

169 Years of Engineering Excellence

 सत्यमेव जयते	GOVERNMENT OF INDIA CENTRAL PUBLIC WORKS DEPARTMENT	 CPWD
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Name of Work: Providing house keeping services to GPRA colony, common areas at sector-38 A & B, Chandigarh.

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Correction = Nil, Insertion = Nil, Overwriting = Nil, Deletion = Nil,

ABSTRACT OF COST

Name of Work: Providing house keeping services to GPRA colony, common areas at sector-38 A & B, Chandigarh.

Sr. No.	Details of Sub-Head	Amount (in Rupees)
1	Civil Work	Rs. 4,75,427/-

THIS NIT CONTAINING PAGES MARKED 1 TO 26 AS PER INDEX, AMOUNTING TO **RS. 4,75,427/- (RUPEES FOUR LAKH SEVENTY-FIVE THOUSAND FOUR HUNDRED AND TWENTY SEVEN ONLY)** IS HEREBY APPROVED.

**Assistant Engineer,
Chandigarh Sub Division-IX,
CPWD, Sector 9/A, Chandigarh**

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Correction = Nil, Insertion = Nil, Overwriting = Nil, Deletion = Nil,

CPWD-6 FOR e-TENDERING

 सत्यमेव जयते	GOVERNMENT OF INDIA CENTRAL PUBLIC WORKS DEPARTMENT	 CPWD
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- Percentage rate bids are invited on behalf of President of India process from CPWD enlisted contractors of appropriate class in Buildings & Roads category for the Work of **Providing house keeping services to GPRA colony, common areas at sector-38 A & B, Chandigarh.** The enlistment of the contractors should be valid on the last date of submission of bids. In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

1.1. The work is estimated to cost **Rs. 4,75,427/-**. This estimate, however, is given merely as a rough guide.

- Agreement shall be drawn with the successful bidders on prescribed Form No. **CPWD 7** which is available as a Govt. of India Publication and also available on website **www.cpwd.gov.in**. Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
- The time allowed for carrying out the work will be **03 Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
- The site for the work is available.
- The architectural and structural drawings shall be made available in phased manner, as per requirement of the same as per approved programme of completion submitted by the contractor after award of work. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents (as required for execution of work) except Standard General Conditions of Contract Form can be seen on website <https://etender.cpwd.gov.in> or www.cpwd.gov.in free of cost.
- After submission of the bid the contractor can re-submit revised bid any number of times or withdraw it before last date and time of submission of bid as notified. No post-tender modification is allowed by the tenderers except through negotiations, if required. In case, any tenderer does so, the tender will be rejected and the tenderer will be debarred for future tendering in CPWD for two years by the concerned enlisting authority (in case of CPWD enlisted contractor) and by the concerned CE/SE (in case of non-enlisted contractor).

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7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
8. Earnest Money of **Rs. 9,509/-** in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (for balance amount as prescribed) from any of the Commercial Banks (drawn in favour of **Executive Engineer, Chandigarh-I, CPWD, Chandigarh**) shall be scanned and uploaded on the e-Tendering website within the period of bid submission. The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE/AE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE in the NIT.

A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lac, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any Commercial bank having validity for a period of 90 Days for single bid works and 180 days for two bid system or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

The earnest money given by all the tenderers except the lowest tenderer shall be refunded immediately after the expiry of stipulated bid validity period or immediately after acceptance of the successful bidder, whichever is earlier. However, in case of two/ three bid system, earnest money deposit of bidders unsuccessful during technical bid evaluation etc. should be returned within 30 days of declaration of result of technical bid evaluation.

Copy of Enlistment Order and certificate of work experience and other documents as specified in the notice inviting e- tender shall be scanned and uploaded on the e-Tendering website within the period of bid submission. Online bid documents submitted by intending bidders shall be opened only of those bidders, whose original EMD deposited with any division of CPWD and other documents scanned and uploaded are found in order.

The bid submitted shall be opened at **03:30 PM** on **24.08.2026**

9. The bid submitted shall become invalid and e-Tender processing fee shall not be refunded if:
 - (i) The bidder is found ineligible.
 - (ii) The bidder does not upload scanned copies of all the documents stipulated in the bid document.
 - (iii) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
10. The contractor whose bid is accepted will be required to furnish performance guarantee as mentioned in Schedule E and within the period specified in Schedule F. This guarantee shall

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be in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee from any of the Commercial Banks in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/ registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. If applicable and also ensure the compliance of aforesaid provisions by the subcontractors, if any engaged by the contractor for the said work within the period specified in Schedule F.

11. **The description of the work is as follows:**

Providing house keeping services to GPRA colony, common areas at sector-38 A & B, Chandigarh. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

12. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
13. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
14. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.

