

INDEX

Name of Work: - Contingencies of Various Works in Division office. (SH: Providing services of Computer Operator, Clerical Staff, Driver, Messenger/MTS etc. at O/o Superintending Engineer (Indore), Executive Engineer, Indore-1 and Assistant Engineer, Indore-I, CPWD, Indore (M.P.) during 2026-27 for 7 months)

1.	Index	1 to 1
2.	Information & Instruction for contractor for e-Tendering.	2 to 4
3.	Notice inviting tenders (form CPWD-6)	5 to 10
4.	Tender Form CPWD-7	11 to 12
5.	Performa of Schedule A to Schedule F	13 to 19
6.	EMD Receipt Form – A	20 to 20
7.	General Conditions	21 to 27
8.	Schedule of Quantities	28 to 30
9.	Proforma for Quoting the Rates	31 to 32

It is certified that this N.I.T. contains 01 to 32 Pages.

NIT NO. 22/EE/Indore-I/2026-27 is approved for Rs. 29,43,759/-

Assistant Engineer (P)
Indore-1, CPWD, Indore

Executive Engineer
Indore-1, CPWD, Indore

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING FORMING PART OF BID DOCUMENT

The Executive Engineer, Indore-I, CPWD, Indore is formerly known as Executive Engineer, Indore Central Division-I, CPWD, Indore, Old CIA Building, Residency Area, Near GPO, Indore (M.P.) on behalf of the President of India invites online Percentage rate bids from approved and eligible contractors of CPWD as per OM No. DG/Enlist-Rules/2026/Misc./01 dated 31/12/2025 for the following work: -

Sl. No.	NIT No.	Name of Work & Location	Estimated Cost Put to bid	Earnest Money	Stipulated Period of Completion of work (in months)	Last date & Time of online Submission of tender along with scanned copy of documents as per Nit conditions on website	Time & date of opening of bid
1	22/EE/Indore-I/2026-27	Contingencies of Various Works in Division office. (SH: Providing services of Computer Operator, Clerical Staff, Driver, Messenger/MTS etc. at O/o Superintending Engineer (Indore), Executive Engineer, Indore-1 and Assistant Engineer, Indore-I, CPWD, Indore (M.P.) during 2026-27 for 7 months)	Rs. 29,43,759/-	Rs. 58,875/-	07 (Seven) Months	Upto 3.00 PM On 12/08/2026	At 3.30 PM on 12/08/2026

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <https://etender.cpwd.gov.in> or www.cpwd.gov.in free of cost

Sr. D'man

A.E.(P)

EE

4. But the bid can only be submitted after deposition of original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission and uploading the mandatory scanned documents such as Insurance Surety Bonds, Account Payee Demand draft or Bankers Cheque or Fixed Deposit Receipts or/ and Bank Guarantee (for balance amount as prescribed) from any of the Commercial Bank towards EMD in favour of Executive Engineer as mentioned in NIT, receipt for deposition of original EMD to division office of any Executive Engineer (including NIT issuing EE/ AE), CPWD and other documents as specified.
5. Those contractors who are not registered or have not updated their profile on the website mentioned above, are required to get registered / update their profile beforehand. The necessary training materials including the videos with step to step process are available on download section of <https://etender.cpwd.gov.in>
6. The intending bidder must have valid Class-III digital signature certificate with encryption key (combo type) to perform any operations / transactions on the e-tendering portal / website and the bidder should download and install the eMsigner on their system as per instructions available on download section of <https://etender.cpwd.gov.in>.
7. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
8. Contractor can upload documents in the form of JPG format and PDF format.
9. Contractor must ensure to quote rate in the prescribed column(s) meant for quoting rate in figures appears in yellow colour and the moment rate is entered, it turns sky blue.

In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).

However, If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

List of Documents to be scanned and uploaded within the period of tender submission:

1. Insurance Surety Bond, Demand Draft/ Account Payee Banker's Cheque / FDR/ Bank Guarantee of any commercial Bank against EMD in favour of **Executive Engineer, Indore Central Division-I, CPWD, Indore.**

2. Enlistment Order of the Contractor of CPWD in appropriate Category and valid on the date of opening of tender **as per OM No. DG/Enlist-Rules/2026/Misc./01 dated 31/12/2025.**
3. GST Registration Certificate if already obtained by the bidder.

If the bidder has not obtained GST registration as applicable, then he shall scan and upload the following undertaking along with bid documents.

"If work is awarded to me, I/we shall obtain GST registration certificate, as applicable, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard".

4. Copy of receipt for deposition of original EMD to division office of any Executive Engineer (including NIT issuing EE/AE), CPWD as per **Form-A** at page number 20 of the NIT.

Executive Engineer, Indore-I,
CPWD, Indore

**Government of India CPWD
Notice Inviting Tender for e-Tendering**

1. The Executive Engineer, Indore-I, CPWD, Indore formerly known as Executive Engineer, Indore Central Division-I, CPWD, Indore, Old CIA Building, Residency Area, Near GPO, Indore (M.P.) on behalf of the President of India invites online Percentage rate bids from approved and eligible contractors of CPWD as per OM No. DG/Enlist-Rules/2026/Misc./01 dated 31/12/2025 for the following work: -

NIT No.: – 22/EE/Indore-I/2026-27

Name of work: Contingencies of Various Works in Division office. (SH: Providing services of Computer Operator, Clerical Staff, Driver, Messenger/MTS etc. at O/o Superintending Engineer (Indore), Executive Engineer, Indore-1 and Assistant Engineer, Indore-I, CPWD, Indore (M.P.) during 2026-27 for 7 months)

The enlistment of contractors shall be valid on the last date of submission of bids.

In case the last date of submission of bid is extended, the enlistment of contractor shall be valid on the original date of submission of bid.

Joint ventures / Consortium and special purpose vehicle are not accepted.

