE 'D'

Extra schedule for specific requirements/
documents for the work, if any

: **NIL**

SCHEDULE 'E'

Reference to General Conditions of contract

: **GCC 2023 for Maintenance works**

Modified & corrected upto the last date of
submission of bid.

Name of work: Construction of Global center of Excellence on Millets (Shree Anna) for Research Complex at IIMR, Rajendranagar, Hyderabad. SH: Providing the services of Computer Operators and attenders during the year 2026-27

1.1 Estimated Cost Put to Bid

: **Rs.5,40,036/-**

1.2. Earnest money

: **Rs.10,801/-**

(To be returned after receiving Performance Guarantee)

1.3. Performance Guarantee

: (a) 5% of tendered value or Estimated Cost Put to Tender (ECPT)
(Whichever is higher).

(b) Where the tendered amount is less than eighty percent (80%) of the Estimated Cost Put to Tender (ECPT), the Performance Guarantee, in addition to the requirement under (a) above, shall be increased by an amount equal to the difference between eighty percent (80%) of the ECPT and the tendered amount.

1.4. Security Deposit

: **2.5%** of accepted tendered value

SCHEDULE 'F'

General Rules & Directions:

Officer inviting tender

: **Assistant Engineer, HCSD-IV/5,
CPWD, Hyderabad or successor
thereof.**

Maximum percentage for quantity of items of
work to be executed beyond which rates are to be

: **See below under Clause 12**

Cor	NIL	Ins	NIL
Omi	NIL	Ovw	NIL
JE		AE	

determined in accordance with Clauses 12.2 & 12.3

Definitions

- (i) Engineer-in-Charge : **Executive Engineer,
HYDERABAD-IV, CPWD, Hyderabad
or successor thereof.**
- (ii) Accepting Authority : **Executive Engineer- Hyderabad-IV,
CPWD, Hyderabad or successor
thereof.**
- (iii) Percentage on cost of materials and labour to
cover all overheads and profits. : **15.00%**
- (iv) Standard schedule of Rates : **Delhi Schedule Rates 2023 for Civil
Component with correction slips upto
date.**
- (v) Department : **Central Public Works Department.**
- (vi) Standard CPWD contract Form : **GCC 2023 for Maintenance works,
CPWD Form 7 as amended upto last
date of submission of bid.**

Clause I

- (i) Time allowed for submission of performance
Guarantee, Programme Chart (Time and Progress) and
applicable labour licenses, registration with EPFO, : **7 days**
ESIC and BOCW Welfare Board or Proof of applying
thereof from the date of issue of letter of acceptance
- (ii) Maximum allowable extension with late fee at
0.1% per day of performance Guarantee amount : **7 days**
beyond the period as provided in (i) above

Clause 2

- Authority for fixing compensation under clause-2. : **Chief Engineer- Hyderabad,
CPWD, Hyderabad or successor
thereof.**

Clause 5

- Number of days from the date of issue of letter : **7 days or date of handing over
of acceptance for reckoning date of start of site whichever is later**

MILESTONE(S) FOR <u>CIVIL</u> COMPONENT AS PER TABLE GIVEN BELOW						
Time Period allowed for Completion of Work: 06 months						
Sl. No.	Milestone Programme	Time Allotted (From date of start)	Amount to be withheld in case of non-achievement of milestone			
1	-	-	In the event of not achieving the necessary progress as assessed from the running payments, 1.25% of the tendered value of work will be withheld for failure of each milestone			
2	-	-				
3	-	-				
4	-	-				
			Cor	NIL	Ins	NIL
			Omi	NIL	Ovw	NIL
			JE		AE	

Note1. The amount so withheld may be released, if specifically requested by the contractor, on submission of Bank Guarantee in prescribed proforma.

(i) Authority to convey the decision of shifting of milestone and Extension of time	Executive Engineer, HYD-IV, CPWD, Hyderabad or his successor thereof
(ii) Authority to decide Rescheduling of mile stones and extension of time	Chief Engineer, Hyderabad, CPWD or his successor thereof
(iii) Shifting of date of start in case of delay in handing over of site	Chief Engineer, Hyderabad, CPWD or his successor thereof

Clause 5.1

(a) Schedule of Handing over site.