15. The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture/Nursery category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Central Public Works Department or in the Ministry of Housing and Urban Affairs. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
16. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.
17. The bids for the work shall remain open for acceptance for a period of 30 (thirty) days from the date of opening of bids in case of single bid system and 75 (seventy-five) days from the date of opening of technical bids in case bids are invited in 2 or 3 bid system. Further
 - (i) If any tenderer withdraws his tender within seven days after last date and time (24 hours' basis) of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
 - (ii) If any tenderer withdraws his tender after expiry of 7 days after last date and time (24 hours' basis) of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
 - (iii) Withdrawal of tender, by the tenderer, shall only be made through e-tender portal. Any other method i.e. through letter/ e-mail etc. shall not be considered.**
 - (iv) In case of forfeiture of earnest money as prescribed in para (i) and (ii) above, the bidders shall not be allowed to participate in the rebidding process of the same work.
18. This notice inviting Bid shall form a part of the contract document. The successful bidder/ contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:
 - a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
 - b) Standard C.P.W.D. Form 7.
19. The intending bidders are required to update their profile in CPWD e- tender portal and to upload their bids well in advance of last date of submission of tender. Any issue related to

updating profile/uploading tender can be resolved through the Assistant Engineer, Chandigarh Sub Division-IX, CPWD, Chandigarh (Phone no: 0172-2747897, e-mail Id: aecsd9@gmail.com or ERP helpline no. 18001803286 or e-mail Id: cpwd.support@techmahindra.com. The e-tendering bidders are also advised not to wait to raise any issues till the last date of submission of bid in their own interest.

20. The existing enlisted contractor either himself or his authorized representative himself or his authorized representative should have taken compulsory ERP (Enterprise Resource Planning) training through any of the CPWD Regional Training Institutes (RTIs) at Delhi, Mumbai, Chennai and Kolkata, National CPWD Academy (NCA) Ghaziabad, Training arranged by Graduates of ERP "Train the Trainers Programme" conducted by NCA, Ghaziabad or through any other special training arranged by ERP unit of CPWD. The enlisted contractor will not be allowed to participate in tendering process without uploading the certificate of ERP training. Training will be valid only when participants are registered in LMS (Learning Management System) of ERP and certificate is issued through LMS of ERP.

21. List of documents to be scanned and uploaded within the period of bid submission:

- i. Insurance Surety Bond, Demand Draft/ Account Payee Banker's Cheque / FDR/ Bank Guarantee of any commercial Bank against EMD.
- ii. Copy of receipt for deposition of original EMD to division office of any Executive Engineer, [including NIT issuing EE] CPWD.
- iii. EPFO, ESIC, BOCW Welfare Board, PF Nos., labour License if available otherwise the letter of award shall be issued to lowest bidder only on receipt of copy of Labour license, Registration with EPFO, ESIC, BOCW Welfare Board and PF Nos. or submitting the proof of applying for these along with P.G.
- iv. Valid Enlistment Order of the CPWD Contractors in appropriate class.
- v. **Certificate of ERP** (Enterprise Resource Planning) training for enlisted contractors.
- vi. GST registration certificate, if already obtained by the bidder. If the bidder has not obtained GST registration as applicable, then he shall scan and upload following undertaking along with bid documents.

"If work is awarded to me, I/we shall obtain GST registration certificate as applicable within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard"

**Assistant Engineer,
Chandigarh Sub Division-IX,
CPWD, Sector 9/A, Chandigarh
(For & on behalf of President of India)**

The NIT approving authority/EE at the time of issue of NIT shall also fill and upload the following prescribed format of receipt of deposition of original EMD along with NIT:-

Specimen Receipt of deposition of original EMD (Receipt No. _____ /date _____)

1. Name of Work: **Providing house keeping services to GPRA colony, common areas at sector-38 A & B, Chandigarh.**
2. NIT No.: **52/2026-27/Chandigarh-II/CSD-IX/CHD.**
3. Estimated Cost.: **Rs. 4,75,427/-**
4. Amount of Earnest Money Deposit: **Rs. 9,509/-**
5. Last date of submission of bid: **24.08.2026**
6. Time Allowed: **03 Months**

(*To be filled by NIT approving authority/EE at the time of issue of NIT and uploaded alongwith NIT).

