ई–निविदा आमंत्रण सूचना :- **36/EE/VD/2026-27**

Notice Inviting e-Tender No. :-

कार्य का नाम :-

Name of Work :-.Providing manpower data entry operator & MTS through outsourcing in the office of DG, CPWD, ADG(Delhi), Delhi Circle -6, V-Division & Sub-Division, 3/V, Hudco Place, New Delhi during 2026-27

अनुमानित लागत	:-	रू.
Estimated cost	:-	**Rs. 94,96,422/-**
धरोहर राशि	:-	रू.
Earnest Money	:-	**Rs. 1,89,929/-**
प्रतिभुति – निक्षेप राशि	:-	रू.
Security Deposit	:-	**2.5% of the tendered Value .**
कार्य पूरा होने की अवधि	:-	
Time Allowed	:-	**12 Months**

प्रमाणित किया जाता है कि इस निविदा में अद्यतन शुद्धि पर्चियों सहित 76 पृष्ठ है।

Certified that NIT contains 76 pages with uptodate correction slips

सहायक अभियंता(यो0)/वी मंडल कार्यपालक अभियंता/ वी मंडल

भारत सरकार

GOVERNMENT OF INDIA

कार्यालय

OFFICE OF

कार्यपालक अभियंता

THE EXECUTIVE ENGINEER

वी – मण्डल

V - DIVISION,

केन्द्रीय लोक निर्माण विभाग

CENTRAL PUBLIC WORKS DEPARTMENT,

नई दिल्ली

NEW DELHI

ई – निविदा आमंत्रण सूचना

NOTICE INVITING e-TENDERS

निविदा आमंत्रण सूचना सं0

N.I.T. NO. : **36/EE/VD/2026-27**

कार्य का नाम

NAME OF WORK : **Providing manpower data entry operator & MTS through outsourcing in the office of DG, CPWD, ADG(Delhi), Delhi Circle -6, V-Division & Sub-Division, 3/V, Hudco Place, New Delhi during 2026-27**

अनुमानित लागत

ESTIMATED COST : **Rs. 94,96,422/-**

धरोहर राषि

EARNEST MONEY : **Rs 1,89,929/-**

प्रतिभुति – निक्षेप राशि

SECURITY DEPOSIT : 2.5% of the Tendered Amount .

कार्य पूरा होने की अवधि

TIME ALLOWED : **12 Months**

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निविदा आमंत्रण सूचना

NOTICE INVITING e-TENDER

कार्य का नाम

NAME OF WORK : **Providing manpower data entry operator & MTS through outsourcing in the office of DG, CPWD, ADG(Delhi), Delhi Circle -6, V-Division & Sub-Division, 3/V, Hudco Place, New Delhi during 2026-27**

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Certified that this N.I.T. contains page 1 to 76

Prepared & Checked By

सहायक अभियंता(यो0)/वी मंडल

This N.I.T. is approved for **Rs 94,96,422/-**
(Rupees **Ninety four Lacs Ninety Six Thousand Four Hundred Twenty Two Only).**
Vide NIT S.No,: 36/EE/VD/2026-27

कार्यपालक अभियंता
वी मंडल, केलोनिवि0

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CPWD 172 YEARS OF ENGINEERING EXCELLENCE CPWD

ई–निविदा आमंत्रण सूचना / NOTICE INVITING e-TENDERS

The Executive Engineer, V - Division, CPWD, East Block-3, Level – 5, R. K. Puram, New Delhi invites on behalf of the President of India online Percentage rate tenders from CPWD registered contractors enlisted in Building & Road /Composite Category of appropriate class for the following work:-

NIT NO.	Name of Work & Location	Estimated Cost put to tender (In Rs)	Earnest Money (In Rs.)	Period of completion	Last date of online submission of bid, copy of receipt of deposition of origianl EMD & other documents as specified in the bid.	Time & date of opening of tender
36/EE/VD/2026-27	**Providing manpower data entry operator & MTS through outsourcing in the office of DG, CPWD, ADG(Delhi), Delhi Circle -6, V-Division & Sub-Division, 3/V, Hudco Place, New Delhi during 2026-27**	**94,96,422/-**	**1,89,929/-**	**12 Months**	**Upto 10.30 AM on 25.11.2026**	**11.00 AM on 25.11.2026**

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website https://etender.cpwd.gov.in or www.cpwd.gov.in free of cost.
4. But the bid can only be submitted after deposition of original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission and uploading the mandatory scanned documents such as Insurance Surety Bonds, Account Payee Demand draft or Banker's Cheque or Fixed Deposit Receipts or/ and Bank Guarantee including e-Bank Guarantee (for balance amount as prescribed) from any of the Commercial Bank towards EMD in favour of Executive Engineer as mentioned in NIT, receipt for deposition of original EMD to division office of any Executive Engineer (including NIT issuing EE/ AE), CPWD and other documents as specified
5. Those contractors who are not registered or have not updated their profile on the website mentioned above, are required to get registered / update their profile beforehand. The necessary training materials including the videos with step to step process are available on download section of https://etender.cpwd.gov.inOn opening date, the contractor can login and see the bid opening process. After opening of bid he will received competitior bid sheets.

-**- To be Filled By EE

6. The intending bidder must have valid Class-III digital signature certificate with encryption key (combo type) to perform any operations / transactions on the e-tendering portal / website and the bidder should download and install the eMsigner on their system as per instructions available on download section ofhttps://etender.cpwd.gov.in.
7. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets
8. Contractor can upload documents in the form of JPG format and PDF format.
9. Contractor must ensure to quote rate in the prescribed column(s) meant for quoting rate in figures appears in yellow colour and the moment rate is entered, it turns sky blue. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO). However, If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer

10. **List of Documents to be scanned and uploaded mandatorily within the period of bid submission:**
    (i) Insurance Surety Bond, Demand Draft/ Account Payee Banker's Cheque / FDR/ Bank Guarantee of any commercial Bank against EMD
    (ii) Copy of receipt for deposition of original EMD to division office of any EE,CPWD.
    (iii). Enlistment Order of the Contractor.
    (iv) GST Registration Certificate, if already obtained by the bidder.
    If the bidder has not obtained GST registration as applicable then he shall scan and upload following under taking along with other bid documents.

    "If work is awarded to me, I/We shall obtain GST registration Certificate, as applicable, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on a/c of the work executed and/or for any action taken by CPWD or GST department in this regard".

    (v) ERP Training Certificate as per DG, CPWD OM No. DG/ Enlist. Rules/2023/10 dt 22.04.2024..

कार्यपालक अभियंता
वी मंडल, केलोनिवि0

सीपीडब्ल्यूडी–6 ई–टेंडरिंग के लिए

CPWD-6 FOR e-TENDERING

भारत के राष्ट्रपति की ओर से निम्नलिखित कायं के लिए उपयुक्त वर्ग की समग्र श्रेणी में सूचीबद्ध केलोनिवि के अनुमोदित और पात्र ठेकेदारों से **प्रतिशत दर** पर निविदाएं आमंत्रित की जाती हैं।

Percentage Rate tenders are invited on behalf of President of India from approved and eligible contractors of CPWD enlisted in Composite Category of appropriate class for the work of:

Providing manpower data entry operator & MTS through outsourcing in the office of DG, CPWD, ADG(Delhi), Delhi Circle -6, V-Division & Sub-Division, 3/V, Hudco Place, New Delhi during 2026-27

ठेकेदारों का पंजीकरण जमा करने की अंतिम तिथि पर वैध होनी चाहिए। यदि बोली जमा करने की अंतिम तिथि बढ़ा दी जाती है, तो ठेकेदारों का पंजीकरण बोलियाँ जमा करने की मूल तिथि पर वैध होनी चाहिए।

The enlistment of the contractors should be valid on the last date of submission of bids. In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

न्यूनतम बोली लगाने वाले को विशेष कार्यों के निष्पादन के लिए प्रभारी इंजीनियर के अनुमोदन से विशेष एजेंसी को नियुक्त करना होगा।

The lowest bidder shall engaged specialized agency with the approval of Engineer-in-charge for execution of specialized works.

इस कार्य पर अनुमानित लागत रु. **94,96,422**/– है। हालाँकि, यह अनुमान केवल एक मोटे अनुमान के तौर पर दिया गया है।

The work is estimated to cost **Rs 94,96,422/-.** This estimate, however, is given merely as a rough guide.

1 संयुक्त लागत के लिए एनआईटी को मंजूरी देने के लिए सक्षम प्राधिकारी और प्रमुख अनुशासन से संबंधित निविदाएं आमंत्रित करने के लिए एनआईटी को समेकित करेगा। वह एक प्रभाग भी नामित करेगा जो निविदाओं के आमंत्रण से संबंधित सभी मामलों से निपटेगा।

1 The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the tenders. He will also nominate Division which wll deal with all matters relating to the invitation of tenders.

2 सफल निविदाकर्ता के साथ निर्धारित प्रपत्र संख्या केलोनिवि 7 (या उल्लिखित अन्य मानक प्रपत्र) पर समझौता तैयार किया जाएगा जो भारत सरकार के प्रकाशन के रूप में उपलब्ध है और www.cpwd.gov.in वेबसाइट पर भी उपलब्ध है। निविदाकर्ता उक्त प्रपत्र के विभिन्न नियमों और शर्तों के अनुसार अपनी दरें उद्धृत करेगा जो समझौते का हिस्सा होगा।

2 Agreement shall be drawn with the successful tenderer on prescribed **Form No. CPWD 7** (or other Standard Form as mentioned) which is available as a Govt. of India Publication and also available on website www.cpwd.gov.in. Tenderer shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.

3 कार्य को पूरा करने के लिए स्वीकृत समय **12 Months**, अनुसूची 'एफ' में परिभाषित कार्य आरम्भ करने की तिथि से या साइट को सौंपने की पहली तिथि से, जो भी बाद में हो, निविदा दस्तावेजों में दर्शाए गए चरणबद्ध तरीके (यदि कोई हो) के अनुसार होगा।

3 The time allowed for carrying out the work will be **12 Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the tender documents.

4 साइट उपलब्ध कराई जाएगी

4 The site shall be made available.

5 बोली दस्तावेज जिसमें योजनाएं, विनिर्देश, निष्पादित की जाने वाली विभिन्न प्रकार की वस्तुओं की मात्रा की अनुसूची और अनुबंध के नियमों और शर्तों का सेट शामिल है और अनुबंध प्रपत्र की मानक सामान्य शर्तों को छोड़कर अन्य आवश्यक दस्तावेज वेबसाइट https://etender.cpwd.gov.in या www.cpwd.gov.in से निःशुल्क देखे जा सकते हैं।

5 The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen from website https://etender.cpwd.gov.in or www.cpwd.gov.in free of cost.

6 बोली प्रस्तुत करने के बाद ठेकेदार संशोधित बोली को किसी भी संख्या में पुनः प्रस्तुत कर सकता है, लेकिन ऐसा निविदा प्रस्तुत करने की अंतिम तिथि और समय से पहले किया जा सकता है, जैसा कि अधिसूचित किया गया है।

6 After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of tender as notified.

7 संशोधित बोली प्रस्तुत करते समय, ठेकेदार एक या एक से अधिक मदों की दर को किसी भी संख्या में संशोधित कर सकता है (उसे सभी मदों की दर पुनः दर्ज करने की आवश्यकता नहीं है) लेकिन अधिसूचित निविदा प्रस्तुत करने की अंतिम तिथि और समय से पहले।

7 While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of tender as notified.

8 बयाना राशि रु. **1,89,929** /– (जो केवल उस स्थान से जारी की जाएगी जहां प्राप्त करने वाले डिवीजन कार्यालय स्थित है) केवल एक वाणिज्यिक बैंक के बैंकर्स चेक, एक वाणिज्यिक बैंक के अकाउंट पेई डिमांड ड्राफ्ट, एक वाणिज्यिक बैंक की सावधि जमा रसीद (एफडीआर), एक वाणिज्यिक बैंक से बीमा ज़मानत बांड और बैंक गारंटी (निर्धारित शेष राशि के लिए) (कार्यकारी अभियंता,वी–डिवीजन, सीपीडब्ल्यूडी, नई दिल्ली के पक्ष में) को स्कैन करके बोली जमा करने की अवधि के भीतर श्ईश निविदा वेबसाइट पर अपलोड करना होगा और अपलोड की गई ईएमडी की अपनी मूल प्रति भी जमा करनी होगी। मूल ईएमडी को बोली जमा करने की अवधि के भीतर या तो बोली आमंत्रित करने वाले कार्यकारी अभियंता के कार्यालय में या किसी भी कार्यकारी अभियंता, सीपीडब्ल्यूडी के डिवीजन कार्यालय में जमा किया जाना चाहिए। ईएमडी प्राप्त करने वाले कार्यकारी अभियंता (एनआईटी जारी करने वाले ईई/एई सहित) बोली लगाने वाले को

निर्धारित प्रारूप में बयाना राशि जमा करने की रसीद जारी करेंगे (संलग्न) जिसे निविदा आमंत्रित करने वाले ईई द्वारा एनआईटी में अपलोड किया जाएगा। यह रसीद इच्छुक बोली लगाने वाले द्वारा निर्दिष्ट बोली प्रस्तुत करने की तिथि और समय तक ई–टेंडरिंग वेबसाइट पर भी अपलोड की जाएगी। (ओएम डीजी/एमएएन/328, दिनांक 04.01.2016 द्वारा संशोधित), अन्यथा उनकी बोली नहीं खोली जाएगी और इसे अवैध बोली माना जाएगा।

8 Earnest Money **Rs. 1,89,929 /-** (Which shall only be issued from the place in which the office of receiving division office is situated) is accepted only in the form Banker's cheque of a Commercial bank, Account Payee demand draft of a commercial bank, Fixed deposit Receipt (FDR) of a commercial bank, insurance surety bonds & Bank guarantee(for balance amount as prescribed) from a commercial bank(drawn in favour of Executive Engineer, V-Division, CPWD, New Delhi) shall be scanned and uploaded to 'e' tendering website within the period of bid submission and also submit their original copy of uploaded EMD. **The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving Executive Engineer(including NIT issuing EE/AE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format(enclosed) uploaded by tender inviting EE in the NIT This receipt shall also be uploaded to the e-tendering website by the intending bidder upto the specified bid submission date and time. (Modified vide OM DG/MAN/328, dt. 04.01.2016), otherwise their bid will not be opened and it will be treated as invalid bid.**

बयाना राशि का एक हिस्सा बैंक गारंटी के रूप में भी स्वीकार्य है। ऐसे मामले में, बयाना राशि का 50ः या 20 लाख रुपये जो भी कम हो, ऊपर बताए गए तरीके से जमा करना होगा, और शेष राशि वाणिज्यिक बैंक द्वारा जारी बैंक गारंटी के रूप में स्वीकार की जा सकती है, जिसकी वैधता बोली प्राप्ति की अंतिम तिथि से 06 महीने या उससे अधिक होगी, जिसे इच्छुक बोलीदाताओं द्वारा स्कैन करके अपलोड किया जाना है।

A part of earnest money is acceptable in the form of bank guarantee also. In such case, 50% of earnest money or Rs. 20 lakh whichever is less, will have to be deposited in shape prescribed above, and balance can be accepted in form of Bank Guarantee issued by a Commercial Bank having validity for 06 months or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

प्रेस नोटिस में निर्दिष्ट नामांकन आदेश और कार्य अनुभव प्रमाण पत्र तथा अन्य दस्तावेजों की प्रति स्कैन करके बोली प्रस्तुत करने की अवधि के भीतर ई–टेंडरिंग वेबसाइट पर अपलोड की जाएगी। भौतिक निविदा दस्तावेज प्रस्तुत करने की आवश्यकता नहीं है तथा डाउनलोड किए गए निविदा दस्तावेजों (डीजी/एसओपी/30, दिनांक 29.11.2021) पर सहमति बनाई जाएगी। इच्छुक बोलीदाताओं द्वारा प्रस्तुत ऑनलाइन बोली दस्तावेज केवल उन्हीं बोलीदाताओं के खोले जाएंगे, जिनकी ईएमडी सीपीडब्ल्यूडी के किसी भी डिवीजन कार्यालय में जमा की गई है तथा स्कैन किए गए तथा अपलोड किए गए अन्य दस्तावेज सही पाए गए हैं।

Copy of the Enlistment order and certificate of work experience and other documents as specified in the press notice shall be scanned and uploaded to the e-Tendering website within the period of bid submission. Submission of physical tender documents is not required and agreement shall be drawn on downloaded tender documents(DG/SOP/30, dt. 29.11.2021).
Online bid documents submitted by intending bidders shall be opened only of those bidders, **whose EMD deposited with any division office of CPWD** and other documents scanned and uploaded are found in order.

मूल ईएमडी प्राप्त करने वाले कार्यकारी अभियंता निर्धारित बोली वैधता अवधि की समाप्ति के बाद या सफल बोलीदाता की स्वीकृति के तुरंत बाद, जो भी पहले हो, ई–टेंडरिंग पोर्टल वेबसाइट (https://etender.cpwd.gov.in>closed Tender>all) से सत्यापन के बाद असफल बोलीदाताओं को ईएमडी जारी करेंगे कि विशेष ठेकेदार एल–1 निविदाकर्ता नहीं है और काम दिया गया है। निविदा आमंत्रित करने वाले कार्यकारी अभियंता ईएमडी प्राप्त करने वाले कार्यकारी अभियंता से एल–1 निविदा की मूल ईएमडी तुरंत मांगेंगे।

The original EMD receiving Executive Engineer shall release the EMD to unsuccessful bidders after the expiry of stipulated bid validity period or immediately after acceptance of the successful bidder, whichever is earlier after verification from the e-tendering portal website (https://etender.cpwd.gov.in>closed Tender>all) that the Particular contractor is not L-1 tenderer and work is awarded. The tender inviting Executive Engineer will call for original EMD of the L-1 tender from EMD receiving Executive Engineer immediately.