Part	Portion of site	Description	Time period for handing over reckoned from date of issue of letter of intent.
Part A	Portion without any hindrance.	Full	7 days
Part B	Portions with encumbrances	Nil	Not Applicable
Part C	Portions dependant on work of other agencies.	Nil	Not Applicable

(b) Schedule of issue of Designs.

Part	Portion of Design	Description	Time period for issue of design reckoned from date of issue of letter of intent.
Part A	Portions of Architectural and service drawings to be issued	All required Architectural and service drawings covered in the scope of work. (to be submitted by agency).	To be submitted by agency for approval by competent authority with in 7 days from the date of Commencement.
Part B	Structural designs (civil)	All required structural designs and drawings covered in the scope of work (to be submitted by agency).	To be submitted by agency for approval by competent authority with in 15 days from the date of Commencement.

Clause 5.1(b)(iv) In case of non submission of time and progress chart & progress report using mutually agreed software/format	:	Rs.2500/- per week or part basis thereof
Schedule of rate of recovery for delay in submission of the modified programme in terms of delay days.	:	Rs. 2500/- per day
Clause 6 Computerised Measurement Book (CMB)/		

Cor	NIL	Ins	NIL
Omi	NIL	Ovw	NIL
JE		AE	

Electronic Measurement Book (EMB) Mode of Measurement	:	CMB/EMB
Clause 7 Gross work to be done together with net Payment/adjustment of advances for material collected, if any since the last such payment for being eligible to interim payment	:	Rs.0.90 Lakhs or part thereof as per discretion of Engineer-in-charge.
Clause 7 A Whether Clause 7A shall be applicable	:	YES No Running Account Bill shall be paid for the work till the applicable labour licenses, registration of contractor with EPFO, ESIC and BOCW Welfare Board, whatever applicable is submitted by the contractor to the Engineer-in-charge.
Clause 8A Authority to decide compensation on Account - if contractor fails to submit completion plans	:	Chief Engineer, Hyderabad, CPWD or his successor thereof
Clause 10A List of testing equipments to be provided by the contractor at site	:	Applicable as per Annexure -VII.
Clause 10 B (ii) Whether clauses 10 B (ii) shall be applicable	:	Not Applicable
Clause 10C Component of Labour expressed as percent of value of work.	:	25%
Clause 10CC	:	Not Applicable
Clause 11 Specifications to be followed for execution of work	:	CPWD Specifications 2019 Vol. - I & II with up-to-date correction slips. Particular specifications included in this Bid document, Energy Conservation Building Code (ECBC)-2017, NBC-2016 and all relevant BIS codes of practice modified and corrected up to the last date of submission of Bids.
Clause 12	:	
Type of Work:	:	Maintenance works The Completion of Cost including extra items, deviations and admissible escalation shall, in no case, exceed 1.50 times the contract amount. Contractor has to devise a system to keep a watch on quantum of work taken up vis-à-vis balance items required to complete defined scope of work and will give the alerts to Engineer-In-Charge before taking up extra items, deviations so that completion cost including extra items, deviations does not exceed 1.25 times and maximum admissible deviation does not exceed 1.50 times

