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Name of work: Providing service of Drivers for operating of Govt. Inspection Vehicle and CNG Mini Tempos under Hort. Division-III, CPWD, New Delhi Dg. 2026-27

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Estimated Cost	:-	Rs. 14,91,792/-
Earnest Money	:-	Rs. 29,836/-
Time Allowed	:-	12 (Twelve) Months
Security Deposit	:-	2.5% of tendered amount.
Performance guarantee	:-	5% of the Estimated cost put to tender (ECPT) or contract amount whichever is higher.

This NIT contains 1 to 27 pages only

This NIT Amounting to **Rs. 14,91,792/- (Rs. Fourteen Lakh Ninety One Thousand Seven Hundred Ninety Two only)** is hereby approved.

**Dy. Director (Hort.)
Hort. Division-III
C.P.W.D., New Delhi**

भारत सरकार
केन्द्रीय लोक निर्माण विभाग
कार्यालय उप निदेशक (उद्यान)
उद्यान मंडल-III, के.लो.नि.वि., प्रथम तल, सी-विंग
इन्द्रप्रस्थ भवन, नई दिल्ली- 110 002

सं. 20(11)/डी.बी./उ.नि.उ./उ.मं.-III/2026-27 /

दिनांक:

NOTICE INVITING E-TENDER

INFORMATION AND INSTRUCTIONS FOR CONTRACTORS FOR e-TENDERING FORMING PART OF NIT AND TO BE POSTED ON WEBSITE

The Deputy Director of Horticulture, Horticulture Division-III, Central P.W.D, 1stFloor, 'C' Wing, Indraprastha Bhawan, New Delhi -110 002, on behalf of the President of India invites online percentage rate tenders from the approved and eligible contractors Registered with CPWD in single bid system for the following work: -

Sl. No	NIT No.	Name of work and Location	Estimated cost put to tender	Earnest Money Deposit	Period of completion	Last date & time of submission of bids, original EMD, copy of receipt for deposition of original EMD and other documents as specified in the bid document	Time and date of opening of bid
1	2	3	4	5	6	7	8
1	56/2026-27/DD/HD-III/DELHI/1to3	Providing service of Drivers for operating of Govt. Inspection Vehicle and CNG Mini Tempos under Hort. Division-III, CPWD, New Delhi Dg. 2026-27	₹14,91,792/-	Rs. 29,836/-	12 (Twelve) Months	19.10.2026 Upto 15:00 Hrs.	19.10.2026 at 15:30 Hrs.

Contractors who fulfill the following requirements shall be eligible to apply. Joint ventures are not accepted.

1. The intending bidder must read the terms and conditions of CPWD 6 carefully. He should only submit his bid if he consider himself eligible and he is in possession of all the documents required.
2. Information and instructions for bidders posted on website shall form part of bid document.

3. The tender document consisting of specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <https://etender.cpwd.gov.in> or www.cpwd.gov.in free of cost.
4. The enlistment of the contractors should be valid on the last date of submission of tenders. In case only the last date of submission of tender is extended, the enlistment of contractor should be valid on the original date of submission of tenders.
5. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website. The intending bidder must have valid class – III digital signature to submit the bid.
6. But the bid can only be submitted after deposition of original EMD either in the office of the Deputy Director of Horticulture, CPWD inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission and uploading the mandatory scanned documents such as Demand Draft or Pay order or Banker's Cheque or Deposit at call receipt or Fixed Deposit receipts and Bank Guarantee of any Scheduled Bank towards EMD in favour of Executive Engineer as mentioned in the NIT, receipt for deposition of original EMD to division office of any Executive Engineer (including NIT issuing DDH / ADH), CPWD and other documents as specified.
7. Copy of Enlistment Order and certificate of work experience and other documents as required shall be scanned and uploaded to the e-tendering website within the period of tender submission. However, certified copy of all scanned and uploaded documents as specified in press notice shall have to be submitted by the lowest bidder only within a week physically in the office of tender opening authority.
8. Online bid documents submitted by intending bidders shall be opened only of those bidders, whose documents scanned and uploaded are found in order.

