



**GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT**

Notice Inviting e-Tenders

The Executive Engineer E-Division, CPWD, Gate No.11, South Block, New Delhi on behalf of President of India invites online percentage rate bids from approved and eligible contractors for the following work:

NIT No.	19/EE/E-Div./2026-27
Name of work & Location	A/R & M/O to Furniture under Sub-Division-I of E-Division, CPWD during 1st Half Yearly 2026-27 (SH: Dry cleaning work using white petrol).
Estimated Cost Put to Bid	Rs.25,44,910/-
Earnest Money	Rs.50,898/-
Stipulated Period of Completion of Work	04 (Four) Months
Last date of online submission of bid, copy of receipt of deposition of original EMD through (online payment mode) and other document as specified in the bid document.	Upto 03:00 PM on 06.08.2026
Date & time of opening of bid	06.08.2026 at 03:30 PM

The tender forms and other details can be obtained from the website www.etender.cpwd.gov.in or www.cpwd.gov.in / www.eprocure.gov.in

Office Inviting Tender

-Sd/-

**Executive Engineer
E-Division, CPWD
South Block, New Delhi**

INDEX

Name of Work:-A/R & M/O to Furniture under Sub-Division-I of E-Division, CPWD during 1st Half Yearly 2026-27 (SH: Dry cleaning work using white petrol).

Sl. No.	PARTICULARS	PAGES
1.	Index	1
2.	Check List for Bidders for Submission of Bid	2
3.	CPWD-6 for e-tendering (Section-I)	3-6
4.	Information and instructions for contractors for e-tendering forming part of NIT and to be posted on website	7-9
5.	Receipt Of Deposition of Online Payment / And Bank Guarantee Including E-Bank Guarantee As EMD. Form-J	10
6.	Information and instruction for bidders (Section-II)	11-12
7.	Information regarding eligibility Letter of transmittal (Section-III)	13
8.	Forms	14-22
9.	CPWD-7	23-24
10.	Proforma of Schedules A to F	25-29
11.	Form of Bank Guarantee includes e-Bank Guarantee for Earnest Money / Performance/Security Deposit	30
12.	General Terms & Conditions & Worker's Performa	31-36
13.	Schedule of Quantity (i/c Performa for quoting tender percentage)	37-38

*Certified that this NIT contains **01 to 38 (One to Thirty Eight)** Pages.

***NIT No.19/EE/E-Div./2026-27 for Rs.25,44,910/-** is approved.

Assistant Engineer (P)

E-Division, CPWD
South Block, New Delhi

Executive Engineer

E-Division, CPWD
South Block, New Delhi

CHECK LIST FOR BIDDERS FOR SUBMISSION OF BID

1. The bidder should read all the instructions, terms & conditions, contract clauses, nomenclature of items, specifications etc., contained in the bid document very carefully, before quoting the rates.
2. The bidder should also read the General Conditions of Contract Maintenance Works 2023, CPWD Form 7 as modified & corrected upto previous day of the last date of submission of the tender published by D.G., CPWD, Nirman Bhawan, New Delhi-110011 which will be a part of the Agreement.
3. The bidder shall quote his rates keeping in mind the specifications, terms & conditions, additional and special conditions etc. and nothing shall be payable extra whatsoever unless otherwise specified.
4. The bidder shall have to make his own arrangement for housing facilities for staff and labour away from site and shall have to transport the labour to and fro between site and labour camp at his own cost. No labour huts will be allowed to be constructed at the site. The decision about how many huts can be allowed for chowkidars and storekeepers at site shall rest with the Engineer-in-charge and the bidder shall have no claim on this account.

Executive Engineer

E-Division, CPWD
South Block, New Delhi

SECTION-I**CPWD-6 FOR e-Tendering**

**GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT
NOTICE INVITING e-TENDER**

The Executive Engineer E-Division, CPWD, Gate No.11, South Block, New Delhi on behalf of President of India invites **online percentage rate bids** from approved and eligible contractors for the following work: **"A/R & M/O to Furniture under Sub-Division-I of E-Division, CPWD during 1st Half Yearly 2026-27 (SH: Dry cleaning work using white petrol)"**

- 1.1 The work is estimated to cost **Rs.25,44,910/-**-This estimate, however, is given merely as a rough guide.

Intending bidders are eligible to submit the bids provided they have definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority of having satisfactorily completed similar works of magnitude as specified below:-

Contractors who fulfill the following requirements shall be eligible to apply. Joint ventures are not accepted. [1(b), 1(c) & 1(d) are not applicable for CPWD enlisted contractors of appropriate class. 1(a) is applicable for CPWD enlisted contractors also].

- a) Should have satisfactorily completed similar works as mentioned below during the **last seven (07) years ending previous day of last date of submission of bid.**

Three 'similar works' each costing not less than **Rs. 7.21 Lakhs**

OR

Two 'similar works' each costing not less than **Rs. 10.82 Lakhs**

OR

One 'similar work' costing not less than **Rs. 14.42 Lakhs**

Similar works means : "Dry cleaning works using white petrol."

- (i). *The agency will have to upload scanned copy of completion certificate with approved schedule of quantity of the work / works duly signed by an officer not below the rank of EE or equivalent along with separate certificate of estimated cost of similar work "The cost of work means the amount of similar completed work" which show the amount of similar work completed excluding other general work if any. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to previous day of last date of submission of bid. **For works completed in other than purely Govt. Sector, TDS certificate in support shall be uploaded for verification of work.***
 - (ii). ***In case of the similar work executed under agreement having other work, the agency has to submit authenticated copy of abstract of final bill along with payment voucher to verify the amount of similar work. In case agency does not upload above document the bid will not be considered and it will be rejected.***
 - (iii). *All the bidders to upload the scanned copy of undertaking with their documents that they are not black listed or debarred for tendering in any Govt. Organization or PSU.*
 - (iv). ***The grading of quality of similar work shall be minimum "Very Good". Good and Poor quality work will not be considered for evaluation.***
- (b) Should have had Average Annual Financial Turnover of minimum **Rs.7,63,473/-**-on construction works / services etc. during the last three years ending **31st March 2026** (Scanned copy of Certificate from CA with Unique Document Identification Number (UDIN) to be uploaded).The value of annual turnover figures shall be brought to the current value by enhancing the actual turnover figures at simple rate of 7% per annum.
 - (c) Should not have incurred any loss (profit after tax should be positive) in more than two years during the last five years ending **31st March 2026.**
 - (d) Should have a Banker's Certificate from a commercial Bank for minimum **Rs.10,17,964/-** or Net Worth certificate from CA with Unique Document Identification Number (UDIN) of minimum **Rs.2,54,491/-** (Scanned copy of original to be uploaded).
2. The intending bidder must read the terms and conditions of **CPWD-6** carefully. He should only submit this bid if he considers himself eligible and he is in possession of all the documents required.
 3. This information and instructions for bidders posted on website shall form part of bid document.

4. Agreement shall be drawn with the successful bidders on prescribed Form No. **CPWD 7** (or other Standard Form as mentioned) which is available as a Govt. of India Publication and also available on website www.cpwd.gov.in/www.etender.cpwd.gov.in Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
5. The time allowed for carrying out the work will be **04 (Four) Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
6. The site for the work is available-
OR
~~The site for the work shall be made available in parts as specified below:-~~
~~As per the convenience of client department / allottees~~
7. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen on website [www.etender.cpwd.gov.in / www.cpwd.gov.in](http://www.etender.cpwd.gov.in/www.cpwd.gov.in) free of cost.
8. After submission of the bid the contractor can re-submit revised bid any number of times or withdraw it before last date and time of submission of bid as notified. **No post-tender modification is allowed by the tenderers except through negotiations, if required. In case, any tenderer does so, the tender will be rejected and the tenderer will be debarred for future tendering in CPWD for two years by the concerned enlisting authority (in case of CPWD enlisted contractor) and by the concerned CE/SE (in case of non-enlisted contractor).**
9. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
10. When bids are invited in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
11. **Earnest money (100%) shall be paid online through e-gateway of SBI, IDBI and Axis Bank available on e-tendering platform within the period of bid submission.**
OR
Earnest money will be paid online through CPWD e-tendering platform within the period of bid submission. This receipt shall also be uploaded to the e-tendering website by the intending bidders up to the specified bid submission date and time.

A part of earnest money is acceptable in the form of Bank Guarantee including e- Bank Guarantee also. In such case 50% of earnest money or Rs.20 lakhs, whichever is less, will have to be deposited through online payment mode and balance can be accepted in form of Bank Guarantee including e- Bank Guarantee issued by a commercial bank having validity for a period of 90 days for single bid work and 180 days for two bid system or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

The earnest money given by all the tenderers except the lowest tenderer shall be refunded immediately after the expiry of stipulated bid validity period or immediately after acceptance of the successful bidder, whichever is earliest.

~~However, in case of two/three bid system, earnest money deposited of bidders unsuccessful during technical bid evaluation etc. should be returned within 30 days of declaration of result of technical bid evaluation.~~

Copy of Enlistment Order and certificate of work experience and other documents as specified in the bid document shall be scanned and uploaded to the e-Tendering website within the period of bid submission. Further, certified copy of all the scanned and uploaded documents as specified in bid document shall have to be submitted by the lowest bidder only within a week physically in the office of tender opening authority.