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

		the contract value. Work executed beyond 1.50 times will neither be recorded nor be paid.
12.2: Deviation Limit beyond which clauses 12.2 shall apply for building work.	:	Unlimited
(i) Deviation Limit beyond which clauses 12.2 shall apply for foundation work (except items mentioned in earth work subhead in DSR and related items)	:	Unlimited
(ii) Deviation Limit for items mentioned in earth work subhead of DSR and related items	:	Unlimited
Clause 16 Competent authority for deciding the reduced rates	:	Chief Engineer , CPWD, Hyderabad or his Successor thereof
Clause 18 List of mandatory machinery, tools & plants to be deployed by the contractor at site	:	As per Annexure VI & VII
Clause 19 C	:	Executive Engineer , HYD-IV, CPWD, Hyderabad or successor thereof is authority to decide penalty for each default
Clause 19 D	:	Executive Engineer , HYD-IV, CPWD, Hyderabad or successor thereof is authority to decide penalty for each default
Clause 19 G	:	Executive Engineer , HYD-IV, CPWD, Hyderabad or successor thereof is authority to decide penalty for each default
Clause 19 K	:	Executive Engineer , HYD-IV, CPWD, Hyderabad or successor thereof is authority to decide penalty for each default
Clause: 25 (i) Conciliator (ii) Arbitrator Appointing Authority (iii) Place of arbitration	: : :	Additional Director General(RH) , HYD, CPWD, Hyderabad Chief Engineer , HYD, CPWD, Hyderabad. Hyderabad.

Clause 32 Requirements of Technical Representative (s) and Recovery Rates:

(The technical staff for Civil and E & M services will be employed by the agency as per site requirement as decided by the Engineer in charge).

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

Sl. No	Requirement of Technical Staff		Minimum experience (Years)	Designation	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of clause 32 (i)	
	Qualification	Number (of Major + Minor component)			Figures (per Month)	Words
	(For Major + Minor Component)(to be employed from the date of commencement of the work).					
1	Graduate Engineer or Diploma Engineer	1 of major component	2 or 5 respectively	Project Manager cumPlanning/ Quality/Site/ Billing Engineer	Rs.15,000/- per month per person	Rupees Fifteen thousand only.

Note:-

1. Assistant Engineer retired from Government services who are holding Diploma will be treated at par with Graduate Engineers.
2. Diploma holder with minimum 10 year relevant experience with a reputed construction co. Can be treated at par with Graduate Engineers for the purpose of such deployment subject to the condition that such Diploma holders should not exceed 50% of requirement of degree Engineers

Clause 38

- (i) (a) Schedule/statement for determining theoretical quantity of cement & bitumen on the basis of Delhi Schedule of Rates 2023 printed by C.P.W.D with correction slips issued upto the last date of submission of bids..

(ii) Variations permissible on theoretical quantities.

- (a) Cement for works with estimated cost put to tender not more than Rs. 5 lakhs and for works with estimated cost put to tender more than 5 lakhs : **3% plus/minus**
: **2% plus/minus**
- b) Bitumen for all works : **2.5% plus only & nil on minus Side**
- (c) Steel Reinforcement and structural steel sections for each diameter, section and category : **2% plus/minus**
- (d) All other materials : **NIL**

RECOVERY RATES FOR QUANTITIES BEYOND PERMISSIBLE VARIATION

Sl. No.	Description of Item	Rates in figures and words at which recovery shall be made from the contractor	
		Excess beyond permissible variation	Less use beyond the permissible variation
1.	Cement	Not applicable	Rs. 4,039/- per MT
2.	Steel reinforcement (a) Primary Manufacturer	Not applicable	Rs. 60,500/- per MT

Assistan Engineer,
HCSD-IV/5, CPWD, Hyderabad.

Cor	NIL	Ins	NIL
Omi	NIL	Ovw	NIL
JE		AE	

ANNEXURE- I

On non-judicial stamp paper of minimum Rs.100/-
(Guarantee offered by Bank to CPWD in connection with the execution of Contracts)
FORM OF BANK GUARANTEE FOR EARNEST MONEY DEPOSIT / PERFORMANCE
GUARANTEE/SECURITY DEPOSIT/MOBILIZATION ADVANCE

1. Whereas the Executive Engineer.....(name of division).....CPWD on behalf of the President of India (hereinafter called "The Government") has invited bids under(NIT number).....dated.....for..... (name of work) The Government has further agreed to accept irrevocable Bank Guarantee for Rs.....(Rupees.....only) valid upto.....(date)*..... as **Earnest Money Deposit** from(name and address of contractor) Hereinafter called "the contractor") for compliance of his obligations in accordance with the terms and conditions of the said NIT.