The bid shall be opened on due date and time as mentioned above.

9. The bid submitted shall become invalid if:
 - (i) The bidder is found ineligible.
 - (ii) The bidder does not deposit original EMD with division office of any Executive Engineer.
 - (iii) The bidder does not upload all the documents as stipulated in the bid document including the copy of receipt for deposition of original EMD.
 - (iv) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of bid opening authority.
If a tenderer quotes nil rates against each item in Item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/subhead in percentage rate tender, the tender shall be treated as invalid and will not be entertained as lowest tenderer.
10. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheet.
11. The contractor can upload documents in the form of JPG format and PDF format.
- 12 (a) **The contractor must ensure to quote percentage for schedule.** The column meant for quoting percentage in figures appears in pink colour and the moment percentage is entered, it turns sky

blue. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO). However, If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

(b) Contractors should quote the percentage above or below to two places of decimal only.

13. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it if too many tenders are received satisfying the laid down criterion.

14 (A). List of Documents to be scanned and uploaded within the period of tender submission:

- (i) Enlistment Order of the Contractor.
- (ii) Treasury Challan/ Demand Draft/ Pay order/ Banker's Cheque (Banker's name, amount, number, and date) /Deposit at Call Receipt /FDR/Bank Guarantee of any scheduled Bank against EMD.
- (iii) Copy of Receipt for deposition of original EMD issued from division office of any Executive Engineer/Dy. Director(Hort.), CPWD (The EMD document shall be issued from the place in which the office of receiving division office is situated.)
- (iv) ERP Training Certificate obtained by the Agency.
- (v) Undertaking- regarding contractor near relative are not employed in any capacity in the circle.
- (vi) ESIC & EPFO Registration
- (vii) PAN Card
- (viii) GST Registration Certificate of the State in which the work is to be taken up, if already obtained by the bidder.

If the bidder has not obtained GST Registration in the State in which the work is to be taken up, or as required by GST authorities then in such a case the bidder shall scan and upload following undertaking along with other bid documents.

"If the work is awarded to me, I/we shall obtain GST registration Certificate of the State , in which work is to be taken up, within one month from the date of receipt of Award Letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payment which will be due towards me/us on a/c of the work executed and/or for any action taken by CPWD or GST department in this regard.

B. Document to be submitted after acceptance:

Certified copy of all the scanned and upload documents as specified in press notice shall have to be submitted by the lowest bidder only.

Deputy Director (Hort.)
Hort. Division-III
CPWD, New Delhi

GOVERNMENT OF INDIA

CPWD-6

1. **Online percentage rate bids** are invited on behalf of the President of India from approved and eligible contractors registered with C.P.W.D. for the work of:- **Providing service of Drivers for operating of Govt. Inspection Vehicle and CNG Mini Tempors under Hort. Division-III, CPWD, New Delhi Dg. 2026-27**
2. The enlistment of the contractors should be valid on the last date of submission of bids.
In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.
- 1.1 The work is estimated to cost **Rs. 14,91,792/-**. This estimate, however, is given merely as a rough guide.
2. Agreement shall be drawn with the successful bidders on prescribed Form No. **CPWD-7** with up-to-date amendments, which is available as a Govt. of India Publication and also available on website www.cpwd.gov.in. Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the work will be **12 (Twelve) Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
4. The site for the work is available.
5. The Bid documents consisting of plans, specifications, the schedule of quantities of the various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen on website <https://etender.cpwd.gov.in> or www.cpwd.gov.in free of cost.
6. After submission of the bid the contractor can re-submit revised bid any number of times or withdraw it before last date and time of submission of bid as notified. No post-tender modification is allowed by the tenderers except through negotiations, if required. In case, any tenderer does so, the tender will be rejected and the tenderer will be debarred for future tendering in CPWD for two years by the concerned enlisting authority (in case of CPWD enlisted contractors) and by the concerned CE/SE (in case of non-enlisted contractor).
7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of the bid as notified.
8. Earnest money of **Rs. 29,836/-** in the form of Treasury Challan or Demand Draft or Pay Order or Banker's Cheque or Deposit at Call Receipt or Fixed Deposit Receipt (**drawn in favour of Dy. Director (Hort.), Hort. Division- III, CPWD, New Delhi**) shall be scanned and uploaded to the e-tendering website within the period of bid submission. **The Original EMD should be deposited either in the office of Dy. Director(Hort.), Hort. Division- III, CPWD, New Delhi, inviting bids or division office of any Executive Engineer /Dy. Director (Hort.), CPWD within the period of bid submission.** The EMD receiving Executive Engineer/**Dy. Director (Hort.)** (including NIT issuing EE/AE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE/DDH in the NIT.