Online bid documents submitted by intending bidders shall be opened only of those bidders, who has deposited EMD online through CPWD e-tendering portal and Bank Guarantee including e-Bank Guarantee (for balance amount as prescribed) from a Commercial Bank on CPWD e-tendering platform and other documents scanned and uploaded are found in order.

The bid submitted shall be opened **at 03:30 PM on 06.08.2026.**

12. **The bid submitted shall become invalid and e-Tender processing fee (If applicable) shall not be refunded if:**

- (i) The bidder is found ineligible.
- (ii) The bidder does not upload scanned copies of all the documents stipulated in the bid document.
- (iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of bid opening authority.
- (iv) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / subhead in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
- (v) If bidder failed to submit the mandatory documents as mentioned in the list of mandatory documents to be scanned, and uploaded within in the period of bid submission.

13. The contractor whose bid is accepted will be required to furnish performance guarantee of at specified percentage as mentioned in Schedule E and within the period specified in Schedule F. This guarantee shall be in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee includes e-Bank Guarantee from any of the Commercial Banks in accordance with the prescribed form.

In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/ registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. If applicable and also ensure the compliance of aforesaid provisions by the sub-contractors, if any engaged by the contractor for the said work within the period specified in Schedule F.

14. The description of the work is as follows:

"A/R & M/O to Furniture attached to VVIP Offices / Residences under Sub-Division-II of E-Division, CPWD half yearly period dg. 2025-26 (SH: Dry cleaning using white petrol)"

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidders implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

- 15. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
- 16. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
- 17. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
- 18. The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture/Nursery category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazette officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
- 19. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not

obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.

20. No information/documents shall be entertained after submission of bid unless it is required to clarify the query raised by Employer. No fresh/revised mandatory document is permitted after submission of bid.
21. The bids for the work shall remain open for acceptance for a period of **30 (thirty) days from the date of opening of bids in case of single bid system** and 75 (seventy five) days from the date of opening of technical bids in case bids are invited in 2 or 3 bid system.
Further
 - i) If any tenderer withdraws his tender or makes any modification in the terms & conditions of the tender which is not acceptable to the department within 07 days after last date and time (24 hours basis) of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
 - ii) If any tenderer withdraws his tender or makes any modification in the terms & conditions of the tender which is not acceptable to the department after expiry of 07 days after last date and time (24 hours basis) of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
 - iii) Withdrawal of the tender, by the tenderer, shall only be made **through e-tender portal**. Any other method i.e. through letter / email etc. shall not be considered.
 - iv) In case of forfeiture of earnest money as prescribed in para (i) and (ii) above, the bidders shall not be allowed to participate in the rebidding process of the same work.

In case of extension of agreement due to delay and / or reduction in scope of work due to foreclosure, no claim on account of reduction in value of work, loss of business, loss of profit, consequently overheads, any type of interest etc. shall be entertained.
22. This notice inviting bid shall form a part of the contract document. The successful bidder/contractor, on acceptance of his bid by the Accepting Authority shall within **15 days** from the stipulated date of start of the work, sign the contract consisting of: -
 - (a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
 - (b) Standard C.P.W.D. Form 7– CPWD GCC Maintenance works 2023.
 - (c) Corrigendum if any.
 - (d) Letter of the contractor submitting the tender,
 - (e) Original letters of the Contractor and the Department officers that were exchanged before acceptance of tender.
 - (f) Letter of the Engineer-in- Charge communicating acceptance of the tender, (Letter of Intent)
23. The intending bidders are required to update their profile in CPWD e- tender portal and to upload their bids well in advance of last date of submission of tender. Any issue related to updating profile/uploading tender can be resolved through the concerned Executive Engineer/ (Phone no *. 011-23019299, e- mail Id *.deleece.cpwd@nic.in) or ERP helpline no.18001803286 or e-mail Id cpwd.support@techmahindra.com. The e- tendering bidders are also advised not to wait to raise any issues till the last date of submission of bid in their own interest.

Executive Engineer
E-Division, CPWD
South Block, New Delhi
For & on behalf of President of India

INFORMATION AND INSTRUCTIONS FOR CONTRACTORS FOR e-TENDERING FORMING PART OF NIT AND TO BE POSTED ON WEBSITE

(Applicable for inviting open bids)

The Executive Engineer E-Division, CPWD, Gate No.11, South Block, New Delhi on behalf of President of India invites **online percentage rate bids** from approved and eligible contractors for the following work:

NIT No.	19/EE/E-Div./2026-27
Name of work & location	A/R & M/O to Furniture under Sub-Division-I of E-Division, CPWD during 1st Half Yearly 2026-27 (SH: Dry cleaning work using white petrol).
Estimated cost put to bid	Rs.25,44,910/-
Earnest Money	Rs.50,898/-
Stipulated Period of Completion of work	04 (Four) Months
Last date of online submission of bid, copy of receipt of deposition of original EMD through(online payment mode) and other document as specified in the bid document.	Upto 03:00 PM on 06.08.2026
Date & time of opening of bid	06.08.2026 at 03:30 PM

- The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he consider himself eligible and he is in possession of all the documents required.

Contractors who fulfill the following requirements shall be eligible to apply. Joint ventures are not accepted. [1(b), 1(c) & 1(d) are not applicable for CPWD enlisted contractors of appropriate class. 1(a) is applicable for CPWD enlisted contractors also].

- Should have satisfactorily completed similar works as mentioned below during the **last seven (07) years ending previous day of last date of submission of bid.**

Three 'similar works' each costing not less than Rs. 7.21 Lakhs

OR

Two 'similar works' each costing not less than Rs. 10.82 Lakhs

OR

One 'similar work' costing not less than Rs. 14.42 Lakhs.

Similar works means : "Dry cleaning works using white petrol."

- The agency will have to upload scanned copy of completion certificate with approved schedule of quantity of the work / works duly signed by an officer not below the rank of EE or equivalent along with separate certificate of estimated cost of similar work "The cost of work means the amount of similar completed work" which show the amount of similar work completed excluding other general work if any. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to previous day of last date of submission of bid. **For works completed in other than purely Govt. Sector, TDS certificate in support shall be uploaded for verification of work.**
 - In case of the similar work executed under agreement having other work, the agency has to submit authenticated copy of abstract of final bill along with payment voucher to verify the amount of similar work. In case agency does not upload above document the bid will not be considered and it will be rejected.**
 - All the bidders to upload the scanned copy of undertaking with their documents that they are not black listed or debarred for tendering in any Govt. Organization or PSU.
 - The grading of quality of similar work shall be minimum "Very Good". Good and Poor quality work will not be considered for evaluation.**
- Should have had Average Annual Financial Turnover of minimum **Rs.7,63,473/-** on construction works /services etc. during the last three years ending **31st March 2026** (Scanned copy of Certificate from CA with Unique Document Identification Number (UDIN) to be uploaded).The value of annual turnover figures shall be brought to the current value by enhancing the actual turnover figures at simple rate of 7% per annum.
 - Should not have incurred any loss (profit after tax should be positive) in more than two years during the last five years ending **31st March 2026.**

d) Should have a Banker's Certificate from a commercial Bank for minimum **Rs.10,17,964/-** or Net Worth certificate from CA with Unique Document Identification Number (UDIN) of minimum **Rs.2,54,491/-** (Scanned copy of original to be uploaded).

2. Information and Instructions for bidders posted on website shall form of bid document.
3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and necessary documents can be seen and downloaded from website www.etender.cpwd.gov.in / www.cpwd.gov.in free of cost.
4. But the bid can be submitted after deposition of **EMD through online payment mode and Bank Guarantee including e- Bank Guarantee (for balance amount as prescribed) from a commercial bank, either in the office of Executive Engineer inviting bids or Division office of any Executive Engineer, CPWD within the period of bid submission and uploading the mandatory scanned documents such or Bank Guarantee/e- Bank Guarantee (for balance amount as prescribed) from a commercial bank towards EMD in favour of "Executive Engineer, E-Division, CPWD, South Block, New Delhi"** shall be scanned and uploaded to the e-tendering website within the period of bid submission. The balance EMD in the form of Bank Guarantee/e- Bank Guarantee should be deposited either in the Office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. The balance EMD receiving Executive Engineer shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE/AE in the NIT.

This receipt shall also be uploaded to the e-tendering website by the intending bidder up to the specified bid submission date and time.

A part of earnest money is acceptable in the form of Bank Guarantee including e- Bank Guarantee also. In such case 50% of earnest money or Rs.20 lakhs, whichever is less, will have to be deposited through online payment mode and balance can be accepted in form of Bank Guarantee including e- Bank Guarantee issued by a commercial bank.

5. Those contractors who are not registered or have not updated their profile on the website mentioned above, are required to get registered / update their profile beforehand. The necessary training materials including the videos with step to step process are available on download section of <https://etender.cpwd.gov.in>
6. The intending bidder must have valid Class-III digital signature certificate with encryption key (combotype) to perform any operations / transactions on the e-tendering portal / website and the bidder should download and install the eMsigner on their system as per instructions available on download section of <https://etender.cpwd.gov.in>.
7. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
8. Contractor can upload documents in the form of JPG format and PDF format.
9. Contractor must ensure to quote rate in the prescribed column(s) meant for quoting rate in figures appears in pink colour and the moment rate is entered, it turns sky blue.

In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).

However, If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

10. If it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
11. The department reserves the right to reject any prospective application without assigning any reason, and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.
12. It is mandatory to fill details / upload scanned copies of all the documents as stipulated in the bid document. If such document is not uploaded his bid will become invalid and processing fee shall not be refunded.
13. If the Contractor is found ineligible after opening of bids, his bid shall become invalid.
14. If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest Contractor, the bid shall become invalid.