OR**

- Whereas the Executive Engineer.....(name of division)....., CPWD on behalf of the President of India (hereinafter called "The Government ") has entered into an agreement bearing number.....with.....(name and address of the contractor).....(hereinafter called " the Contractor") for execution of work.....(name of work)..... The Government has further agreed to accept an irrevocable Bank Guarantee for Rs.....(Rupees.....only) valid upto.....(Date).....as **Performance Guarantee/Security Deposit/Mobilization Advance** from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement.
2. We,.....(indicate the name of bank).....(hereinafter referred to as "the Bank"), hereby undertake to pay to the Government an amount not exceeding Rs.(Rupees.....only) in demand by the Government within 10 days of the demand.
3. We,.....(indicate the name of the Bank).....,do hereby undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due to or likely to be due from the said Contractor. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....(Rupees.....only)
4. We,.....(indicate the name of the Bank)....., further undertake to pay the Government any money so demanded notwithstanding any dispute or dispute raised by the contractor in any suit or proceeding pending before any Court or Tribunal, our liability under this Bank Guarantee being absolute and unequivocal . The payment so made by us under this Bank Guarantee shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.
5. We,.....(indicate the name of the Bank)....., further agree that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation here under to vary any of the terms & conditions of the said agreement or to extended time of performance by the said contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms & conditions relating to the said

Cor	NIL	Ins	NIL
Omi	NIL	Ovw	NIL
JE		AE	

agreement and we shall not be relieved from our liability by reasons of any such variation or extension being granted to the said Contractor or for any forbearance , act of omission on the part of the Government or any indulgence by the Government to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. We, (indicate the name of the Bank), further agree that the Government at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee the Government may have in relation to the Contractor's liabilities.
7. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor
8. We, (indicate the name of the Bank), undertake not to revoke this guarantee except with the consent of the Government in writing.
9. This Bank Guarantee shall be valid up to Unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs.(Rupees Only) and unless a claim in writing is lodged with us within the date of expiry or extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

Date:.....

Witnesses:

1. Signature.....
Name and Address

Authorized Signatory

Name
Designation
Staff Code No.
Bank Seal

2. Signature.....

Name and Address

* Date to be worked out on the basis of validity period of 06 months where only Financial Bids are invited and 180 Days for Two/Three Bid system from the date of submission of tender.

** In Paragraph 1, strike out the portion not applicable. Bank Guarantee will be made either for earnest money or for Performance Guarantee/Security Deposit/Mobilization Advance, as the case may be.

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

Sample letter for Acceptance of tender**By REGISTERED POST**

No.

Dated:

To

(Name and Address of the contractor)

Subject: (Name of work as appearing in the tender for the work).

Dear Sir(s)

Your tender for the work mentioned above has been accepted on behalf of the President of India at your tendered / negotiated tender amount of Rs.....(Rupees.....) which is% below / above the estimated cost of Rs.....(Rupees.....)

1. You are requested to submit the performance guarantee of Rs.(Rupees.....) within 7 days of issue of this letter. The Performance Guarantee shall be in any of the prescribed form as provided in Clause – I of the General Condition of Contracts for CPWD Works and shall be valid upto On receipt of prescribed performance guarantee necessary letter to commence the work shall be issued and site of work shall be handed over to you thereafter.
2. Please note that the time allowed for carrying out the work as entered in the tender days, will be reckoned from days subject to maximum allowable extension under Clause 1(ii), from the date of issue of this letter.

Yours faithfully,

Assistant Engineer
HCSD -IV/5, CPWD, Hyderabad.
For & on behalf of President of India

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

Sample letter for Commencement of works

By Registered Post

No.

Date:

To

(Name and Address of the contractor)

Subject: (Name of work as appearing in the tender for the work).

Ref: 1. Performance guarantee submitted by you vide your letter
No Dated for above work.