A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lac, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any scheduled bank having validity for six months or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

Copy of Enlistment Order and certificate of work experience and other documents as specified in the press notice shall be scanned and uploaded to the e-Tendering website within the period of bid submission.

However, certified copy of all the scanned and uploaded documents as specified in press notice shall have to be submitted by the lowest bidder only along with physical EMD of the scanned copy of EMD uploaded within a week physically in the office of tender opening authority. Online bid documents submitted by intending bidders shall be opened only of those bidders, whose original EMD deposited with any division of CPWD and other documents scanned and uploaded are found in order.

The bid submitted shall be opened at 15:30 hrs. on **19.10.2026**

9. The bid submitted shall become invalid and e-Tender processing fee shall not be refunded if:

- (i) The bidder is found ineligible.
- (ii) The bidder does not upload scanned copies of all the documents stipulated in the bid document.
- (iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of bid opening authority.
- (iv) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

10. The contractor whose bid is accepted will be required to furnish **performance guarantee and additional performance guarantee (if any)** within the period specified in Schedule F. This guarantee shall be in the form of Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/ Pay order of any Scheduled Bank or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said **performance guarantee and additional performance guarantee (if any)** within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.

The earnest money deposited along with bid shall be returned after receiving the aforesaid **performance guarantee and additional performance guarantee (if any)**. The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/ registrations or proof of applying for obtaining labourer licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. If applicable and also ensure the compliance of aforesaid provisions by the sub contractors, if any engaged by the contractor for the said work within the period specified in Schedule F.

11. **The description of the work is as follows:- Providing service of Drivers for operating of Govt. Inspection Vehicle and CNG Mini Tempos under Hort. Division-III, CPWD, New Delhi Dg. 2026-27**

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidders implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

12. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
13. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
14. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
15. The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
16. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.
17. The bids for the work shall remain open for acceptance for a period of 30 (thirty) days from the date of opening of bids in case of single bid system and 75 (seventy five) days from the date of opening of technical bids in case bids are invited in 2 or 3 bid system. Further:

- (i) If any tenderer withdraws his tender within 07 days after last date and time (24 hours basis) of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
 - (ii) If any tenderer withdraws his tender after expiry of 07 days after last date and time (24 hours basis) of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
 - (iii) Withdrawal of the tender, by the tenderer, shall only be made through e-tender portal. Any other method i.e. through letter/e-mail etc. shall not be considered.
 - (iv) In case of forfeiture of earnest money as prescribed in para (i) and (ii) above, the bidders shall not be allowed to participate in the rebidding process of the same work.
18. This notice inviting Bid shall form a part of the contract document. The successful bidder/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
- (a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
 - (b) Standard C.P.W.D. Form 7.
19. The eligible bidder shall quote **percentage** rate for schedule, above or below to two places of decimal only.
20. The intending bidders are required to update their profile in e-tender portal and to upload their bids well in advance of last day of submission of tender. Any issue related to updating profile/uploading tender can be resolved through the concerned Dy. Director (Hort.) (Phone No. 011-23378285, email id: delddh3.cpwd@nic.in) or ERP helpline no. 18001803286 or e-mail id cpwd.support@techmahindra.com. The intending bidders are also advised not to wait to raise any issue till the last date of submission of bid in their own interest.