प्रस्तुत बोली उसी दिन सुबह 11.00 बजे खोली जाएगी।

The bid submitted shall be opened at 11-00 AM on same day.

9. प्रस्तुत बोली अमान्य हो जाएगी यदिः–
(i) बोलीदाता वैध नामांकन आदेश अपलोड नहीं करता है।
(ii) बोलीदाता ईएमडी रसीद के साथ ईएमडी अपलोड नहीं करता है।
(iii) बोलीदाता बोली दस्तावेज में निर्धारित सभी दस्तावेज (जीएसटी पंजीकरण सहित) अपलोड नहीं करता है।
(iv) यदि बोली प्रस्तुत करने के समय अपलोड किए गए दस्तावेजों और निविदा खोलने वाले प्राधिकारी के कार्यालय में सबसे कम बोली लगाने वाले द्वारा भौतिक रूप से प्रस्तुत की गई हार्ड कॉपी के बीच कोई विसंगति देखी जाती है।

9. The bid submitted shall become invalid if:
(i) The bidder does not uploaded valid enlistment order.
(ii) The bidder does not uploaded EMD along with EMD Receipt.
(iii) The bidder does not upload all the documents (including GST registration) as stipulated in the bid document.
(iv) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest tenderer in the office of tender opening authority.

10 जिस ठेकेदार की निविदा स्वीकार की जाती है, निविदा में लगाई गई अनुमानित लागत (ECPT) का 5 प्रतिशत या निविदित राशि, जो भी ज्यादा हो, उसकी परफॉर्मेंस गारंटी जी.सी.सी. में बताए गए फॉर्म में जमा करनी होगी। परफॉर्मेंस गारंटी जी.सी.सी. के अनुसार सभी करार की जिम्मेदारी पूरी होने की तारीख के बाद कम से कम 06 महीने तक वैद्य रहेगी। अगर कोट की गई बिड रकम की रकम टेंडर में लगाई गई अनुमानित लागत के 80 प्रतिशत से कम है तो बिड को असमान्य कम माना जाएगा। बोली लगाने वाले निविदाकार को स्टैंडर्ड परफॉर्मेंस गारंटी (PG) के अलावा एडिशनल परफॉर्मेंस गारंटी (APG) जमा करनी होगी। एडिशनल परफॉर्मेंस गारंटी (PG) की रकम ECPT की 80 प्रतिशत रकम और कोट की गई रकम के बीच के अंतर के बराबर होगी।
एडिशनल परफॉर्मेंस गारंटी (APG) परफॉर्मेंस गारंटी के बताए गए प्रपत्र में होगी और इसे परफॉर्मेंस गारंटी जमा करने के लिए तय समय सीमा के अंदर जमा करना होगा। APG की रिलीज वगैरह की दूसरी शर्तें PG जैसी ही होंगी।

यह गारंटी निर्धारित प्रपत्र के अनुसार किसी भी वाणिज्यिक बैंक से बीमा ज़मानत बांड, खाताधारक डिमांड ड्राफ्ट, सावधि जमा रसीद या बैंक गारंटी के रूप में होगी।

10 The contractor whose tender is accepted, will be required to furnish performance guarantee of 5% of the estimated cost put to tender(ECPT) or Contract amount whichever is higher to be submitted in the form as prescribed in GCC. Performance guarantee shall remain valid for a minimum period of 06 months beyond the date of completion of all contractual obligation as per GCC. A bid will be treated as Abnormally Low if the quoted bid amount is lesser than 80% of the estimated cost put to tender. The bidder shall be required to submit Additional Performance Guarantee (APG) in addition to the Standard Performance Guarantee (PG). The amount of Additional Performance Guarantee (APG) shall be equivalent to the difference between the 80% amount of ECPT and quoted amount.
The Additional Performance Guarantee (APG) shall be in the prescribed format of Performance Guarantee and has to be submitted within the time frame prescribed for submission of Performance Guarantee. The other terms and conditions of release etc. of APG shall be same as that of PG.
This guarantee shall be in the form of Insurance Surety Bonds, Account payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee From any of the Commercial Banks in accordance with the prescribed form.

11 इच्छुक निविदाकर्ताओं को सलाह दी जाती है कि वे साइट और उसके आस–पास के क्षेत्र का निरीक्षण और जांच करें और निविदाएं प्रस्तुत करने से पहले जमीन और उप–मिट्टी की प्रकृति (जहां तक संभव हो), साइट के स्वरूप और प्रकृति, साइट तक पहुंच के साधनों, उनके लिए आवश्यक आवास के बारे में खुद को संतुष्ट करें और सामान्य तौर पर जोखिमों, आकस्मिकताओं और अन्य परिस्थितियों के बारे में सभी आवश्यक जानकारी स्वयं प्राप्त करें जो उनकी निविदा को प्रभावित कर सकती हैं। एक निविदाकर्ता को साइट के बारे में पूरी जानकारी होनी चाहिए, चाहे वह इसका निरीक्षण करे या नहीं और किसी गलतफहमी या अन्यथा के परिणामस्वरूप कोई अतिरिक्त शुल्क नहीं लिया जाएगा। निविदाकर्ता अपने खर्च पर सभी सामग्रियों, उपकरणों और संयंत्रों, पानी, बिजली की पहुंच, श्रमिकों के लिए सुविधाओं और काम को निष्पादित करने के लिए आवश्यक सभी अन्य सेवाओं की व्यवस्था और रखरखाव के लिए जिम्मेदार होगा, जब तक कि अनुबंध दस्तावेजों में अन्यथा विशेष रूप से प्रावधान न किया गया हो। निविदाकर्ता द्वारा निविदा प्रस्तुत करने का तात्पर्य यह है कि उसने इस नोटिस और अन्य सभी अनुबंध दस्तावेजों को पढ़ लिया है तथा किए जाने वाले कार्य के दायरे और विशिष्टताओं से अवगत हो गया है तथा सरकार द्वारा उसे जिन शर्तों और दरों पर स्टोर, उपकरण और संयंत्र आदि जारी किए जाएंगे, उनसे अवगत हो गया है तथा कार्य के निष्पादन पर प्रभाव डालने वाली स्थानीय स्थितियों और अन्य कारकों से अवगत हो गया है।

11. Intending Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for

executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

12 भारत के राष्ट्रपति की ओर से सक्षम प्राधिकारी सबसे कम या किसी अन्य निविदा को स्वीकार करने के लिए बाध्य नहीं है और बिना कोई कारण बताए प्राप्त किसी या सभी निविदाओं को अस्वीकार करने का अधिकार अपने पास सुरक्षित रखता है। सभी निविदाएं जिनमें कोई भी निर्धारित शर्त पूरी नहीं की जाती है या निविदाकर्ता द्वारा सशर्त छूट सहित कोई शर्त रखी जाती है, उन्हें सरसरी तौर पर अस्वीकार कर दिया जाएगा।

12. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.

13 निविदाकर्ताओं के संबंध में प्रत्यक्ष या अप्रत्यक्ष रूप से प्रचार करना सख्त वर्जित है और प्रचार करने वाले ठेकेदारों द्वारा प्रस्तुत निविदाएं अस्वीकार कर दी जाएंगी।

13. Canvassing whether directly or indirectly, in connection with tenderers is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

14 भारत के राष्ट्रपति की ओर से सक्षम प्राधिकारी निविदा के पूरे या उसके किसी भाग को स्वीकार करने का अधिकार सुरक्षित रखता है और निविदाकर्ता उद्धृत दर पर ही उसे निष्पादित करने के लिए बाध्य होगा।

14. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

15 ठेकेदार को सीपीडब्ल्यूडी सर्किल (बागवानी/नर्सरी श्रेणी के ठेकेदारों के मामले में डिवीजन) में ऐसे कार्यों के लिए निविदा देने की अनुमति नहीं दी जाएगी, जो अनुबंधों के पुरस्कार और निष्पादन के लिए जिम्मेदार हैं, जिसमें उसका नजदीकी रिश्तेदार डिवीजनल अकाउंटेंट या अधीक्षण अभियंता और जूनियर इंजीनियर (दोनों शामिल) के ग्रेड के बीच किसी भी क्षमता में अधिकारी के रूप में तैनात है। उसे उन व्यक्तियों के नाम भी बताने होंगे जो किसी भी क्षमता में उसके साथ काम कर रहे हैं या बाद में उसके द्वारा नियोजित किए गए हैं और जो केंद्रीय लोक निर्माण विभाग या शहरी विकास मंत्रालय में किसी राजपत्रित अधिकारी के नजदीकी रिश्तेदार हैं। ठेकेदार द्वारा इस शर्त का कोई भी उल्लंघन उसे इस विभाग के ठेकेदारों की अनुमोदित सूची से हटाने के लिए उत्तरदायी बना देगा।

13. The contractor shall not be permitted to tender for works in the CPWD Circle (Division in case of contractors of Horticulture/Nursery category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and

Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazette officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

16 भारत सरकार के इंजीनियरिंग विभाग में इंजीनियरिंग या प्रशासनिक कर्तव्यों में कार्यरत राजपत्रित रैंक के किसी भी इंजीनियर या अन्य राजपत्रित अधिकारी को सरकारी सेवा से सेवानिवृत्त होने के बाद एक वर्ष की अवधि के लिए भारत सरकार की लिखित अनुमति के बिना ठेकेदार के रूप में काम करने की अनुमति नहीं है। यह अनुबंध रद्द किया जा सकता है यदि ठेकेदार या उसके किसी भी कर्मचारी को किसी भी समय ऐसा व्यक्ति पाया जाता है जिसने निविदा प्रस्तुत करने या ठेकेदार की सेवा में शामिल होने से पहले भारत सरकार की पूर्वोक्त अनुमति प्राप्त नहीं की थी।

14. No Engineer of gazette rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.

17 एकल बोली प्रणाली के मामले में बोलियाँ खुलने की तिथि से तीस (30) दिनों की अवधि के लिए कार्य के लिए बोलियाँ स्वीकृति के लिए खुली रहेंगी। यदि कोई बोलीदाता उक्त अवधि या स्वीकृति पत्र जारी होने से पहले, जो भी पहले हो, अपनी निविदा वापस ले लेता है या निविदा की शर्तों में कोई ऐसा संशोधन करता है जो विभाग को स्वीकार्य नहीं है, तो सरकार किसी अन्य अधिकार या उपाय पर प्रतिकूल प्रभाव डाले बिना, उक्त ईएमडी का 50 प्रतिशत जब्त करने के लिए स्वतंत्र होगी। इसके अलावा, निविदाकर्ता को कार्य की पुनः–निविदा प्रक्रिया में भाग लेने की अनुमति नहीं दी जाएगी।

17. The bid for the works shall remain open for acceptance for a period of **THIRTY (30) Days** from the date of opening of bids in case of single bid system. If any bidders withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at libery to forfeit 50% of the said EMD as aforesaid. **Further the tenderer shall not be allowed to participate in the re-tendering process of the work** .

18 यह निविदा आमंत्रण सूचना अनुबंध दस्तावेज का एक हिस्सा होगी। सफल निविदाकर्ता/ठेकेदार, स्वीकृति प्राधिकारी द्वारा उसकी निविदा स्वीकार किए जाने पर, कार्य शुरू होने की निर्धारित तिथि से 30 दिनों के भीतर, निम्नलिखित अनुबंध पर हस्ताक्षर करेगा –

(ए) ई–निविदा आमंत्रण सूचना, निविदा आमंत्रण और स्वीकृति के समय जारी किए गए अतिरिक्त शर्तों, विनिर्देशों और रेखाचित्रों सहित सभी दस्तावेज, यदि कोई हो, निविदा का गठन करते हैं, साथ ही उससे संबंधित कोई पत्राचार।

(बी) मानक सीपीडब्ल्यूडी फॉर्म–7 या अन्य मानक सीपीडब्ल्यूडी फॉर्म जैसा कि उल्लेख किया गया है।

18. This Notice Inviting Tender shall form a part of the contract document. The successful tenderer /contractor, on acceptance of his tender by the Accepting Authority, shall, within 30 days from the stipulated date of start of the work, sign the contract consisting of: -

(a) The Notice Inviting e-Tender, all the documents including additional conditions, specifications and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.

(b) Standard CPWD **Form-7** or other standard CPWD Form as mentioned..

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मंडल अधिकारी के हस्ताक्षर
Signature of Divisional Officer
भारत के राष्ट्रपति के लिए और उनकी ओर से
For & on behalf of President of India

के.लो.नि.वि. /C.P.W.D.- 7

भारत सरकार **GOVERNMENT OF INDIA**

केन्द्रीय लोक निर्माण विभाग **CENTRAL PUBLIC WORKS DEPARTMENT**

Percentage Rate e-Tenders & Contract for Works

अ) कार्य के लिए प्रतिषत दर निविदाः **Providing manpower data entry operator & MTS through outsourcing in the office of DG, CPWD, ADG(Delhi), Delhi Circle -6, V-Division & Sub-Division, 3/V, Hudco Place, New Delhi during 2026-27**

क) दिनांक **25.11.2026** को **10-30 बजे सुबह कार्यपालक अभियंता, वी मंडल, केलोनिवि0 नई दिल्ली के कार्यालय में अपलोड़** की जानी है।

(i) To be uploaded by **10.30 AM** hours on **25.11.2026** to uploaded at **Executive Engineer, V Division, CPWD, New Delhi.**

ख) उन निविदाकारों के समक्ष खोली जांएगी जो दिनांक **25.11.2026** को **11-00 बजे सुबह कार्यपालक अभियंता, वी मंडल, केलोनिवि0 नई दिल्ली** के कार्यालय में उपस्थित रहेगें।

(ii) To be opened in presence of tenderers who may be present at **11-00 AM** hours on **25.11.2026** in the office of **Executive Engineer, V-Division, CPWD, New Delhi .**

-**- To be Filled By EE

के.लो.नि.वि. /C.P.W.D.- 7

निविदा **T E N D E R**

मैंने/हमने कार्य के लिए निविदा आमंत्रण सूचना, अनुसूची क,ख,ग,घ,ड. और च लागू विनिर्देश, नक्शे एवं डिजाइन, सामान्य नियम एवं निर्देश, ठेके के उपबंध, विशिष्ट शर्ते, दर अनुसूची एवं अन्य कागजात तथा ठेके की शर्तों में दिए गए नियम तथा निविदा कागजात में उल्लिखित अन्य बातों को पढ़ व जांच लिया है।

I/We have read and examined the notice inviting tender, schedule, A,B,C,D,E & F. Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clause of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender documents for the work.

मैं/हम, एतत्द्वारा भारत के राष्ट्रपति के लिए अनुसूची 'च' में विनिर्दिष्ट समय के भीतर विनिर्दिष्ट कार्य, यथा–मात्राओं की अनुसूची तथा विनिर्देशों, डिजाइनों, नक्शों के अनुरूप तथा सामान्य नियमावली के नियम–1 और ठेके की शर्तो के खंड–11 में उल्लिखित लिखित अनुदेश निष्पादन हेतु निविदा देता हूँ/देते हैं ।

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F', viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

हम निविदा को इसके खोले जाने की निर्धारित तारीख से 30 दिन के लिए खुला रखने व इसकी शर्तो एवं निबंधनों में किसी प्रकार का परिवर्तन न करने के लिए सहमत हैं।

We agree to keep the tender open for **THIRTY(30)** days from the due date of opening in case of single bid system and not to make any modifications in its terms and conditions.