- 1.1 The work is estimated to cost **Rs. 29,43,759/-**. This estimate, however, is given merely as a rough guide.
- 1.1.1 The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the bids. He will also nominate Division which will deal with all matters relating to the invitation of bids.
For composite bid the bidders, besides indicating the percentage above/below the combined estimated cost put to bid, should also indicate the amount in word for each component separately.
The eligibility of bidder will correspond to the combined estimated cost of different components put to bid.
2. Agreement shall be drawn with the successful tenderer on prescribed Form No. CPWD-7/8 (or other Standard Form as mentioned) which is available as a Govt. of India Publication and also available on website <https://etender.cpwd.gov.in>. Bidder shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.

3. The time allowed for carrying out the work will be **07 (Seven) Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.

4. (i) The site for the work is available.

OR

~~The site for the work shall be made available in parts as specified below.~~

*
.....

(ii) ~~The architectural and structural drawing for the work is available. (*)~~

Or

5. The architectural and structural drawings if any, shall be made available in phased manner, as per requirement of the same as per approved program of completion submitted by the contractor after award of work. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard **General Conditions of Contract 2023 for Maintenance** can be seen from the web Site <https://etender.cpwd.gov.in> or www.cpwd.gov.in free of cost.
6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of tender as notified.
7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the components) but before last time and date of submission of tender as notified.
8. Earnest Money in the form of insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (for balance amount as prescribed) from any of the Commercial Banks (drawn in favour of **Executive Engineer, Indore Central Division-I, CPWD, Indore** shall be scanned and uploaded to the e-Tendering website within the period of bid submission. The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE/AE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE in the NIT.

A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lacs, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any Commercial

bank having validity for a period of 90 days for single bid works and 180 days for two bid system or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

The earnest money given by all the tenderers except the lowest tenderer shall be refunded immediately after the expiry of stipulated bid validity period or immediately after acceptance of the successful bidder, whichever is earlier. However, in case of two/ three bid system, earnest money deposit of bidders unsuccessful during technical bid evaluation etc. should be returned within 30 days of declaration of result of technical bid evaluation.

Online bid documents submitted by intending bidders shall be opened only of those bidders, whose EMD deposited with any division office of CPWD and other documents scanned and upload are found in order.

The bid submitted shall be opened at 03:30 PM on 12/08/2026

9. The bid submitted shall become invalid and e-Tender processing fee shall not be refunded if:
 - (i) The bidder is found in-eligible.
 - (ii) The bidder does not upload scanned copies of all the documents stipulated in the bid document.
 - (iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of bid opening authority.
 - (iv) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

10. The contractor whose bid is accepted will be required to furnish performance guarantee at specified percentage of the tendered amount as mentioned in schedule E and within the period specified in Schedule F. This guarantee shall be in the form of insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee from any of the Commercial Banks in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F' including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/registrations or proof of applying for obtaining labour

licenses, registration with EPFO, ESIC and BOCW Welfare Board and Program Chart (Time and Progress) within the period specified in Schedule F.

11. The description of the work is as follows:

Contingencies of Various Works in Division office. (SH: Providing services of Computer Operator, Clerical Staff, Driver, Messenger/MTS etc. at O/o Superintending Engineer (Indore), Executive Engineer, Indore-1 and Assistant Engineer, Indore-I, CPWD, Indore (M.P.) during 2026-27 for 7 months)

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

12. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.
13. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable to rejection.
14. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
15. The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture / Nursery category) responsible. for award and execution of contracts, in which his near relative is posted as Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by

him and who are near relatives to any gazette officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

16. No Engineer of gazette rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.
17. The bid for the works shall remain open for acceptance for a period of **thirty (30) days** from the date of opening of bids in case of single bid system.
 - (i) If any tenderer withdraws his tenders or makes any modifications in the terms and condition of the tender which is not acceptable to the department within 7 days after last date of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
 - (ii) If any tenderer withdraws his tender or makes any modification in the terms and conditions of the tender which is not acceptable to the department after expiry of 7 days after last date of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
 - (iii) In case of forfeiture of earnest money as prescribed in para (i) and (ii) above, the bidders shall not be allowed to participate in the rebidding process of the same work.
18. This notice inviting bid shall form a part of the contract document. The successful bidder /contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
 - a) The Notice Inviting bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
 - b) Standard C.P.W.D. Form 7/8 or other Standard C.P.W.D. Form as applicable.

19. Integrity Pact: The contractor shall download the Integrity Pact, which is a part of tender documents, affix his signature in the presence of a witness, and upload the same while submitting online bids for all works of estimated cost put to tender equal or more than the threshold value given in Schedule-F. In the event of his failure to sign and upload the Integrity Pact along with other bid documents, his bid shall be rejected.
20. The intending bidders are required to update their profile in CPWD e- tender portal and to upload their bids well in advance of last date of submission of tender. Any issue related to updating profile / uploading tender can be resolved through the concerned Executive Engineer/ Assistant Engineer or ERP help line no. 18001803286 or e-mail id cpwd.support@techmahindra.com. The e- tendering bidders are also advised not to wait to raise any issues till the last date of submission of bid in their own interest.

Executive Engineer Indore - I,
CPWD, Indore

**GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT**

STATE: Madhya Pradesh

REGION: Bhopal

BRANCH: B & R

Division: Indore-I

Percentage Rate Tender and Contract for works

Tender for the work of: - **Contingencies of Various Works in Division office. (SH: Providing services of Computer Operator, Clerical Staff, Driver, Messenger/MTS etc. at O/o Superintending Engineer (Indore), Executive Engineer, Indore-1 and Assistant Engineer, Indore-I, CPWD, Indore (M.P.) during 2026-27 for 7 months)**

- (i) To be uploaded **by 03:00 hours** on **12/08/2026** to on website: <https://etender.cpwd.gov.in>
- (ii) To be opened in presence of tenderers who may be present **at 03:30 hours** on **12/08/2026** in the office of The Executive Engineer, Indore - I, CPWD, Indore, Old CIA Building, Residency Area, Near GPO, Indore.