Deputy Director (Hort.)
Hort. Division-III
CPWD, New Delhi

**GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT**

Percentage rate Tender & Contract for works

Tender for the work of:- **Providing service of Drivers for operating of Govt. Inspection Vehicle and CNG Mini Tempus under Hort. Division-III, CPWD, New Delhi Dg. 2026-27**

- (i) To be uploaded by 15:00 hrs. on **19.10.2026** to/upload at <https://etender.cpwd.gov.in>
- (ii) To be opened in presence of tenderers who may be present at 15:30 hrs. on **19.10.2026** in the office of Dy. Director (Hort.), Hort. Division –III, CPWD, New Delhi.

TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F, specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F' viz. schedule of quantities and in accordance in all respects with the specifications, designs, drawing and instructions in writing referred to in Rule- 1 on General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for **Thirty (30) Days** from the due date of its opening in case of single bid system and not to make any modification in its terms and conditions.

A sum of **Rs. 29,836/-** is hereby forwarded in Receipt of Treasury Challan /Deposit at call Receipt of a Scheduled Bank /fixed deposit receipt of a scheduled bank/demand draft of a Scheduled bank/Bank Guarantee issued by a scheduled bank, as earnest money.

A copy of earnest money in receipt treasury challan/deposit at call receipt of a scheduled bank/fixed deposit receipt of scheduled bank, demand draft of a scheduled bank/bank guarantee issued by a scheduled bank is scanned and uploaded. If I/We, fail to furnish the prescribed **performance guarantee and additional performance guarantee (if any)** within prescribed period, I/we agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/we fail to commence the work as specified, I/we agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said **performance guarantee and additional performance guarantee (if any)** absolutely. The said **performance guarantee and additional performance guarantee (if any)** shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of earnest money or **performance guarantee and additional performance guarantee (if any)** as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/**performance guarantee and additional performance guarantee (if any)**.

I/We hereby declare that I/we shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated

Signature of Contractor

#Postal Address

Witness:#

Address:#

(To be filled in by the Contractor.)

Occupation:#

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs. _____ (Rupees _____)

The letters referred to below shall form part of this contract Agreement: -

a) (*)

b) (*)

c) (*)

For & on behalf of President of India.

Signature.....

Dated

Designation: **Dy. Director (Hort.), Divn – III,
CPWD, New Delhi**

(*) to be filled by DD(H)/HD-III

PROFORMA OF SCHEDULES

SCHEDULE 'A'

Schedule of quantities

Page No. **27**

SCHEDULE 'D'

Extra schedule for specific requirements/documents for the work, if any NIL

SCHEDULE 'E'

Reference to General Conditions of contract : General Conditions of Contract for CPWD maintenance works 2023 with upto date online receipt of amendments

Name of Work : **Providing service of Drivers for operating of Govt. Inspection Vehicle and CNG Mini Tempos under Hort. Division-III, CPWD, New Delhi Dg. 2026-27**

- | | | |
|-------|------------------------|--|
| (i) | Estimated cost of work | Rs. 14,91,792/- |
| (ii) | Earnest Money | Rs. 29,836/- |
| (iii) | Performance Guarantee | <p>(a) 5% of Estimated Cost put to tender (ECPT) or contract amount whichever is higher.</p> <p>(b) Where the quoted amount is lesser than Eighty percent (80%) of the Estimated cost put to tender (ECPT), the Performance Guarantee, in addition to the requirement under (a) above, shall be increased by an amount equal to the difference between eighty percent (80%) of the ECPT and the quoted amount.</p> |
| (iv) | Security Deposit | 2.5% of tendered value. |

SCHEDULE 'F'

General Rules & Directions: General Conditions of Contract for CPWD Maintenance Works 2023 with amendment upto last date of receipt of tenders.

Officer Inviting tender Dy. Director (Hort.)
Hort. Divn.-III, CPWD, New Delhi

Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with clauses 12.2 & 12.3. 100%

Definitions:

- | | | |
|----------|--|--|
| 2 (v) | Engineer-in-charge | Dy. Director (Hort.)
CPWD, New Delhi |
| 2 (viii) | Accepting Authority | Dy. Director (Hort.)
Hort. Division-III |
| 2(x) | Percentage on cost of material and labour to cover all overheads and profits : | 15 % |
| 2 (xi) | Standard Schedule of Rates | DSR 2025 (H & L), A/R and specifications with Correction slips issued upto date of online receipt of tender. |

2 (xii) Department

CPWD

9(ii) Standard CPWD contract form

General Conditions of Contract for CPWD maintenance works 2023, CPWD Form-7 as modified and corrected upto date online receipt of tenders.