रूपये **1,89,929/-** की धनराशि, धरोहर राशि के रूप में ट्रेजरी चालान रसीद/अनुसुचित बैंक की मागं जमा रसीद/अनुसूचित बैक की सावधी जमा रसिद/अनुसुचित बैंक के डिमांड ड्राफ्ट/ अनुसुचित बैंक द्वारा जारी बैक गारंटी के रूप एतद्द्वारा अग्रेषित की जाती है। रु. ..... की धनराशि, की प्रति धरोहर राशि के रूप में ट्रेजरी चालान रसीद/अनुसूचित बैंक की मांग जमा रसीद/अनुसूचित बैंक की सावधि जमा रसीद/अनुसूचित बैंक का डिमांड ड्राफ्ट/अनुसूचित बैंक द्वारा जारी बैंक गारंटी के रूप में अपलोड की जाती है (जो लागू न हो उसे काट दें)। यदि मैं/हम निर्धारित निष्पादन गारंटी तथा अतिरिक्त निष्पादन गारंटी को निर्धारित समय अवधि में प्रस्तुत करने में असफल रहते है तो मै/हम यह मंजूर करते है कि भारत के उक्त राष्ट्रपति या उनके कार्यालय के उत्तराधिकारी किसी अन्य अधिकारी या उपचारी उपाय पर प्रतिकूल प्रभाव डाले बिना उक्त निष्पादन गारंटी तथा अतिरिक्त निष्पादन गारंटी जब्त करने के लिये पूर्णतया स्वतंत्र होगें। इसके अलावा यदि मैं/हम विनिर्दिष्ट कार्य प्रारभं करने में असफल रहते हैं तो मै/हम यह मंजूर करते हैं कि भारत के राष्ट्रपति या उनके कार्यालय के उत्तराधिकारी कानून में उपलब्ध किसी अन्य अधिकार या उपचारी उपाय पर प्रतिकूल प्रभाव डाले बिना उक्त निष्पादन गारंटी तथा अतिरिक्त निष्पादन गारंटी जब्त करने के लिये पूर्णतया स्वतंत्र होगे अन्यथा उक्त धरोहर राशि निविदा कागजात के अनुसार उसमें निहीत शर्तो व निबंधनो के अनुसार कार्यो के निष्पादन एवं आदिष्ट विचलनों को अनुसुचि 'च' में वर्णित प्रतिशत से अनधिक व निविदा

प्रपत्र के खंडो 12.2 व 12.3 में निहीत प्रावधानों के अनुसार निश्चित की जाने वाली दरों पर उस सीमा से अधिक के विचलनों के करने के लिये उनके द्वारा गारन्टी होगी।

A sum of **Rs 1,89,929/-** is hereby forwarded in Banker's cheque of a Commercial bank, Account Payee demand draft of a commercial bank, Fixed deposit Receipt (FDR) of a commercial bank, insurance surety bonds & Bank guarantee (for balance amount as prescribed) from a commercial bank against EMD. A copy of earnest money deposit recept of prescribed amount depositedin the form of Insurance Surety Bonds, Account payee Demand Draft, Fixed Deposit Receipt, bankers's Cheque or bank Guarantee (as prescribed) issued by a commercial Bank, is scanned and uploaded **(strike out as the case may be)**. If I/We fail to furnish the prescribed performance guarantee and Additional Performance Gurantee(if applicable) within prescribed period, I/We agree that the said President of India or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/We agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee and Additional Performance Gurantee(if applicable) absolutely. The said performance guarantee and Additional Performance Gurantee(if applicable) shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

इसके अतिरिक्त मैं/हम सहमत हैं कि बयाना राशि तथा उपर्युक्त निष्पादन गारंटी तथा अतिरिक्त निष्पादन गारंटी जब्त हो जाने के मामले में मुझें/हमें कार्य की पुनः निविदा प्रक्रिया में भाग लेने से रोक दिया जाएगा।

Further, I/ We agree that in case of forfeiture of earnest money or Performance Guarantee and Additional Performance Gurantee(if applicable) as aforesaid, I/ We shall be debarred for participation in the re-tendering process of the work.

इसके अतिरिक्त मैं/हम सहमत हैं कि बयाना राशि तथा उपर्युक्त निष्पादन गारंटी जब्त हो जाने के मामले में मुझें/हमें कार्य की पुनः निविदा प्रक्रिया में भाग लेने से रोक दिया जाएगा।

Further, I/ We agree that in case of forfeiture of earnest money or Performance Guarantee as aforesaid, I/ We shall be debarred for participation in the re-tendering process of the work.

मैं वचन देता हूं तथा पुष्टि करता हूं/हम वचन देते हैं तथा पुष्टि करते हैं कि पात्रता के लिए समान निर्माण कार्य को बैक टू बैक आधार पर एक अन्य ठेकेदार द्वारा नहीं करवाया गया है। इसके अलावा यदि इस प्रकार का उल्लंघन विभाग की जानकारी में आता है तो मुझे/हमें भविष्य में केलोनिवि में निविदा देने से हमेशा के लिए वंचित कर दिया जाएगा। साथ ही, यदि कार्य के प्रारंभ होने की तारीख से पहले इस प्रकार का उल्लंघन विभाग की जानकारी में आता है तो भारसाधक इंजीनियर को बयाना राशि जमा से और कार्य निष्पादन गारंटी तथा अतिरिक्त निष्पादन गारंटी की समग्र राशि जब्त करने की स्वतंत्रता होगी।

"I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred from tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-charge shall be free to forfeit the entire amount of Earnest Money Deposit/ Performance Gurantee and Additional Performance Gurantee(if applicable)'.

मैं/हम एतत्द्वारा घोषणा करते हैं कि मैं/हम निविदा कागजातों, नक्शों और कार्य से संबंधित अन्य अभिलेखों को गुप्त/गोपनीय कागजात के रूप में रखेंगे और उनसे प्राप्त/ली गई जानकारी किसी अन्य को, जिन्हें मैं/हम सूचित करने के लिए प्राधिकृत हों, से भिन्न किसी को, नहीं बताएंगे या जानकारी को किसी ऐसे रूप में प्रयोग नहीं करेंगे जो राज्य की सुरक्षा और अखंडता के लिए प्रतिकूल हो।

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

तारीख Dated #..... ठेकेदार के हस्ताक्षर Signature of Contractor#

साक्षी Witness : # डाक पता Postal address

पता Address: #

उपजीविका Occupation : #

 # To be filled by the contractor

स्वीकृति ACCEPTANCE

मै भारत के राष्ट्रपति की ओर से तथा उनके लिए :- ---------- (रूपए ----------
---
----------) की राशि के लिए उपर्युक्त निविदा (अधोलिखित पत्रों के अनुसार परिवर्तित) स्वीकार करता हूं।

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs. _____
(Rupees_____)

नीचे दिए गए पत्र इस ठेका करार का हिस्सा होंगे।

The letters referred to below shall form part of this contract Agreement:-

I)

भारत के राष्ट्रपति की ओर से तथा उनके लिए
For & on behalf of the President of India.
हस्ताक्षर Signature .....
पदनाम Designation .....

तारीख Dated .....

 # To be filled by the contractor

अनुसूचियों के प्रारुप क से च/ PROFORMA OF SCHEDULES A to F

(संयुक्त निविदा देने वाले निविदाकार को सिविल, वैद्युत व बागवानी अनुसूचियां अलग दी जाएगी।)
(Separate perofrma for civil, elelctrical & horticulture works in case of composite tenders)

अनुसूची 'क' **SCHEDULE 'A'**

मात्राओं की अनुसूची (लोक निर्माण विभाग 3 फार्म के अनुसार – संलग्न)
Schedule of quantities (As per PWD 3 - Enclosed) As per schedule attached.

अनुसूची 'घ' SCHEDULE 'D'
कार्य के लिए विशेष अपेक्षाएं/दस्तावेज, यदि कोई हों/ की अतिरिक्त अनुसूची

Extra schedule for specific requirements/documents for the work, if any. -----Nil-----

अनुसूची 'ड' SCHEDULE 'E'
ठेके की सामान्य शर्तो का संदर्भ

1. Refrence to General Conditions of contract. **GCC-2023 (Maintenance Work) with upto date correction slip till date of receipt of tender.**

कार्य का नाम
Name of work :--. Providing manpower data entry operator & MTS through outsourcing in the office of DG, CPWD, ADG(Delhi), Delhi Circle -6, V-Division & Sub-Division, 3/V, Hudco Place, New Delhi during 2026-27

कार्य की अनुमानित लागत Estimated cost of work: : **Rs 94,96,422/-**

(i) धरोहर राशिः **Earnest Money**: : **Rs 1,89,929/-**

(ii) निष्पादन गारंटी **Performance guarantee :** 5% of accepted tendered value or estimated cost put to tender (ECPT) whichever is higher **as per CPWD Office Memorandum No. DG/Manual-2024/20 issued on 27.02.2026)**.
अनुमानित लागत पर स्वीकृत निविदित मुल्य का 5 प्रतिशत या जो भी अधिक हो as per CPWD Office Memorandum No. DG/Manual-2024/20 issued on 27.02.2026).

(iii) प्रतिभूति निक्षेपः **Security Deposit**: 2.5% of tendered value निविदित मुल्य का 2.5प्रतिशत

अनुसूची 'च' SCHEDULE 'F'
सामान्य नियम एवं दिशानिर्देशः
General Rules & Directions:
निविदा आमंत्रण करने वाला प्राधिकारी
Officer inviting tender - **Executive Engineer/V-Divn/CPWD/New Delhi**

कार्य की मदों की मात्रा के लिए अधिकतम प्रतिशत जिससे अधिक निष्पादित मदों के लिए दरों का निर्धारण खण्ड 12.2 और 12.3 के अनुसार होगा निम्नानुसार
Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.3. see below

Definitions:

2(v) भारसाधक इंजीनियर

	Engineer-in-Charge	**Executive Engineer/V-Divn /CPWD**
2(vii)	स्वीकार कर्ता प्राधिकारी Accepting Authority	**Executive Engineer/V-Divn /CPWD**
2(x)	अतिरिक्त और लाभों को पूरा करने के लिए सामग्रियों की लागत पर प्रतिषतता Percentage on cost of materials and labour to cover all overheads and profits.	**15%**
2(xi)	दरों की मानक अनुसूची Standard schedule of Rates	**Delhi Schedules of Rate 2023 with upto date correction slips and prevailing market rates.**
2(xii)	विभाग Department	**Central Public Works Department**
9(ii)	मानक के.लो.नि.वि. ठेका फार्म तक संशोधित और शोधित के.लो.नि.वि. फार्म 7 Standard CPWD contract form	**GCC-2023 (Maintenance Work) with upto date correction slip till date of receipt of tender.**

खण्ड Clause1] (i) स्वीकृती पत्र जारी होने की तारीख से निष्पादन गारंटी तथा अतिरिक्त निष्पादन गारंटी के प्रस्तुतीकरण, कार्यक्रम चार्ट(समय तथा प्रगति) तथा लागू श्रम लिसेंस, ईपीएफओ और बीओसीडब्लू कल्याण बोर्ड के साथ पंजीकरण यचा वहॉ आवेदन करने के प्रमाण ,

(ii) उपर्युक्त (i) में दी गई अवधि से आगे कार्यनिष्पादन गांरटी तथा अतिरिक्त निष्पादन गारंटी राशि का 0.1 प्रतिशत प्रतिदिन की दर से विलम्ब शुल्क के साथ अधिकतम अनुमेय विस्तार

(i) Time allowed for submission of performance Guarantee & Additional Performance Guarantee (if applicable) , Programme chart(Time and progress) and applicable labour license, registration with EPFO, ESIC and BOCW Welfare Board or proof of applying thereof from the date of issue of letter of acceptance, in days	7 **days**
(ii) Maximum allowable extension with late fee @ 0.1% per day of performance guarantee and Additional Performance Gurantee(if applicable) amount beyond the period provided in (i) above.	**3 days**

खण्ड Clause 2 खण्ड 2 के तहत प्रतिकर निश्चित करने वाला प्राधिकारी
Authority for fixing compensation under clause 2 — **Superintending Engineer, Delhi Circle-VI,CPWD, New Delhi**

खण्ड Clause 2A क्या खंण्ड 2 क लागू होगा।
Whether clause 2A shall be applicable — **NO**

खण्ड Clause 5
कार्य आरभं करने की तारीख की गणना के लिये स्वीकृती पत्र जारी होने की तारीख से
दिनो की संख्या.....10..... दिन
लक्ष्य नीचे दी गई सारणी के अनुसार

Number of days from the date of issue **10 days.**
of letter of acceptance for reckoning date
of start Mile stone(s) as per table given below

Clause 5.2 :- Nature of Hindrance Register:---------- Physical

Clause 5.4

Schedule of rate of recovery for delay in submission of the modified programme in terms of delay days.

S. No.	Contract Value	Recovery Rs.
I	Less than or equal to Rs. 1 Crore.	500/-
II	More that Rs.1 Crore but less than or equal to Rs. 5 Crore.	1000/-
III	More that Rs.5 Crore but less than or equal to Rs. 20 Crore.	2500/-
IV	More that Rs.20 Crore.	5000/-

लक्ष्य /मील – पत्थर । सारणी : लक्ष्य नीचे दी गई सारणी के अनुसार

iii)List of Milestones : -- As per Table given below

क0 सं0 S.No.	लक्ष्य का विवरण (वास्तविक) Description of Mile Stone (Physical)	अनुमत्य समय/कार्य आरभं की तारीख से/ Time allowed (from date of start)	लक्ष्य प्राप्त ना होने की स्थिती मे रोकी जाने वाली राशि Amount to be withheld in case of non achievement of milestone
1	1/8 वा भाग /सम्पूर्ण कार्या का 1/8th (of Whole Work)	1/4 वा भाग /सम्पूर्ण कार्या का 1/4th (of Whole Work)	जैसा की चल भुगतानो से निर्धारित किया गया है आवश्यक प्रगति न होने की स्थिति में, प्रत्येक लक्ष्य असफल होने पर कार्य के निविदीत मुल्य का 1.25 प्रतिशत रोक दिया जायेगा। In the event of not achieving the desired progress as assessed from the running payments, 1.25 % of the tendered value of work shall be withheld for failure for each Milestone.
2	3/8 वा भाग /सम्पूर्ण कार्या का 3/8th (of Whole Work)	1/2 वा भाग /सम्पूर्ण कार्या का 1/2th (of Whole Work)	
3	3/4 वा भाग /सम्पूर्ण कार्या का 3/4(of Whole Work)	3/4 वा भाग /सम्पूर्ण कार्या का 3/4th (of Whole Work)	
4	सम्पूर्ण Full	सम्पूर्ण Full	

कार्य निष्पादित करने के लिए अनुमत्य समय

Time allowed for execution of work **12 Months**

Authority to decide:-

निर्णायक प्राधिकारी

(i) Authority to convey the decision of shifting of milestone and extension of time	EE (V-Division), CPWD, New Delhi or his successor thereof.
(ii) Authority to decide rescheduling of mile stones and extension of time	SE (DC-VI), CPWD, New Delhi or his successor thereof.
(iii) Shifting of date of start in case of delay in handing over of site	SE (DC-VI), CPWD, New Delhi or his successor thereof.

Schedule of handing over of site.

Part	Portion of site	Description	Time period for handing over reckond from date of issue of letter of intent.
Part - A	Portion without any hindrance	--------	10 days
Part – B	Portions with encumbrances		
Part - C	Portions dependent on work of other agencies.		

खण्ड 6

खण्ड लागू – 6

Clause applicable – (6 – CMB/EMB) **EMB-Applicable**

खण्ड Clause 7	अंतरिम भुगतान के लिए पात्र होने के लिए अंतिम ऐसे भुगतान के बाद कुल भुगतान एकत्रित सामग्रियों के अग्रिमों के समायोजन सहित किया जाने वाला कुल कार्य Gross work to be done together with net payment/adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment	**5,00,000/-**
खण्ड Clause 7 A	Whether Clause 7A shall be applicable.	**Yes**

खण्ड Clause 10A
कार्यस्थल प्रयोगशाला में ठेकेदार द्वारा उपलब्ध कराये जाने परीक्षण उपकरण की सूची

Clause 10A
List of testing equipment to be provided by the contractor at site lab. **As below:-**

LIST OF EQUIPMENTS FOR SITE LABORATORY

SL	PARTICULARS		ITEM	QUANTITY
I.	**Aggregate Testing**	1.	Set of coarse sieves 30 cm dia (GI Sheet frames) with aperture size (40 mm, 25 mm, 20 mm, 16 mm, 17.5 mm , 10 mm, 4.75 mm all with lid and pan)	1 Set
		2.	Set of fine sieves 20 cm dia of Brass with aperture size (4.75 mm, 2.36 mm, 1.18 mm, 600 mic, 300 mic, 150 mic, 75 mic, all with lid and pan)	1 Set
II.	**Weighing Equipment**	1.	Physical Balance capacity 200 gms.	1 No.
		2.	Dial type spring balance having knob capacity 100 kgs reading to ½ kg.	1 No.
III.	**Water measuring equipment**	1.	Measuring cylinder capacity 500ml, 250ml, 100m	1 Nos./each
		2.	Beakers with capacity 200ml, 50ml.	1 Nos./each
IV.	**Laboratory Tools**	1.	Measuring tape 3 mtr., 5 mtr., 15 mtr.	1 Nos./each

And other equipment as required to conducting the necessary tests in the field lab as per specifications and quality assurance plan shall be provided and installed at site in the well-furnished Site Laboratory by the contractor.

खण्ड 10 ख (ii)
क्या खण्ड 10 ख (ii) लागू होगा लागू नहीं ।
Clause 10 B (ii) (Mobilization Advance)
Whether clauses 10 B (ii) shall be applicable. Not applicable.
खण्ड 10 ग
श्रम धटक को कार्य के मूल्य के ..... प्रतिशत के रुप में अभिव्युक्त किया गया हैं।
Clause 10 C
Component of labour expressed as percent of value of work = **100%**

खण्ड 10 गक लागू नहीं।
Clause 10 CA **Not Applicable. .**
खण्ड ग ग खण्ड 10 ग ग उन संविदाओ पर लागु होगा जिसमें कार्य समापन की अवधि, अगले कालम में दर्शायी गई अवधि से अधिक अनुबंधित हैं। लागू नहीं।

Clause 10CC Clause 10CC to be applicable in contracts with stipulated period of completion exceeding the period shown in next column.	**Not Applicable.**

Clause 10D Dismantled material Govt. Property.	**Applicable.**

खण्ड Clause 11 कार्य निष्पादन के लिए अनुपालन किए जाने वाले विनिर्देष

Clause 11	Specifications to be followed for execution of work	CPWD specification 2019, Volume-I & II with correction slips issued upto the date of Receipt of tender.

खण्ड 12

Clause 12

Type of work	**Maintenance Work i/c works of upgradation, Aesthetic, Special Repair, Addition/Alteration.**
Authority to decide deviation upto 1.5 times of tendered amount	The completion cost shall, in no case, exceed 1.5 times the contract amount. Contractor will devise a system to keep a watch on quantum of work taken up visà-vis balance items required to complete defined scope of work and will give the alerts to Engineer-in-Charge before taking up extra item(s), deviation(s) so that completion cost does not exceed above limit. Work executed beyond above limit will neither be recorded nor be paid. Engineer-in-charge will verify and confirm the alerts before assigning deviation(s) and/or extra item(s) to the contractor. If additional work(s) is required to complete defined scope of work beyond above limit the Engineer-in-charge may take up such work(s) separately. The contractor will not have any claim(s) whatsoever on this account. Superintending Engineer, DC-6, CPWD, or his successor there of.