LIST OF MANDATORY DOCUMENTS TO BE SCANNED AND UPLOADED WITHIN THE PERIOD OF TENDER SUBMISSION.

1.	Contractor of the Composite Category in CPWD in appropriate Class valid on the last date of submission of bid. (Applicable for CPWD Enlisted Contractors Only)
2.	Copy of receipt for deposition of Balance EMD in form of Bank Guarantee / e- Bank Guarantee issued from division office of any Executive Engineer, CPWD, if any. (Form-J)
3.	Certificate of Financial Turnover from CA. Not applicable for CPWD enlisted contractor of appropriate class in composite category (Form- A)
4.	Banker's Certificate or Net Worth Certificate. Not applicable for CPWD enlisted contractor of appropriate class in composite category. (Form- B & B1)
5.	The List of eligible similar nature of works successfully completed during the last seven years in (Form-C)
6.	Performance Certificate of Work Experience. (Form -D).
7.	Authenticated copy of abstract of final bill along with payment voucher to verify the amount of similar work as mentioned in Form C.
8.	Information regarding Structure and Organization (Form-E)
9.	GST Registration Certificate if already obtained by the bidder with Latest GST Return or Undertaking as Applicable. If the bidder has not obtained GST registration as applicable, then he shall scan and upload following under taking along with bid documents. (Form-F)
10.	Proforma of affidavit stating that similar works have not been got executed through another contractor on back to back basis (Form 'G')
11.	Proforma of affidavit for non - black listing (Form 'H')
12.	ERP training certificate or Undertaking that "if we become first lowest in tender, then either myself or our authorized representative will take compulsory ERP training through any of the CPWD Regional Training Institutes (RTIs) at Delhi, Mumbai, Chennai and Kolkata, National CPWD Academy (NCA) Ghaziabad, Training arranged by graduates of ERP "Train the Trainers Programme" conducted by NCA, Ghaziabad or through any other special training arranged by ERP Unit of CPWD within one month from the date of issue of Letter of Award" (Annexure-I)
13.	Letter of Transmittal on Letterhead of Bidder
14.	Copy of Permanent Account Number (PAN) as issued by the Income Tax Department.
15.	Any other document as specified in the NIT.

Note:

1. All the above-mentioned documents shall be clearly legible and shall be verified by the Tender Opening Authority prior to the opening of the actual bid. In the event that the bidder fails to scan and upload any of the required documents, his/her/their tender shall be liable to be treated as rejected.
2. Authenticated copy of all the scanned and uploaded documents as specified in NIT shall have to be submitted by the lowest bidder within a week physically in the office of tender opening authority.
3. The Postal address of the Executive Engineer, E-Division, CPWD, New Delhi may be noted as below for correspondence and submission of Physical documents: -
O/o Executive Engineer, E-Division, CPWD, Gate No.11, South Block, New Delhi-110011 (email id: deleece.cpwd@nic.in).
4. If any discrepancy is noticed between the documents uploaded at the time of submission of the bid and the hard copies submitted physically by the lowest bidder in the office of the Bid Opening Authority, the bid shall be liable to be declared invalid. Further, without prejudice to any other rights or remedies available, the Government shall be at liberty to forfeit 100% of the Earnest Money and the Performance Guarantee, irrespective of whether the Letter of Acceptance for the work has been issued or not.

Executive Engineer,
E-Division, CPWD,
South Block, New Delhi

RECEIPT OF DEPOSITION OF ONLINE PAYMENT / AND BANK GUARANTEE INCLUDING E-BANK GUARANTEE AS EMD.

Receipt No	
Date	
Name of Work	A/R & M/O to Furniture under Sub-Division-I of E-Division, CPWD during 1st Half Yearly 2026-27 (SH: Dry cleaning work using white petrol).
NIT NO.	19/EE/ED/2026-27
Estimated Cost	Rs.25,44,910/-
Amount of Earnest Money Deposit	Rs. 50,898/-
Last Date of Submission of Bid	06.08.2026 Upto 03:00 PM
Below Details to be filled by EMD Receiving EE/AAO	
Name of Contractor #	
Form of EMD #	
Amount of Earnest Money Deposit #	
Date of Submission of EMD #	

**Signature, Name and Designation of
EMD receiving officer (EE/AE(P)/AAO)
along with office stamp**

SECTION - II

INFORMATION AND INSTRUCTIONS FOR BIDDERS

1.0 **General**

- 1.1 Letter of transmittal and forms for deciding eligibility are given in Section III.
- 1.2 All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even, if no information is to be provided in a column, a 'nil' or 'no such case' entry should be made in that column. If any particulars/query is not applicable in case of the bidder, it should be stated as 'Not applicable'. The bidders are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms (or) deliberately suppressing the information may result in the bid being summarily disqualified. Bid's made by telegram or telex and those received late will not be entertained.
- 1.3 The bid should be type written. The bidder should sign each page of forms and documents before scanning & uploading.
- 1.4 Pages of the Eligibility document should be numbered. Additional Sheets if any added by the contractor should also be numbered by him. They should be submitted as a package with signed letter of transmittal.
- 1.5 References, information and certificate from the respective clients certifying suitability, technical knowledge or capability of the bidder should be signed by an officer not below the rank of Executive Engineer or equivalent.
- 1.6 The bidder may furnish any additional information, which he thinks is necessary to establish his capabilities to successfully complete envisaged work. He is, however advised not to furnish superfluous information. No information shall be entertained after submission of eligibility criteria document unless it is called for by the Employer.

2.0 **DEFINITIONS:**

- 2.1 In this document the following words and expression have their meaning here by assigned to them.
- 2.2 EMPLOYER means the President of India, acting through the Executive Engineer, E- Division, Central Public Works Department, New Delhi.
- 2.3 Bidder means the individual, proprietary firm, firm in partnership, limited company, private or public or corporation.
- 2.4 "YEAR" means "Financial year" unless stated otherwise.

3.0 **METHOD OF APPLICATION**

- 3.1 If the bidder is an individual, the application shall be signed by him above his full type written name and current address.
- 3.2 If the bidder is a proprietary firm, the application shall be signed the proprietor above, his full type written name and the full name of his firm with its current address.
- 3.3 If the bidder is a firm in partnership, the application shall be signed by all the partners of the firm above their full type written names and current addresses or alternatively by a partner holding power of attorney for the firm. In the later case a certified copy of the power of attorney should accompany the application. In both the cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.
- 3.4 If the bidder is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The bidder should also furnish a copy of memorandum of articles of association duly attested by a Public Notary.

4.0 **FINAL DECISION MAKING AUTHORITY**

The Employer reserves the right to accept or reject any bid and to annul the process and reject all bid's at any time without assigning any reason or incurring any liability to the bidders.

5.0 **PARTICULARS – PROVISIONAL**

The particulars of the work given in section –I are provisional. They are liable to change and must be considered only as advance information to assist the bidder.

6.0 **SITE VISIT**

The bidder is advised to visit the site of work, at his own cost, and examine it and its surroundings to himself collect all information that he considers necessary for proper assessment of the prospective assignment.

7.0 **INITIAL CRITERIA FOR ELIGIBILITY**

- 7.1 a) The bidder should have satisfactorily completed the similar works as mentioned below during the last seven years ending last date of the month previous to the one in which tenders are invited. For this purpose cost of work shall mean gross value the completed work including cost of material supplied by the Government/Client but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer / Project manager or equivalent.

Three similar completed works each costing not less than Rs. 7.21 Lakhs.

or

two similar completed works each costing not less than Rs.10.82 Lakhs.

or

one similar completed work costing not less than Rs. 14.42 Lakhs.

- 7.1. b) "Similar Works shall mean : ***"Dry cleaning works using white petrol."***

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to previous day of last date of submission of bids.

- 7.1 c) The grading of quality of similar work shall be minimum ***"Very Good"***.

- 7.2 The bidder Should have had Average Annual Financial Turnover of minimum **Rs.7,63,473/-** on construction works /services etc. during the last three years ending **31st March 2026** (Scanned copy of Certificate from CA with Unique Document Identification Number (UDIN) to be uploaded).The value of annual turnover figures shall be brought to the current value by enhancing the actual turnover figures at simple rate of 7% per annum.. (Not applicable for CPWD enlisted contractor of appropriate class in composite category).
- 7.3 The bidder should not have incurred any loss (profit after tax should be positive) in more than two years during available last five consecutive balance sheets, duly certified by the Chartered Accountant. (Not applicable for CPWD enlisted contractor of appropriate class in composite category).
- 7.4 Should have a Banker's Certificate from a commercial Bank for minimum **Rs.10,17,964/-** or Net Worth certificate from CA with Unique Document Identification Number (UDIN) of minimum **Rs.2,54,491/-** (Scanned copy of original to be uploaded).
(Not applicable for CPWD enlisted contractor of appropriate class in composite category).
- 7.5 The bidder should have sufficient number of Technical and Administrative Employees for the proper execution of the contract. The bidder shall have to submit a list of these employees stating clearly how these would be involved in this work within 15 days of award of work.
- 8.0 Evaluation criteria:**
- 8.1 The initial criteria prescribed in para 7.00 above in respect of experience of eligible similar works completed, loss, Banker's Certificate and financial turn over etc. will first be scrutinized and the bidder's eligibility for the work be determined.
- 10.0 Financial information:**
Bidder should furnish the following financial information:
a) Annual financial statement for the last five year in (Form "A") & Banker's certificate or Net worth Certificate in (Form "B" or Form "B-1"). (Not applicable for CPWD enlisted contractor of appropriate class in composite category.)
- 11.0 EXPERIENCE OF SIMILAR WORKS**
- a.1 **Bidder should furnish the following:**
List of all works of similar nature successfully completed during last **Seven years** (in Form 'C') ending previous day of last date of submission of bid. Performance report (corresponding to work mentioned in (Form-'C') in Form-'D'. If needed the bidder may attach a separate certificate in this regard from performance report issuing authority.
- 11.2 **Organization information:**
Bidder is required to submit the information in respect of his organization in Forms "E".
- 12.0 LETTER OF TRANSMITTAL**