Clause 1:

i) Time allowed for submission of **performance** :-

guarantee and additional performance

07 Days

guarantee (if any), Programme chart (Time and progress) and applicable labourer licenses, registration with EPFO, ESIC and BOCW welfare board or proof of applying thereof, including Provident Fund code number if applicable from the date of issue of letter of acceptance, in days

ii) Maximum allowable extension with late fee

@0.1% per day of **performance guarantee and**

03 Days

additional performance guarantee (if any)

amount beyond the period provided in (i) above

Clause 2:

Authority for fixing compensation under clause 2

:-

Superintending Engineer
Vigyan Bhawan Circle
CPWD, New Delhi

Whether Class 2A shall be applicable

:-

Not Applicable

Clause 5:

Number of days from the issue of letter of acceptance for reckoning date of start

:-

10 Days

Table of Milestones : --As per Table given below

S. No.	Milestone Programme	Time Allotted (From date of start)	Amount to be withheld in case of non-achievement of milestone
-----NIL-----			

Time allowed for execution of work

12 (Twelve) Months

Authority to decide:

(i) Extension of time :

Dy. Director (Hort.)
Hort. Division-III
CPWD, New Delhi

(ii) Rescheduling of mile stones :

Superintending Engineer
Vigyan Bhawan Circle
CPWD, New Delhi

(iii) Shifting of date of start in case
of delay in handing over the site :

Dy. Director (Hort.)
Hort. Division-III
CPWD, New Delhi

Clause 5

Applicable clause 5/Clause 5A

:- Clause 5A applicable

Clause 6

(Computerized MB/e-MB)

:- e-MB

Clause 7:

Gross work to be done together with net
payment/adjustment of advances for material collected, if
any, since the last such payment for being eligible to interim
payment.

:- Rs. 1.24 Lakh

Clause 7A:

No Running Account Bill shall be paid for the work till
Applicable labourer licenses, registration with EPFO,
ESIC and BOCW welfare Board, whatever applicable are
submitted by the contractor to the Engineer-in-charge.

:-

Whether Clause 7A shall be applicable

:- Yes

Clause 10 A

List of testing equipment to be provided by the contractor
at site lab.

1. _____.
2. _____.
3. _____.

Not Applicable

Clause 10 B (ii)

:-

Not Applicable

Whether Clauses 10 B (ii) shall be applicable

Clause 10 C

(Percentage of labour component in the work)

:-

85%

Clause 10 CA

Material covered under this clause

:-

Not Applicable

Clause 10 CC:

Clause 10 CC to be applicable in contracts with
stipulated period of completion exceeding the
period shown in the next column

:-

Not Applicable

Clause 11:

Specification to be followed for execution of work :- DSR 2025 (H & L), A/R and specifications with Correction slips issued upto date of online receipt of tender

Clause 12: Type of work.

Maintenance Work

12.2 & 12.3 Deviation limit beyond which clause 12.2 & 12.3 shall apply for building work. No limit
(All the deviated quantities shall be paid at agreement rates.)

Authority to decide Deviation

- | | | |
|-------|---|--|
| (i) | Upto 1.25 times of Contract Amount (with recorded reasons) | Dy. Director (Hort.) Division-III |
| (ii) | Beyond 1.25 times upto 1.50 times of Contractor Amount (with recorded reasons) | Superintending Engineer, VBC, CPWD
ADG,RD,(Delhi), CPWD |
| (iii) | In exceptional case, Beyond 1.5 times Upto 2 times of contract Amount (with recorded reasons) | |

Clause 16:

Competent Authority for deciding reduced rates

- | | | | |
|------|---|----|--------------------------------------|
| (i) | Upto 5% of contract value | :- | Superintending Engineer,
VBC,CPWD |
| (ii) | Beyond 5% of contract value(Full Power) | :- | ADG,RD,(Delhi) |

Clause 18

List of mandatory, tools & plants to be deployed by the contractor at site :- As per actually required at site and shall be arranged by the contractor as per direction of the Officer-in-Charge.