12.2 & 12.3 विचलन सीमा, जिसके परे खण्ड 12.2 तथा 12.3 अनुरक्षण कार्य लिये लागू होंगे। **Deviation limit beyond which clause 12.2 & 12.3 shall apply for maintenance works** — **No limit**

12.5 (d) विचलन सीमा जिसके परे खण्ड 12.2 तथा 12.3 नींव कार्य (दिल्ली दर अनुसूची में मिट्टी कार्यो के उपशीर्ष तथा उससे संबंधित मदों के अलावा) के लिए लागू होंगे

(i) **Deviation limit beyond which clause 12.2 & 12.3 shall apply for foundation work (except items mentioned in earth work subhead in DSR and related items)** — **No limit**

(ख) विचलन सीमा, जिसके परे खण्ड 12.2 तथा 12.3 दिल्ली दर अनुसूची में मिट्टी कार्यो के उपशीर्ष में मदों तथा उससे संबंधित मदों के लिए लागू होंगे (ii) **Deviation limit for item mentioned in earth work subhead of DSR and related item**	**No limit**

खण्ड Clause 16

घटी हुई दरे निर्धारित करने की लिए सक्षम प्राधिकारी Competent Authority for deciding reduced rates .	**SE/DC-VI/CPWD New Delhi ; upto 5% of the contract value/ ADG(DR),CPWD, New Delhi .**

खण्ड 18

कार्यस्थल पर ठेकेदार द्वारा लगाये जाने वाली अनिवार्य मषीनरी, औजार एवं सयंत्र की सूचीः–

Clause 18

List of mandatory machinery, tools & plants to be deployed by the contractor at site. — As per requirement at site/ Contract provisions.

Clause 19:-The Contractor shall comply with the provision of the Contract Labour (R&A) Act, 1970 and the Contract Labour (Regulation and Abolition) Central Rules, 1971. The contractor shall also obtain a valid license under the said Act before the Commencement of the work, and continue to have a valid license until its completion.

The contractor shall also comply with provisions of the Inter-State Migrant Workmen (Regulation of Employment & Conditions of Service) Act, 1979. The contractor shall also abide by the provisions of the Child and adolescent Labour (Prohibition and Regulation) Act, 1986.

The contractor shall also comply with the provisions of the building and other construction workers (Regulation of Employment & Conditions of Service) Act, 1996 and the building and other Construction Workers Welfare Cess Act, 1966.

Any failure to fulfill these requirements shall attract the penal provisions of this contract arising out of the resultant non-execution of the work.

Clause 19C	authority to decide penality for each default.	EE/ V-Division, CPWD
Clause 19D	authority to decide penality for each default.	EE/ V-Division, CPWD
Clause 19G	authority to decide penality for each default.	EE/ V-Division, CPWD
Clause 19K	authority to decide penality for each default.	EE/ V-Division, CPWD

Clause 25

Constitution of Dispute Redressal Committee:

For all claims in disputes.

1. Conciliator- Additional Director General (RD)
2. Arbitrator Appointing Authority Superintending Engineer, DC-6, CPWD, New Delhi
3. Place of Arbitration New Delhi

CLAUSE 30 – The contractor(s) shall make his/their own arrangements for water required for the work and nothing extra will be paid for the same. This will be subject to the following conditions.
(i) That the water used by the contractor(s) shall be fit for construction purposes to the satisfaction of the Engineer-in-Charge.

(ii) If water is supplied by the department then 1% water charges shall be deducted from gross amount of bill.

CLAUSE 32 -

Requirement of Technical Representative (s) and recovery Rate

Requirement of Technical staff		Minimum Experience (Years)	Designation of Technical staff	Rate at which recovery shall be made from the contractor in the event of not fulfilling	
Minimum Qualification of Technical Representatives	Number (of Major + Minor Component)			Figures	Words
Graduate Engineer or Diploma Engineer	1 of major component	2 or 5 respectively	Project Manager cum planning /quality/site/billing Engineer	Rs. 15,000/- per month/ per person	Rs. Fifteen Thousand per month per person

सरकारी सेवा से सेवानिवृत्ति वे सहायक इंजीनियर जो डिप्लोमाधारक हो, ग्रेजुएट इंजीनियर के बराबर मानें जाएंगे Assistant Engineers retired from Govt. Services that are holding Diploma will be treated at par with Graduate Engineers'.

डिप्लोमाधारक इंजीनियर को प्रतिष्ठित निर्माण कम्पनी में कम से कम दस साल के उपयुक्त अनुभव होनें की दशा में ग्रेजुएट इंजीनियर के बराबर माने जाएंगा परंतु ऐसे डिप्लोमाधारक इंजीनियर ग्रेजुएट इंजीनियर की तैनाती की आवश्यकता के पचास प्रतिशत से अधिक न हो।

Diploma holder with minimum 10 year relevant experience with a reputed construction Co. can be treated at par with Graduate Engineers for the purpose of such deployment subject to the condition that such diploma holders should not exceed 50% of requirement of degree engineers. (As per OM 285, dt. 21.8.13)

खण्ड Clause 38

I) क) के.लो.नि.वि द्वारा मुद्रित दिल्ली दर अनुसूची के आधार पर सीमेंट और बिटुमन की अनुमानमूल मात्रा निर्धारित करने के लिए अनुसूची/विवरण ----------

I) (a) Schedule/statement for determining theoretical quantity of cement & bitumen On the basis of Delhi Schedule of Rates **2023** printed by C.P.W.D with upto date correctionslips.

II) अनुमानमूलक मात्राओं में अनुमत्य विचलन
Variations Permissible On Theoretical Quantities

क)	सीमेन्ट जिन कार्यो के लिए निविदा में अनुमानित मूल्य रू. 25 लाख से अधिक न हो	3 प्रतिशत जमा/घटा
a)	Cement for works with estimated cost put to tender not more than Rs. 25 lakhs	3% plus/minus.
	जिन कार्यो के लिए निविदायें अनुमानित मूल्य रू. 25 लाख से अधिक हो	2 प्रतिशत जमा/घटा
	for works with estimated cost put to tender more than Rs. 25 lakhs	2 % plus/minus.
ख)	बिटुमन सभी कार्यो के लिए	2-5 प्रतिशत केवल जमा और घटा के पक्ष में शून्य
b)	Bitumen for all works	2.5% plus only & nil on minus side
ग)	इस्पात प्रत्येक व्यास, कोट और श्रेणी के लिए पूनर्बलन और संरचनात्मक इस्पात काट	2 प्रतिशत जमा/घटा
c)	Steel Reinforcement and structural steel sections for each diameter, section and category.	2% plus/minus
घ)	सभी अन्य सामग्रियां	शून्य
d)	All other materials	Nil.

SPECIAL CONDITIONS

1 The work shall be carried out as per CPWD Specification of work 2019 with uptodate correction slips and also as per direction of Engineer-in-Charge.

2 Payment to labour shall be made through **online payment** only within 7 days after the end of the month and photo copy of payment done by online shall be submitted to sub division office which further submitted by sub-division to division office with bill. Payment through cheque not accepted.

3 The EPF and ESI facilities also provided to all the labour timely. EPF shall be applicable as per Gazette notification issued by M/o Labour and Employment dated 17.09.2026.

4 Bonus for all eligible employee shall be paid as per Central Govt. Norms.

5 The salary paid to employee not less than Rs. 39,718/- per month against item no. 01, Rs. 37,552/- per month against item no. 02, Rs. 33,219/- per month against item no. 03, Rs. 31,486/- per month against item no. 04, Rs. 28,886/- per month against item no. 05, Rs. 24,258/- per month against item no. 06, Rs. 21,840/- per month against item no. 07 and Rs. 116.63 per hours against item no. 08 for sr. no. 06 i.e. MTS (Semi-skilled).

6 Delay in payment to labour beyond seventh day of every month will be liable for penalty @ Rs. 1000/- per day per person. Payment to labour should be monthly basis only.

7 The agency is bound to pay as per prevailing minimum wages act of Central Government to the employees engaged for the work indicated against each item. The salary enhancement during agreeemnt period shall be paid to employee through online payment against each month. and photo copy of payment done by online shall be submitted to sub division office which further submitted by sub-division to division office with bill. The salary difference should be paid to contractor under clause 10C.

8 The minimum qualification of computer operator should not be less than Graduate and should be highly skilled. Non availability of Graduation Certificate and Experience Certificate double rate recovery shall be made.

9 The labour engaged should not be changed by the contractor without consent of Engineer-in-Charge.

10 If the staff engaged is found reluctant in duty, the same should be replaced by another within 2 days of intimation to the agency. Beyond which penalty will be charged from the contractor @ Rs.1500/- per day per person.

On non-judicial stamp paper of minimum Rs. 100

(Guarantee offered by Bank to CPWD in connection with the execution of contract)
FORM OF BANK GUARANTEE FOR Earnest Money Deposit / Performance Guarantee / Security Deposit / Mobilization Advance

1) Whereas the Executive Engineer……..(name of division)……., CPWD on behalf of the President of India (hereinafter called "The Government has invited bids under …….. (NIT number) …….. dated ……for …… (name of work) …… The Government has further to accept irrevocable Bnak Guarantee for Rs. ……(Rupees ……. Only) valid upto ……..(date)" …… as Earnest Money Deposit from ……. (name and address of contractor) …… (hereinafter called " the contractor") for compliance of his obligation on accordance with the terms and condition of the said NIT.

OR**

Whereas the Executive Engineer……..(name of division)……., CPWD on behalf of the President of India (hereinafter called "The Government") has entered into an agreement bearing number ……..(name and address of contractor)…….. (hereinafter called " the contractor") for execution of work ……. …….. (name of work) …… The Government has further agreed to accept an irrevocable Bank irrevocable Bnak Guarantee for Rs. ……(Rupees ……. Only) valid upto ……..(date)" …… as Performance Guarantee and Additional Performance Guarantee/ Security Deposit / Mobilization Advance from the said contractor for compliance of his obligations on accordance with the terms and condition of the agreement.

2) We, …….. (indicate the name of the work) …….. (herein after referred to as "the Bank") hereby undertake to pay to the Government an amount not exceeding Rs. …… (Rupees…….. only) on demand by the Government within 10 days of the demand.

3) We, …… (indicate the name of the Bank), do hereby undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed as required to meet the recoveries due or likely to be due from the said contractor. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. ……(Rupees……only).

4) We,…… (indicate the name of the Bank) ……., further undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any Court or Tribunal, our liability under this present Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.

5) We …… (indicate the name of the Bank)……, further agree that the Government shall have the fullest liberty

without our consent and without affecting in any manner our obligations here under to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6) We…… (indicate the name of the Bank) …….., further agree that the Government at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee the Governement may have in relation to the Contractor's liabilities.

7) This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

8) We, …….. (indicate the name of the Bank)……., undertake not to revoke this guarantee except with the consent of the Government in writing.

9) This guarantee shall be valid upto …….. unless extended on demand by Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs…… (Rupees ……only) and unless a claim in writing is lodged with us within the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Date

Witnesses:

1. Signature …… Authorized Signatory
   Name and address Name
   Designation
   Staff Code No.
   Bank Seal

2. Signature ……
   Name and address

*****Date to be worked out on the basis of validity period of 90 days where only financial bids are invited and 180 days for two/three bid system from the date of submission of tender.
** In paragraph 1, strike out the portion not applicable. Bank Guarantee will be made either for earnest money or for performance guarantee and Additional performance guarantee / security deposit / mobilization advance, as the case may be.

General Conditions of Contract Circular .

केन्द्रीय लोक निर्माण विभाग
कार्यालय ज्ञापन

No. DG/SOP- 2022/19

ISSUED BY THE AUTHORITY OF DIRECTOR GENERAL, CPWD

Nirman Bhawan, New Delhi **Dated: 10.11.2023**

Sub: Modifications in SOP No. 4/1, 5/1, 5/2, Annexure-21, Annexure-22 and Annexure-23 of SOP for CPWD Works Manual–2022 – Receipt and refund of EMDs online through e-gateway of SBI for e-tendering as pilot cases - regarding.

Following modifications in SOP no. 4/1, 5/1, 5/2, Annexure-21, Annexure-22 and Annexure-23 of SOP for CPWD Works Manual–2022 regarding earnest money deposit (EMD) through e-tendering are made as under and shall only be applicable for CPWD divisions C, E, I, N and Central Secretariat under ADG (Delhi) as pilot cases with immediate effect:-

<table>
<tr><th>Existing Provisions</th><th>Modified Provisions</th></tr>
<tr><td>SOP No. 4/1: E-Tendering (Refer Para 4.4 (3))

14. Information and instructions for tender inviting authority for e-tendering

(ii) The NIT approving authority/ Tender inviting authority at the time of issue of NIT also fills and upload the following prescribed format of receipt of deposition of original EMD along with NIT:-</td><td>SOP No. 4/1: E-Tendering (Refer Para 4.4 (3))

14. Information and instructions for tender inviting authority for e-tendering

No change</td></tr>
<tr><td>Receipt of deposition of original EMD

(Receipt No. …… / date ……)

1. Name of work …… *
2. NIT No. ……*
3. Estimated cost ……*
4. Amount of Earnest Money Deposit … *
5. Last date of submission of bid …… *

(*To be filled by Tender inviting authority/NIT approving authority at the time of issue of NIT and uploaded along with NIT)</td><td>Reference of deposition of online payment / and Bank Guarantee including e-Bank Guarantee as EMD

(Receipt No. …… / date ……)

No change
No change
No change
No change

No change

(*To be filled by Tender inviting authority/ NIT approving authority at the time of issue of NIT and uploaded along with NIT).</td></tr>
</table>

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1. Name of Contractor .....# 2. Form of EMD .....# 3. Amount of Earnest Money Deposit ..... # 4. Date of submission of EMD .....# Signature, Name and Designation of EMD receiving officer along with Office stamp (# To be filled by EMD receiving EE/DDH)	**No change** **No change** **No change** **No change** **No change**
SOP No 5/1: Mode of Deposit Earnest Money (Refer Para 5.1.3 (1)) 1. The Earnest Money is accepted only in the following forms: (i) *Banker's Cheque of a Commercial Bank* (ii) *Account Payee Demand Draft of a Commercial Bank* (iii) *Fixed Deposit Receipt (FDR) of a Commercial Bank* (iv) *Insurance Surety Bonds* (v) *Bank Guarantee including e-Bank Guarantee (for balance amount as prescribed) from a Commercial Bank.* 2. A part of earnest money is acceptable in the form of Bank Guarantee including e- Bank Guarantee also. In such cases 50% of earnest money or Rs. 20 lakh whichever is less, will have to be deposited in shape prescribed above and balance can be accepted in form of Bank Guarantee issued by a Commercial Bank. 3. *The FDR is pledged in favour of the tender inviting authority. It is in the tenderer's own interest to keep the FDR valid as long as it is required.* 4. If the banks are closed on the last date of submission of tenders, the date is postponed suitably.	**SOP No 5/1: Mode of Deposit Earnest Money (Refer Para 5.1.3 (1))** 1. **The Earnest Money is accepted through Online Payment mode and Bank Guarantee including e-Bank Guarantee (for balance amount as prescribed) from a Commercial Bank.** 2. A part of earnest money is acceptable in the form of Bank Guarantee including e-Bank Guarantee also. In such cases 50% of earnest money or Rs. 20 lakh whichever is less, will have to be deposited **through online payment mode** and balance can be accepted in form of Bank Guarantee **including e-Bank Guarantee** issued by a Commercial Bank. 3. **Deleted** 4. **No change.**

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5. The MSME firms registered in NSIC under PP policy are exempted from payment of EMD for supply of goods and services only.	5. **No change.**
6. For bid submission the contractor deposits the original EMD in the office of Engineer-in-Charge AE/DOH/ADH inviting bids or division office of any Engineer-in-Charge within the period of bid submission. *The EMD document is issued from the place in which the office of receiving division office is situated.* The Bank Guarantee including e-Bank Guarantee submitted as a part of Earnest Money is valid for a period of 90 days for single bid works and 180 days for two bid system or more from the date of submission of the tender.	**6. Original Bank Guarantee (for balance amount as prescribed) shall be deposited by the contractor in the office of Engineer-in-Charge inviting bids or division office of any Executive Engineer within the period of bid submission. The Bank Guarantee document is issued from the same State in which the office of receiving division office is situated.** **No change.**
SOP No. 5/2: Refund of Earnest Money (Refer Para 5.1.4 (1)) 1. The earnest money given by all the tenderers except the lowest tenderer is refunded immediately after the expiry of stipulated bid validity period or immediately after acceptance of the successful bidder, whichever is earlier. However, in case of two/ three bid system, earnest money deposit of bidders unsuccessful during technical bid evaluation etc. should be returned within 30 days of declaration of result of technical bid evaluation. *Entry of Demand Draft/ Banker's cheque received as earnest money with the tenders is kept in the Tender Opening Register, and these need not be deposited in the Bank except for the lowest tenderer, if required.*	**SOP No. 5/2: Refund of Earnest Money (Refer Para 5.1.4 (1))** 1. **No Change.** **Deleted**

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No Provision	2. **EMD collected through Online mode, shall be refunded/ forfeited to the bidders through the e-tendering portal in the following manner:** a. **Bidder(s) shall initiate refund of Earnest Money Deposit through online mode for bid withdrawn by bidder before bid submission closing date and tender cancelled by tender inviting authority without its opening.** b. **Tender Inviting authority shall initiate refund/ forfeit of Earnest Money Deposit collected through online mode in the scenario(s) other than mentioned at S. No. 2 (a) above.**
2. The Engineer in Charge periodically reviews the Tender Opening Register with a view to ensure that the earnest money is refunded in time. It is the responsibility of Divisional Accountant to ensure that Earnest Money is refunded to unsuccessful tenderers in time specified above.	3. **No change.**
3. If the departmental officer desires that an item of earnest money deposit, instead of being refunded, be carried to the credit of the Government in the Consolidated Fund, he/she records the fact on the Deposit Receipt and in his/her initial records, and requests the Accounts Officer to effect necessary adjustment in Accounts.	4. **No Change.**