Tender

I / We have read and examined the notice inviting bid, schedule - A, B, C, D, E & F, specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract for CPWD Works of 2023 for Maintenance with amendments up to the last date of submission of bids, clauses of contract, Special conditions, schedule of rates & other documents and Rules referred to in the conditions of contract and all other contents in the bid document for the work.

I/We hereby bid for the execution of the work specified for the President of India within the time specified in Schedule 'F' viz., user requirement, schedule of quantity and approved drawings and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract of 2020 for Maintenance with amendments up to the last date of submission of bids and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

I / We agree to keep the bid open for **Thirty (30) days** from the date of last date of receipt of bid and not to make any modification in its terms and conditions.

I/We have deposited EMD for the prescribed amount in the office of concerned Executive Engineer as per the bid document.

A copy of earnest money deposit receipt of prescribed amount deposited in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (as prescribed) issued by a Commercial Bank, is scanned and uploaded. If I/We, fail furnish to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely.

Further, if I / We fail to commence work as specified, I/We agree that President of India or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to

Sr. D'man

A.E.(P)

EE

forfeit the said performance guarantee absolutely, the said performance guarantee shall be a guarantee to execute all the works referred to in the bid documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in **clause 12.2 and 12.3** (as modified) of the tender form.

Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-bidding process of the work.

I/we undertake and confirm that eligible similar work(s) has/have not been got executed through another agency on back-to-back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-charge shall be free to forfeit the entire amount of Earnest Money Deposited/Performance Guarantee.

I/We hereby declare that I/We shall treat the bid documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated:

Witness:

Address:

Occupation:

Signature of Contractor

Postal Address

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs.....(Rs.....).

The letters referred to below shall form part of this contract agreement: -

- (a)
- (b)
- (c)

For & on behalf of President of India

Signature.....

Designation

Dated:

PROFORMA OF SCHEDULES (FOR CIVIL COMPONENT)

SCHEDULE "A"

Schedule of quantities for Civil Works as per attached pages	:	Enclosed
--	---	----------

SCHEDULE 'D'

Extra schedule for specific requirement/ document for the work, if any	:	NIL
--	---	-----

SCHEDULE 'E'

Reference to General Conditions of contract.	:	General Conditions of Contract 2023 Maintenance works with amendments / modified up to the last date of submission of bid
--	---	--

Name of Work: Contingencies of Various Works in Division office. (SH: Providing services of Computer Operator, Clerical Staff, Driver, Messenger/MTS etc. at O/o Superintending Engineer (Indore), Executive Engineer, Indore-1 and Assistant Engineer, Indore-I, CPWD, Indore (M.P.) during 2026-27 for 7 months)

Estimated cost of work	:	Rs. 29,43,759/-
Earnest money	:	Rs. 58,875/- (To be returned after receiving Performance Guarantee)
Performance Guarantee	:	As per OM No. DG/Manual-2024/20 Dated 27/02/2026 (a) PG shall be 5% of the Estimated cost put to tender (ECPT) or contract amount whichever is higher. Performance Guarantee shall remain valid for a minimum period of six months beyond the date of completion of all contractual obligations as per GCC. (b) A bid will be treated as abnormally low if the quoted bid amount is lesser than 80% of the estimated cost put to tender. Additional Performance Guarantee (APG) : In case of abnormally low bids as defined above, the bidder Shall be required to Submit Additional Performance Guarantee (APG) in addition to the Standard Performance Guarantee (PG). The amount of Additional Performance Guarantee (APG) shall be

		equivalent to the difference between the 80% amount of ECPT and quoted amount. (if ECPT is A and quoted is 0.7A then the amount of APG shall be 0.8A - 0.7A). The Additional Performance Guarantee (APG) shall be in the prescribed format of Performance Guarantee and has to be submitted within the time frame prescribed for submission of Performance Guarantee. The other terms and conditions of release etc. of APG shall be same as that of PG.
Security Deposit	:	2.5% of tendered amount

SCHEDULE “F” (GENERAL RULES & DIRECTIONS)

Officer inviting tender	:	Executive Engineer, Indore-I, CPWD, Indore-452001.
Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.3	:	See below

Definitions:

	CPWD Directorate	CPWD Directorate includes Director General /Special Director General/ Additional Director General/CPM/CA/Superintending Engineer/ CE-ED/PM/SE/SE-PD/Director (Horticulture)
	Successor	Any authority as notified by the CPWD Directorate before, during and after execution of work/ agreement.
2(v)	Engineer-in-Charge	Executive Engineer, Indore-I, CPWD, Indore-452001
2(viii)	Accepting Authority	Executive Engineer, Indore-I, CPWD, Indore-452001
2(x)	Percentage rate on cost of materials and labour to cover all overheads and profits.	7.5%
2(xi)	Standard Schedule of Rates	CPWD DSR 2023 with amendments up to date of submission of bid.
2(xii)	Department	Central Public Works Department (CPWD)

9(ii)	Standard CPWD Contract forms GCC 2023, CPWD Form 7 /8 as modified & corrected upto	GCC 2023 Maintenance work CPWD form 7 modified & corrected upto last date of submission of bid.
-------	--	--

Clause 1

(i)	Time allowed for submission of Performance Guarantee, Programme Chart (Time and Progress) and applicable labour licenses, registration with GST, EPFO, ESIC and BOCW Welfare Board or proof of applying thereof from the date of issue of letter of acceptance	7 (Seven) days
(ii)	Maximum allowable extension with late fee @0.1% per day of Performance Guarantee amount beyond the period provided in (i) above	3 (Three) days

Clause 2

Authority for fixing compensation under clause 2	:	Superintending Engineer (Indore), CPWD, Indore-452001
--	---	---

Clause 2A

Applicable Clause 2 /2A	:	Clause 2
-------------------------	---	----------

Clause 5

Number of days from the date of issue of letter of acceptance for reckoning date of start	:	10 (Ten) days from Letter of award or date of handing over of site whichever is later
---	---	---

Milestone(s) as per table given below:

S. No.	Description of Milestone Physical / Financial Progress	Time allowed (from date of start)	Amount to be with-held in Case of non-achievement of milestone
N.A.			