- 1 Name of contractor _____ #
- 2 Form of EMD _____ #
- 3 Amount of Earnest Money Deposit _____ #
- 4 Date of submission of EMD _____ #

Signature, Name and Designation of EMD
receiving officer (EE/AE(P)/AE/AAO)
along with office stamp
(# To be filled by EMD receiving EE)

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INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING FORMING PART OF BID DOCUMENT

The Assistant Engineer, Chandigarh Sub Division-IX, CPWD, Sector 9/A, Chandigarh (Tel. No. **0172-2747897** E-mail ID: aecsd9@gmail.com) on behalf of the President of India invites online Percentage Rate Bids through E-tendering process from CPWD enlisted contractors of appropriate class in Buildings & Roads category in single bid system for the following work:

S. No.	NIT No.	Name of Work & Location	Estimated cost put to bid (Rs.)	Earnest Money	Stipulated Period of Completion of work	Last date of online submission of bid, copy of receipt of deposition of original EMD and other documents as specified in the bid document.	Date & time of opening of bid
1	2	3	4	5	6	7	8
1	52/2026-27/Chandigarh-I/CSD-IX/CHD	Providing housekeeping services to GPRA colony, common areas at sector-38 A & B, Chandigarh.	RS. 4,75,427/-	Rs. 9,509/-	03 Months	24.08.2026 up to 03:00 PM	24.08.2026 at 03:30 PM

- The contractor submitting the tender should read the schedule of quantities, additional conditions, additional specifications, particular specifications, CPWD- 6 and other terms and conditions given in the NIT and drawings. The bidder should also read the **General Conditions of Contract-2023 Maintenance Works** for CPWD Works with up to date correction slips, which is available as Government of India Publications; however, provisions included in the tender document shall prevail over the provisions contained in the standard form. The set of drawings and NIT shall be available in the office **Executive Engineer-Chandigarh-I, CPWD, Sector 7 B, Chandigarh**. The contractor should also visit the site of work and acquaint himself with the site conditions before tendering. He should only submit his tender if he considers himself eligible and in possession of all required documents. The following conditions, which already form part of the tender conditions, are specially brought to his notice for compliance while submitting the tender online. They are requested to comply following instructions.
 - Tenders with any condition including that of conditional rebates shall be rejected forthwith.
 - The successful bidder shall be required to submit a Performance Guarantee as mentioned in schedule E within 7 days of issue of letter of intent. This period can be further extended by Engineer-in-Charge up to a maximum period of 7 days on the written request of the contractor and with late fee as defined in Schedule F.
 - GST, Work Contract Tax, Labour-Cess etc. as applicable shall be borne by the contractor himself. The contractor shall quote his rates considering all such taxes and hence their quoted rates should be inclusive of all the tax components.
 - It will be obligatory on part of the Contractor/ Bidder to tender for and sign the tender documents for all the component parts. The department reserves right to accept tender in full or in part without assigning any reasons.
- The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

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3. Information and instructions for bidder posted on website shall form part of tender document.
4. The bid documents consisting of plans, specifications, the schedule of quantities of various types of works to be executed and the set of terms and conditions of the contract to be complied with the contractor whose bid may be accepted and other necessary documents can be seen in the office **Executive Engineer-Chandigarh-I, CPWD, Sector 7 B, Chandigarh** between hours of 11:00 AM and 4:00 PM from **20.08.2028** to **24.08.2026** every day except on Sunday and public holidays or can be seen on website <https://etender.cpwd.gov.in> or www.cpwd.gov.in free of cost.
5. Applicant has to deposit earnest money of **Rs. 9,509/-** in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee as prescribed issued by commercial bank issued in favour of **Executive Engineer, Chandigarh-I, CPWD, Chandigarh** along with tender document.
A part of earnest money is acceptable in the form of Bank Guarantee also. In such cases 50% of earnest money or Rs. 20.00 lakh whichever is less, will have to be deposited in shape prescribed above, and balance can be accepted in form of Bank Guarantee issued by a Commercial Bank having **validity for period of 90 Days or more** from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.
But the bid can only be submitted after deposition of original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission and uploading the mandatory scanned documents such as Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (for balance amount as prescribed) from any of the Commercial Bank towards EMD in favour of Executive Engineer as mentioned in NIT, receipt for deposition of original EMD to division office of any Executive Engineer, (including NIT issuing EE) CPWD and other documents as specified.
6. The bids will be submitted upto **3:00 PM on 24.08.2026** The bid shall be opened at **3:30 PM on 24.08.2026**
7. Those contractors who are not registered or have not updated their profile on the website mentioned above, are required to get registered/ update their profile beforehand. The necessary training materials including the videos with step to step process are available on download section of <https://etender.cpwd.gov.in>
8. The intending bidder must have valid class-III digital signature certificate with encryption key (combo type) to perform any operations/ transactions on the e-tendering portal/ website and the bidder should download and install the eSigner on their system as per instructions available on download section of <https://etender.cpwd.gov.in>
9. On opening date, the contractor can login and see the tender opening process. After opening of tenders he will receive the competitor's tender sheets.
10. Contractor can upload documents in the form of JPG format and PDF format.
11. Contractor must ensure to quote **percentage** rate in the prescribed column(s) meant for quoting **percentage** rate in figures appears in yellow colour and the moment rate is entered, it turns sky blue.
12. If a tenderer does not quote any percentage above/ below/ at par on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
13. Certain modifications may be required. Addendum / Corrigendum shall be uploaded by the Engineer-in-Charge, if felt necessary by him, which shall form part of tender document.
14. The bidders are advised to visit the site before submitting his bid to have more clarity about the site conditions and availability of space for execution of the work.
15. Integrity pact of the tender document shall be signed between Engineer-in-Charge and the successful bidder after acceptance of the tender.
16. The lowest tenderer shall submit along with performance guarantee after the acceptance of tender an undertaking from respective OEM for various specialized works regarding –
(a) Authorization for providing service support during the defect liability period of one year.
(b) They will provide the technical support / service after one year on chargeable basis.
(c) The OEM shall support the lowest tenderer technically throughout the execution of contract as well as maintenance/ comprehensive maintenance contract for useful life of system

