

Subject: Proposal for Fresh GeM Bidding for Procurement of Unarmed
Services at DDK Raipur.

Security Guard

Three (03) Unarmed Security Guards were engaged through the GeM portal under Contract No. **GEMC-511687722096644** for Doordarshan Kendra (DDK), Raipur, for the period **01.12.2025 to 30.11.2026**.

As the existing contract expires on **30.11.2026**, it is proposed to invite fresh bids on the GeM portal for a period of 12 months, effective from **01.12.2026 to 30.11.2027**, under the specified rates and attached terms and conditions.

Applicable Minimum Wages: Calculated for **Area 'B' (Unarmed Security Guard)** at the rate of **₹918/- per day**, in compliance with the Chief Laboure Commissioner (Central) Order No. 1/6(6)2025-LS-II, dated 30.03.2026 (placed at P/33-34).

Percentage of Statutory Allowances are as under –

EDLI	0.5% of Rs.918/-	Rs. 4.57
EPF Admin Charges	0.5% of Rs.918/-	Rs. 4.57
ESIC	3.25% of Rs.918/-	Rs. 29.83
EPF	12.0% of Rs.918/-	Rs. 110.18

Other Terms & Conditions –

Valid PSARA of Chhattisgarh State is a Must.

Bidder should have his Head Office and/or Branch Office in Raipur.

Bid Security – As per Govt. of India, Ministry of Finance, Deptt. Of Expenditure, Procurement Policy Divisions's OM No. 9/4/2020-PPD, dt. 12.11.2020; Bid Security/EMD is NIL. However, Bid Security Declaration Form would be required.

e-Performance Bank Guarantee (e-PBG) - As per Govt. of India, Ministry of Finance, Deptt. Of Expenditure, Procurement Policy Divisions's OM No. 9/4/2020-PPD, dt. 30.12.2021 & 12.11.2020; e-PBG would be 5% of Contract Value.

In the event of Bidders quoting the same price; the one having experience in the Sister Concern will be given preference.

Copies of all bid documents alongwith all certificates must be submitted by email/speedpost. Copies are required to be sent to Security Officer, Doordarshan Kendra, Shankar Nagar, Raipur. / **email – deddkraipur@gmail.com**
Applicable Service Charges would be at GeM approved percentage & Bids of Bidders quoting less than that shall not be Considered.

Turnover – Minimum 3 Lakhs

Experience – 3 Years(Minimum)

No change in Security Guards is allowed without the permission of office.

Approval may kindly be accorded for initiating the Bidding Process.

AE/DDE(Security officer)/ASSTT/DDO/DDG

11/09/2026 05:26 PM
NIGAMESH MONDAL
UDC|DDK RAIPUR

Note # 48

अनुशंसित |

15/09/2026 12:37 PM
SHAIENDRA KUMAR DIXIT

AE|DDK RAIPUR

Note # 49

Ref Note #47...

In Other Terms & Conditions –at sr. no. 8

Turnover should be – Minimum 5 Lakhs

Recommended to grant approval for initiating the Bidding Process.

16/09/2026 03:45 PM

RAMSWAROOP TIGER

DDE|DDK RAIPUR

Note # 50

Point No. 4 of OTC in Note 47

In Prasar Bharati, the ePBG for Contracts upto 5 Crores is 3% of the Contract Value.

Except for this all other Terms & Conditions are OK.

21/09/2026 01:10 PM

J V PRASAD

ASSISTANT|DDK RAIPUR

Note # 51

कृपया नोट #50 के अंतर्गत **Point No. 4 of OTC in Note 47** को ध्यान में रखते हुए अनुशंसानुसार स्वीकृति प्रदान की जा सकती है ।

22/09/2026 11:30 AM

PRADEEP KUMAR PATHAK

PEX|DDK RAIPUR

Note # 52

नोट # 50 व #51 में उल्लेखित संशोधन के साथ प्रस्ताव अनुमोदित ।

22/09/2026 02:00 PM

SANJAY KUMAR MISHRA

DDG (E)|DDK RAIPUR