Withheld amount shall be released if and when subsequent milestone is achieved within respective time specified. The main contractor will ensure that electrical components of the work are executed in time without giving any chance for slippage of milestone on account of delay in execution of associated electrical works by him. However, in case milestones are not achieved by the contractor for the work, the amount shown against milestone shall be withheld by the Engineer-In-Charge of the respective components.

Note: Intending tenderer may submit phasing of activities / milestones on the basis of their resources and methodology at the time of tendering corresponding to physical milestones / stages indicated in the above table. These shall be formed part of the agreement after approval of the accepting authority.

Time allowed for execution of work	:	07 (Seven) Months
------------------------------------	---	--------------------------

Authority to decide:		
(i)	Extension of time	: Executive Engineer, Indore-I, CPWD, Indore-452001
(ii)	Rescheduling of mile stones	: Superintending Engineer (Indore), CPWD, Indore-452001
(iii)	Shifting of date of start in case of delay in handing over of site	: Superintending Engineer (Indore), CPWD, Indore-452001

PROFORMA OF SCHEDULES Clause 5 schedule of handing over of site.

Part	Portion of site	Description	Time period for handing over reckoned from date of issue of letter of intent.
Part A	Portion without any hindrance	Full site for the work is available	
Part B	Portions with encumbrances		
Part C	Portions dependent on work of other agencies		

Clause 5

Applicable Clause 5/ Clause 5A	:	Clause 5
--------------------------------	---	----------

Clause 7

Gross work to be done together with net Payment/ adjustment of advances for Material collected, if any, since the last such payment for being eligible to Interim payment.	:	Rs. 04.00 Lakhs and part thereof as per discretion of Engineer-in-Charge
--	---	---

Clause 7A

Whether Clause 7A shall be applicable	:	Yes
---------------------------------------	---	-----

Clause 10 A

List of testing equipment to be provided by the contractor at site lab	:	As directed by Engineer in Charge
--	---	-----------------------------------

Clause 10B(ii)

Whether Clause 10 B (ii) shall be applicable	:	No
--	---	----

Clause 10 C

Component of labour expressed as percent of value of work	:	Applicable, 100% (percentage of labour component shall be calculated on 85% of the value of work done during the period under consideration)
---	---	--

Clause 10CC

Applicable / Not Applicable	:	Not Applicable
-----------------------------	---	----------------

Clause – 11

Specifications to be followed for execution of work	:	CPWD Specifications 2019 volume- I & II with up to date corrections slips
---	---	---

Clause 12

Authority to decide deviation upto 1.5 times of tender amount	:	Superintending Engineer (Indore), CPWD, Indore
---	---	---

12.2.&12.3	Deviation limit beyond which Clauses 12.2 & 12.3 shall apply for building work	No limit
12.5	i) Deviation limit beyond which Clauses 12.2 & 12.3 shall apply for foundation work (except items mentioned in earthwork sub head in DSR & related items)	No limit
	ii) Deviation Limit for items mentioned in earth work subhead of DSR or related items	No limit

Clause 16

Competent Authority for deciding reduced rates.	:	Superintending Engineer (Indore), CPWD, Indore
---	---	--

Clause 18

List of mandatory machinery, tools & plants to be deployed by the contractor at site	:	As per site requirement and direction of Engineer-in-Charge
--	---	---

Clause 19 C

Authority to decide penalty for each default	:	Engineer-in-Charge.
--	---	---------------------

Clause 19 D

Authority to decide penalty for each default	:	Engineer-in-Charge.
--	---	---------------------

Clause 19 G

Authority to decide penalty for each default	:	Engineer-in-Charge.
--	---	---------------------

Clause 19 K

Authority to decide penalty for each default	:	Engineer-in-Charge.
--	---	---------------------

Clause 25

(i) Conciliator	ADG, Region Bhopal, CPWD or his successor or any other Authority as decided by CPWD Directorate.
(ii) Arbitrator appointing authority	Superintending Engineer (Indore), CPWD, Indore or his successor or any other Authority as decided by CPWD Directorate.
(iii) Place of arbitration	Indore.

Note: (1) The above constitution Committee is subjected to change, for which necessary notification shall be issued by the competent authority of the department, if required.

Clause 32

The Requirement of Technical

Representative(s) and Recovery Rates: **Not** Applicable as below:-

Sr. No.	Minimum Qualification of Technical Representative	Discipline	Designation (Principal Technical/ Technical Representative)	Minimum Experience in years	Number	Rate of which recovery shall be made from the contractor in the event of not fulfilling provision of Clause 32	
						Figures	Words
1	Graduate Engineer Or Diploma Engineer	Civil	Project manager cum planning/ Site/billing Engineer	2 years or 5 years respectively	1	Rs. 15,000/- Per month per person	Rupees Fifteen Thousand per month per person

~~Assistant Engineers retired from Government services that are holding Diploma will be treated at par with Graduate Engineers.~~

~~Diploma holder with minimum 10 years relevant experience with a reputed construction co. can be treated at par with Graduate Engineers for the purpose of such deployment subject to the condition that such diploma holders should not exceed 50% of requirement of degree engineers.~~

Clause 38

(i)	(a)	Schedule /statement for determining theoretical quantity of cement & bitumen on the basis of Delhi Schedule of Rates	DSR 2023 with amendments up to date
(ii)	(ii)	Variations permissible on theoretical quantities:	
	(a)	Cement	
	i	For works with estimated cost put to tender not more than Rs. 25 lakh	3% (Three percent) plus / minus
	ii	For works with estimated cost put to tender more than Rs. 25 lakh	2% (Two percent) plus / minus
	(b)	Bitumen for all works	2.5% (Two point five percent) plus & only and nil on minus side
	(c)	Steel Reinforcement and structural steel sections for each diameter, section and category	2% (Two percent) plus/minus
	(d)	All other materials	Nil

Form – A

Receipt of Deposition of original EMD

(Receipt No..... /Date.....)