The Bidder should submit the letter of transmittal attached with the document. (Section-III)
- 13.0 Opening of Price Bid**
- 13.1 After evaluation of applications, a list of short listed agencies will be prepared. Thereafter, financial bids of only the qualified and technically acceptable bidders shall be opened. The bids shall remain valid for a period of 30 days from the date of opening of Eligibility bids.
- 14.0 Award criteria**
- 14.1 The employer reserves the right, without being liable for any damages or obligation to inform the bidder to:
a) Amend the scope and value of contract.
b) Reject any or all the applications without assigning any reason.
- 14.2 Any effort on the part of the bidder or his agent to exercise influence or to pressurize the employer would result in rejection of his bid. Canvassing of any kind is prohibited.

SECTION III**INFORMATION REGARDING ELIGIBILITY LETTER OF TRANSMITTAL**

From:

To

The Executive Engineer,
E-Division, South Block,
CPWD, New Delhi

Subject : A/R & M/O to Furniture under Sub-Division-I of E-Division, CPWD during 1st Half Yearly 2026-27 (SH: Dry cleaning work using white petrol).

Having examined the details given in press notice and application document for the above work, I we hereby submit the relevant information.

1. I / we hereby certify that the statement made and information supplied in the enclosed forms A to I and accompanying statement are true and correct.
2. I / we have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/we submit the requisite certified banker's certificate and authorize the Executive Engineer, E Division, CPWD, South Block, New Delhi to approach the Bank issuing the banker's certificate to confirm the correctness thereof. I/We also authorized Executive Engineer, E Division, CPWD, South Block, New Delhi to approach individuals, employers, firms and corporation to verify our competence and general reputation.
4. I / we submit the following certificates in support of our suitability, technical knowledge and capability for having successfully completed the following eligible similar works:

Name of work:	Certificate from

Certificate :

It is certified that the information given in the eligibility bid are correct. It is also certified that I/we shall be liable to be debarred, disqualified/ cancellation of enlistment in case any information furnished by me/us found to be incorrect.

Enclosures :

Date of submission :

Seal of Bidder
Signature(s) of Bidder(s)

FINANCIAL INFORMATION

Name of the firm/ contractor.....

- I. Financial Analysis – Details to be furnished duly supported by figures in balance sheet/profit & loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

Fig in lakhs Rs.

Sl.No.	Particulars	Financial year				
		2021-2022	2022-2023	2023-2024	2024-2025	2025-26
1	Gross Annual turnover on construction/ maintenance works					
2	Profit (+)/ Loss(-)					

- II. Financial arrangements for carrying out the proposed work.

Signature(s) of Bidder(s)

Unique Document Identification Number (UDIN)

Signature of Chartered Accountant

Name of Chartered Accountant

Membership No. of ICAI

Date and Seal

Signature of Chartered Accountant with Seal.

FORM OF BANKER'S CERTIFICATE FROM A COMMERCIAL BANK

This is to certify that to the best of our knowledge & information that M/s..... having marginally noted address, a customer of our bank is respectable & can be treated as good for any engagement upto a limit of Rs. (Rs).

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

**Signature
(For Bank)**

Note:

1. Bankers certificate should be on letter head of the bank, sealed in cover addressed to Executive Engineer, E-Division, CPWD, South Block, New Delhi.
2. In case of partnership firm, certificate should include names of all partners as recorded with the Bank.

FORM FOR CERTIFICATE OF NETWORTH FROM CHARTERED ACCOUNTANT

It is to certify that as per the audited balance sheet and profit and loss Account during the financial year, the Net Worth of M/s (Name and Registered Address of Individual Firm/Company), as on (The relevant date) is Rs. after considering all liabilities.

It is further certified that the Networth of the company has not eroded by more than 30% in the last three years ending on (the relevant date)."

Unique Document Identification Number (UDIN)

Signature of Chartered Accountant

Name of Chartered Accountant

Membership No. of ICAI

Date and Seal

Signature of Chartered Accountant with Seal.

FORM 'C'

DETAILS OF ELIGIBLE SIMILAR NATURE OF WORKS COMPLETED DURING
THE LAST SEVEN YEARS ENDING PREVIOUS DAY OF LAST DAY OF
SUBMISSION OF TENDERS

S. No	Name of work/ Project and location	Owner of sponsoring organization	Cost of work in rupees	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation / arbitration cases pending/ in progress with details*	Name and address/ telephone number of officer to whom reference may be made	Whether the work was done on back to back basis Yes/ No
1	2	3	4	5	6	7	8	9	10

* Indicate gross amount claimed and amount awarded by the Arbitration Tribunal.

Signature of Bidder(s)

FORM 'D'**PERFORMANCE REPORT OF WORKS**

1. Name of work / project & location :
2. Agency :
3. Agreement No. :
4. Estimated cost :
5. Tendered cost :
6. Completion Cost :
6. Date of start :
7. Date of completion :
 - (i) Stipulated date of completion :
 - (ii) Actual date of completion :
- 8.(a) Whether case of levy of compensation for delay has been decided or not : Yes/No
- (b) If decided, amount of compensation levied for delayed completion, if any
9. Performance report:
 - 1) Quality of work : Outstanding / Very Good / Good /Poor
 - 2) Financial soundness : Outstanding / Very Good / Good /Poor
 - 3) Technical Proficiency : Outstanding / Very Good / Good /Poor
 - 4) Resourcefulness : Outstanding / Very Good / Good /Poor
 - 5) General behavior : Outstanding / Very Good / Good /Poor

Dated:

Executive Engineer or Equivalent

FORM 'E'**STRUCTURE & ORGANISATION**

1. Name & address of the bidder
2. Telephone no./Telex no./Fax no
3. Legal status of the bidder (Scan & upload copies of original document defining the legal status)

- (a) An Individual
- (b) A proprietary firm
- (c) A firm in partnership
- (d) A limited Company or Corporation

4. Particulars of registration with various Government Bodies (Scan & upload attested photocopy)

Organization / Place of registration	Registration No.
1.	
2.	
3.	

5. Names and titles of Directors & Officers with designation to be concerned with this work
6. Designation of individuals authorized to act for the organization
7. Has the bidder, or any constituent partner in case of partnership firm, limited company / Joint Venture, ever been convicted by the court of Law? If so, give details
8. In which field of Civil Engineering construction the bidder has specialization and interest?
9. Any other information considered necessary but not included above.

Signature of Bidder(s)

FORM 'F'**(Undertaking to be furnished on Letterhead of Bidder)****UNDERTAKING REGARDING GST REGISTRATION CERTIFICATE**

To,

Executive Engineer,
E-Division, CPWD,
South Block, New Delhi.

Name of Work:-A/R & M/O to Furniture under Sub-Division-I of E-Division, CPWD during 1st Half Yearly 2026-27 (SH: Dry cleaning work using white petrol).

NIT No.:19/EE/E-Div./2026-27

Having examined the details given in the bid document for the above work, I/we hereby submit that we are not having GST registration, as applicable hence we here by under take the following:

If work is awarded to me, I/we shall obtain GST registration certificate, as applicable, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard.

Signature of Bidder(s) or an authorized

Person of the firm with stamp

Date of Submission:

FORM 'G'

(Affidavit to be furnished on a 'Non-Judicial' stamp paper worth Rs.100)

PROFORMA OF AFFIDAVIT STATING THAT SIMILAR WORKS HAVE NOT BEEN GOT EXECUTED THROUGH ANOTHER CONTRACTOR ON BACK TO BACK BASIS

To,

Executive Engineer,
E-Division, CPWD,
South Block, New Delhi.

Name of Work:-A/R & M/O to Furniture under Sub-Division-I of E-Division, CPWD during 1st Half Yearly 2026-27 (SH: Dry cleaning work using white petrol).

NIT No.:19/EE/E-Div./2026-27

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee (Scanned copy to be uploaded at the time of submission of bid)

Signature of Bidder (s) or
an authorized Officer of the firm with stamp & seal

Signature of Notary with seal

FORM 'H'**(Affidavit to be furnished on a 'Non-Judicial' stamp paper worth Rs.100)****PROFORMA OF AFFIDAVIT FOR NON - BLACK LISTING**

To,

Executive Engineer,
E-Division, CPWD,
South Block, New Delhi.

Name of Work:-A/R & M/O to Furniture under Sub-Division-I of E-Division, CPWD during 1st Half Yearly 2026-27 (SH: Dry cleaning work using white petrol).