2. This office letter of intent/ acceptance of tender No.....dt.....

Dear Sir(s)

1. In continuation to the letters referred above, you are requested to attend this office to complete formal agreement within **15 days** from stipulated date of start.
2. You are requested to contact the Assistant Engineer,..... (complete address) for taking possession of site and starting the work on or before days from the date of letter of acceptance of tender. Please note, that the time allowed for carrying out the work as entered in the tender () days, will be reckoned from to days subject to maximum allowable extension under Clause 1(ii), from the date of issue of acceptance letter

Yours faithfully,

Assistant Engineer
HCSD -IV/5, CPWD, Hyderabad.
For & on behalf of President of India

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

SPECIAL CONDITIONS

1. The period of contract shall be **06(Six) Months**. However, the Engineer-in-charge reserves the right to terminate this contract any time without assigning any reason after giving a notice of seven days. Payment shall be made for the actual working period only.
2. The Payment shall be made on the monthly basis before **5th of every month.**
(Note: If the payment will not pay by the contractor on or before 5th of every month and Rs.500/- per day penalty will be charged on bill amount).
3. The payment will be made by PFMS only to the contractor after the payments made by the contractor to the employees.
4. The services shall be provided during the normal office hours on all working days.
5. Statutory taxes like GST, Income tax and Labour Welfare Cess will be recovered from the bills at the prescribed rates of Government of India – Telangana State Government from time to time.
6. The works shall be carried out as per the directions of the Engineer-in-charge.
7. The rate quoted shall be inclusive of all taxes and nothing extra shall be paid.
8. The **ESIC and EPFO** contributions on the part of the employer in respect of this contract shall be reimbursed by the Engineer-in-Charge to the contractor on actual basis.
9. In case of absence of the staff engaged vide this agreement; the contractor has to make alternate arrangement without any extra payment.
10. The contractor shall make payment to the persons employed for giving services at the rates not less than the minimum wages prescribed by State/Central Govt. whichever is higher from time to time.
11. The contractor should make minimum fair wages to the staff as per prevailing labour laws. The wages shall be made to the bank account of the labour payment shall invariably be made through NEFT/RTGS/any electronic transfer method.
No bills shall be entertained without payment before 5th of every month.
12. **The payment to the personnel shall be paid on or before 5th of the every month. The delay of payment to the personnel engaged will attract a penalty of Rs.500/- per person engaged per day after 5th of successive month. Payment to the personnel engaged should be paid into their respective accounts irrespective of payment of Bills.**

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

Standard Operating Procedures (SOPs) and guidelines for COVID - 19

In response to COVID-19 outbreak, the following standard Operating Procedures (SOPs) and guidelines to ensure safety of construction site workers which shall be followed scrupulously. In addition to trained Supervisor(s), a Site Safety Representative (SSR) will be deployed at every site, to ensure that safety guidelines are followed. Necessary trainings will be given in advance to Supervisors and SSRs, so that they can train the workers further.

A. General Guidelines – Applicable to all:

1. The workers coming from outside will be required to self-declare their health profile as per Annexure – 1 and shall be quarantined for a period of at least 15 days, Mandatory.
2. Thermal Scanning of everyone entering and exiting a construction site will be done for fever with thermal scanners. If anyone leaves and re-enters the site during the shift, re-screening of the individual will be done prior to re-entry into the work site.
3. PPE and Other material requirement shall be provided as per Annexure - 2.
4. Provision for hand wash & sanitizer (touch free recommended) will be made at all entry and exit points and common areas (including at distant locations like higher floors). Everyone will be required to wash & sanitize his/her hands before entering the site and using PPEs. Same procedure to be followed after removing PPEs and exiting the premise. Sufficient quantities of all the items should be available at the site.
5. All Protocol including Emergency Response will be laid out. Periodic tailgate sessions will be arranged to review site protocols in view of highly dynamic scenario ensuring social distancing norms. During these sessions, everyone including workers will be informed about the safety guidelines and important updates. Necessary arrangements for announcements shall be made at every site.
6. Mandatory use of PPEs (face mask, hand gloves and other as applicable) by everyone entering the premise. Re-usable PPEs should be thoroughly cleaned and should not be shared with others.
7. Entire construction site including site office, labour camp, canteens, pathways, toilets, and entry / exit gates will be disinfected on daily basis. Housekeeping team should be provided with necessary PPEs.
8. There will be total Ban on non-essential visitors at sites (including from Head office staff, consultants etc.).
9. There will be strict ban on Gutka, Tambaku, Paan etc. on site and spitting shall be strictly prohibited.
10. Food should be consumed at designated areas only ensuring social distancing.
11. Common sitting arrangements should be removed.