1. Name of work: - **Contingencies of Various Works in Division office. (SH: Providing services of Computer Operator, Clerical Staff, Driver, Messenger/MTS etc. at O/o Superintending Engineer (Indore), Executive Engineer, Indore-1 and Assistant Engineer, Indore-I, CPWD, Indore (M.P.) during 2026-27 for 7 months)**
2. NIT No.: - **22/EE/Indore-I/2026-27**
3. Estimated Cost: - **Rs. 29,43,759/-**
4. Amount of Earnest Money Deposit: - **Rs. 58,875/-**
5. Last date of submission of bid: - **12/08/2026** on or before 3:00 p.m.
6. **EMD should be in favour of Executive Engineer, Indore Central Division-I, CPWD, Indore.**

(To be filled by EMD receiving EE/DDH)

1. Name of Contractor: -
2. Form of EMD:-.....
3. Amount of Earnest Money:-.....
4. Date of Submission of EMD:-.....

Signature, Name and Designation of EMD
Receiving officer (EE/DDH)
Along with office stamp

1. The Executive Engineer receiving EMD in original form examines the EMD deposited by the bidder and shall issues a receipt of deposition of earnest money to the agency in a given format uploaded by tender inviting EE. The receipt can also be issued by any subordinate Gazetted authority as authorized by the Engineer-in-Charge/DDH.
2. The Executive Engineer receiving original EMD shall also intimates tender inviting Executive Engineer about deposition of EMD by the agency by email/fax/telephonically.
3. The original EMD receiving Executive Engineer shall releases the EMD after verification from the e-tendering website that the particular contractor is not L-1 bidder and work is awarded.
4. The tender inviting Executive Engineer will call for original EMD of the L-1 tenderer from EMD receiving Executive Engineer immediately.

Sr. D'man

A.E.(P)

EE

1. GENERAL INSTRUCTIONS

- 1.1 The Contractor shall deploy all manpower in the office of CPWD, Indore as per the directions and instructions of the Engineer-in-Charge.
- 1.2 The Contractor shall ensure that all personnel are fully conversant with the premises and with the Engineer-in-Charge activities and its related manpower requirements.
- 1.3 The Engineer-in-Charge shall have the right to have any person removed who is considered to be undesirable or otherwise and similarly the Contractor reserves the right to remove the personnel with prior permission of to the Engineer-in-Charge.
- 1.4 The Contractor shall cover its personnel for personal accident and/ or death whilst performing the duty.
- 1.5 The Contractor shall exercise adequate supervision to ensure proper performance of Manpower Services in accordance with the requirements.
- 1.6 The Contractor shall issue identity cards / identification documents to all its employees who will be instructed by the Contractor to display the same at all times. The personnel of the Contractor shall be subject to detailed direction and control of the Contractor and in relation to manner and model of performance of duties, as agreed vide this agreement.
- 1.7 The personnel of the Contractor shall not be the employees of the Engineer-in-Charge and they shall not claim any salary or allowances, compensation, damages or anything arising out of their employment/duty under this Contract. The Contractor shall make them known about this position in writing before deployment under this agreement.
- 1.8 The Contractor shall also provide at its own cost all benefits statutory or otherwise to its employees and the Engineer-in-Charge shall not have any liability whatsoever on this account.

2. SUPERVISION

- 2.1 The Contractor shall be the first line of contact for Engineer-in-Charge, who shall report to the designated officers of Engineer-in-Charge for all requirements.
- 2.2 The Contractor shall ensure that all statutory / mandatory requirements either related to wages disbursements or related to deposition of EPF/ESIC with concerned authorities or providing of ESIC facilities to the manpower are fulfilled through Contractor.

3. EXPERIENCE DEPLOYMENT AND TENTATIVE REQUIREMENTS OF MANPOWER

- 3.1 The Engineer-in-Charge intends to outsource manpower for Providing data entry operator (H. Skilled), Driver (Skilled), Messenger (semi-skilled), Helper cum assistant (skilled) as per the norms of the Government.
- 3.2 Data Entry Operator shall have with experience in M.S Office i.e. word, excel, PowerPoint, access etc. i/c collection of data from different offices & compile the same as directed i/c preparation of weekly, Fortnightly, monthly, quarterly & yearly reports of different nature of works i/c updation of concerned work details in "Works

Information & Monitoring System” & preparation of Monthly & Quarterly reports based thereon and other Internet related works including taking dictation and making presentation to the satisfaction of Engineer-in-Charge.

- 3.3 Data Entry Operator shall have with experience of Account related work (Preparation of all monthly, quarterly, annually reports related to account & GST Report and Preparation of Reconciliation Statement, preparation of TDS –quarterly/monthly and other account related work as per direction of head of account branch) in M.S Office i.e. word, excel, access etc. i/c collection of data from different offices & compile the same as directed i/c preparation of weekly, Fortnightly, monthly, quarterly & yearly reports of different nature of works i/c updation of concerned work details in “Works Information & Monitoring System” & preparation of Monthly & Quarterly reports based thereon and other Internet related works including taking dictation and making presentation to the satisfaction of Engineer-in-Charge.
- 3.4 The estimated No. of personnel required has been indicated in the bid document for a period of **07 (Seven) Months**. However, no guarantee can be given to the actual quantity and the requirements may vary from time to time at the sole discretion of the competent authority i.e. The Executive Engineer, Indore-I, CPWD, Indore.