NIT No.:19/EE/E-Div./2026-27

I/we undertake and confirm that our firm/partnership firm has not been blacklisted by any state/Central Departments/PSUs/Autonomous bodies during the last 07 (Seven) years of its operations. Further that, if such information comes to the notice of the department then I/we shall be debarred for bidding in CPWD in future forever. Also, if such an information comes to the notice of department on any day before date of start of work, the Engineer-in-charge shall be free to cancel the agreement and to forfeit the entire amount of Performance Guarantee (Scanned copy of this notarized affidavit to be uploaded at the time of submission of bid)

Signature of Bidder (s) or
an authorized Officer of the firm with stamp & seal

Signature of Notary with seal

Note:

- 1) The affidavit shall be executed on Non-Judicial Stamp Paper of Rs 100 (Rupees One Hundred only), and shall be duly notarized with the seal and signature of the Notary Public.
- 2) Scanned Copy to be uploaded at the time of submission of bid.

UNDERTAKING REGARDING ERP TRAINING CERTIFICATE
(on letterhead of bidder with stamp)

To,
 Executive Engineer,
 E-Division, CPWD,
 South Block, New Delhi.

Name of Work:-A/R & M/O to Furniture under Sub-Division-I of E-Division, CPWD during 1st Half Yearly 2026-27 (SH: Dry cleaning work using white petrol).

NIT No.:19/EE/E-Div./2026-27

Having examined the details given in the bid document for the above work, I/we hereby submit that, if we become first lowest in tender, then either myself or our authorized representative will take compulsory ERP training through any of the CPWD Regional Training Institutes (RTIs) at Delhi, Mumbai, Chennai and Kolkata, National CPWD Academy (NCA) Ghaziabad, Training arranged by graduates of ERP "Train the Trainers Programme" conducted by NCA, Ghaziabad or through any other special training arranged by ERP Unit of CPWD within one month from the date of issue of Letter of Award or before release of any payment by CPWD, whichever is earlier, failing which I/we shall be responsible for any action towards me/us on account of the work executed and/or for any action taken by CPWD in this regard.

Date of submission:

Seal of bidder
 Signature (s) of Bidder(s)

**GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT**

STATE	Delhi	ZONE	NDZ –I
BRANCH	B & R	DIVISION	E-Division
		SUB-DIVISION	1/E

PERCENTAGE RATE TENDER & CONTRACT FOR WORKS

1. Tender for the work of :-
A/R & M/O to Furniture under Sub-Division-I of E-Division, CPWD during 1st Half Yearly 2026-27 (SH: Dry cleaning work using white petrol).
2. To be submitted online by **03:00 PM on 06.08.2026** at <https://etender.cpwd.gov.in>
3. To be opened in presence of tenderers who may be present at **03:30 PM on 06.08.2026** in the office of **Executive Engineer, E-Division, CPWD, South Block, New Delhi.**

TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F. Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F', viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for **Thirty 30 days** from the due date of opening **in case single bid system**, and not to make any modifications in its terms & conditions.

I/We have deposited EMD **through online payment mode** for the prescribed amount as per the bid document. In respect of portion of EMD prescribed in the shape of BG, the scanned copy of original Bank Guarantee including e-Bank Guarantee (as applicable) of any commercial bank having validity for a period of 90 days for single bid and 180 days for two bid systems or more from the last date of receipt of bids (strike out as the case may be), is to be uploaded.

If I/We fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said President of India or his successors in office shall without prejudice to any other right or remedy, be at liberty to take action as per declaration given by us in the prescribed proforma for EMD. Further, If I/ We fail to commence work as specified, I/We agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said the performance guarantee absolutely, otherwise said performance guarantee shall be retained by him towards security deposit to execute all the works referred to in the bid documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, up to maximum of the percentage mentioned in Schedule 'F' and those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the bid form.

Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information / derived there from to any person other than a person to whom I/We, am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the state.

Dated

Signature of the Contractor

Postal Address -----

Telephone No.-----

Witness:-----

FAX -----

Address:-----

E-MAIL -----

Occupation:-----

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs. _____ (Rupees _____)

The letters referred to below shall form part of this contract Agreement:-

(a) -----

(b) -----

For & on behalf of the President of India

Signature.....

Dated

Designation.....

PROFORMA OF SCHEDULES

SCHEDULE 'A'

Schedule of quantities, enclosed on separate sheets from page : **Pg No.37 to 38.**

SCHEDULE 'B'

Schedule of materials to be issued to the contractor:

S.No.	Description of item	Quantity	Rates in figures & words at which the material will be charged to the contractor.	Place of issue
1	2	3	4	5
----- NIL -----				

SCHEDULE 'C'

Tools and plants to be hired to the contractor:

Sl. No.	Description	Hire charges per day	Place of issue
1	2	3	4
----- NIL -----			

SCHEDULE 'D'

Extra schedule for specific requirements/document for the work, if any : As per Particular Specifications, Additional Specifications, General Conditions, Additional Conditions & Special Conditions, Environment Management etc. attached & work shall be executed according to **Applicable GCC is General Conditions of Contract (Maintenance Works) 2023 as modified & corrected upto previous day of the last date of submission of the tender** for CPWD work which are available separately at printer's outlets. The bidder may obtain the address of the outlets from the **Executive Engineer, E-Division, CPWD, South Block, New Delhi.**

SCHEDULE 'E'

Reference to General Conditions of contract: -

Applicable GCC is General Conditions of Contract (Maintenance Works) 2023 as modified & corrected upto previous day of the last date of submission of the tender.

Name of work:	A/R & M/O to Furniture attached to VVIP Offices / Residences under Sub-Division-II of E-Division, CPWD half yearly period dg. 2025-26 (SH: Dry cleaning using white petrol)
Estimated cost of work:-	Rs.25,44,910/-
(i) Earnest money:-	Rs.50,898/-
(ii) Performance Guarantee:-	(a) 05% of the tendered value or the Estimated Cost Put to Tender (ECPT) (whichever is higher). (b) Where the tendered amount is less than Eighty Percent (80%) of the Estimated Cost Put to Tender (ECPT), the Performance Guarantee, in addition to the requirement under (a) above, shall be increased by an amount equal to the difference between Eighty Percent (80%) of the ECPT and the tendered amount.
(iii) Security deposit :-	2.50% of tendered Value Or 2.50% of tendered Value plus 50% PG for contracts involving maintenance of the building & services / any other work also.

SCHEDULE 'F'

General Rules & Directions: - Officer inviting tender:		Executive Engineer, E-Division, CPWD, South Block, New Delhi
Definitions:		
2 (v)	Engineer-in-Charge	Executive Engineer, E-Division, CPWD, South Block, New Delhi or his successor
2 (viii)	Accepting Authority	Executive Engineer, E-Division, CPWD, South Block, New Delhi or his successor
2 (x)	Percentage on cost of materials and labour to cover all overheads and profits.	15%
2 (xi)	Standard schedule of Rates	Delhi Schedule of Rates-2023 with upto date correction slips &/ market rates.
2 (xii)	Department	Central Public Works Department
2 (xvi)	Extra items	Extra items are those items which are not available in the contract. a. Non Schedule Extra Items are those items which are not available in the Standard Schedule of Rates specified in Schedule F. b. Scheduled Extra Items are those items which are available in the Standard Schedule of Rates specified in Schedule F.
2 (xvii)	Completion Cost	The completion cost includes gross amount of work done, amount of extra item(s) and deviation(s) and escalation amount admissible as per agreement etc.
g (ii)	Standard CPWD contract form	General Conditions of Contract Maintenance Works 2023, CPWD Form 7 as modified & corrected upto previous day of the last date of submission of the tender.
Clause 1 (i) Time allowed for submission of Performance Guarantee, Programme Chart (Time and Progress) and applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board or proof of applying thereof from the date of issue of Letter of Acceptance (ii) Maximum allowable extension with late fee @ 0.10 % per day of Performance Guarantee amount beyond the Period provided in (i) above.		07 Days 03 Days
Clause 2 Authority for fixing compensation under clause 2.		Chief Engineer (NDZ-I) CPWD, New Delhi or successor thereof
Clause 2A Whether Clause 2A shall be applicable		Not Applicable
Clause applicable – (2 or 2A)		Clause 2
Clause 5 Number of days from the date of issue of letter of acceptance for reckoning date of start		10 Days

MILE STONE (S) AS PER TABLE GIVEN BELOW**Table of Milestone (s)**

Sl. No.	Description of Milestone (Physical)	Time allowed in days (from date of start)	% Amount of tendered cost to be with-held in case of non achievement of milestone
Not Applicable			

Time allowed for execution of work

04 (Four) Months**Clause 5 Schedule of handing over of site**

Part	Portion of site	Description	Time Period for handing over reckoned from date of issue of letter of intent.
Part A	Portion without any hindrance	The site is available for work.	The handing over is effective from issuance of Letter of Commencement of Work.
Part B	Portions with encumbrances	NIL	NA
Part C	Portions dependent on work of other agencies	NIL	NA

Clause applicable – (5 or 5A) : Clause-5

Authority to decide:	
1. Authority to convey the decision of shifting of milestone and extension of time.	Executive Engineer, E-Division, CPWD, South Block, New Delhi or his successor
2. Rescheduling of mile stones and extension of time	CE (NDZ-I), CPWD, New Delhi. or his successor
3. Shifting of date of start in case of delay in handing over of site	CE (NDZ-I), CPWD, New Delhi. or his successor

Clause 6 Computerised Measure Book (CMB) / Electronic Measurement Book (EMB)	Mode of measurement : EMB
---	----------------------------------

Clause 7 Gross work to be done together with net payment / adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment.	Rs 5.00 Lakh or as decided by the Engineer-in-Charge on the request of the contractor.
Clause 7A	Applicable

Clause 8 The competent authority to inspect and issue of completion certificate	Executive Engineer, E-Division, CPWD or his successor or as notified from time to time by CPWD Directorate.
Clause 10A List of testing equipment to be provided by the contractor at site lab.	As per Updated CPWD Specification 2019, Volume –I & II

Clause 10 – B(ii)

Whether clause 10-B(ii) shall be applicable

Not Applicable

Clause10C			
Whether Clause 10C shall be applicable	Applicable		
Schedule of component of Labour etc. for price escalation	Day to day maintenance/ Cleaning work	Supply of material	Minor work / Special Repair work

Component of Labour - expressed as percent of total value of work-Y.....%	N.A	N.A	25%
Component of labour expressed as percent of value of work = 25%			

Clause 10CC–Not Applicable

Clause 10CC to be applicable in contracts with stipulated period of completion exceeding the period shown in next column.