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

12. Post lunch, waste should be disposed by individual in designated bins and area should remain clean.
13. Areas with a probability of bigger gathering, for eg. cleaning area, toilets etc. should be identified and all arrangements should be made to ensure social distancing.
14. A doctor will be present periodically (at least once a week) at site on allotted time for any medical assistance.
15. Appropriate signage at construction site spelling out safety practices in the language which is understood by all.
16. Hospital/clinics in the nearby area, which are authorized to treat COVID- '19 patients, should be identified and list should be available at Site all the time.
17. For any confusion, clarification and update, everyone should approach designated authority or rely on authentic source.
18. Rumors shall be discouraged and offenders be warned.
19. An isolation room shall be created at site.

B. Guidelines for Workers:

1. On day 0, before resuming the work on site post lockdown period, mandatory medical check-up will be arranged for all workers. The workers coming from outside will be quarantined for a period of at least 15 days. Only medically fit workers will be deployed at site and medical assistance will be arranged for unfit workers. Medical checkup camp should be arranged every month.
2. The labours staying at site will not be allowed to go outside. All the essential items will be made available to labours at site only. If necessary, the workers can go out wearing PPEs, after informing supervisor. Similarly, no outside labour will be allowed at site without following proper procedure and instructions.
3. Start time on site will be staggered to avoid congestion at the entry gates. Number of workers working at a particular time / place will be reduced by making arrangements for different shifts / areas. Accordingly, additional staff such as security guards, supervisors etc. will be deployed.
4. As in most cases, workers reside at the Sites, hence there is no need for any travel. For Workers staying outside, (which are always nearby) special transportation facility will be arranged without any dependency on the public transport system.
5. During attendance, training and other sessions, social distancing guidelines will be followed along with provision of no-touch attendance.
6. Workers should not shake hands when greeting others and while working on the site.

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

7. Workers shall avoid contact with sick people and avoid going to site if they are feeling sick, have fever, cough or shortness of breath. In such case, supervisor should be informed immediately.
8. Workers with such symptoms should not come to site and should be placed in isolation and medical assistance will be provided on immediate basis.
9. Mandatorily wear face masks while working on site. While not wearing masks, worker shall cover his mouth and nose with tissues.
10. Cough/sneeze should be done in the crook of one's arm and your elbow.
11. Avoid large gatherings or meetings of 10 people or more. Stay at least 6 feet away from others on job sites and in gatherings, meetings, and training sessions.
12. Not more than 2/4 persons (depending on size) will be allowed to travel in lifts or hoists. Use of staircase for climbing should be encouraged.
13. Workers should clean hands frequently by washing them with soap and water for at least 20 seconds. When hand washing isn't possible, alcohol based hand sanitizer with greater than 60% ethanol or 70% isopropanol should be used.
14. Workers should not share their belongings like food, water bottles, utensils, mobile phones etc. with others.
15. The utensils should be washed properly post use at designated place.
16. Post work, workers should change their clothes before leaving the site and clothing should not be shook out.
17. Avoid touching eyes, nose, or mouth with unwashed hands.

C. Guidelines for Material, Tools, Machinery, Vehicles etc:-

1. Wipe down interiors and door handle of machines or construction vehicles, the handles of equipment and tools that are shared, with disinfectant prior to using.
2. Non-touch waste bin with disposable garbage bag should be installed for waste collection at all common access areas.
3. Proper disposal of garbage should be ensured.
4. At all point of time, easy access to parking should be ensured since public transit is limited.
5. All construction material arriving at site should be left idle for 3 days before use to ensure safe usage.