4. LEVY OF COMPENSATION

- 4.1 The Contractor shall disburse wages to its deployed manpower within the 7th day of the month. The consolidated absentee statement shall be prepared by the contractor and got it verified from the respective section/branch staff and agency has to prepare wage sheets accordingly. Agency has to provide the proof of date of payment of wages with his R/A bills and if, it is found that the agency fails to pay the wages in the prescribed time then a compensation of Rs. 500/- per day per person will be levied and the same will be recovered from his next R/A bill. The Engineer in Charge will have the power to appoint any other agency for the manpower services at the risk and cost of the Contractor, if the main contractor fails to provide the required and eligible manpower in time.
- 4.2 Whenever and wherever it is found that the assigned work is not performed upto the entire satisfaction of the Engineer in Charge, especially under the supervision of the Contractor's Supervisor, it will be brought to the notice of Contractor by the Engineer in Charge and if no action is taken immediately, compensation of Rs.1000/- per day per complaint will be imposed by invoking compensation clause subject to maximum of Rs. 25,000/- per month.
- 4.3 The Contractor has to maintain adequate number of manpower as per this contract and also arrange a pool of standby manpower. If the required number of workers are less than specified number as mentioned in the contract, except authorized absence, a compensation of Rs.1200/- per absentee per day shall be deducted from the bill(s). However, Engineer-in-Charge can regularize the authorized absence as

per his discretion.

- 4.4 In case the Contractor fails to fulfill the minimum statutory requirements (ESIC/EPF) as per the conditions of the tender document and fails to produce the concerned documents, it shall be treated as breach of the Contract.

5. SCOPE OF WORK- For Contractor

Vendor must provide standard and clean liveries to its employees / supervisors with their photo identity cards properly displayed during duty time. No extra payments shall be claimed by the Contractor or its deployed staff from the Engineer in Charge for such items.

- 5.1 The Contractor must provide EPF numbers and ESI Cards, duly activated, to all the deployed manpower at Engineer in Charge office.
The Contractor should also ensure that EPF statements to the deployed manpower are provided immediately after the financial year closing. Any delay in submission of these records will force Engineer in Charge to deduct a proportionate amount from the bills, as decided by the competent authority of Engineer in Charge.
- 5.2 Contractor must employ adult and skilled personnel only. Employment of child labour shall lead to the termination of the contract at the risk and cost of the Contractor. Contractor shall deploy/engage reliable persons at O/o Engineer in Charge after proper character and police verification and impose any conditions as per prevailing contractual labour laws for such engagements, take disciplinary action or debar any person at work etc., at its sole costs, risks and responsibilities. Contractor shall intimate the details like name, age, parentage, address (residential as well as permanent) of all staff to the Engineer in Charge and shall also intimate changes in addresses of the staff as and when they take place.
- 5.3 The Contractor shall cover all its eligible personnel under the relevant laws of EPF, Labour Law, bonus law/act and ESIC etc. Proof of the same should be submitted by the Contractor quarterly.
- 5.4 Contractor shall deal with and settle the matters related with unions and shall make sure that no labour disputes / problems are referred to Engineer in Charge. Contractor shall totally indemnify Engineer in Charge in this regard.
- 5.5 Contractor should at all times indemnify Engineer in Charge against all claims, damages or compensation under the provisions of Payment of Wages Act, 1936; Minimum Wages Act, 1948; Employer's Liability Act, 1938; the Workmen Compensation Act, 1923; Industrial Disputes Act, 1947; Maternity Benefit Act, 1961; or any modification thereof or any other law relating thereto and rules made hereunder from time to time. Engineer in Charge will not own any responsibility in this regard. The amount of indemnity under this clause shall be the quoted amount of the contract.
- 5.6 Contractor staff shall always be disciplined, properly dressed and be presentable all the time during duty. The persons deployed by Contractor shall be properly trained, have requisite experience and skills for carrying out a wide variety of work. The

Contractor shall be solely responsible to tackle the matters in case any of its staff deployed under this contract falls sick or is injured or goes on strike/ unfair activities etc. during performance of his/her duty. It shall indemnify Engineer in Charge in all respects under this contract.

- 5.6 Be it private or public areas, the Contractor's employees shall be liable to be frisked/ checked by the security personnel at Engineer in Charge premises in any office of CPWD, Indore or on duty at any time during performance of their duties.
- 5.7 Contractor's employees shall perform their duties at the premises with due diligence and take all precautions to avoid any loss or damage to the government property/person.
- 5.8 Contractor shall be solely responsible for any indiscipline, theft, loss or damage to any person or persons / property at the premises on account of acts of omission and commission by the staff deployed by him.
- 5.9 The quoted rates shall be exclusive of all charges such as employer contribution towards ESI, EPF etc. The ESI and EPF contributions on the part of employer in respect of this contract shall be paid by the contractor. These contributions on the part of the employer paid by the contractor shall be reimbursed by the Engineer-in-charge to the contractor on actual basis on production of proof.
- 5.10 The prices in the Price Schedule shall be inclusive of any GST/any taxes payable from time-to-time.
- 5.11 Requirement of staff and its quantities given in schedule of quantities are tentative and it can be changed at any stage. Any staff can be removed on one day notice and if some additional staff is required, then 7 days' time will be given to provide suitable and eligible candidate. The rates & term and conditions will remain same. No claim in this regard will be entertained.

6. SCOPE OF WORK – FOR SERVICES

- 6.1 Contractor's personnel shall be deployed at Engineer in Charge premises in any office of CPWD, Indore.
- 6.2 The unskilled employees (Peon) of Contractor are liable to be deployed as Peon in different Sections / Wings of the Engineer in Charge premises. While working as Peon, the Contractor's personnel are liable to perform duties which are related to movement of dak/file, Cleaning / Dusting of concerned Section, photocopy etc. or any other job as may be assigned by the Engineer in Charge.
- 6.3 Further, unskilled personnel (Safaiwala) of the Contractor as per the tendered requirements are also liable to be deployed as Safaiwala at Engineer in Charge premises in any office of CPWD, Indore for cleaning / sweeping purposes. It shall be the contractor's responsibility to provide all cleaning material to such staff.

