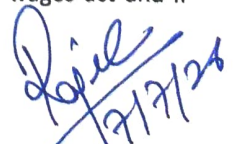


**Prasar Bharti**  
**India's Public Service Broadcaster**

**Akashvani : Jaipur**

**Terms & Conditions**

1. The agency must be registered in the state of Rajasthan and required to upload MSE, ESI, EPF, GSTIN Certificate **(All these certificates should be registered in Rajasthan and should have their registered office in Rajasthan.)**
2. The Service Provider shall carry out surprise checks and monitor the alertness and performance of DEO & MTS.
3. The Service Provider shall raise Bill of 26 days for DEO and 26 days for MTS.
4. Rate of Service Charge should be 3.26% before GST.
5. ESI deduction/contribution As per ESI Norms.
6. The Service Provider shall replace immediately any of its personnel, if they are unacceptable to the office because of security risk, incompetence, conflict of interest and breach of confidentiality or improper conduct upon receiving written notice from the office.
7. If the Manpower staff is absent in his duties another person should be deployed in his place so that the work is not affected. No excuse will be entertained for the lapse, if the performance of the DEO & MTS is not satisfactory even after intimation to the Supervisor or any authorized staff of the firm.
8. For the purpose of proper identification of the DEO & MTS deployed for service the firm shall issue photo identity cards to them and the personnel shall display the identity cards at the time of duty.
9. The Office In charge or any other person authorized by the office In charge shall be at liberty to carry out surprise checks on the personnel deployed by the firm in order to ensure that the personnel are properly carrying out their duties.
10. The Service Provider's personnel shall not divulge or disclose to any person, any details of office, operational process, technical know-how, security arrangements, data and records and administrative organizational matters and such other matters of confidential/secret nature. In case, the Department comes to know about any such act done by the service provider's personnel, the office reserves the right to cancel the agreement and in that case Security Deposit will be liable to be forfeited.
11. It is duty of agency to make payment of wages to the staff latest by 5<sup>th</sup> of every month.
12. Agency is also required to submit the bills latest by 5<sup>th</sup> of every month.
13. Contract can be terminated before the expiry of contract period without assigning any reason.
14. The contract is initially up-to 31.03.2027 which can be extended in administrative exigencies on mutual consent.
15. The Service Provider shall make payment to the staff deployed according to the minimum wages act and if revised, then service provider will raise the bill accordingly.

  
**राजेश कुमार श्रीवास्तव**  
उप निदेशक (अभियंत्रिकी)  
आकाशवाणी जयपुर