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Annexure-21 (Refer SOP No. 4/8 & 4/9) CPWD-6 FOR E-TENDERING	Annexure-21 (Refer SOP No. 4/8 & 4/9) CPWD-6 FOR E-TENDERING
9. Earnest Money in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee including e- Bank Guarantee (for balance amount as prescribed) from any of the Commercial Banks (drawn in favour of Executive Engineer .....) shall be scanned and uploaded on the e-Tendering website within the period of bid submission. The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE/AE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE in the NIT.	**9. Earnest Money will be paid online through CPWD e-Tendering platform within the period of bid submission.**
A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lac, whichever is less, shall have to be deposited *in shape prescribed above,* and balance may be deposited in shape of Bank Guarantee including e- Bank Guarantee of any Commercial bank having validity for a period of 90 days for single bid works and 180 days for two bid system or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.	A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lac, whichever is less, shall have to be deposited through **online payment mode**, and balance may be deposited in shape of Bank Guarantee including e-Bank Guarantee any Commercial bank having validity for a period of 90 days for single bid works and 180 days for two bid system or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

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The earnest money given by all the tenderers except the lowest tenderer shall be refunded immediately after the expiry of stipulated bid validity period or immediately after acceptance of the successful bidder, whichever is earlier. However, in case of two/ three bid system, earnest money deposit of bidders unsuccessful during technical bid evaluation etc. should be returned within 30 days of declaration of result of technical bid evaluation.	**No change.**
Copy of Enlistment Order and certificate of work experience and other documents as specified in the notice inviting e- tender shall be scanned and uploaded on the e-Tendering website within the period of bid submission. However, certified copy of all the scanned and uploaded documents as specified in e- tender notice shall have to be submitted by the lowest bidder within a week physically in the office of tender opening authority. Online bid documents submitted by intending bidders shall be opened only of those bidders,	**No change**
whose original EMD deposited with any division of CPWD and other documents scanned and uploaded are found in order. The bid submitted shall be opened at 03:30 PM on	**Who has deposited EMD online through CPWD e-tendering portal and Bank Guarantee including e-Bank Guarantee (for balance amount as prescribed) from a Commercial Bank on CPWD e-tendering platform** and other documents scanned and uploaded are found in order. **No change.** 10.11.2023 R K SINGH EE(Manual)

ANNEXURE-22 **INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING FORMING PART OF BID DOCUMENT** **(Applicable for inviting open bids)**	**ANNEXURE-22** **INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING FORMING PART OF BID DOCUMENT** **(Applicable for inviting open bids)**
4. But the bid can only be submitted after deposition of original EMD .... either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission and uploading the mandatory scanned documents such as Insurance Surety Bonds, Account Payee Demand draft or Banker's Cheque or Fixed Deposit Receipts or/ and Bank Guarantee including e-Bank Guarantee (for balance amount as prescribed) from any of the Commercial Bank towards EMD in favour of Executive Engineer as mentioned in NIT, receipt for deposition of original EMD to division office of any Executive Engineer (including NIT issuing EE/ AE), CPWD and other documents as specified.	4. But the bid can only be submitted after deposition of EMD **through Online Payment mode and original Bank Guarantee including e-Bank Guarantee (for balance amount as prescribed) .....** ..... either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission and uploading the mandatory scanned documents and Bank Guarantee (for balance amount as prescribed) from any of the Commercial Bank towards EMD in favour of Executive Engineer as mentioned in NIT, receipt for deposition of **original Bank Guarantee** and other documents as specified.
List of Documents to be scanned and uploaded within the period of bid submission: *Insurance Surety Bond, Demand Draft/ Account Payee Banker's Cheque / FDR/ Bank Guarantee* of any commercial Bank against EMD.	**List of Documents to be scanned and uploaded within the period of bid submission:** **Scanned copy of original Bank Guarantee including e-Bank Guarantee** of any commercial Bank against EMD.
ANNEXURE-23 **INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING FORMING** **(Applicable for inviting bids on 2/3 bid system)**	**ANNEXURE-23** **INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING FORMING** **(Applicable for inviting bids on 2/3 bid system)**
5. But the bid can only be submitted	5. But the bid can only be submitted after

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after deposition of original EMD …… ... either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission and uploading the mandatory scanned documents such as Insurance Surety Bonds, Account Payee Demand draft or Banker's Cheque or Fixed Deposit Receipts or/ and Bank Guarantee including e-Bank Guarantee (for balance amount as prescribed) from any of the Commercial Bank towards EMD in favour of Executive Engineer as mentioned in NIT, receipt for deposition of original EMD to division office of any Executive Engineer (including NIT issuing EE/ AE), CPWD and other documents as specified.	deposition of EMD **through Online Payment mode and original Bank Guarantee including e-Bank Guarantee (for balance amount as prescribed) ……** **…….** either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission and uploading the mandatory scanned documents and Bank Guarantee (for balance amount as prescribed) from any of the Commercial Bank towards EMD in favour of Executive Engineer as mentioned in NIT, receipt for deposition of **original Bank Guarantee** and other documents as specified.
List of Documents to be scanned and uploaded within the period of bid submission: Copy of receipt for deposition of original EMD to division office of any EE, CPWD.	**List of Documents to be scanned and uploaded within the period of bid submission:** **Scanned copy of original Bank Guarantee including e-Bank Guarantee of any commercial Bank against EMD.**

This is issued with the approval of DG CPWD.

10.11.2023

(वी. पी.साहु)

अधीक्षण अभियंता (सी.एंड एम.)

Issued from file No. CSQ/CM/16(1)/2023, e- file 9134857

केलोनिवि तथा लोनिवि दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु (केलोनिवि वेबसाईट के माध्यम से)।

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Correction = Nil, Insertion = Nil, Overwriting = Nil, Deletion = Nil AE(P) Ex. Engineer

केन्द्रीय लोक निर्माण विभाग

कार्यालय ज्ञापन

No. DG/SOP-2022/23

ISSUED BY THE AUTHORITY OF DIRECTOR GENERAL, CPWD

Nirman Bhawan, New Delhi Dated 06.12.2023

Sub: Modifications/additions in SOP No. 5/33 for CPWD Works Manual 2022 regarding Clause 12 – Extra and Deviated items in works.

Following modifications/additions are made in SOP No. 5/33, S. No. 11 for CPWD Works Manual 2022:

Existing Provision	Modified Provision
SOP No. 5/33 : Operation of contract clauses (Refer Para 5.23) **11. Clause 12 of Forms no. CPWD 7 & 8** (i) Under this clause the Engineer-in-Charge has powers to make any alterations in, omission from, addition to or substitution for the original specifications, drawings, designs and instructions.	**SOP No. 5/33 : Operation of contract clauses (Refer Para 5.23)** **11. Clause 12 of General Conditions of Contract (Refer Para 5.11)** 1. Under this clause the Engineer-in-Charge has powers to make any alterations in, omission from, addition to or substitution for the original specifications, drawings, designs, **quantities** and instructions.
(ii) The Engineer-in-Charge is empowered under this clause to give necessary instructions to the contractor, and the contractor is bound to carry out the work in accordance with such instructions, but the following three conditions are satisfied in the issue of such instructions: (a) Instructions must be given before any additional or substituted item is taken up. (b) They must be given in writing. (c) They must be signed by the Engineer- in-Charge	2. The Engineer-in-Charge is empowered under this clause to give necessary instructions to the contractor **in writing before any extra item and/or deviation in agreement quantities is taken up.**
3. No provision	3. **Engineer-in-Charge will have proper check on the quantum of work.** **Contract amount can be exceeded only when competent authority sanctions extra items or/and deviation as per "Financial Powers Delegated to CPWD Officers".** **There shall be no deviation beyond contract amount without written communication from Engineer-in-Charge to the contractor.**

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	Engineer-in-Charge should update the client department regarding likely increase in the completion cost due to execution of extra items and deviations beyond the contract amount and initiate RPE, if required.
4. No provision	**4. Engineer-in-Charge shall have proper check on the amount of work under execution. Prior approval from ADG/SDG is required when completion cost of work is likely to go beyond 1.25 times of contract amount. It may be ensured that completion cost shall not exceed 1.5 times of contract amount. In case, completion cost is expected to exceed beyond 1.5 times of contract amount and additional work is required to complete the defined scope of work, Engineer-in-Charge may take up such additional work separately.**
5. No provision	**5. The powers for sanction of extra items and deviations are given in 'Financial Powers delegated to CPWD officers'. Timelines given in Para 5.11 of CPWD Works Manual is to be strictly followed.**
6. No provision	**6. CE/SE to review the works by conducting one or more monthly meetings to monitor the deviations, extra items and work done to ensure that expected completion cost is within limits as mentioned above.**
7. No provision	**7. ADG/SDG to monitor the progress of work where 80% of financial progress in terms of contract amount is achieved or 80% of stipulated construction time period is over.**
8. No provision	**8. ADG (Works) to review the progress of works above Rs. 20 Cr. where 80% of stipulated construction time period is over.**

Note:- Sl. no. 4 of this OM is applicable for all NITs issued w.e.f. date of issue of this OM. All other points of this OM are applicable for all the ongoing and future works.

This issues with the approval of DG CPWD.

06.12.2023
(वी. पी. साहू)
अधीक्षण अभियंता (सी.एंड एम.)

Issued from file No. CSQ/CM/16(1)/2023, e- file 9163323
केलोनिवि तथा लोनिवि दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु (केलोनिवि वेबसाईट के माध्यम से)।

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केन्द्रीय लोक निर्माण विभाग

कार्यालय ज्ञापन

No. DG/CON/Maintenance 2023/02

ISSUED BY THE AUTHORITY OF DIRECTOR GENERAL, CPWD

Nirman Bhawan, New Delhi Dated: 08.12.2023

Subject: Modifications in Conditions of Contract, Clause 5 and schedule F in clause 5 of GCC 2023 Maintenance Works

The following amendments are made in the GCC 2023 for Maintenance works.

Existing Provision	Modified Provision
CONDITIONS OF CONTRACT **Definitions** 2. In the contract, the following expressions shall, unless the context otherwise requires, have the meanings, hereby respectively assigned to them:- (i) to (xvii) (xviii) No provision	**CONDITIONS OF CONTRACT** **Definitions** 2. No change:- (i) to (xvii) No Change **(xviii) Concurrent delay: Concurrent delays are those delays occurring in the work concurrently in any combination or combination of all delay fall under different sub clauses 5.2, 5.3 and 5.5.**
Clause 5 Time and Extension for Delay The time allowed for execution of the Works as specified in the Schedule 'F' or the extended time in accordance with these conditions shall be the essence of the Contract. The execution of the work shall commence from such time period as mentioned in schedule 'F' or from the date of handing over of the site, notified by the Engineer-in-Charge, whichever is later. If the Contractor commits default in commencing the execution of the work as aforesaid, the performance guarantee shall be forfeited by the Engineer in Charge and shall be absolutely at the disposal of the Government without prejudice to any other right or remedyavailable in law.	**Clause 5 Time and Extension for Delay** The time allowed for execution of the Works as specified in the Schedule 'F' or the extended time in accordance with these conditions shall be the essence of the Contract. The execution of the work shall commence from such time period as mentioned in schedule 'F' or from the date of handing over of the site, notified by the Engineer-in-Charge, whichever is later. If the Contractor commits default in commencing the execution of the work as aforesaid **and such default continues even after time period specified in the notice in writing by the Engineer-in-Charge then** the performance guarantee shall be forfeited by the Engineer-in-Charge and shall be absolutely at the disposal of the Government without prejudice to

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	any other right or remedy available in law. **The contract shall stand determined when such decision of forfeiture of the performance guarantee is issued to the contractor.**
5.1 As soon as possible but within 7 (seven) working days of award of work and in consideration of	5.1 **The contractor** as soon as possible but within 7 (seven) days of **issue of letter of** award of work **shall submit a time and progress chart to the Engineer-in-Charge. Such chart shall be made in due** consideration of
a. Schedule of handing over of site asspecified in the Schedule 'F' b. Schedule of issue of designs as specified in the Schedule 'F',	a. Schedule of handing over of site as specified in the Schedule 'F' b. Schedule of issue of design**(s) and drawing(s)** as specified in the Schedule 'F',
i. the Contractor shall submit a Time and Progress Chart for each mile stone. The Engineer-in-Charge may within 7 (seven) working days thereafter, if required modify, and communicate the program approved to the contractor failing which the program submitted by the contractor shall be deemed to be approved by the Engineer-in- Charge. The Chart shall be prepared in direct relation to the time stated in the Contract documents for completion of items of the works. It shall indicate the forecast of the dates of commencement and completion of various trades of sections of the work and may be amended as necessary by agreement between the Engineer-in-Charge and the Contractor within the limitations of time imposed in the Contract documents.	i. The Contractor shall submit a Time and Progress Chart for each milestone. The Engineer-in-Charge may within 7 (seven) days **of receipt of such chart, make modifications thereafter,** if **any,** and communicate the approved **chart** to the contractor, failing which the **chart** submitted by the contractor shall be deemed to be approved by the Engineer-in- Charge. The Chart shall be prepared in direct relation to the time stated in the Contract documents for completion of items of the works. It shall indicate the forecast of the dates of commencement and completion of various trades of sections of the work and may be amended as necessary by agreement between the Engineer-in-Charge and the Contractor within the limitations of time imposed in the Contract documents.
ii. In case of non-submission of construction programme by the contractor, the program approved by the Engineer-in-Charge shall be deemed to be final.	ii. In case of non-submission of **time and progress chart** by the contractor, the **chart prepared by the** Engineer-in- Charge shall be deemed to be final.

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iii. The approval by the Engineer-in-Charge of such programme shall not relieve the contractor of any of the obligations under the contract.	iii. The approval by the Engineer-in-Charge of such programme shall not relieve the contractor of any of the obligations under the contract.
iv. The contractor shall submit the Time and Progress Chart and progress report using the mutually agreed software or in other format decided by Engineer-in-Charge for the work done during previous month to the Engineer-in-charge on or before 5th day of each month failing which a recovery as per Schedule F to be decided by the NIT approving authority shall be made on per week or part basis in case of delay in submission of the monthly progress report	**iv.** The contractor shall submit the Time and Progress Chart **containing upto date progress of work** using the mutually agreed software or in **the** format decided by Engineer-in-Charge. **Such chart shall be submitted by the contractor on or before 5th day of each month failing which a recovery as mentioned in Schedule 'F' shall be made at the earliest from running account bill without any notice in this regard.**
v. **No provision**	**v. While recording the hindrances in the progress of the work, due consideration should be given to the cause of hindrance. The hindrances shall be segregated in following categories :** **a) delays due to reasons beyond the control of both parties (sub-clause 5.2)** **b) delays attributable to the Department and concurrent delays (sub-clause 5.3).** **c) delays solely attributable to the contractor (sub-clause 5.5)**
5.2 If the work(s) be delayed by:- i. force majeure, or ii. abnormally bad weather, or iii. serious loss or damage by fire, or iv. civil commotion, local commotion of workmen, strike or lockout, affecting any of the trades employed on the work, or v. delay on the part of other contractors or tradesmen engaged by Engineer-in-Charge in	**5.2 Delays due to reasons beyond the control of both parties:** If the work(s) delayed by:- i. force majeure, or ii. abnormally bad weather, or iii. serious loss or damage by fire, or iv. civil commotion, local commotion of workmen, strike or lockout, affecting any of the trades employed on the work, or v. delay on the part of other contractors or tradesmen engaged by Engineer-in- Charge in

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executing work not forming part of the Contract, or vi. any other cause like above which, in the reasoned opinion of the Engineer-in-Charge is beyond the Contractor's control	executing work not forming part of the Contract, or vi. any other cause like above which, in the reasoned opinion of the Engineer-in-Charge is beyond the Contractor's control.
Then upon the happening of any such event causing delay, the contractor shall immediately give notice thereof in writing to the Engineer-in-Charge but shall nevertheless use constantly his best endeavours to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Engineer-in-Charge to proceed with the works.	Then upon the happening of any such event causing delay, the contractor shall **within 03 (three) days** give **online** notice thereof **through ERP Portal** to the Engineer-in-Charge but shall nevertheless use constantly his best endeavors to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Engineer-in-Charge to proceed with the work(s). **The contractor shall have no claim on account of any hindrance in case notice(s) are not given by the contractor through ERP portal.** **The Engineer-in-Charge, on receipt of such notice(s) after considering the factual ground situation, shall either acknowledge or reject the notice(s)** **In case of rejection, the reason(s) for rejection shall be communicated by Engineer-in-Charge to the agency.** **The decision of Engineer-in-Charge with regard to nature of event causing delay, its start date and end date, as has been finalized during acknowledgement of notice, shall be final and binding.** **The end date of such events shall be recorded by Engineer-in-Charge either during acknowledgment of notice or subsequent to acknowledgement if end date of hindrance is after the date of acknowledgement of notice.** **In absence of notice by the contractor, Engineer-in-Charge or his representative(s) may record the events causing delay within 05 (five)**