- 6.4 Unskilled personnel (Service Boy) are also liable to be deployed as Service Boy in Engineer in Charge premises in any office of CPWD, Indore. While working as Service Boy, they are liable to perform all jobs of a room-boy/service boy and work as per the terms and conditions.
- 6.5 Clerical and Non-Technical Supervisory personnel (Data Entry Operators) of Contractor are liable to be deployed in different sections of Engineer in Charge premises in any office of CPWD, Indore wherein they are required to be fully conversant with the desired standards of a Computer Operator, as per the requirements of the Engineer in Charge.
- 6.6 While providing all the Services, Contractor shall ensure that all duties are performed invariably as per the desired standards of the Engineer in Charge, failing which it shall invoke compensation clauses of this Bidding Document.
- 6.7 The Contractor shall also ensure that for different services, only such smart, intelligent, experienced and with thorough academic qualifications are deployed in Engineer in Charge premises in any office of CPWD, Indore who can cater to the requirements of Engineer in Charge standards, failing which it shall be liable for Contractor to provide replacement immediately.

7. CODE OF CONDUCT :

The Contractor shall strictly observe that its personnel:

1. Are always smartly turned out and vigilant.
2. Are punctual and arrive at least 15 minutes before start of their duty time.
3. Take charges of their duties properly and thoroughly.
4. Perform their duties with honesty and sincerity.
5. Read and understand their post and site instructions and follow the same.
6. Extend respect to all Officers and staff of the office of the Engineer in Charge.
7. Shall not drink on duty, or come drunk and report for duty.
8. Will not gossip or chit chat while on duty.
9. Will never sleep while on duty post.
10. Will not read newspaper or magazine while on duty.
11. Will immediately report if any untoward incident / misconduct or mis behavior occurs, to the contractor / supervisor and the Engineer in Charge.
12. When in doubt, approach concerned person immediately.
13. Get themselves checked by security personnel whenever they go out.
14. Do not entertain visitors.
15. Shall not smoke in the office premises.

8. CONTRACTOR'S OBLIGATIONS

1. The Contractor shall submit to Engineer in Charge the details of amount deposited on account of EPF and ESI in respect of the deployed personnel to the concerned authorities at the time of alternate Running Account bill
2. The Contractor shall cover its personnel for personal accident and death whilst performing the duty and the Engineer in Charge shall own no liability and obligation

in this regard.

3. The Contractor shall exercise adequate supervision to reasonably ensure proper performance of Services in accordance with Schedule of Requirements and as directed by Engineer -in- Charge.
4. The Contractor shall issue identity cards / identification documents to all its employees who will be instructed by the Contractor to display the same. There may be a requirement of issuing identity card to any worker of contractor by the department to facilitate his entry in office buildings. The contractor will be responsible for bona fide use of identity card and return of same to the Engineer-in-Charge at the time of withdrawal of that worker from the establishment of the Engineer -in- Charge or at the time of termination of contract whichever is earlier. Issue of identity card by the department will not make Engineer-in-Charge liable for any responsibility towards employment of that worker.
5. The personnel employed by the Contractor shall not be the employee of the Engineer in Charge and they shall not claim from the Engineer -in- Charge any salary or allowances, compensation, damages or anything arising out of their employment/duty under this Contract. The Contractor shall make them known about this position in writing before deployment under this agreement.
6. The Contractor shall cover all its eligible personnel under the relevant laws of EPF, Labour and ESIC etc. Proof of the same should be submitted by the Contractor quarterly.
7. The Contractor shall submit a copy of wages sheet showing monthly wages paid to its personnel.
8. All necessary reports and other information shall be supplied immediately as required and regular meetings will be held with the Engineer in Charge.
9. Manpower engaged by the contractor shall be trained for providing services. The Contractor shall not employ any person below the age of 18 years old.
10. Agency should quote his rates inclusive of transport expenditure of various category of the staffs from his resident to working place. Nothing extra will be paid on this account
11. ***Contractor should submit biometric attendance of each employee by each running account bill.***

CONFIDENTIALITY

1. The phone number and movement plans of the Engineer in Charge or any officer of CPWD shall not be given to anyone.
2. The information about the Engineer in Charge or any officer of CPWD shall not be given to anyone.
3. Car make, colour and number of any officer(s)/official(s).
4. Telephone no./ any other information.
5. Location and movement plans.
6. Meetings and conference schedules.
7. Site plan of the premises.
8. Travel details of the Engineer in Charge.
9. Assets of the office.

TELEPHONE HANDLING

- ✓ The Contractor's employees shall be instructed by the Contractor strictly not to misuse the telephones facility of the Engineer in Charge.

FRISKING / CHECKING PROCEDURES

1. All contract staff will be thoroughly frisked at the time of their leaving the office premises in the evening.
2. If anything untoward is found, it must be reported to Engineer-in-Charge.