Clause 19 :- As per GCC 2023 maintenance work

Clause 25 Dispute Redressal Committee (DRC)

Conciliator	ADG, RD, (Delhi), CPWD
Arbitrator appointing authority	SE, VBC, CPWD
Place of arbitration	New Delhi

Clause 32 :**“General requirement of Technical Representative(s) and Recovery Rate”**

Sl. No .	Minimum Qualification of technical representative	Discipline	Designation (Principal Technical	Minimum Experience	Number	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of Clause 36(i)	
						Figures	Words
1	B.Sc. in Agriculture	Agriculture	Project Manager cum Planning/ Quality / Site/Billing Engineer	2 Years	1 No.	Rs. 15000/- Per Month Per Person	Rupees Fifteen Thousand Only

CONDITIONS FOR DRIVER

1. The driver should have valid driving licence with badge. The driver of the vehicle must follow traffic rules and other regulations prescribed by the government from time to time.
2. The driver shall observe all the etiquette and protocol while performing the duty. He shall be neatly dressed and shall carry a mobile phone in working condition for which nothing shall be paid extra by the department.
3. A daily record indicating time and mileage for the vehicle shall be maintained in a log book.
4. The contractor shall maintain the attendance of driver with authentic proof of attendance, nothing shall be paid extra to the agency on this account.
5. The Department shall not be responsible for any injury, or death of any worker at site due to accident during functioning of the equipment or by negligence of the contractor/agency.
6. The attendance register shall be maintained by the contractor. Officer-in-charge can verify this register at any time. This will be submitted with each RA bill along with particulars as mentioned above.
7. In case of absence from duty by driver, the contractor shall provide substitute driver. In case not providing the driver, amount shall be recovered @ double of current minimum wages from the contractor's bill.
8. Normal working Hours for the driver shall be 09:00 AM to 06:00 PM from Monday to Saturday. If required driver shall be available before/beyond this duty Hrs. for which extra payment will be made as per the Tender Schedule.
9. Contractor will have to give payment on minimum wages, fixed by Chief Labour Commissioner (Central), Government of India, as per direction of Officer-in-charge, which are revised time to time through Bank or ECS or online transfer to the Bank account of deployed staff. Any increase in the labourer wages by Govt. of Delhi subsequently may be retrospective effect, shall be binding to the contractor and labourer shall be paid at the increased rates w.e.f. the date mentioned in the notification.
10. The contractor shall follow provision of contract labour (Abolition and regulation) ACT 1970 & minimum wages ACT.
11. The contractor is bound to distribute the salary /wages to his driver by 7th of each month, positively, by ECS or online transfer to the Bank account of deployed staff, as feasible.
12. **All cess/duties/taxes as applicable on the date of receipt of tender shall be borne by the contractor. The contractor shall quote his rates considering all such cess/duties/taxes. Contractor must have GST registration. No reimbursement shall be made for taxes paid like GST etc.**
13. The following documents should be the part of bill submitted by the agency and Engineer-in-Charge/ authorized representative of Engineer-in-Charge should verify these documents before making payment: -
 1. Details of driver with date of his engagement.
 2. Document of payment made to the employees directly in their bank accounts.
 3. Authentic proof of attendance.

4. Document of deposition of ESI & EPF deductions in the employee's accounts. If any bill submitted for payment before deposition of ESI/EPF deductions, then document of deposition of ESI/EPF deduction for the previous month.
5. Any penalty imposed on the agency for delay in disbursing payment & deposition of ESI/EPF deductions in the employee's accounts.
6. Any other documents required to ensure the disbursing minimum wages on or before time and ESI/EPF deduction deposited in their account timely.