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- (d) OEM shall provide all spares required for healthy functioning of equipment for atleast seven years from the date of supply of equipments.
 - (e) Certificate from manufacturer that the models quoted are in regular production and will not become obsolete for at least next five years.
17. The existing enlisted contractor either himself or his authorized representative himself or his authorized representative should have taken compulsory ERP (Enterprise Resource Planning) training through any of the CPWD Regional Training Institutes (RTIs) at Delhi, Mumbai, Chennai and Kolkata, National CPWD Academy (NCA) Ghaziabad, Training arranged by Graduates of ERP "Train the Trainers Programme" conducted by NCA, Ghaziabad or through any other special training arranged by ERP unit of CPWD. The enlisted contractor will not be allowed to participate in tendering process without uploading the certificate of ERP training. Training will be valid only when participants are registered in LMS (Learning Management System) of ERP and certificate is issued through LMS of ERP.

List of Documents to be scanned and uploaded within the period of bid submission:

- i. Insurance Surety Bond, Demand Draft/ Account Payee Banker's Cheque / FDR/ Bank Guarantee of any commercial Bank against EMD.
- ii. Copy of receipt for deposition of original EMD to division office of any Executive Engineer, [including NIT issuing EE] CPWD.
- iii. EPFO, ESIC, BOCW Welfare Board, PF Nos., labour License if available otherwise the letter of award shall be issued to lowest bidder only on receipt of copy of Labour license, Registration with EPFO, ESIC, BOCW Welfare Board and PF Nos. or submitting the proof of applying for these along with P.G.
- iv. Valid Enlistment Order of the CPWD Contractors in appropriate class.
- v. Certificate of ERP (Enterprise Resource Planning) training for enlisted contractors.
- vi. GST registration certificate, if already obtained by the bidder. If the bidder has not obtained GST registration as applicable, then he shall scan and upload following undertaking along with bid documents.

"If work is awarded to me, I/we shall obtain GST registration certificate as applicable within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard"

**Assistant Engineer,
Chandigarh Sub Division-IX,
CPWD, Sector 9/A, Chandigarh
(For & on behalf of President of India)**

**GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT**

Percentage Rate Tender & Contract for Works

STATE: U.T. Chandigarh
BRANCH: B&R

DIVISION: CHD-I, Chandigarh
SUB-DIV.: CSD-IX, Chandigarh

(A) Tender for the work of: Providing house keeping services to GPRA colony, common areas at sector-38 A & B, Chandigarh.

- (i) To be uploaded by 3.00 PM on 24.08.2026 to/upload through website www.etender.cpwd.gov.in.**
- (ii) To be opened in presence of tenderers who may be present at 3.30 PM on 24.08.2026 in the office of Assistant Engineer, Chandigarh Sub Division-IX, CPWD, Chandigarh**

TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for **30 days** from the due date of its opening in case of single bid system.

A sum of **Rs. 9,509/-** is hereby forwarded in cash/receipt treasury challan/deposit at call receipt of a scheduled bank/fixed deposit receipt of scheduled bank/demand draft of a scheduled bank/bank guarantee issued by a scheduled bank as earnest money.

A copy of earnest money in receipt treasury challan/deposit at call receipt of a scheduled bank/fixed deposit receipt of scheduled bank/demand draft of a scheduled bank/bank guarantee issued by a scheduled bank is scanned and uploaded (strike out as the case may be). If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/ We agree that President of India or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

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Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated

Signature of Contractor

Witness:

Postal Address

Address:

Occupation:

A C C E P T A N C E

The above tender (as modified by you as provided in the letters mentioned here under) is accepted by me for and on behalf of the President of India for a sum of Rs.Rupees.....)

The letters referred to below shall form part of this contract agreement:-

(a)

(b)

(c)

For & on behalf of the President of India.

Signatures

Dated:

Designation

AE/CSD-IX

SCHEDULES (A TO F)**SCHEDULE 'A'**

Schedule of quantity

:

As per NIT

SCHEDULE 'D'Extra schedule for specific requirements/
documents for the work, if any

1 Special Conditions

:

As per NIT

2 Annexure

:

As per NIT

SCHEDULE 'E'

Reference to General Conditions of Contract

:

GCC-2023 Maintenance Works for CPWD
works modified & corrected up to previous
day of the last date of submission of tender.