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

6. All vehicles and machinery entering the premise should be disinfected by spray mandatorily.

D. Emergency protocol in case of detection of symptoms of COVID 19 to be observed by Project Manager of Contractor:-

1. Immediate shift worker to isolation room. Inform the Engineer-Incharge CPWD or his Nodal officer.
2. Call for a doctor.
3. Keep worker under observation for a few days in isolation room. In case of doubt act per advice of local doctor.
4. Covid testing shall be arranged as per instruction of Doctor and if so advised by Doctor move worker to Hospital.
5. Prevent rumours and take strict action against those who spread it.

E. Responsibility of various stakeholder

Responsibility of various stakeholders shall be as below:

S.No.	Designation	Responsibility
2	CPWD Nodal Officer as designated by Engineer in charge	To coordinate efforts on behalf of Engineer in Charge and ensure compliance of these SOPs. He shall send a daily confirmation of compliance of SOPs.
1	Project Manager of Contractor.	Over all responsibility of ensuring compliance of procedure and precautions in SOP. To submit daily compliance report to CPWD Nodal officer. To Designate a senior person as COVID Marshal and form a team under him.
2	COVID Marshal (Nodal Officer)	To exclusively look after the implementation of all the precautions and procedure at work site and labour camps. To intimate daily requirement of PPEs, Sanitizers, disinfectants etc in their respective sections. Regular attendance of workers to ensure no one leaves the site. Permission from local authorities Ensuring Timely payment to workers/staff.

Cor	NIL	Ins	NIL
Omi	NIL	Ovw	NIL
JE		AE	

Annexure 1

COVID - 19 (Coronavirus) Exposure Questionnaire for New Workmen

Name	Native (State, District / City, Village):
Age:	
Gender:	

Please answer the following questions with as much detail as possible:

1. Location/Travel Declaration

- a. Please provide your locations/travel patterns over the past 14 days in Table below:

COUNTRY	CITY/VILLAGE	DATE ARRIVED / SINCE WHEN YOU HAVE BEEN IN THE LOCATION	DATE DEPARTED

2. Any cases of COVID-19 in your in the locations where you have been for last 14 days?

YESNO

3. Are you, or have you been in close contact with anyone who has been quarantined or who has been diagnosed with novel coronavirus (SARS-CoV-2/COVID-19)?, If yes, please provide details.

YESNO

4. Have you even been quarantined due to a possible exposure to novel coronavirus (SARA - CoV-2/ COVID-19)? If yes, please provide dates and locations.

YESNO

5. Have you experienced any of the following symptoms within the last 14 days?

- Any fever
- Cough
- Shortness of breath
- Malaise (flu-like tiredness)
- Rhinorrhea (mucus discharge from the nose)
- Sore throat
- Gastro - intestinal symptoms such as nausea, vomiting and / or diarrhea

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

If yes, to any of these, please indicate which and provide full information.

6. Are you currently in good health?

YES

NO

Declaration

I confirm that the answers I have given are, to the best of my knowledge, true, and that I have not withheld any material information that may influence the assessment or acceptance of this application.

I agree that this form will constitute part of my application for insurance(s) and that failure to disclose any material fact known to me may invalidate my insurance(s).

Signature

Date

Time

Witness

Annexure 2

PPE and other material requirement:

Sl. No.	List of items (Personal Sanitization)	At Stores	At Office	At workmen camp
1	Hand Sanitizer (min. 60% alcohol)	1 bottle (500mL) at all entrances and to be refilled on regular basis.	1 bottle (500mL) at all entrances and to be refilled on regular basis.	2 bottle (500mL) at all entrances and to be refilled on regular basis.
2	Alcohol based Soap Solution	To be made available on demand	To be made available on demand	2 bottle (500mL) at the front side of each camps visible & easy to access along with water availability for washing. Need to be refilled on regular basis.