CONTRACTOR

DEPUTY DIRECTOR OF HORTICULTURE

PROFORMA FOR WORKERS IDENTITY CARD

NOTE: - 1. This Contractor is valid only for specified working place / place of duty. 2. This Contractor is fully responsible for any misuse of this card beyond duty hours / days. 3. The contractor bears responsibility for the character card holder worker.	SL. NO..... WORKER IDENTITY CARD Name of Agency with Address :- Telephone No. / Mobile: - Registration No: - VALID UPTO: -
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Name of worker: - Present Address: - Permanent Address: - Identification Mark: - Place of Duty: -	Signature of Worker: - Signature of Contractor: -
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PERFORMA OF VERIFICATION OF CPWD CONTRACTOR WORKERS

Name of work: -

Agreement No.: -

Agency Name of Worker: -

Father's / Husband Name: -

Age: -

Present Address: -

Permanent Address: -

Period of Duty in Delhi: -

Two references in Delhi
With Present & Permanent
Address (with one other than
Contractor with telephone Nos.)

(Signature of Worker)

(Signature of Contractor)

Note: - Worker / Contractor to submit attested photocopy of the Identification of the refers.

PROFROMA FOR RECEIPT OF DEPOSITION OF ORIGINAL EMD

Receipt of deposition of original EMD

(Receipt No.Date.....)

- | | | |
|----|---------------------------------|---|
| 1. | Name of work: | Providing service of Drivers for operating of Govt. Inspection Vehicle and CNG Mini Tempos under Hort. Division-III, CPWD, New Delhi Dg. 2026-27 |
| 2. | NIT No.: | 56/2026-27/DD/HD-III/DELHI/1to3 |
| 3. | Estimated Cost: | Rs. 14,91,792.00 |
| 4. | Amount of Earnest Money Deposit | Rs. 29,836.00 |
| 5. | Last date of submission of Bid | 19.10.2026 |

- | | | |
|----|---------------------------------|-------|
| 1. | Name of Contractor | _____ |
| 2. | Form of EMD | _____ |
| 3. | Amount of Earnest Money Deposit | _____ |
| 4. | Date of submission of EMD | _____ |

**Signature, Name and Designation of EMD
Receiving officer(EE/AE(P)/AE/AAO)
Along with office stamp**

BANK GUARANTEE BOND

CPWD

Form of Earnest Money Deposit**Bank Guarantee Bond**

WHEREAS, contractor..... (Name of contractor) (hereinafter called "the contractor") has submitted his tender dated (date) for the construction of (name of work) (hereinafter called "the Tender")

KNOW ALL PEOPLE by these presents that we (name of bank) having our registered office at (hereinafter called "the Bank") are bound unto (Name and division of Executive Engineer) (hereinafter called "the Engineer-in-Charge") in the sum of Rs. (Rs. in words) for which payment well and truly to be made to the said Engineer-in-Charge the Bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank thisday of20..... **THE CONDITIONS** of this obligation are:

- (1) If after tender opening the Contractor withdraws, his tender during the period of validity of tender (including extended validity of tender) specified in the Form of Tender;
- (2) If the contractor having been notified of the acceptance of his tender by the Engineer-in-Charge:
 - (a) fails or refuses to execute the Form of Agreement in accordance with the Instructions to contractor, if required;

OR

- (b) fails or refuses to furnish the performance guarantee and additional performance guarantee (if any), in accordance with the provisions of tender document and Instructions to contractor,

OR

- (c) fails or refuses to start the work, in accordance with the provisions of the contract and Instructions to contractor,

OR

- (d) fails or refuses to submit fresh Bank Guarantee of an equal amount of this Bank Guarantee, against Security Deposit after award of contract.