SCHEDULE OF QUANTITY					
NAME OF WORK: - Contingencies of Various Works in Division office. (SH: Providing services of Computer Operator, Clerical Staff, Driver, Messenger/MTS etc. at O/o Superintending Engineer (Indore), Executive Engineer, Indore-1 and Assistant Engineer, Indore-I, CPWD, Indore (M.P.) during 2026-27 for 7 months)					
S. No.	Description of Item	Qty. (No.)	Unit	Rate	Amount
1	Providing services of Data entry operator of highly skilled category for Computer software operation, preparation of NIT Estimate, Justifications, MPR, Technical Sanctions, Accounting Software, Preparation of Accounting Report, other various software's like MS word, MS excel, MS power point etc. and other related work as assign by Engineer-in-charge on Computer and all other relevant services to Computer operation for office hours complete as per direction of Engineer-in-charge (for O/o SE, Indore, Executive Engineer, Indore-I, and Assistant Engineer, Indore-I CPWD, Indore). The Payment will be made to the agency after submission of following documents. 1) The Account statement of payment made for, to concern work man. (The full job means providing services in full calendar month by one worker each having minimum experience of 07 years)	14	Each Job	35927.00	502978.00
2	Providing services of Data entry operator of highly skilled category for Computer software operation, preparation of NIT Estimate, Justifications, MPR, Technical Sanctions, Accounting Software, Preparation of Accounting Report, other various software's like MS word, MS excel, MS power point etc. and other related work as assign by Engineer-in-charge on Computer and all other relevant services to Computer operation for office hours complete as per direction of Engineer-in-charge (for O/o SE, Indore, Executive Engineer, Indore-I, and Assistant Engineer, Indore-I CPWD, Indore). The Payment will be made to the agency after submission of following documents. 1) The Account statement of payment made for, to concern work man. (The full job means providing services in full calendar month by one worker each having minimum experience of 05 years).	7	Each Job	35256.00	246792.00
3	Providing services of Data entry operator of highly skilled category for Computer software operation, preparation of NIT Estimate, Justifications, MPR,	7	Each Job	34585.00	242095.00

	Technical Sanctions, Accounting Software, Preparation of Accounting Report, other various software's like MS word, MS excel, MS power point etc. and other related work as assign by Engineer-in-charge on Computer and all other relevant services to Computer operation for office hours complete as per direction of Engineer-in-charge (for O/o SE, Indore, Executive Engineer, Indore-I, and Assistant Engineer, Indore-I CPWD, Indore). The Payment will be made to the agency after submission of following documents.1) The Account statement of payment made for, to concern work man.(The full job means providing services in full calendar month by one worker each having minimum experience of 03 years)				
4	Providing services of Data entry operator of highly skilled category for Computer software operation, preparation of NIT Estimate, Justifications, MPR, Technical Sanctions, Accounting Software, Preparation of Accounting Report, other various software's like MS word, MS excel, MS power point etc. and other related work as assign by Engineer-in-charge on Computer and all other relevant services to Computer operation for office hours complete as per direction of Engineer-in-charge (for O/o SE, Indore, Executive Engineer, Indore-I, and Assistant Engineer, Indore-I CPWD, Indore). The Payment will be made to the agency after submission of following documents. 1) The Account statement of payment made for, to concern work man. (The full job means providing services in full calendar month by one worker)	7	Each Job	33577.00	235039.00
5	Providing services of clerical staff of skilled category for office hour in O/o Superintending Engineer (Indore) CPWD, Indore as per direction of Engineer-in-charge/ Superintending Engineer (Indore), CPWD, Indore. The Payment will be made to the agency after submission of following documents. 1) The Account statement of payment made for, to concern work man. (The full job means providing services in full calendar month by one worker)	7	Each Job	30580.00	214060.00
6	Providing services of Messenger / Helper / Chowkidar / MTS of semi-skilled category for day-to-day Office work for office hour in O/o SE(Indore), Executive Engineer, Indore-I & Assistant Engineer, Indore-I, CPWD, Indore. (The full job means providing services in full calendar	35	Each Job	27745.00	971075.00

	month by one worker)				
7	Providing services of Driver of skilled category for Government Vehicle for office hour in O/o Superintending Engineer, CPWD, Indore & O/o Assistant Engineer, Indore-1, CPWD, Indore O/o Executive Engineer, Indore-I, CPWD, Indore (Driver must have valid L.M.V. License. (The full job means providing services in full calendar month by one worker)	14	Each Job	30580.00	428120.00
8	Extra for providing services for Driver beyond normal duty hours.	700	Per Hour	148.00	103600.00
	Total			Rs.	2943759.00

Assistant Engineer (P)
Indore-I, CPWD, Indore

Executive Engineer
Indore-I, CPWD, Indore

Sr. D'man

A.E.(P)

EE

PROFORMA FOR QUOTING THE RATES

Name of Work: Contingencies of Various Works in Division office. (SH: Providing services of Computer Operator, Clerical Staff, Driver, Messenger/MTS etc. at O/o Superintending Engineer (Indore), Executive Engineer, Indore-1 and Assistant Engineer, Indore-I, CPWD, Indore (M.P.) during 2026-27 for 7 months)

NIT No. 22/EE/Indore-I/2026-27

Sr. No.	Name of Component	Estimated Cost put to bid	Percentage above or below the estimated cost put to bid	% in figures	Total Quoted Cost
1.	Civil Works	Rs. 29,43,759/-	Above / Below / At Par		
	Total Estimated Cost	Rs. 29,43,759/-	Overall Above / Below		

1. Only one of the options is to be filled. More than one option will be rejected.
2. Rate filled in any form shall be considered only in %age.
3. Rate filled at any other place in the document will not be considered.
4. No condition will be accepted.

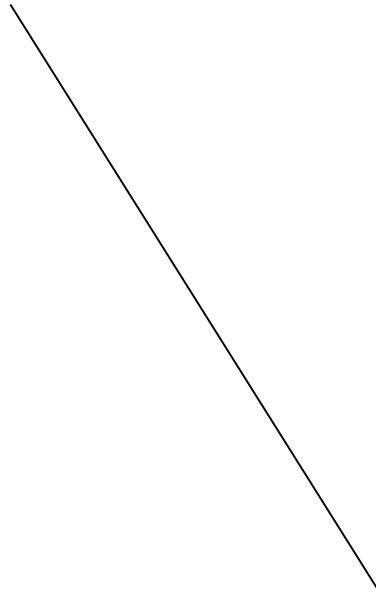
Signature of Bidder with full Address :

Date :

Sr. D'man

A.E.(P)

EE



BLANK