Not Applicable**Schedule of component of other Materials, Labour, POL etc. for price escalation.**

Component of Civil (Except materials covered under clause 10 CA)/ Electrical construction materials expressed as percent of total value of work. Xm	Not Applicable
Component of Labour expressed as percent of total value of work. Y	Not Applicable
Component of POL expressed as percent of total value of work. Z	Not Applicable

Clause 11 Specifications to be followed for execution of work	CPWD Specifications for works-2019 Vol I & II with up-to-date correction slips and direction of Engineer-in Charge.
Clause 12 Type of work	Maintenance work The completion cost for maintenance work shall in no case exceed 1.50 times of the Contract amount.
Clause 12.2.& 12.3	
Deviation limit beyond which clauses 12.2 & 12.3 shall apply for building work.	Applicable as per CPWD GCC 2023 with upto date correction slip.
Authority to Decide Deviation of Contract Amount	
Upto 1.25 times the contract amount :Executive Engineer-Division, CPWD or his successor	
Beyond 1.25 times upto 1.50 times of contract amount : Chief Engineer, NDZ-1,CPWD or his successor	
Completion Cost	The completion cost includes gross amount of work done, amount of extra item(s) and deviation(s) and escalation amount admissible as per agreement etc.
Clause 16 Competent Authority for deciding reduced rates.	CE (NDZ-I) or his successor
Clause 18 List of mandatory machinery, tools & plants to be deployed by the contractor at site.	As per requirement at site and direction of Engineer-in-Charge.

Clause 19	
Authority to decide penalty for each default	
Clause 19C	Executive Engineer, E-Division, CPWD, New Delhi or his successor (Penalty of Rs. 200/- for each default)
Clause 19D	Executive Engineer, E-Division, CPWD New Delhi or his successor (Penalty of Rs. 200/- for each default)
Clause 19G	Executive Engineer, E-Division, CPWD, New Delhi or his successor (Penalty of Rs. 100/- per day for each default and defaulting continuously the Penalty may be enhanced to Rs.200/- per day for each day fault subject way maximum of 5% of the estimated cost of the work put to tender)
Clause 19K	Executive Engineer, E-Division, CPWD, New Delhi or his successor (Penalty of Rs. 200/- per tradesman per day)

Clause 25	
(i) Conciliator	ADG (Delhi), CPWD or his successor.
(ii) Arbitrator appointing authority	CE (NDZ-1), CPWD or his successor
(iii) Place of Arbitration	Delhi

Clause 32
Requirement of Technical Representative (s) and Recovery Rates : Not Applicable

Clause 38		
(i)	(a) Schedule/statement for determining theoretical quantity of cement & bitumen on the basis of Delhi Schedule of Rates 2023 by CPWD with upto date correction slips	
(ii)	Variations permissible on theoretical quantities:	
a)	Cement for works with estimated cost put to tender not more than Rs. 25 lakhs	3% plus/minus
	for works with estimated cost put to tender more than Rs 25 lakh	2% plus/minus
b)	Bitumen for all works.	2.5% plus only & nil on minus side
c)	Steel Reinforcement and structural steel sections for each diameter, section and category.	2% plus/minus
d)	All other materials.	NIL

Executive Engineer
E-Division, CPWD,
South Block, New Delhi

On non-judicial stamp paper of minimum Rs. 100
(Guarantee offered by Bank to CPWD in connection with the execution of contracts)
Form of Bank Guarantee includes e-Bank Guarantee for Earnest Money Deposit / Performance Guarantee / Security Deposit.

1. Whereas the **Executive Engineer, E-Division, CPWD, New Delhi** on behalf of the President of India (hereinafter called "The Government") has invited bids under (NIT number) dated for..... (name of work) The Government has further agreed to accept irrevocable Bank Guarantee includes e-Bank Guarantee for Rs. (Rupees only) valid upto (date)*..... as **Earnest Money Deposit** from (name and address of contractor) (hereinafter called "the contractor") for compliance of his obligations in accordance with the terms and conditions of the said NIT.

or**

- *Whereas the **Executive Engineer, E-Division, CPWD, New Delhi** on behalf of the President of India (hereinafter called "The Government") has entered into an agreement bearing number with (name and address of the contractor). (Hereinafter called "the Contractor") for execution of work..... (name of work) The Government has further agreed to accept an irrevocable Bank Guarantee includes e-Bank Guarantee for Rs. (Rupees only) valid upto (date)..... as **Performance Guarantee / Security Deposit** from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement.
2. We, (indicate the name of the bank) (herein after referred to as "the Bank"), hereby undertake to pay to the Government an amount not exceeding Rs..... (Rupees only) on demand by the Government within 10 days of the demand.
3. We, (indicate the name of the Bank) do here by undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor. Any such demand made on the Bank shall, be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. (Rupeesonly)
4. We, (indicate the name of the Bank), further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any court or Tribunal, our liability under this Bank Guarantee includes e-Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee includes e-Bank Guarantee shall be a valid discharge of our liability for payment there under and the contractor shall have no claim against us for making such payment.
5. We, (indicate the name of the Bank) further agree that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation here under to vary any of the terms and conditions of the said agreement to extend time of performance by the said contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. We, (indicate the name of the Bank) further agree that the Government at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first instance without proceeding against the contractor and notwithstanding any security or other guarantee the Government may have in relation to the Contractor's liabilities.
7. This guarantee will not be discharged due to the change in the constitution of the Bank or the contractor.
We, (indicate the name of the Bank) undertake not to revoke this guarantee except with the consent of the Government in writing.
8. This Bank Guarantee includes e-Bank Guarantee shall be valid up to unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs..... (Rupees.....only) and unless a claim in writing is lodged with us within 6 months of the date of expiry or extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

Date.....

Witnesses:

1. Signature.....
Name and address

Authorized signatory

Name
Designation
Staff code no.
Bank seal

2. Signature.....
Name and address

*** Date to be worked out on the basis of validity period of 90 days where only financial bids are invited and 180 days for two / three bid system from the date of submission of tender / bid.**

**** In paragraph 1, strike out the portion not applicable Bank Guarantee includes e-Bank Guarantee will be made either for earnest money or for performance guarantee / security deposit as the case may be.**

GENERAL TERMS AND CONDITIONS

1. The contractors are advised to get acquainted with the proposed work and its site and also study the Architectural Drawings, specifications and special conditions carefully before tendering. No claim of any sort shall be entertained on account of any site conditions and ignorance of specifications and special conditions
2. The work shall be carried out as per CPWD specifications 2019 (Vol. I & II) with up-to-date correction slips. For items which are not covered under CPWD specifications, the special conditions / BIS specifications shall apply. In this regard the decision of Engineer-in-Charge shall be final.
3. All materials, T & P, consumable and contingent articles required for the work shall be arranged by the contractor. Materials used shall be in preference as per the nomenclature of the item / as per approved list / CPWD Specifications and as per directions of Engineer-in-Charge. Replaced materials used shall have same or richer specifications to the original materials and compatible to the work. If any of the accessories available in the market is not ISI marked then decision of engineer in charge is final and will be binding to the contractor.
4. All the malba /rubbish /silt /waste / garden waste etc. generated due to any operation / execution of the work shall be brought down through the stair case and shall not be thrown to the ground directly from the upper floors etc. Malba rubbish generated due to any operation from Bungalows/ quarters / premises and its open spaces whatsoever shall be disposed of by the Contractor to the specified dumping point on daily basis else a recovery of Rs. 100/- per Bungalows/ quarters / premises per day shall be made from contractor. The dumping point should be properly barricaded at all the time and should not give ugly look. This malba / rubbish shall further be disposed to the authorized municipal dhalao / dumping ground as and when the quantity becomes 4.5 cum or one truck and as per direction of Engineer-in-charge. The Malba/rubbish kept inside the dumping point should be covered with sheet or any other suitable material to avoid dust pollution. In case of malba / rubbish does not got removed from dumping point, a recovery of Rs. 1000/- (rupees One thousand) per day shall be made from the contractor after issuing notice in writing by the Engineer in charge of work. If the malba is not removed within three days of notice, the same shall be got removed by the department at the risk and cost of the Contractor and the amount shall be recovered from the bill of Contractor. This is in addition to the recovery of Rs. 1000/- per day for delay in removal of malba
5. The contractor or his representative shall be available at site on every visit of officer-in-charge as well as visit of senior officers.
6. Chases, holes & drilling works etc. shall be done by using power operated tools.
7. The contractor shall have to carry out the work other than day to day maintenance according to program given by the Executive Engineer / Assistant Engineer / Junior Engineer-in-charge. The contractor shall not carry out any work in any building without permission of Engineer-in-charge or his authorized representatives. The contractor shall have to adhere to this program failing which he shall be wholly responsible for any inconvenience caused to the occupants. No claim for idle labour on any account shall be entertained. The contractor shall depute his representative daily to the site of work. His name and Signature shall be attested by the contractor for record in the department.
8. The Bungalows / quarters / flats and its portions where the work to be executed on any day shall be got approved from the representative of the Engineer-in-charge at the site of work. No work shall be carried out in any quarters / flats without the approval of the representative of the Engineer-in-charge. If any work carried out without the approval, the same shall be rejected and shall not be measured for payments.
9. The site for the collection and stacking of the material shall be got approved from the Engineer-in-charge.
10. The sample of all the items shall have to be got approved by the contractor from the Engineer-in-charge before the supply commences and shall be without prejudiced to the right of the Engineer-in-Charge to get random samples tested out of the actual lot received.
11. The Engineer-in-Charge will be at liberty to take respective sample(s) of each item of Schedule of Quantity in any approved laboratory as decided by him. The sample for testing will be provided by the contractor. All expenditure required to be incurred for taking sample, conveyance, packing and testing charges etc. will be borne by the contractor himself. In case any sample particular lot fails in testing, the contractor will be bound to replace the entire lot with fresh material of prescribed specification and the rejected lot will be returned to the contractor only after fresh lot is supplied.
12. Rejected materials will have to be removed by the contractor at his own cost immediately of the instructions of doing so.