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

3	Soap (100 gm)		1 No in each toilets and wash basins	1 No. to be distributed to each contractor workman once in a week.
---	---------------	--	--	---

Sl.No.	List of Personal Protective Equipment (PPEs)	Scope
1	Nose Mask & Paper Tissues	For all workmen (daily one for at least one month)
2	Face mask / Face shield/Goggles	For workmen involved in disinfection/sanitization activity (new one to be issued for each day activity) and COVID Marshal
3	Gloves (Nitrile)	For workmen involved in disinfection/ sanitization activity (new one to be issued for each day activity)
4	Coverall/Gowns (Nitrile)	For COVID Marshals and workmen involved in disinfection/sanitization activity (new one to be issued for each day activity)

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	

SCHEDULE OF QUANTITIES

Name of work: Construction of Global center of Excellence on Millets (Shree Anna) for Research Complex at IIMR, Rajendranagar, Hyderabad. SH: Providing the services of Computer Operators and attenders during the year 2026-27

Sl. No.	DESCRIPTION OF ITEMS	Qty	Unit	RATE	Amount
1	Providing services of Highly skilled Computer Operator with excellent computer knowledge and well versed with clerical knowledge like preparation of Estimates, Sub division NIT's, uploading and opening the tenders, Progress reports and maintenance of all registers i.e., Dispatch, PE, TS, NIT, NIQ, Work Order & Supply order and all records etc., and packages such as MS office (Word, Excel, Power Point), Emails, typing of Arbitration related letters preparation, Detailed Estimates, preparation of Extra Item, Substitute item, Deviation items, 10C, 10CA statements, EOT etc. during office hours on all working days including attending any other official work as and when directed by the Engineer-in-Charge.	6.00	Per Month	36442.00	218652.00
2	Providing the services of Skilled computer operator in sub division office NCSD (01) during office hours on all working days and also for attending the day to day typing works, dairy and dispatch works etc., all as per the directions of Engineer-in-Charge.	6.00	Per Month	26016.00	156096.00
3	Providing the services of Un-skilled worker for attending the duties of housekeeping and attendant works during office hours on all working days as per the directions by Engineer-in-Charge.	6.00	Per Month	27548.00	165288.00
				Total	5,40,036.00

Assistant Engineer
HCSD-IV/5, CPWD, Hyderabad.

Cor	NIL	Ins	NIL
Omi	NIL	Ovw	NIL
JE		AE	

ABSTRACT OF SCHEDULE					
Proforma for Quoting the rates					
कार्यकानाम Name of Work:		Construction of Global center of Excellence on Millets (Shree Anna) for Research Complex at IIMR, Rajendranagar, Hyderabad. SH: Providing the services of Computer Operators and attenders during the year 2026-27			
<u>NIT No. 19/2026-27/HYD-IV/Hyderabad/HCSO-IV/5 (1st Recall)</u>					
Estimated Cost put to tender (Rs.)		5,40,036.00			
Name of the Contractor					
Sl. No.	Name of component (Composite Tender)	Estimated cost (Rs.)	Percentage above /below or at par the Estimated Cost	% in Figures	Total Cost (Rs.)
1	Civil	5,40,036.00			
	Total Cost Rs.	5,40,036.00			
<u>Important Note :</u> 1. The tenderer is required to quote a single consolidated Percentage only above/below Estimated Cost to cover all the rates of all the items. This column should not be left blank; otherwise, the tender shall be treated as INVALID. 2. The Percentage shall be typed only in figures upto 2 (two) places of decimal alongwith algebraic sign. 3. The tenderer shall enable the macros before entering the figures, to see the quoted percentage and amount in words. 4. If the Percentage quoted both in words and figures are not clear, or if the rate is not quoted in Percentage, the offer will be treated as INVALID.					

Signature of contractor :
Name :
Date :
Postal Address :
E-mail ID :

Assistant Engineer,
HCSO-IV/5, CPWD, Hyderabad.

Cor	NIL	Ins	NIL
Omi	NIL	Ovw	NIL
JE		AE	

-BLANK-

Cor	NIL		Ins	NIL
Omi	NIL		Ovw	NIL
JE			AE	