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	days of occurrence of hindrance on ERP portal provided further that not recording of events causing delay by the Engineer-in-Charge does not ipso facto entitle the contractor for any hindrance.
The contractor shall have no claim of damages for extension of time granted or rescheduling of milestone/s for events listed in sub clause 5.2.	**No change.**
5.3 In case the work is hindered in the opinion of the contractor, by the Department or for any reason / event, for which the Department is responsible, the authority as indicated in Schedule 'F' shall, if justified, give a fair and reasonable extension of time and reschedule the mile stones for completion of work.	**5.3 Delays attributable to the department** In case the work is hindered, in the opinion of the contractor, by the Department or for any reason / event, for which the Department is responsible, **then upon the happening of such event causing delay, the Contractor shall within 3 (three) days give online notice there of through ERP Portal to the Engineer-in-Charge but shall nevertheless use constantly his best endeavours to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Engineer-in-Charge to proceed with the work.** **The contractor shall not be entitled for any hindrance in case notice(s) are not given by the contractor through ERP portal.** **The Engineer-in-Charge, on receipt of such notice(s) after considering the factual ground situation, shall either acknowledge or reject the notice(s).** **In case of rejection, the reason(s) for rejection shall be communicated by Engineer-in-Charge to the agency.** **The decision of Engineer-in-Charge with regard to nature of event causing delay, its start date and end date, as has been finalized during acknowledgement of notice, shall be final and binding.**

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	The end date of such events shall be recorded by Engineer-in-Charge either during acknowledgment of notice or subsequent to acknowledgement if end date of hindrance is after the date of acknowledgement of notice. **In absence of notice by the contractor, Engineer-in-Charge or his representative(s) may record the events causing delay within 05 (five) days of occurrence of hindrance on ERP portal provided further that not recording of events causing delay by the Engineer-in-Charge does not ipso facto entitle the contractor for any hindrance.**
Such extension of time or rescheduling of milestone/s shall be without prejudice to any other right or remedy of the parties in contract or in law, provided further that for concurrent delays under this sub clause and sub clause 5.2 to the extent the delay is covered under sub clause 5.2 the contractor shall be entitled to only extension of time and no damages.	Such extension of time or rescheduling of milestone**(s)** shall be without prejudice to any other right or remedy of the parties in contract or in law, provided further that for concurrent delay(s) under this sub clause and sub clause 5.2 to the extent the delay is covered under sub clause 5.2**,** the contractor shall be entitled to only extension of time and **shall have** no **claim of** damages.
5.4 Request for rescheduling of Mile stones or extension of time, to be eligible forconsideration, shall be made by the Contractor in writing within fourteen days of the happening of the event causing delay on the prescribed forms i.e. Form of application by the contractor for seeking rescheduling of milestones or Form of application by the contractor for seeking extension of time (Appendix - XVI) respectively to the authority as indicated in Schedule 'F'. The Contractor shall indicate in such a request the period by which rescheduling of milestone/s or extension of time is desired.	5.4 **Rescheduling of milestone(s) and 'extended date of completion'** The request for rescheduling of Milestone(s) **and** extension of time, shall be made by the Contractor **through ERP Portal once in a month on the basis of hindrances accepted by Engineer-in-Charge under sub-clause 5.2 and sub-clause 5.3.** The Contractor shall indicate in such a request **number of days** by which rescheduling of milestone**(s) and/**or extension of time is desired.
With every request for rescheduling of milestones, or if at any time the actual progress of work falls behind the approved programme by more than 10% of the stipulated period of completion of contract, the contractor shall produce a revised programme without causing any delay in execution	**Deleted**

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of the work. A recovery as specified in Schedule 'F' shall be made on per day basis in case of delay in submission of the revised programme.	
No provision	**The authority as indicated in Schedule 'F', after examining the request, shall give a fair and reasonable extension of time for completion of work and simultaneously reschedule the milestone(s), if required so. The authority shall consider all the hindrances accepted as per sub-clauses 5.2, 5.3 and 5.5.** **The authority shall decide rescheduling of milestone(s) and extension of time within 21 (Twenty One) days of the request submitted by the contractor through ERP portal. In event of no request by the contractor for rescheduling of milestone(s) and extension of time, the authority as indicated in Schedule F, after affording opportunity to the contractor, may give fair and reasonable extension of time based on hindrances accepted by Engineer-in-Charge and reschedule the milestone(s) once in a month. Such justified extension of time shall determine the 'extended date' of completion of work.**
5.4.1 In any such case the authority as indicated in Schedule 'F' may give a fair and reasonable extension of time for completion of work or reschedule the mile stones.	5.4.1 **Provided that the end date of any event causing delay shall not fall beyond the date of request for extension of time or rescheduling of milestone(s) by the contractor. In case end date of event falls beyond the date of submission of said request, then period for extension up to date of application shall be considered in the said request for events eligible for consideration and remaining period shall be applied in subsequent request of extension of time or rescheduling of milestone(s).**
E-in-C shall finalize/ reschedule a particular mile stone before taking an	**Engineer-in-Charge** shall finalize/ reschedule a particular mile stone

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Correction = Nil, Insertion = Nil, Overwriting = Nil, Deletion = Nil AE(P) Ex. Engineer

action against subsequent mile stone. Such extension or rescheduling of the milestones shall be communicated to the Contractor by the authority as indicated in Schedule 'F' in writing, within 21 days of the date of receipt of such request from the Contractor in prescribed form. In event of non-application by the contractor for extension of time E-in-C after affording opportunity to the contractor, may give, supported with a programme (as specified under 5.4 above), a fair and reasonable extension within a reasonable period of occurrence of the event.	before taking an action against subsequent mile stone. Such extension or rescheduling of the milestones shall be communicated to the Contractor by the authority as indicated in Schedule 'F' in writing, within 21 **(twenty one)** days of the date of receipt of such request from the Contractor **on ERP Portal.**
5.5 In case the work is delayed by any reasons, in the opinion of the Engineer- in-Charge, by the contractor for reasons beyond the events mentioned in clause 5.2 or clause 5.3 or clause 5.4 and beyond the justified extended date, without prejudice to right to take action under Clause 3, the Engineer-in-Charge may grant extension of time required for completion of work without rescheduling of milestones. The contractor shall be liable for levy of compensation for delay for such extension of time.	5.5 **Delays attributable solely to the contractor** **In case the work is delayed by reasons solely attributable to the contractor, then Engineer-in-Charge or his representative(s) may record the event causing delay within 05 (five) days of occurrence of delay in the ERP portal. Contractor shall take the notice of the same for necessary action. He may submit his version, if any within 05 (Five) days. Engineer-in-Charge, considering the version of the contractor, will take decision on such recording of the event and the decision of the Engineer-in-Charge shall be final and binding.** **The contractor shall be liable for levy of compensation for such delays (i.e. for the period beyond the justified extended date of completion as determined in sub clause 5.4 and this default of contractor shall be dealt in conjunction with clause 2 of the contract.** **In case the work is delayed, due to hindrances attributable solely to the contractor, beyond the justified extended date (as stated in sub clause 5.4), the authority indicated in Schedule 'F', without prejudice to provisions to take action under Clause 3, may grant extension of**

R.K. JAIN
(EE (Contact)

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	time required for completion of work without rescheduling of milestone(s) and extend the date of completion.
PROFORMA OF SCHEDULES (Separate Performa for Civil, Elect.& Hort. Works in case of Composite Tenders) **SCHEDULE 'F'** **Clause 5** **Authority to decide:**	**PROFORMA OF SCHEDULES (Separate Performa for Civil, Elect. & Hort. Works in case of Composite Tenders)** **SCHEDULE 'F'** **Clause 5**
i. Extension of time ..... (Engineer in Charge or Engineer in Charge of Major Component in case of Composite Contracts, as the case may be)	i. **Authority to convey the decision of shifting of milestone and** extension of time ..... (Engineer-in-Charge or Engineer-in-Charge of Major Component in case of Composite Contracts, as the case may be)
ii. Rescheduling of mile stones ..... (Superintending Engineer/ PM/CPM in Charge or Superintending Engineer/ PM/CPM in Charge of Major Component in case of Composite Contracts, as the case may be)	ii. **Authority to decide rescheduling of milestone and** extension of time ..... (SE/**SE&PD/ CE/ CE&ED).**
iii. Shifting of date of start in case of delay in handing over of site ..... (Superintending Engineer/ PM/CPM in Charge or Superintending Engineer in Charge of Major Component in case of Composite Contracts, as the case may be)	iii. Shifting of date of start in case of delay in handing over of site ..... (SE/**SE&PD/CE/ CE&ED).**

This OM is applicable for all NITs uploaded after date of issue of this OM.

This is issued with the approval of DG CPWD.

08.12.2023

(वी. पी.साहू)

अधीक्षण अभियंता (सी.एंड एम.)

Issued from file No. CSQ/CM/17(1)/2023/ Maintenance e-file 9161772

के.लो.नि.वि. तथा लो.नि.वि. दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु (के.लो.नि.वि.वेबसाईट के माध्यम से)।

11.12.2023

R.K. JAIN

(EE (Contact)

Correction = Nil, Insertion = Nil, Overwriting = Nil, Deletion = Nil AE(P) Ex. Engineer

केन्द्रीय लोक निर्माण विभाग

कार्यालय ज्ञापन

No. DG/CON/Maintenance 2023/03

ISSUED BY AUTHORITY OF DIRECTOR GENERAL, CPWD

NIRMAN BHAWAN, NEW DELHI Dated: 18.12.2023

Subject: Modifications in Conditions of Contract, Clause 12 and Schedule E and F of GCC 2023 for Maintenance Works

The following amendments are made in the GCC 2023 Maintenance Works:

Existing provision	Modified provision
CONDITIONS OF CONTRACT **Definitions** 2. In the contract, the following expressions shall, unless the context otherwise requires, have the meanings, hereby respectively assigned to them:- (i) to (x)(a)	CONDITIONS OF CONTRACT **Definitions** 2. In the contract, the following expressions shall, unless the context otherwise requires, have the meanings, hereby respectively assigned to them:- (i) to (x) (a) **No change**
(x) (b) Schedule(s) referred to in these conditions shall mean the relevant schedule(s) annexed to the tender documents or the standard Schedule of Rates of the government mentioned in Schedule 'F' hereunder, with the amendments thereto issued upto the date of receipt of the tender.	(x) (b) Schedule(s) referred to in these conditions shall mean the relevant schedule(s) annexed to the tender documents or the standard Schedule of Rates of the government mentioned in Schedule 'F' hereunder, with the amendments thereto issued **previous day of the last date of submission of the tender.**
(xi) to (xv)	**(xi) to (xv) No change**
(xvi) No provision	**(xvi) Extra items** are those items which are not available in the contract. a. **Non Schedule Extra Items** are those items which are not available in the Standard Schedule of Rates specified in Schedule F. b. **Scheduled Extra Items** are those items which are available in the Standard Schedule of Rates specified in Schedule F.
(xvii) No provision	**(xvii) Completion cost: The completion cost includes gross amount of work done, amount of extra item(s) and deviation(s) and escalation amount admissible as per agreement etc.**

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(xviii) No provision	**(xviii) Maintenance work:** Maintenance work(s) are those work(s) which includes upgradation, aesthetic improvement, special repair, addition/ alteration, annual repair, comprehensive maintenance work etc.
Clause 12 Deviations/ Variations Extent and Pricing The Engineer-in-Charge shall have power (i) to make alteration in, omissions from, additions to or substitutions for the original specifications, drawings, designs and instructions that may appear to him to be necessary or advisable during the progress of the work, and (ii) to omit a part of the works in case of non-availability of a portion of the site or for other reasons and the contractor shall be bound to carry out the works in accordance with any instruction given to him in writing signed by the Engineer-in-Charge and such alterations, omissions, additions or substitutions shall form part of the contract as if originally provided therein and any altered, additional or substituted work which the contractor may be directed to do in the manner specified above as part of the works, shall be carried out by the contractor on the same conditions in all respects including price on which he agreed to do the main work except as hereafter provided.	**Clause 12 Deviations/ Variations Extent and Pricing** **No change**
The completion cost of any agreement for maintenance works including works of upgradation, aesthetic, special repair, addition/ alteration should not exceed two times the contract amount. Deviation upto 1.25 times of contract amount shall be approved by Engineer-in-Charge with recorded reasons. Deviation beyond 1.25 times upto 1.50 times of contract amount shall be approved by SE/CE (as applicable) with recorded reasons. In exceptional case, ADG/SDG (as applicable) shall have power to approve the deviation beyond 1.50 times upto 2.0	**The completion cost shall, in no case, exceed 1.5 times the contract amount.** **Contractor will devise a system to keep a watch on quantum of work taken up vis-a-vis balance items required to complete defined scope of work and will give the alerts to Engineer-in-Charge before taking up extra item(s), deviation(s) so that completion cost does not exceed above limit. Work executed beyond above limit will neither be recorded nor be paid.**

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(EE (Contact)

times of contract amount with recorded reasons and take suitable corrective action.	**Engineer-in-Charge will verify and confirm the alerts before assigning deviation(s) and / or extra item(s) to the contractor. If additional work(s) is required to complete defined scope of work beyond above limit then Engineer-in Charge may take up such work(s) separately. The contractor will not have any claim(s) whatsoever on this account.**
12.1 The time for completion of the works shall, in the event of any deviations resulting in additional cost over the tendered value sum being ordered, be extended, if requested by the contractor, as follows : (i) In the proportion which the additional cost of the altered, additional or substituted work, bears to the original tendered value plus (ii) 25% of the time calculated in (i) above or such further additional time as may be considered reasonable by the Engineer-in-Charge	12.1 The time for completion of the works shall, in the event of any deviation**(s) and extra item(s)** resulting in additional cost over the **contract amount will** be extended, if requested by the contractor, as follows : (i) In the proportion **to** the additional cost of work, bears to the original **contract amount** plus (ii) 25% of the time calculated in (i) above.
12.2 Deviation, Extra Items and Pricing **Extra items are those which are not available in the contract.** For percentage rate tenders, the extra item(s) which are available in the standard schedule of rates specified in Schedule F, shall be paid as per the said schedule rate plus cost index (considered in the estimated cost put to tender) plus/minus percentage above/ below quoted on estimated cost put to tender. For item rate tenders, the extra item(s) which are available in the standard schedule of rates specified in Schedule F, shall be paid as per the said schedule rate plus cost index (considered in the	**12.2 Deviation, Extra Items and Pricing** **Deleted** **Deleted**

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R.K. JAIN 4603
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estimated cost put to tender) plus/minus percentage above/ below worked out on the basis of overall contract amount and estimated cost of the work put to tender.	
In the case of extra item(s) which are not available in the standard schedule of rates specified in Schedule F, the contractor may within fifteen days of the receipt of order or occurrence of the item(s), submit claim for market rate(s), supported with proper analysis of rate and manufacturer's specification for the work, invoices, vouchers, etc. (as applicable),	**(a) Non Schedule Extra Item(s)** - The contractor, **shall** within fifteen days of the receipt of order **to execute extra item(s)** or occurrence of the item(s), submit **analysis of rate of extra item(s) based on the rate(s) of material(s) available in basic rate of Standard Schedule of Rate mentioned in schedule F and rate(s) of the material(s) based on tax paid bills which are not available in standard Schedule of Rate mentioned in schedule F. For this purpose, the basic rate of material(s) available in Schedule of Rate(s) mentioned in Schedule F will be enhanced or reduced by the applicable cost index, as the case may be.** **The rate(s) of the material(s) which are not available in Standard Schedule of Rates, mentioned in Schedule F, shall be based on, tax paid bill(s) for the material(s) as defined in** manufacturer's specification. **Material rate(s) from Standard Schedules of Rate(s) shall be given priority in the analysis of rate(s).** **The rate of extra item will be** **i. Analyzed rate(s) as above multiplied by (Contract amount divided by estimated cost put to tender), if tendered amount is below the estimated amount put to tender.** **ii. Analyzed rate, if the Contract amount is above the estimated amount put to tender.**
failing which the rate(s) approved later by the Engineer-in-Charge shall be final and binding.	Failing which the rate(s) approved later by the Engineer-in-Charge shall be final and binding.