13. In case of any dispute regarding rejection of quality of materials, the decision of the Engineer-in-Charge will be final and binding upon the contractor.
14. Other agencies may also be simultaneously executing some other work entrusted to them by the Engineer-in-charge and the Contractor shall offer necessary co-operation wherever required to these agencies so as not to interfere with or hinder the progress or completion of the work being performed by other Contractor (s). He shall as far as possibly arrange his work and shall place and dispose off the materials being used or removed, so as not to interfere with the operations of other Contractors, or he shall arrange his work with that of the others in an acceptable and coordinated manner and shall perform it in proper sequence to the complete satisfaction of Engineer-in-charge.
15. Contractor shall ensure the cleanness and watch & ward of the premises / vacant bungalows / quarter / garages etc. till further occupation of the same.
16. All taxes applicable at prevalent rates shall have to be paid by the contractor himself and the rates quoted by him shall include these taxes and nothing extra on this account shall be payable.
17. The rates for different items of work shall apply for all heights and depths, leads and lifts unless otherwise specified in the agreement or specifications applicable to the agreement.
18. Any damage done by the contractor to any existing work during the course of execution of the work shall be made good by him at his own cost.
19. Articles manufactured by the reputed firms and approved by Engineer-in-Charge shall only be used. Only articles classified, as 'first quality' by the manufacturer shall be used unless otherwise specified. In case articles bearing ISI, certification is not available in the market, quality of samples brought by the contractor shall be judged by standards laid down in the relevant CPWD specifications. For the items not covered by CPWD specifications relevant BIS standards shall apply. The sample of materials to be brought to site for use in work shall be got approved from the Engineer-in-Charge before actual execution of work.
20. The contractor shall submit a detailed program of work within 15 days of the date of award of work. The Engineer-in-Charge can modify the program and the contractor shall have to work accordingly.
21. The quantities of any item shall not be exceeded beyond the agreement quantities without prior permission of Engineer-in-Charge.
22. Statutory recoveries such as on account of GST, Income tax, Surcharge, Construction Worker's Welfare Cess etc. as applicable from time to time shall be made from the gross amount of Running A/c Bill and Final Bill of the contractor.
23. The contractor shall make his own arrangements for obtaining electric connection, if required and make necessary payments directly to the department concerned. In the absence of electric connection or failure of power supply, the Contractor shall make his own arrangement of silent type generators as per NGT Guidelines.
24. The contractor shall make his own arrangement for getting the permission for entry of trucks carrying materials for the site from the traffic police.
25. No payment shall be made to the contractor for any damage caused by rain, snow fall, floods or any other natural causes whatsoever during the execution of work. The damage caused to work shall have to be made good by the contractor at his own cost and no claim on this account shall be entertained.
26. The contractor shall take all precautions to avoid accidents by exhibiting necessary caution boards / signages, warning boards, red flags, red lights and providing necessary barriers / barricading of the construction area and all other measures required from time to time, **nothing extra shall be paid to agency on this account.** He shall be responsible for all damages and accidents caused due to negligence on his part. No hindrance shall be caused to traffic during the execution of the work by storing materials on the road.
27. The contractor shall be fully responsible for the safe custody of the material issued or brought by him to site for doing the work.
28. If due to exigency of work, the work is required to be carried out in more than one shift or during night then Contractor will be bound to execute the work accordingly and arrange the T & P and labour etc. No extra claim on this account shall be entertained.
29. The rate for all items of work shall, unless otherwise clearly specified, include cost of all labour, material and other inputs involved in the execution of the items.
30. In case of any discrepancy found in NIT / tender documents, the order of preference may be read as the following.
 - a) Description of Schedule of quantities
 - b) Particular Specifications, Additional Conditions and Special Conditions, if any.

- c) Architectural Drawings
 - d) CPWD Specifications with up-to-date correction slips.
 - e) Indian Standard Specifications / BIS
 - f) Sound engineering practice.
31. Any reference made to any Indian Standard Specifications in these documents, shall imply to the latest version of that standard, including such revisions / amendments as issued by the Bureau of Indian Standards up to last date of receipt of tenders. The contractor shall keep at his own cost all such publications of relevant Indian Standards applicable to the work at site.
 32. The contractor will not have any claim in case of any delay by the Engineer-in-Charge in removal of trees or shifting, removing of telegraph, telephone or electric lines (overhead or underground), water and sewer lines and other structure etc., if any which may come in the way of the work. However, suitable extension of time can be granted to cover such delay.
 33. The contractor shall clean the site thoroughly of scaffolding materials, rubbish, equipment left out of his work and dress the site around the building to the complete satisfaction of the Engineer-in-charge before the work is treated as completed.
 34. No residential accommodation shall be provided to any of the staff engaged by the contractor. The contractor shall also not be allowed to erect any permanent / temporary set up for his staff in the premises.
 35. Contractor has to provide drinking water facility in each enquiry office by providing necessary filter (RO) with water cooler for CPWD staff and his staff. Watch & Ward of Enquiry office shall be the responsibility of the contractor.
 36. The contractor shall comply with proper and legal orders and directions of the local or public authority or Municipality and abide by their rules and regulations and pay all fees and charges which he may be liable.
 37. The Contractor shall give due notices to Municipality, Police and/ or other authorities that may be required under the law/ rules under force and obtain all requisite licenses for temporary obstructions/ enclosures and pay all charges which may be liveable on account of his execution of the work under the agreement. Nothing extra shall be payable on this account.
 38. The work shall be carried out in a manner complying in all respects with the requirements of relevant bye laws of the local bodies, labour laws, minimum wages act, workmen compensation act and other statutory laws enacted by Central Govt. as well as State Govt.
 39. The Contractor shall depute required Technical Staff as per Clause 32 of Schedule F who shall remain present at CPWD Service Centre during the time and days as provided in Schedule of Quantity. The agency shall submit the credential of proposed staff & shall be taken on roll only after approval of Engineer-in-charge. The attendance shall be accepted through Biometric Attendance System only.
 40. The contractor shall provide necessary barriers, warning signals and other safety measures while executing the work or wherever necessary so as to avoid accidents. He shall also indemnify CPWD against claims for compensation arising out of negligence in this respect. Contractor shall be liable, in accordance with the Indian law and Regulations for any accidents occurring due to any cause. The contractor shall also provide all insurance including third party insurance as may be necessary to cover the risk. No extra payment would be made to the contractor due to the above provisions thereof.
 41. Any damage caused due to negligence of contractor during the routine maintenance shall be of firm's responsibility. The firm has to make good the same at his own risk and cost.
 42. The Contractor shall submit measurement of work section wise to each Junior Engineer. However, the measurement shall be compiled by the Nodal Assistant Engineer for preparation of running Account Bill.
 43. Site is located in sensitive and high security & VVIP area, where movement and routes are restricted. The Contractor shall have to apply for passes well in advance for carrying out the work. No claim whatsoever shall be entertained for any loss on this account. Some restrictions may be imposed by the Security staff/ Delhi police on the working and for movement of labour, materials etc.
 44. The movement of trucks and vehicles shall be regulated in accordance with rules and regulations as approved by competent authority.
 45. The Contractor shall be bound to follow all such restrictions / instructions and nothing extra shall be payable on this account.
 46. The Contractor is required to prepare and install appropriate number of Display Boards at suitable locations in the colony / office and also at the Service Centre, to apprise the Residents about the details of Contractor, Supervisor, Executive Engineer, Assistant Engineer and Junior Engineer etc.
 47. The Contractor shall not stack building material / malba on NDMC land or road or on the land owned by any other authority and in case of failure to do so, he shall face penal action as per the rules, regulation