We undertake to pay to the Engineer-in-Charge either up to the above amount or part thereof upon receipt of his first written demand, without the Engineer-in-Charge having to substantiates his demand, provided that in his demand the Engineer in- Charge will note that the amount claimed by his is due to him owing to the occurrence of one or any of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date* after the deadline for submission of tender as such deadline is stated in the Instructions to contractor or as it may be extended by the Engineer-in- Charge, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE

SIGNATURE OF THE BANK

WITNESS

SEAL

(SIGNATURE, NAME AND ADDRESS)

***Date to be worked out on the basis of validity period of 6 months from last date of receipt of tender.**

FORM OF PERFORMANCE SECURITY/BANK GUARANTEE BOND

1. In consideration of the President of India (hereinafter called "the Government") having agreed under the terms and conditions of agreement No. _____ dated _____ made between _____ and _____ {hereinafter called "the said contractor(s)"} for the work _____

(hereinafter called "the said agreement") having agreed to production of an irrevocable Bank Guarantee for Rs. _____ (Rupees _____ only) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement,

We _____ (indicate the name of the Bank) (hereinafter referred to as "the Bank") hereby undertake to pay to the Government an amount not exceeding Rs. _____/- (Rupees _____ only) on demand by the Government.

2. We _____ do hereby undertake to

(indicate the name of the Bank)

pay the amounts due and payable under this Guarantee without any demure, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor (s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____/-(Rupees _____ only).

3. We, the said bank further undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

4. We _____ further agree that the guarantee (indicate the name of the Bank)

herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Engineer-in-Charge, on behalf of the Government, certifies that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s) accordingly discharges this guarantee.

5. We _____ further agree with the Government that (indicate the name of the Bank)

the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).
7. We _____ lastly undertake not to
(indicate the name of bank)
revoke this guarantee except with the previous consent of the Government in writing.
8. This guarantee shall be valid upto _____ unless extended on demand by Government. Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs. _____ /-(Rupees _____ only) and unless a claim in writing is lodged with us within Ninety Days of the date of expiry or the extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

Dated the _____ day of _____

for _____
(Indicate the name of the Bank)

AFFIDAVIT

I/ we have submitted a bank guarantee for the work
(Name of work) Agreement No
dated.....

From.....(Name of bank with full address)

to the Executive Engineer..... (Name of division) With a
 view to seek exemption from payment of security deposit/**performance guarantee and additional
 performance guarantee (if any)**/guarantee money for expansion joint/ Electrometric bearing/
 bitumen mastic work in cash. This bank guarantee expires
 on.....

I /we undertaken to keep the validity of the bank guarantee intact by getting it extended from time to
 time at my/ our own initiative upto a period Months after
 the recorded date of completion of the work or as directed by the Engineer-in-charge.

I/We also indemnify the government against any losses arising out of..... non encashment of
 the bank guarantee if any

Deponent

Signature of contractor

The affidavit is to be given by the executants before a first class Magistrate.

Dy. Director (Hort.)
Hort. Division-III,
CPWD, New Delhi
Email-hd3cpwd@yahoo.in
Tel. 011-23378285

Letter Head of Contractor

Undertaking

Date :

Name of Works: **Providing service of Drivers for operating of Govt. Inspection Vehicle and CNG Mini Tempos under Hort. Division-III, CPWD, New Delhi Dg. 2026-27**

NIT No: 56/2026-27/DD/HD-III/DELHI/1to3

I/We hereby certified that any of my relatives (relative shall mean wife, husband, parents, grandparents, children, grandchildren, brothers, sisters, uncles, aunts, cousins and corresponding in-laws) are not working in the Division office/Circle Office

Signature of Contractor with stamp

SCHEDULE OF QUANTITY

Name of work: Providing service of Drivers for operating of Govt. Inspection Vehicle and CNG Mini Tempos under Hort. Division-III, CPWD, New Delhi Dg. 2026-27

Item No.	Description of items	Quantity		Rate	Unit	Amount
1	Providing services of 01 No. Driver for Govt. Inspection Vehicle for DD(H) and 03 Nos. Drivers for CNG Mini Tempo (LGV) attached at sites offices to carry the Horticulture related materials from one place to another place on all working days and duty hours as per direction of the officer-in-charge. (4Jobs x 12 Months = 48 Jobs)	48	Job	31079.00	Per Job/ Per Month	1491792
					Total	1491792

Dy. Director (Hort.)
Hort. Division No. III
C.P.W.D., New Delhi