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(EE (Contact)

Where the contractor submits claim for market rate(s) in the manner prescribed above, the Engineer-in-Charge shall, within 45 days of the receipt of the claims, after giving consideration to the analysis of rates and other documents submitted by the contractor, determine the rates on the basis of the market rates and the contractor shall be paid in accordance with the rates so determined.	Where the contractor submits **analysis of rate(s) of extra item(s)** in the manner prescribed above, the Engineer-in-Charge shall, within **60** days of the receipt of the **analysis of rate**, after giving consideration to the analysis of rates and other documents submitted by the contractor, determine the rate**(s) of extra item(s).** The contractor shall be paid in accordance with the rate(s) so determined. **However provisional rate(s) on the basis of invoice will be allowed by the Engineer-in-Charge. Invoice shall be accepted only for material(s) not available in the Standard Schedule of Rates mentioned in Schedule F.** **The contractor while submitting the tax paid bill of purchased material(s) shall ensure that rate(s) of the materials are reasonable and lowest available in the market. If Engineer-in-Charge feels rates in tax paid bill(s) submitted by contractor are not reasonable then he can modify the rate(s) after giving a notice to the contractor. Engineer-in-Charge is the final authority to decide applicable rate(s) of material(s).**
(b) No Provision	**(b) Scheduled Extra Items** **i. For percentage rate tender, the extra item(s) shall be paid as per the Standard Schedule of Rates, mentioned in Schedule F, enhanced or reduced by the applicable cost index and further enhanced or reduced by percentage above/ below quoted by the contractor on estimated cost put to tender.** **ii. For item rate tender, the extra item(s) shall be paid as per the said schedule rate enhanced or reduced by the applicable cost index and multiplied by (Contract amount divided by estimated cost put to tender).**

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(EE (Contact)

The rate(s) of extra items so determined by the Engineer-in-Charge shall be final and binding on the contractor, and shall not be arbitrable.	The rate(s) of extra item(s) so determined by the Engineer-in-Charge shall be final and binding on the contractor.
12.3 Deviation, Deviated Quantities, Pricing **All the deviated quantities shall be paid at agreement rates**	**12.3 No change**
12.4 The case of any operation incidental to or necessarily has to be in contemplation of tenderer while quoting filing tender, or necessary for proper execution of the item included in the Schedule of quantities or in the schedule of rates mentioned above, whether or not, specifically indicated in the description of the item and the relevant specifications, shall be deemed to be included in the rates quoted by the tenderer or the rate given in the said schedule of rates, as the case may be. Nothing extra shall be admissible for such operations.	**12.4 No Change**
12.5 No provision	**12.5 Cost index** **Latest available Cost index at the time of beginning of execution of extra item(s) shall be used in sub-clauses 12.2 (a) and 12.2 (b) for calculation of rate(s) of extra item(s).**
12.6 No provision	**12.6 Labour rates** **Labour rates will be based on latest available circulars issued by Central Govt. or State Govt. whichever are higher as well as applicable for the work.**
PROFORMA OF SCHEDULES (Separate Performa for Civil, Elect.& Hort. Works in case of Composite Tenders) **SCHEDULE 'E'** Reference to General Conditions of Contract	**PROFORMA OF SCHEDULES (Separate Performa for Civil, Elect.& Hort. Works in case of Composite Tenders)** **SCHEDULE 'E'** Reference to General Conditions of Contract : **(GCC EPC Projects 2022/ GCC Maintenance Works 2023/ GCC Construction Works 2023)**

R.K. JAIN 14.2023
(EE (Contact)

	Applicable GCC is ..... as modified & corrected upto previous day of the last date of submission of the tender. **(NIT approving authority to mention one GCC in the space provided above)**
SCHEDULE 'F' GENERAL RULES & DIRECTIONS: Officer inviting tender ..... Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.3. See below	**SCHEDULE 'F'** GENERAL RULES & DIRECTIONS: **No Change** **Deleted**
9 (ii) Standard CPWD contract Form GCC 2020, CPWD Form 7/ 8 as modified & corrected upto	9(ii) Standard CPWD contract Form **General Conditions of Contract Maintenance Works 2023,** CPWD Form 7/ 8 as modified & corrected upto **previous day of the last date of submission of the tender.**
Clause 12 12.2 Deviation Limit beyond which clauses 12.2 shall apply for building work	**Clause 12** **Deleted**

This issues with the approval of DG CPWD.

18.12.2023
(वी. पी.साहू)
अधीक्षण अभियंता(सी.एंड एम.)

Issued from file No. CSQ/CM/17(1)/2023/Maintenance e-file 9163323

केलोनिवि तथा लोनिवि दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु। (केलोनिवि वेबसाईट के माध्यम से)

R.K. JAIN
(EE (Contact)

केन्द्रीय लोक निर्माण विभाग

कार्यालय ज्ञापन

No. DG/ SOP-2022/24

ISSUED BY AUTHORITY OF DIRECTOR GENERAL, CPWD

NIRMAN BHAWAN, NEW DELHI **Dated: 18.12.2023**

Sub: Modifications/additions in SOP No. 5/33 for CPWD Works Manual 2022 regarding Clause 12 – Extra and Deviated items in works.

Following modifications/additions are made in SOP No. 5/33, S. No. 11 for CPWD Works Manual 2022:

Existing Provision	Modified Provision
SOP No. 5/33 : Operation of contract clauses (Refer Para 5.23) **11. Clause 12 of Forms no. CPWD 7 & 8** (i) Under this clause the Engineer-in-Charge has powers to make any alterations in, omission from, addition to or substitution for the original specifications, drawings, designs and instructions.	**SOP No. 5/33 : Operation of contract clauses (Refer Para 5.23)** **11. Clause 12 of General Conditions of Contract (Refer Para 5.11)** 1. Under this clause the Engineer-in-Charge has powers to make any alterations in, omission from, addition to or substitution for the original specifications, drawings, designs, **quantities** and instructions.
(ii) The Engineer-in-Charge is empowered under this clause to give necessary instructions to the contractor, and the contractor is bound to carry out the work in accordance with such instructions, but the following three conditions are satisfied in the issue of such instructions: a. Instructions must be given before any additional or substituted item is taken up. b. They must be given in writing. c. They must be signed by the Engineer- in-Charge	2. The Engineer-in-Charge is empowered under this clause to give necessary instructions to the contractor **in writing before any extra item and/or deviation in agreement quantities is taken up.**

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R K SINGH
EE(Manual)

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3. No provision	3. Engineer-in-Charge will have proper check on the quantum of work. Contract amount can be exceeded only when competent authority sanctions extra items or/and deviation as per "Financial Powers Delegated to CPWD Officers". There shall be no deviation beyond contract amount without written communication from Engineer-in-Charge to the contractor. Engineer-in-Charge should update the client department regarding likely increase in the completion cost due to execution of extra items and deviations beyond the contract amount and initiate RPE, if required.
4. No provision	4. Engineer-in-Charge shall have proper check on the amount of work under execution. Prior approval from competent authority is required when completion cost of work is likely to go beyond 1.25 times of contract amount. Competent authority is ADG/SDG in case of construction contract and SE/CE in case of maintenance contract. It may be ensured by the Engineer-in-charge that completion cost shall not exceed 1.5 times of contract amount. In case, completion cost is expected to exceed beyond 1.5 times of contract amount and additional work is required to complete the defined scope of work, Engineer-in-Charge may take up such additional work separately.
5. No provision	5. The powers to sanction the extra items and deviations are given in 'Financial Powers delegated to CPWD officers'. Timelines given in Para 5.11 of CPWD Works Manual is to be

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EE(Manual)

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	strictly followed.
6. No provision	6. **CE/SE to review all the live contracts by conducting one or more meetings in a month to monitor the deviations, extra items and work done to ensure that expected completion cost is within limits as mentioned above.**
7. No provision	7. **ADG/SDG to monitor the progress of work where 80% of financial progress in terms of contract amount is achieved or 80% of stipulated construction time period is over.**
8. No provision	8. **ADG (Works) to review the progress of works above Rs. 20 Cr. where 80% of stipulated construction time period is over.**

Note:-

1. Sl. no. 4 of this OM is applicable for all the tenders received after issue of this OM.
2. All other provisions of this OM are applicable for all the ongoing and future works are effective from date of issue of this OM.
3. OM No. DG/SOP 2022/23 dated 06.12.2023 is superseded by this OM.

This issues with the approval of DG CPWD.

18.12.2023
(वी. पी.साहू)
अधीक्षण अभियंता(सी.एंड एम.)

Issued from file No. CSQ/CM/16(1)/2023 e-file 9163323

केलोनिवि तथा लोनिवि दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु। (केलोनिवि वेबसाईट के माध्यम से)

18.12.2023
R K SINGH
EE(Manual)

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Central Public Works Department

Office Memorandum

No. DG/Enlist. Rules-2023/ 10

ISSUED BY THE AUTHORITY OF DIRECTOR GENERAL, CPWD

Nirman Bhawan, New Delhi **Dated:22.04.2024**

Sub: **Modification for enlistment under rule 12.0 in ER-2023.**

Ref: **OM No. DG/Enlist.Rules-2023/03 dated 20.09.2023 and DG/Enlist.Rules-2023/07 dated 12.01.2024**

Following modification is made in the Enlistment Rules 2023.

Existing Provision	Modified Provision
12.0 Enlisted contractor's obligations The contractor shall fulfill all his obligations under these Rules in the prescribed manner, failing which he shall be liable for disciplinary action as mentioned therein. Some of the obligations are summarized below:	12.0 Enlisted contractor's obligations The contractor shall fulfill all his obligations under these Rules in the prescribed manner, failing which he shall be liable for disciplinary action as mentioned therein. Some of the obligations are summarized below:
(a) to (d)	No Change
(e) The existing enlisted contractor either himself or his authorized representative shall take compulsory ERP training through any of the CPWD Regional Training Institutes (RTIs) at Delhi, Mumbai, Chennai and Kolkata, National CPWD Academy (NCA) Ghaziabad, Training arranged by Graduates of ERP "Train the Trainers Programme" conducted by NCA, Ghaziabad or through any other special training arranged by ERP unit at of CPWD before 31.03.2024. Training will be valid only when participants are registered and certificate issued through LMS (Learning Management System) in ERP.	(e) The existing enlisted contractor either himself or his authorized representative shall take compulsory ERP **(Enterprise Resource Planning)** training through any of the CPWD Regional Training Institutes (RTIs) at Delhi, Mumbai, Chennai and Kolkata, National CPWD Academy (NCA) Ghaziabad, Training arranged by Graduates of ERP "Train the Trainers Programme" conducted by NCA, Ghaziabad or through any other special training arranged by ERP unit of CPWD before **30.06.2024**. Training will be valid only when participants are registered **in LMS** (Learning Management System) **of ERP** and certificate **is** issued through LMS **of** ERP.
From 01.04.2024, the enlisted contractor will not be allowed to participate in tendering process without	From **01.07.2024**, the enlisted contractor will not be allowed to participate in tendering process without uploading the

22/04/2024

R.K. JAIN
EE (Contract)

uploading the certificate of above training.	certificate of above training.
(f)	No Change
(g) No provision	(g) **In case of non-enlisted contractor being first lowest in any of the tender then either contractor himself or his authorized representative shall take compulsory ERP training through any of the CPWD Regional Training Institutes (RTIs) at Delhi, Mumbai, Chennai and Kolkata, National CPWD Academy (NCA) Ghaziabad, Training arranged by Graduates of ERP "Train the Trainers Programme" conducted by NCA, Ghaziabad or through any other special training arranged by ERP unit of CPWD within two months from the date of issue of Intent letter.** **Training will be valid only when non enlisted contractor is registered in LMS of ERP and certificate is issued through LMS of ERP.** **Failure to do so, a recovery of Rs. 10,000/- per week shall be made from the R/A bill without giving any show cause notice in this regard.**

This issues with the approval of DG CPWD.

22.04.2024
(V.P. Sahu)
Superintending Engineer (C&M)

Issued from file No. CSQ/CM/18(4)/2024, e- file 9161361

All CPWD and PWD officers for information and necessary action.(Through CPWD website)

22/04/2024
R.K. JAIN
EE (Contract)

केन्द्रीय लोक निर्माण विभाग

कार्यालय ज्ञापन

No. DG/CON/Maintenance 2023/10

ISSUED BY AUTHORITY OF DIRECTOR GENERAL, CPWD

NIRMAN BHAWAN, NEW DELHI **Dated: 09.10.2024**

Subject: Modifications in Clause 10A of GCC 2023 for Maintenance Works.

The following amendment is made in the Clause 10A of GCC 2023 for Maintenance Works:

Existing provision	Modified provision
Clause 10A Materials to be provided by the contractor The contractor shall ..... as specified in Schedule F.	**Clause 10A Materials to be provided by the contractor** **(i)** No Change
No Provision	**(ii) Maintenance of Material at Site (MAS) Register** **(a) MAS register of the key materials including Cement, Steel Bitumen, Paint, Primer, Distemper, Varnishes, Tile Adhesive, Admixture, Anti termite chemical Water proofing compound material and other items as required by Engineer-in-Charge, and shall be maintained as per proforma in Appendix-XX of GCC. All the entries in the MAS registers are made by the designated staff of the contractor and same is reviewed weekly by the authorized representative and fortnightly by the Engineer-in-Charge. However, contractor is responsible for maintenance and safe custody of MAS registers.**
(b) No provision	**(b)The self-attested copies of tax paid bill of all the materials entered in the MAS register shall be submitted by the contractor at the time of review by representative of Engineer-in-Charge. In case of any doubt, genuineness of the tax paid bills; it can be verified by the representative of the Engineer-in-Charge or the Engineer-in-Charge, however, onus of genuineness of tax paid bills rest with the contractor.**

09.10.24

R K SINGH
EE(Manual)

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Appendix-XX

REGISTER OF MATERIAL AT SITE (MAS)

1. **Division/Sub-division** .....
2. **Name of Work** .....
3. **Name of Article/Item** .....
4. **Estimated Requirements** .....

S. No.	Date of Receipts (Details of Challans/ Bills, Specific location wherePlants and Materials received/ Vehicle No.	Received from/ Issued to	Quantity Received	Date of issue	Specific location where Plants& Materials Displayed / Delivered / issued	Quantity Issued	Balance Quantity	Signature of authorized representative of contractor	Signature of authorized representative of Engineer-in-Charge/ AE/EE/	Remarks
1	2	3	4	5	6	7	8		9	10

This issues with the approval of DG, CPWD.

(दिनेश कुमार उज्जैनिया)
अधीक्षण अभियंता (सी.एंड एम.)

Issued from file No. CSQ/CM/17(1)/ Maintenance/2024
e-file 9184028 (DFA/9301389)

केलोनिवि तथा लोनिवि दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु।
(केलोनिवि वेबसाईट के माध्यम से)

09.10.24
R K SINGH
EE(Manual)

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केन्द्रीय लोक निर्माण विभाग

कार्यालय ज्ञापन

No. DG/CON/Mainteance-2023/11

ISSUED BY THE AUTHORITY OF DIRECTOR GENERAL, CPWD

Nirman Bhawan, New Delhi Dated: 29.10.2024

Subject: Modifications in Conditions of Contract, Clause 10A of GCC Maintenance Works 2023.

Following amendments are made in the GCC Maintenance Works 2023 :-

Existing Provision	Modified Provision
Clause 10A: Materials to be provided by the Contractor (i) The contractor shall, ... thereof and in case of default, the Engineer-in-Charge may cause the same to be supplied and all costs which may attend such removal and substitution shall be borne by the Contractor.	**No Change**
The contractor shall at his own expense, provide a material testing lab at the site for conducting routine field tests. The lab shall be equipped at least with the testing equipment as specified in schedule F.	**Field Laboratory:** The contractor shall at his own expense, setup a material testing lab equipped with the testing equipment as specified in schedule F at site for conducting routine field test.
No Provision	**External Laboratory: Letter for submitting sample(s) for testing of material shall be sent through e-mail to the Lab by authorized representative of Engineer-in-Charge or Engineer-in-Charge of the work along with name(s) of test(s) to be done on the material.** **The contractor shall collect the sample(s) from the site and submit it to the lab; make necessary payment for the testing charges. He will inform on the same day through email to**

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EE(Manual)

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No Provision	**authorized representative of Engineer-in-Charge and Engineer-in-Charge regarding submission of sample (s) and payment made to the lab. If he either fails to collect or submit the sample(s) to the lab within 03 days or in time as prescribed in the specifications, whichever is earlier, the Engineer-in-Charge shall collect and submit the sample(s) and make necessary payment for testing charges to the lab. In such case, Engineer-in-Charge shall make recovery on account of collection and submission of sample(s) to the lab and paid testing charges etc. from the next R/A bill / Final bill of the contractor. This action of Engineer-in-Charge shall be final and binding.** **If the contractor fails three times in collection and/or submitting sample(s) and/or fails to make payment for testing charges, the contractor shall be debarred from tendering in CPWD for a period of two years.**
Sl. no. (ii) (a) and (b)	**No change**

This OM is applicable for all NITs uploaded after date of issue of this OM.

This is issued with the approval of DG CPWD.

29/10/24

(दिनेश कुमार उज्जैनिया)
अधीक्षण अभियंता (सी.एंड एम.)

Issued from file No. CSQ/CM/17(1)/2024/Maintenance e-file- 9184436 (DFA/9303295)

केलोनिवि तथा लोनिवि दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु।
(केलोनिवि वेबसाईट के माध्यम से)

29.10.24
R K SINGH
EE(Manual)

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केन्द्रीय लोक निर्माण विभाग

कार्यालय ज्ञापन

No. DG/CON/Maintenance 2023/12

ISSUED BY AUTHORITY OF DIRECTOR GENERAL, CPWD

NIRMAN BHAWAN, NEW DELHI **Dated: 03.01.2025**

Subject: Modifications in General Rules and Directions of GCC 2023 for Maintenance Works.

The following amendments are made in the General Rules and Directions of GCC 2023 for Maintenance Works:

Existing provision	Modified provision
Applicable for Item Rate Tender only (CPWD - 8) 4 The rates ..... rupee one.	**Applicable for Item Rate Tender only (CPWD - 8)** 4 No change
In case the lowest tendered amount (worked out on the basis of quoted rate of Individual items) of two or more contractors is same, then such lowest contractors may be asked to submit sealed revised offer quoting rate of each item of the schedule of quantity for all sub sections/sub heads as the case may be, but the revised quoted rate of each item of schedule of quantity for all sub sections/sub heads should not be higher than their respective original rate quoted already at the time of submission of tender. The lowest tender shall be decided on the basis of revised offer.	In case the lowest tendered amount (worked out on the basis of quoted rate of Individual items) of two or more contractors is same, then such lowest contractors may be asked to submit **revised price bid online using e-tender website,** quoting rate of each item of the schedule of quantity for all sub sections/sub heads as the case may be, **on the revised template which has been sent to them by the Tender Inviting Authority (TIA)**, but the revised quoted rate of each item of schedule of quantity for all sub sections/sub heads should not be higher than their respective original rate quoted already at the time of submission of tender. The lowest tender shall be decided on the basis of revised offer.
If the revised ..... their tenders. In case of any ..... be forfeited. In case all ..... lowest contractors. Contractor ..... of the work.	No change
Applicable for Percentage Rate Tender only [CPWD- 7] 4B In case the lowest tendered amount (estimated cost + amount worked on the basis of percentage above/below) of two or more contractors is same, such lowest contractors will be asked to submit sealed revised offer in the form of letter mentioning	**Applicable for Percentage Rate Tender only [CPWD- 7]** 4B In case the lowest tendered amount (estimated cost ± amount worked on the basis of percentage above/below) of two or more contractors is same, such lowest contractors will be asked to submit **revised price bid online quoting** percentage above/

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percentage above/ below on estimated cost of tender including all sub sections/sub heads as the case may be, but the revised percentage quoted above/below on tendered cost or on each sub section/ sub head should not be higher than the percentage quoted at the time of submission of tender. The lowest tender shall be decided on the basis of revised offers. In case of any ..... be forfeited. If the revised ..... their tenders. In case all ..... process of the work.	below on estimated cost of tender including all sub sections/sub heads as the case may be **on the revised template which has been sent to them by the Tender Inviting Authority (TIA)**, but the revised percentage quoted above/below on tendered cost or on each sub section/ sub head should not be higher than the percentage quoted at the time of submission of tender. The lowest tender shall be decided on the basis of revised offers. No change

This issues with the approval of DG, CPWD.