- and bye-laws of the said body or authority. The Engineer-in-Charge shall be at liberty to recover the amount due but not paid to the concerned authorities on account of the above from any amount due to the Contractor including amount of the security deposit or retention money in respect of this Contractor or any other Contract.
48. In order to adhere to the Committed Program and requirement of allottees, the work shall be carried out in more than one shift and Contractor will deploy the resources accordingly. No extra claim on this account shall be entertained. Contractor should give advance notice in writing to Engineer-in-charge for doing any work in odd hours and arrange permission accordingly. Contractor shall arrange for transportation of CPWD site staff to their residences; in case the site staff is required to stay beyond office hours or during odd hours.
 49. The contractor or his representative is bound to sign the site order book as and when required by the Engineer-in-Charge and to comply with the remarks therein.
 50. It shall be the responsibility of the agency to transport all the items required for comprehensive maintenance from store and to carry dismantled material from site to store and nothing extra shall be paid on this account.
 51. The contractor shall take all necessary precautions to prevent any nuisance or inconvenience to the owners, tenants of adjacent properties and to the public in general and to prevent any damage to such properties and any pollution of smoke, streams and waterways. He shall make good at his cost and to the satisfaction of the Engineer-in-Charge, any damage to roads, paths, cross drainage works or public or private property whatsoever caused by the execution of the work or by traffic brought thereon by the contractor. Utmost care shall be taken to keep the noise level to the barest minimum so that no disturbance as far as possible is caused to the occupants / users of adjoining buildings.
 52. The agency has to ensure the safety and protection of all the existing fittings, floorings, fixtures and all other building parts during execution of work, **nothing extra shall be paid to agency on this account.**
 53. No special repairs and addition/ alteration work shall be carried out in any quarters/flats without the approval of the representative of the Engineer-in-charge. Any work carried out without approval of the representative of the Engineer-in-charge at the site, the work shall be rejected and shall not be measured and paid for.
 54. Agency shall provide composite supervision which will monitor all civil and electrical complaints and ensure that they are attended timely to the entire satisfaction of respective Engineer-in-charge. Nothing extra on this account will be paid.
 55. Agency has to submit measurement of work executed during each month, at least once in a month, failing which a recovery of **Rupees Fifty Thousand per month** shall be made from the next Running account / final bill.
 56. **Pollution Control Guidelines**
The guidelines regarding preventive measures for Air Pollution from demolition & construction activities issued by Delhi Pollution Control Committee vide no. DPCC/EIA/Res-001 to 172/NGT-21/2015/225-408 dated 17.04.2015 and any other guide lines issued till date or during the execution of work, in compliance of Hon'ble National Green Tribunal directions, are applicable to the contractor. All appropriate protective measures as per NGT & DPCC guidelines / directions shall be taken by the contractor and nothing extra shall be payable on this account.
 57. The contractor shall have to work in pandemic / epidemic conditions such as COVID 19 for which he has to make safety arrangement / measures for the workers / staff and for the premises meant for them, as per guidelines issued by Government and directions issued by Engineer-in-charge from time to time and nothing extra shall be paid on this account.

SPECIMEN FORMAT OF WORKERS IDENTITYCARD**PAGE-I**

Name of worker: -

Present Address:-

Permanent Address:-

Identification Mark:-

Place of Duty:-

Signature of Worker:-

Signature of Contractor:-

PAGE-II

SL.NO.....

WORKERIDENTITYCARD**NOTE:-**

1. This Contractor is valid only for specified working place / place of duty.
2. This Contractor is fully responsible for any misuse of this card beyond duty hours /days.
3. The contractor bears responsibility for the character cardholder worker.

Name of Bidder
With Address:-

Telephone No./Mobile:-

Registration No:-

VALIDUPTO:-.....

PERFORMA OF VERIFICATION OF CPWD CONTRACTOR WORKERS

Name of work:-

Photo

Agreement No.: -

Bidder Name of Worker:- Father's
/ Husband Name: -

Age: -

Present Address: -

Permanent Address: -

Period of Duty in Delhi: -

Two references in Delhi
With Present &
Permanent Address (with
one other than Contractor
with telephone Nos.)

(Signature of Worker)

(Signature of Contractor)

***Note:-**Worker/Contractor to submit attested photocopy of the Identification of the reference persons.

SCHEDULE OF QUANTITY

Name of Work:-A/R & M/O to Furniture under Sub-Division-I of E-Division, CPWD during 1st Half Yearly 2026-27 (SH: Dry cleaning work using white petrol).

S.No.	Description of Items	Qty	Unit	Rate	Amount
1	Dry cleaning of Curtain panels using white petrol including removing of stains, steam pressing, loading, unloading & cartage etc. all complete as per the directions of the engineer in charge.	400	Each Panel	596.20	238480.00
2	Dry cleaning of pure silk cushion cover with white petrol including removing of stains, steam pressing (including loading & unloading & cartage) etc. all Complete as per the directions of the engineer in charge.	400	Each	137.05	54820.00
3	Dry cleaning of Sofa Single/Two/Three/Four Seater with loose cushion using white petrol. The job includes removal of the sofas, taking it to the open designated location, brushing, foam extraction, stain removal and then placing the sofas at previous location. The rate includes all above operations including consumables etc. complete.	800	Each Seat	616.75	493400.00
4	Dry cleaning of Dinning/Computer/Study Chairs Easy/Conference/Visitor/Revolving Chairs with white petrol & other chemicals removing of stains and steam pressing including loading, unloading & Cartage etc.	1000	Each	274.10	274100.00
5	Dry cleaning of carpets with solution of make diversy or white petrol & other chemicals removal of the carpets and taking it to the open designated location, brushing, foam extraction, stain removal and then placing the sofas at previous location. The rate includes all above operations including consumables etc. complete.	800	Sqm	445.45	356360.00
6	Dry cleaning the existing roman blinds of all the rooms including removing the blinds from the position, removing the aluminum rods, then dry cleaning using white petrol including removing of stains, and then refixing the rods inside the blind then steam ironing the blinds and hanging back at the locations i/c all accessories like blind hook, etc complete as per direction of Engineer-in-charge.	300	Sqm	603.05	180915.00
7	Dry cleaning all the existing curtains & sheer curtains of all the rooms with white petrol including removing the curtains from the position, dry cleaning them, then repair/ re-do the hemming and side stitching then steam ironing the curtains and hanging back at the locations i/c all accessories like curtain hook, thread etc. complete as per direction of Engineer-in-charge (each panel made out from 4' wide fabric, Height 2.80 m to upto 4 m per panel).	300	Each Panel	685.30	205590.00
8	Repairing and re-stitching existing curtains i/c altering them as per the sizes of windows. First removing the curtains and re-stitching with new curtain tape at the back, re-stitching the side and bottom hemmings and if required resizing the curtains as per the sizes of the windows/doors of new location and then hanging at location i/c labour charges, threads, curtain tape, etc and labour for installation etc all complete as per the directions of the engineer in charge (each panel to be measure as standard width of 1.22 mtrs and length of upto 3.50 mtrs)	300	Each Panel	767.50	230250.00

S.No.	Description of Items	Qty	Unit	Rate	Amount
9	Re-Upholstery of Visitors chair by removing old fabric, Rubber foam, nails, card board on back and base of chair and providing and fixing new Rubber Mattress of thickness 1.5 Inch of make "Kool Foam", blue cut nails, U foam of "Sleepwell" Make of thickness 1 inch with Matty fabric, tinkle nails, thread roll, bostic, card board sheet to give proper shape and stitching the fabric and fixing complete as per direction of Engineer-in-charge.	100	Each	4063.95	406395.00
10	Repairing, reconditioning and repainting of the existing chairs by opening the seat cushion and packing back rest properly with help of waste paper, masking tape. Then sanding filling the gaps with metal filler, sanding the filler with 120 no. sand paper then applying two coats metal primer, to prepare the surface smoothing. Sanding with 220 no. sand paper then applying two or more coats of Duco paint in required shade and two or more coat of i.c.i duco laquered to shine high quality and smooth finish as per direction of the Engineer In Charge.	80	Each	1307.50	104600.00
	Total				2544910.00

PROFORMA FOR QUOTING TENDER PERCENTAGE

Central Public Works Department					
N.I.T. No:19/EE/E-Divn./2026-27					
Name of work:--A/R & M/O to Furniture under Sub-Division-I of E-Division, CPWD during 1st Half Yearly 2026-27 (SH: Dry cleaning work using white petrol).					
SCHEDULE OF QUANTITY					
Name of the Contractor					
Sl.No.	Name of component	Estimated cost	Percentage above or below the estimated cost	% in Figures	Total Cost
1	Civil Works	2544910.00			
	Grand Total	2544910.00			

Note:

1. The Column Nos 4 & 5 are mandatory to be filled by the bidders/ tenderers. If all these columns are left blank, the tender become invalid.
2. The amount in figures in column No.6 shall appear automatically corresponding to the percentage quoted in column No.4 & 5.
3. The tenderer is required to quote the percentage only above or below or at par with the estimated cost to cover all the rates of item covered under the respective packages.
4. The percentage shall be written in 2 (two) place of decimal.
5. If the percentage selection in column No 4 is "At Par", by default the percentage will be considered as "Zero" only. In other words if "At par" is selected in column No.4, then no need to fill column No.5
6. The rate quoted is inclusive of all applicable taxes, royalty, levy or cess such as Income Tax, GST, Labour Cess etc.

-Sd/
Executive Engineer
 E-Division, CPWD
 South Block, New Delhi