1.1 Name of Work

:

**Providing house keeping services
to GPRA colony, common areas at
sector-38 A & B, Chandigarh.**

1.2 Estimated cost of work

:

Rs. 4,75,427/-

1.3 Earnest Money

:

**Rs. 9,509/- (to be refunded after receiving
the performance guarantee)**

1.4 Performance Guarantee

(a)

**5% of tendered value or Estimated Cost
put to tender (ECPT) (Whichever is
higher).**

(b)

**Where the tendered amount is less than
eighty percent (80%) of the Estimated
Cost Put to Tender (ECPT), the
Performance Guarantee, in addition to the
requirement under (a) above, shall be
increased by an amount equal to the
difference between eighty percent (80%)
of the ECPT and the tendered amount.**

1.5 Security Deposit

:

2.50% of tendered value

AE/CSD-IX

SCHEDULE 'F' (GENERAL RULES & DIRECTIONS)

Officer inviting bid	:	Assistant Engineer, Chandigarh Sub Division-IX, CPWD, Chandigarh
Definitions:		
2(vi) Engineer-in-Charge	:	Assistant Engineer, Chandigarh Sub Division-IX, CPWD, Chandigarh
2(viii) Accepting Authority.	:	Assistant Engineer, Chandigarh Sub Division-IX, CPWD, Chandigarh
2(x) Percentage on cost of materials and Labour to cover all over heads and profits.	:	7.5%
2(x)(b) Standard Schedule of Rates	:	DC Rates, Chandigarh during 2026-27.
2(xi) Department	:	Central Public Works Department (CPWD)
9(ii) Standard CPWD Contract Form	:	GCC-2023 Maintenance Works and CPWD Form 7 as amended/ modified & corrected up to previous day of the last date of submission of tender.
Clause 1		
(i) Time allowed for submission of performance guarantee, programme chart (Time and Progress) and applicable labour License, registration with EPFO, ESIC and BOCW Welfare Board, Provident Fund Nos. or proof of applying thereof from the date of issue of letter of acceptance	:	7 (Seven) days
(ii) Maximum allowable extension with late fee @0.1% per day of the performance guarantee amounts beyond the period provided in (i) above	:	7 (Seven) days
Clause 2		
Authority for fixing compensation under clause 2	:	Superintending Engineer (Chandigarh), CPWD, Chandigarh
Clause 2A		
Whether Clause 2/ 2A shall be applicable	:	Not applicable.

Clause 5

Whether Clause-5/ Clause-5A	:	Clause-5
Number of days after the date of issue of letter of acceptance for reckoning date of start	:	14 days
Mile Stone	:	As per table of Milestones at Page No. 19 of NIT
Time allowed for execution of work	:	03 Months

Authority to decide:

(i)	Authority to convey the decision of shifting of milestone and extension of time	:	Executive Engineer, Chandigarh-I, CPWD, Chandigarh
(ii)	Authority to decide rescheduling of milestone and extension of time	:	Superintending Engineer (Chandigarh), CPWD, Chandigarh
(iii)	Shifting of date of start in Case of delay in handing over of site	:	Superintending Engineer (Chandigarh), CPWD, Chandigarh
(iv)	Schedule of handing over of site:	:	Entire site on date of Start of work

Clause-6: Computerized Measurement Book (CMB)/ Electronic Measurement Book (EMB)

Mode of Measurement:	:	Electronic Measurement Book (EMB)
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Clause 7

(i)	Gross work to be done together with net payment /adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment	:	Rs. 4.75 Lakh or as per direction of the Engineer-in-charge
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Clause 7A

(i)	Whether clause 7A shall be applicable	:	Yes, Applicable and as per DG/CON/maintenance 2023/13 dated 31.01.2025
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Clause 8

Competent Authority to inspect and issue completion certificate	:	Assistant Engineer, Chandigarh Sub Division-IX, CPWD, Chandigarh
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Clause 10A

List of testing equipment to be provided by the contractor at site lab. :

N.A.

Clause 10B (ii)

Whether Clause 10B (ii) shall be applicable :

N.A.

Clause 10C

:

Yes, applicable

Clause 10CC

:

N.A.

Clause 11

Specifications to be followed for execution of work :

CPWD Specifications 2019 Volume- I & II with corrections slips issued upto previous day of last date of submission of tender.

Clause 12

:

As per GCC 2023 Maintenance Works amended/ modified & corrected upto previous day of last date of submission of tender.

Type of work :

Maintenance work

Authority to decide Deviation:-

(i) Upto 1.25 times of Contract Amount (with recorded reasons) :

Engineer-in-Charge

(ii) Beyond 1.25 times upto 1.50 times of Contract amount (with recorded reasons) (In exceptional case) :

Superintending Engineer (Chandigarh), CPWD, Chandigarh

Clause: 12.3

:

All the deviated quantities shall be paid at agreement rates

Clause 16:

Competent Authority for reduced rates.

Superintending Engineer (Chandigarh), CPWD, Chandigarh

Clause 18:

List of mandatory machinery tools & plants to be deployed by the contractor at site

N.A.

Clause 19 C:

Authority to decide penalty for each default

Executive Engineer, Chandigarh-I, CPWD, Chandigarh

Clause 19 D:

Authority to decide penalty for each default

Executive Engineer, Chandigarh-I, CPWD, Chandigarh

Clause 19 G:

Authority to decide penalty for each default

Executive Engineer, Chandigarh-I, CPWD, Chandigarh

Clause-25: Settlement of Disputes by Conciliation and Arbitration

- (i) **Conciliator:** Special Director General (Region Chandigarh), CPWD, Chandigarh
- (ii) **Arbitrator Appointing Authority :** Superintending Engineer-Chandigarh, CPWD, Chandigarh
- (iii) **Place of arbitration:** Chandigarh

Clause 32: Requirement of Technical Representative(s) and Recovery Rates**(a) For Civil works:**

S. No.	Minimum Qualification of Technical Representative	Discipline	Designation	Minimum Experience (Years)	Number	Rate at which recovery shall be made from contractor in the event of non-deployment	
						Figure	Words
1	Graduate Engineer or Diploma Engineer	Civil	Project Manager cum Planning/ Quality/site/ billing Engineer	2 or 5 respectively	N.A.	N.A.	N.A.

Assistant Engineers retired from Government Services that are holding Diploma will be treated at par with Graduate Engineers.

Diploma holder with minimum 10-year relevant experience with a reputed construction co. can be treated at par with Graduate Engineers for purpose of such deployment subject to the condition that such diploma holder should not exceed 50% of requirement of degree Engineers.

Clause 38: Applicable as given below

- i) Schedule/statement for determining theoretical quantity of cement & bitumen based on Delhi Schedule of Rates : Delhi Schedule of Rates 2023 amended/ modified & corrected up to previous day of last date of submission of tender.
- ii) Variations permissible on theoretical quantities.
- (a) Cement
- For works with estimated cost put to tender not more than `25 lakh : 3% plus/mines
- For works with estimated cost put to tender more than `25 lakh : 2% plus/mines
- (b) Bitumen for all works : 2.5% Plus side only & nil on minus side.
- (c) Steel Reinforcement and structural steel sections for each diameter, section and category : 2% Plus/minus
- (d) All other materials : Nil

TABLE OF MILE STONE (S)

~~Name of Work: Providing house keeping services to GPRA colony, common areas at sector 38 A & B, Chandigarh.~~

S. No.	Financial Progress	Time Allowed (from date of start)	Amount to be withheld in case of non-achievement of milestone
1	1/8th (of Whole work)	1/4th (of whole time)	In the event of not achieving the necessary progress as assessed from the running payments 1% of the tendered value of work will be withheld for failures of each milestone.
2	3/8th (of Whole work)	1/2th (of whole time)	
3	3/4th (of Whole work)	3/4th (of whole time)	
4	Full	Full	

GENERAL TERMS AND CONDITIONS

1. The maintenance work is to be carried out at **Service Centre No. 605 under Chandigarh Sub Division-IX, CPWD, Sector-9/A, Chandigarh. However, Engineer-in-Charge can increase or decrease the scope of work.**
2. For the discipline of Civil works, CPWD specifications - 2019 (Vol. I & II) with up to date correction slips. For items which are not covered under CPWD specifications, the special conditions / BIS specifications shall apply. In this regard, the decision of Engineer-in-Charge shall be final and binding.
3. The contractor shall have to carry out the work other than day to day maintenance according to programme given by the Assistant Engineer / Junior Engineer-in-charge of the work. The contractor shall not carry out any work in any building without permission of Engineer-in-charge or his authorized representatives. The contractor shall have to adhere to this program failing which he shall be wholly responsible for any inconvenience caused to the occupants. No claim for idle labour on any account shall be entertained.
4. All taxes applicable at prevalent rates shall have to be paid by the contractor himself and the rates quoted by him shall include these taxes and nothing extra on this account shall be payable.
5. Police verification of every staff deployed by the contractor shall be got done by the contractor compulsorily and a copy of police verification and his Aadhar Card/Voter ID or any other Identity Card copy shall be provided to Engineer-in-Charge after which an identity card shall be issued to each employee of the contractor for proper identification. The employee and labourers engaged by the contractor under this contract shall wear neat and clean uniforms as approved by Engineer-in-Charge along with name badges & contractor is bound to submit the list of staff with their qualification, residence proof, photo to this office before or with P.G.
6. The staff employed by the firm for the maintenance works shall wear proper uniform. The Monogram/ badges shall be fixed on the uniform. The contractor shall have to arrange for issue of identity cards as per direction of the Engineer in charge for all the staff members deployed within one week of the start of the work at his own cost and also submit two extra photographs with full address of each worker for record. If contractor fails to do so, the department shall recover Rs.100/- per day/per person for this default from the monthly bill.
7. The contractor will maintain attendance records of the staff, which will be checked by the Junior Engineer/Assistant Engineer/Executive Engineer-in-charge of the work. In case of absence of any staff, recovery shall made at the following rates:
 - i) Skilled @ Rs. 1540/- per day/person.
 - ii) Semi-skilled @ Rs. 1312/- per day/person.
 - iii) Unskilled @ Rs. 1162/- per day/person.
8. The contractor shall have registration with Employee's Provident Fund Commissioner and Employee's State Insurance Corporation for safeguarding interest of his workmen. He shall obtain all other necessary approvals from statutory bodies as per law in force.
9. The staff engaged by the contractor should be physically and mentally fit and should be well behaved, polite and courteous. Any complaint against staff on behavior would be taken very seriously and such staff shall have to be removed by the contractor immediately from the site. The replacement for the same shall be arranged without loss of time failing which the Engineer-in-Charge has the power to cancel the contract and the contractor shall have no right to claim for loss / compensation.
10. The contractor will be fully responsible for the conduct of the staff deputed at site. The Engineer-in-Charge reserves the right to remove/terminate the services of worker without assigning any reason what so ever.

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11. The contractor shall provide his mobile number or the mobile number of his representative to the Engineer-in-Charge for ease of communication with the controlling staff.
12. No claims of the labourers shall be entertained by the Department including that of providing employment, regularization of services etc.
13. Safety codes and Labour Regulations:- In respect of all labour employed directly or indirectly on the work for the performance of the contractor's part of work, the contractor at his own expenses, will arrange for safety provision as per the Sstatutory provisions, B.I.S. recommendations, Factory Act, Workman's compensation act, CPWD code and instructions issued from time to time. Failure to provide such safety requirement would make the firm liable for penalty, as decided by Engineer-in-charge. This office will not be responsible for any mishap/injury/death of the working staff.
14. Contractor shall submit monthly labour reports, along with details of payment made to staff engaged for this work in two copies. Payment details shall include Name of Worker, bank account details, amount due, amount paid and Cheque number.
15. Contractor shall make payment to workers at the rates not less than the rates payable as per minimum labour rates as prescribed under Payment of Minimum Wages Act.
16. Deputed staff should strictly follow the CPWD Maintenance Charter.
17. The contractor shall have to arrange, at his own cost all types of tools and plants etc. as required to carry out the complete work. No T & P shall be issued to the contractor by the department
18. The contract can be terminated by the Engineer-in-charge at any time without assigning any reasons and without any compensation, if any.
19. The staff shall be allowed to avail the gazetted holidays as declared by Govt. of India.
20. The firm/ contractor shall have to pay wages not less than fair minimum wages fixed by the local administration from time to time to the staff engaged by them for his work. Proper wages record shall be maintained by the contractor to ensure payment of adequate wages to the staff as per clauses agreement.
21. The contractor/agency have to employed the person as below:
(i) House keeping staff (Beldar) = 05 Nos.
22. The place of duty is changeable without any notice & no extra claim of any kind on this a/c shall be payable.
23. **The payment to the labourers/workers shall be made by the contractor through RTGS/NEFT or other online payment mode only. The proof of the same shall be submitted along with the bill.**
24. If any employee of the contractor goes to any court / consultative office / labour court or nay other legal authority etc. Chandigarh or anywhere in India at any time under this contract. The department shall not be made a party of it in any way by the employee of the contractor. This fact should be clearly and legally told to all his employees employed by the contractor and contractor should be fully responsible for all the losses /damages / miss conduct etc. arises in this matter.
25. Proper wages record shall be maintained by the contractor to ensure payment of adequate wages to the staff as per clauses agreement.
26. In case of any disobedience by the staff of the contractor with the Authorities / Engineer-in-Charge and his authorized representative, the contractors shall be responsible fully for the consequences and such staff shall be removed from the site immediately.
27. ***Payment to the staff engaged by the contractor shall be made through e-payment by the contractor. The contractor has to pay salary and ESI & EPF contribution towards employee on monthly basis upto 10th day of every month and submit the documentary proof/ receipt to Engineer-in-charge for payment of the bill and also if contractor not paid***

salary, ESI & EPF upto 10th day of every month than recovery shall be imposed @100/- per day per employee (for maximum 15 days per month payment). If contractor fails to make payment as per above than department shall make recovery from the contractor's bill and take action accordingly as per Labour Laws. No running account payment/ bill shall be made/ entertained without submitting the above documents.

28. **The contractor is bound to pay the increased minimum wages, to their staff deployed at site, as fixed by Deputy Commissioner, Chandigarh from time to time and extend facility of applicable ESI, EPF etc. as per prevailing labour bye laws.**
29. **Contractor has to submit the Identity details of skilled staff/unskilled staff with qualification, ESIC /EPF Number and Bank details before start of work.**
30. **Payments will be made to contractor on quarterly basis. However contractor has to make payment monthly to the deputed staff as per labour laws through e-payment only.**

(On non-judicial stamp paper of minimum Rs. 100)
(Guarantee offered by Bank to CPWD in connection with the execution of contracts)
Form of Bank Guarantee for Earnest Money Deposit / Performance Guarantee/ Security Deposit/ Mobilization Advance

1. Whereas the Executive Engineer (name of division) CPWD on behalf of the President of India (hereinafter called "The Government") has invited bids under..... (NIT number) dated for..... (Name of Work) The Government has further agreed to accept irrevocable Bank Guarantee for Rs. (Rupeesonly) valid upto (date)* as Earnest Money Deposit from (name and address of contractor) (hereinafter called "the contractor") for compliance of his obligations in accordance with the terms and conditions of the said NIT.

OR**

- Whereas the Executive Engineer (name of division) , CPWD on behalf of the President of India (hereinafter called "The Government") has entered into an agreement bearing number..... with (name and address of the contractor) (hereinafter called "the Contractor") for execution of work (Name of Work) The Government has further agreed to accept an irrevocable Bank Guarantee for Rs. (Rupees..... only) valid upto..... (date) as Performance Guarantee/Security Deposit/Mobilization Advance from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement.
2. We, (indicate the name of the bank) (hereinafter referred to as "the Bank"), hereby undertake to pay to the Government an amount not exceeding Rs. (Rupees only) on demand by the Government within 10 days of the demand.
 3. We, (indicate the name of the Bank), do here by undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said Contractor. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. (Rupeesonly)
 4. We, (indicate the name of the Bank), further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any Court or Tribunal, our liability under this Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.
 5. We, (indicate the name of the Bank), further agree that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation here under to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said Contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
 6. We, (indicate the name of the Bank), further agree that the Government at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee the Government may have in relation to the Contractor's liabilities.

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7. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.
8. We, (indicate the name of the Bank), undertake not to revoke this guarantee except with the consent of the Government in writing.
9. This Bank Guarantee shall be valid up to..... unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. (Rupees only) and unless a claim in writing is lodged with us within the date of expiry or extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

Date

Witnesses:

- | | | |
|----|------------------|----------------------|
| 1. | Signature..... | Authorized signatory |
| | Name and address | Name |
| | | Designation |
| | | Staff Code No. |
| | | Bank Seal |
| 2. | Signature..... | |
| | Name and address | |

*Date to be worked out on the basis of validity period of 90 days where only financial bids are invited and 180 days for two/three bid system from the date of submission of tender.

**In paragraph 1, strike out the portion not applicable. Bank Guarantee will be made either for earnest money or for performance guarantee/security deposit/mobilization advance, as the case may be.

SCHEDULE OF QUANTITIES

Name of Work: Providing house keeping services to GPRA colony, common areas at sector-38 A & B, Chandigarh.

Sr. No	Description of Item	Qty.	Unit	Rate	Amount
1	Providing services of beldar to assist skilled labour i.e. carpenter/mason/plumber in the entire premises of building for attending day to day complaints at Civil Service Center at Sector-38 A & B, Chandigarh all excluding materials to entire the satisfaction on all working days from 9:00 AM to 5:00 PM (excluding Sundays and Holidays) or as directed by the Engineer in Charge. (The rate shall be for the execution of above job and no claim on any account shall be entertained)	15	Per job per month	31695.15	475427.00
		.		Total	475427.00

Note: Contractor shall make payment to the Labours as per latest/current minimum rates of wages issued by the DC, Chandigarh.

**Executive Engineer,
Chandigarh-I, CPWD,
Chandigarh.
(For & on behalf of President of India)**



Central Public Works Department



N.I.T. No: 52/2026-27/EE/CHD-II/CSD-IX/CHD

Name of Work: Providing house keeping services to GPRA colony, common areas at sector-38 A & B, Chandigarh.

PROFORMA FOR QUOTING THE RATES

Name of Contractor:					
Sr. No.	Name of component	Estimated cost (Rs.)	Percentage above/below the estimated cost	% in Figures	Total Cost (Rs.)
1	CIVIL WORK	Rs. 4,75,427/-			
	GRAND TOTAL				

**Assistant Engineer,
Chandigarh Sub Division-IX, CPWD,
Chandigarh.**

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Correction = Nil, Insertion = Nil, Overwriting = Nil, Deletion = Nil,