3/1/25

(दिनेश कुमार उज्जैनिया)
अधीक्षण अभियंता (सी.एंड एम.)

Issued from file No. CSQ/CM/17(1)/ Maintenance/2024
e-file 9185053 (DFA/9307326)

केलोनिवि तथा लोनिवि दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु।
(केलोनिवि वेबसाईट के माध्यम से)

03.01.25
R K SINGH
EE(Manual)

केन्द्रीय लोक निर्माण विभाग

कार्यालय ज्ञापन

No. DG/CON/Maintenance 2023/13

ISSUED BY AUTHORITY OF DIRECTOR GENERAL, CPWD

NIRMAN BHAWAN, NEW DELHI **Dated: 31.01.2025**

Subject: Modifications in Clause 7A of GCC 2023 for Maintenance Works

The following amendments are made in the Clause 7A of GCC 2023 for Maintenance Works:

Existing provision	Modified provision
Clause 7A No Running Account Bill shall be paid for the work till the applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board, whatever applicable are submitted by the contractor to the Engineer-in-Charge.	**Clause 7A** **(a)** No Running Account Bill/**Final Bill** shall be paid for the work till the applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board, whatever applicable are submitted by the contractor to the Engineer-in-Charge. **(b) The following documents shall also be part of the bill submitted by the contractor (these documents shall be owned by the contractor) before making payment:-** **1. Details of person employed with date of their employment up to previous month.** **2. Documents of payment made to the employees directly into their bank accounts up to previous month.** **3. Documents of attendance through biometric attendance or other mode up to previous month.** **4. Documents of deposition of EPF and ESI deductions in the employee's accounts up to previous month.** **5. Any penalty imposed on the agency for delay in disbursing payment and deposition of EPF and ESI deductions in the employee's accounts up to previous month.** **6. Any other document(s) required as per statutory requirements and/or as directed by Engineer-in-Charge.** **(c) In case, any of the documents submitted by the contractor is found false/forged at a later date, action for debarment of contractor will be taken by the SE/CE concerned.**

This issues with the approval of DG, CPWD.

31/1/25

(दिनेश कुमार उज्जैनिया)
अधीक्षण अभियंता (सी.एंड एम.)

Issued from file No. CSQ/CM/17(1)/2023/Maintenance e-file 9184028 (DFA/9313089)
केलोनिवि तथा लोनिवि दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु।
(केलोनिवि वेबसाईट के माध्यम से)

31.1.25
R K SINGH
EE(Manual)

केन्द्रीय लोक निर्माण विभाग
कार्यालय ज्ञापन

No. DG/CON/ Maintenance 2023/16
ISSUED BY AUTHORITY OF DIRECTOR GENERAL, CPWD

NIRMAN BHAWAN, NEW DELHI **Dated: 16.06.2025**

Subject: Modifications in Clause 25.2(b) and 25.6 of GCC 2023 for Maintenance Works.

The following amendments are made in the Clause 25.2(b) and 25.6 of GCC 2023 for Maintenance Works:

Existing provision	Modified provision
Clause 25.2 **(b) Qualification of Arbitrators**: It is a term of this contract that each member of the Arbitral Tribunal shall be Graduate Engineer with experience in execution of public works engineering contracts, and he should have worked earlier at a level not lower than the Chief Engineer (equivalent to level of Joint Secretary to the Government of India). The aforesaid educational qualification and work experience shall be mandatory for appointment as Arbitrator. The age of Arbitrator at the time of appointment shall not exceed 75 years. An Arbitrator may be appointed notwithstanding the total number of active arbitration cases with him.	**Clause 25.2** **(b) Qualification of Arbitrators**: It is a term of this contract that each member of the Arbitral Tribunal shall be Graduate Engineer **(in Civil or Electrical or Mechanical Engineering)** with experience in execution of public works engineering contracts and he should have worked earlier at a level not lower than the SAG **(Level 14 of 7th CPC)** of the Government of India). The aforesaid educational qualification and work experience shall be mandatory for appointment as Arbitrator. The age of Arbitrator at the time of appointment shall not exceed **70 years**.
Clause 25.6 **Fee payable to Arbitrator(s):** The fee payable to the arbitral tribunal shall be as per CPWD OM No.2/2006/SE(TLC)/ CSQ/137 dated 19.11.2019 (or latest amendment), and shall be shared equally by both the parties.	**Clause 25.6** **Fee payable to Arbitrator(s) for arbitration cases, shall be as per the fee given in the fourth schedule of the Arbitration & Conciliation Act, 1996** (or latest amendment), and shall be shared equally by both the parties.

This issues with the approval of DG, CPWD.

चन्द्रपाल
(चन्द्र पाल) 16/06/2025
अधीक्षण अभियंता (सी. एंड एम.)

Issued from file No. CSQ/CM/17(1)/2025 / Maintenance e-file 9135700 (TLC File)
केलोनिवि तथा लोनिवि दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु।
(केलोनिवि वेबसाईट के माध्यम से)

16.06.25
R K SINGH
EE(Manual)

केन्द्रीय लोक निर्माण विभाग

कार्यालय ज्ञापन

No. DG/CON/Maintenance-2023/17

ISSUED BY THE AUTHORITY OF DIRECTOR GENERAL, CPWD

Nirman Bhawan, New Delhi Dated: 06.11.2025

Subject: Modification of Clause 19L of GCC-2023 for Maintenance Works.

The clause 19L in GCC-2023 for Maintenance Works is being modified:

Existing Provision	Modified Provision
Clause 19 L Contribution of EPF and ESI The ESI and EPF contributions on the part of employer in respect of this contract shall be paid by the contractor. These contributions on the part of the employer paid by the contractor shall be reimbursed by the Engineer-in-charge to the contractor on actual basis. The verification of deployment labour will be done through biometric attendance system or any other suitable method by the Engineer in Charge. The applicable and eligible amount of EPF & ESI shall be reimbursed preferably within 7 days but not later than 30 days of submission of documentary proof of payment provided same are in order	**Clause 19 L Contribution of EPF and ESI** **It will be mandatory for all the agencies to register with ESI and EPFO departments within 30 days of the award of the work unless exempted by the provisions of ESI and / or EPFO and as amended time to time.** The ESI and EPF contributions on the part of employer in respect of this contract shall be paid by the contractor. These contributions on the part of the employer paid by the contractor shall be reimbursed by the Engineer-in-charge to the contractor on actual basis. The verification of deployed labour will be done through biometric attendance system or any other suitable method by the Engineer in Charge. **The agency shall submit an affidavit on a stamp paper of Rs. 100 that the employees were engaged fully and exclusively on the work for which the claim is being made.** The applicable and eligible amount of EPF & ESI shall be reimbursed preferably within 7 days but not later than 30 days of submission of documentary proof of payment provided same are in order

This is issued with the approval of DG CPWD.

06.11.2025

(सुरेन्द्र पाल, अधी. अभि. (नि. एवं रख.)
Surender Pal, SE (C&M)

अधीक्षण अभियंता (निर्माण एवं रख.)

Issued from file No. CSQ/CM/17(1)/2024/ Maintenance **e-file 9195855 (DFA/9350595)**

के.लो.नि.वि. तथा लो.नि.वि. दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु (के.लो.नि.वि.वेबसाईट के माध्यम से)।

6/11/25

D.P. Jindal
EE (Contract)

केन्द्रीय लोक निर्माण विभाग

कार्यालय ज्ञापन

No. DG/Manual-2024/20

ISSUED BY THE AUTHORITY OF DIRECTOR GENERAL, CPWD

Vidyut Bhawan, New Delhi Dated: 27.02.2026

Sub: Modification in Para 5.2 for CPWD Works Manual 2024.

Following modification is made in Para no. 5.2 for CPWD Works Manual 2024:

Existing Provision	Modified Provision
5.2 Performance Guarantee Sl. No. 1 **2.** PG shall be 5% of the contract amount or as prescribed from time to time to be submitted in the form as prescribed in GCC. Performance Guarantee shall remain valid for a minimum period of sixty days beyond the date of completion of all contractual obligations as per GCC. In case of contracts where supplementary agreement is drawn, the fresh PG shall be obtained from the contractor @ 5% of the amount of the supplementary agreement or as prescribed from time to time. The PG received against the original work shall be released as per contract conditions.	**5.2 Performance Guarantee** **No Change** **2.** PG shall be 5% of the **Estimated cost put to tender (ECPT) or** contract amount **whichever is higher,** or as prescribed from time to time, to be submitted in the form as prescribed in GCC. Performance Guarantee shall remain valid for a minimum period of **six months** beyond the date of completion of all contractual obligations as per GCC. In case of contracts where supplementary agreement is drawn, the fresh PG shall be obtained from the contractor @ 5% of the amount of the supplementary agreement or as prescribed from time to time. The PG received against the original work shall be released as per contract conditions.
Sl. No. 3	**No Change**
4. No provision	**4. A bid will be treated as abnormally low if the quoted bid amount is lesser than 80% of the estimated cost put to tender.**
5. No provision	**5. Requirement of Additional Performance Guarantee (APG) : In case of abnormally low bids as defined above, the bidder shall be required to submit Additional Performance Guarantee (APG) in addition to the Standard Performance Guarantee (PG). The amount of Additional Performance Guarantee (APG) shall be equivalent to the difference between the 80% amount of ECPT and quoted amount. (e.g. if ECPT is A and quoted amount is 0.7A then the amount of APG shall be**

P. Jindal
EE(Contract)

	0.8A – 0.7A). **The Additional Performance Guarantee (APG) shall be in the prescribed format of Performance Guarantee and has to be submitted within the time frame prescribed for submission of Performance Guarantee. The other terms and conditions of release etc. of APG shall be same as that of PG.**

This is issues with the approval of DG CPWD.

27.02.2026

((चन्द्र पाल)
अधीक्षण अभियंता (सी.एंड एम.)
Chander Pal, SE (C&M)

Issued from file No. CSQ/CM/16(1)/2026 e-file 9212995 (DFA/ 9365789)

केलोनिवि तथा लोनिवि दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु। (केलोनिवि वेबसाईट के माध्यम से)

27/2/26

D.P. Jindal
EE (Contract)

केन्द्रीय लोक निर्माण विभाग
कार्यालय ज्ञापन

No. DG/CON/Maintenance 2023/19
ISSUED BY THE AUTHORITY OF DIRECTOR GENERAL, CPWD

Vidyut Bhawan, New Delhi Dated: 25.03.2026

Subject: Modifications in Clause 6 and Schedule 'F' of GCC 2023 Maintenance Works

The following modifications are made in the Clause 6 and Schedule 'F' of GCC 2023 for maintenance works, for annual repair and maintenance works, special repair works, comprehensive maintenance works and upgradation works amounting upto Rs. 10 crores in Delhi only.

Existing provision	Modified provision
Clause 6: Computerized Measurement Book (CMB)/ Electronic Measurement Book (EMB) through CPWD ERP portal	**Clause 6: Computerized Measurement Book (CMB)/ Electronic Measurement Book (EMB) through CPWD ERP portal**
Engineer-in-Charge ..... with the contract.	Engineer-in-Charge ..... with the contract.
All measurements and levels of work done during the period covering latter half of the preceding calendar month and first half of the calendar month shall be recorded by the contractor and compiled in the shape of the Computerized Measurement Book (CMB) / Electronic Measurement Book (EMB) through CPWD ERP portal / Computerized Level Book (CLB) respectively having pages of A-4 size as per the format of the department so that a complete record is obtained of all the items of works executed under the contract during the said period. The proforma Computerised Measurement and level books (along with soft copy) shall be submitted in triplicate through letter of transmittal to the Engineer-in-charge giving details of number of CMBs / CLBs and their number of pages by 20th day of every calendar month.	All measurements and levels of work done during the period covering latter half of the preceding calendar month and first half of the calendar month shall be recorded **either** by contractor **or jointly by department and contractor as specified in Schedule F** and compiled in the shape of the Computerized Measurement Book (CMB) / Electronic Measurement Book (EMB) through CPWD ERP portal / Computerized Level Book (CLB) respectively having pages of A-4 size as per the format of the department so that a complete record is obtained of all the items of works executed under the contract during the said period. The proforma Computerised Measurement and level books (along with soft copy) shall be submitted in triplicate through letter of transmittal to the Engineer-in-charge giving details of number of CMBs / CLBs and their number of pages by 20th day of every calendar month..
In case of EMB, ... calendar month.	**No change.**

25/3/26
D.P. Jindal
EE (Contract)

All such monthly ..... his/her authorized representative.	**No change.**
In case of CMB/CLB, ... corrected and authorized proforma CMB / CLB.	**No change.**
In case of EMB, ... record of measurements available on ERP Portal.	**No change.**
Once the Engineer-in-charge ..... number of the CMB / CLB /EMB to the Contractor.	**No change.**
If the contractor fails ..... Clause 25 of this GCC.	**No change.**
Resources deployed ..... shall be sent to the contractor for his record.	**No change.**
The contractor ..... the Engineer-in-Charge or his/her representative.	**No change.**
Except where any ..... is available then a mutually agreed method shall be followed.	**No change.**
The contractor shall ..... the same was executed.	**No change.**
Engineer-in-Charge or ..... to such checking of measurements or levels.	**No change.**
It is also a term of ..... defects liability period.	**No change.**
PROFORMA OF SCHEDULES (Separate Performa for Civil, Elect.& Hort. Works in case of Composite Tenders) Clause 6 : Computerised Measure Book (CMB) / Electronic Measurement Book (EMB)	**PROFORMA OF SCHEDULES (Separate Performa for Civil, Elect.& Hort. Works in case of Composite Tenders)** **Clause6: Computerised Measurement Book (CMB) / Electronic Measurement Book (EMB)**

25/3/21

D.P. Jindal
EE (Contract)

Mode of measurement : CMB / EMB Note:- One option to be kept by NIT approving authority	**(a)** Mode of measurement: CMB/ EMB **(b) Measurement to be recorded either by contractor or jointly by department and contractor.** **Note:-Only** one option to be kept by NIT approving authority **in (a) and (b)**

This issues with the approval of DG, CPWD.

25.03.22

(चन्द्र पाल)
अधीक्षण अभियंता (सी.एंड एम.)
चन्द्र पाल, अधी. अभि. (सी. एण्ड एम.)
Chander Pal, SE (C&M)

Issued from file No. CSQ/CM/17(1)/2023/Maintenance
e-file 9195855 (DFA/ 9355745)

केलोनिवि तथा लोनिवि दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु।
(केलोनिवि वेबसाईट के माध्यम से)

25/3/22

D.P. Jindal
EE (Contract)

Prescribed format of Receipt of deposition of original EMD alongwith NIT:-

Receipt of deposition of original EMD (Receipt NO……../ Date……)

1	**Name of work :-**		**Providing manpower data entry operator & MTS through outsourcing in the office of DG, CPWD, ADG(Delhi), Delhi Circle -6, V-Division & Sub-Division, 3/V, Hudco Place, New Delhi during 2026-27**
2	**NIT No.**	**:-**	**36/EE/VD/2026-27**
3	**Estimated Cost**	**:-**	**Rs. 94,96,422 /-**
4	**EMD**	**:-**	**Rs. 1,89,929 /-**
5	**Last date & time of submission of bid**	**:-**	**25.11.2026 at 10.30 AM.**
6	**Name of Agency**	**:-**	
7	**Mobile No. of Agency**	**:-**	
8	**Email ID of Agency**	**:-**	
9	**Amount of Earnest Money deposit**	**:-Rs…….No…..……..Dt…..……**	

(Complete addrss of receiving authority) **(Stamp of receiving authority)**
With Phone No.

-**- To be Filled By EE

Correction = Nil, Insertion = Nil, Overwriting = Nil, Deletion = Nil AE(P) Ex. Engineer

मद अनुसूची / SCHEDULE OF QUANTITY

कार्य का नाम / Name of work:- Providing manpower data entry operator & MTS through outsourcing in the office of DG, CPWD, ADG(Delhi), Delhi Circle -6, V-Division & Sub-Division, 3/V, Hudco Place, New Delhi during 2026-27

S. No.	DSR Code	Description	Qty	Unit	Rate	Amount
1	NS	Providing services of Software familiar cum data handler and software operating with all type data entry services (Qualification Graduate and above with 'O' level computer diploma having more than 10-15 years of experience) on all working days except Sunday and holiday (normal working hours from 9.30 AM to 6.00 PM) like having good knowledge of official work on Windows-11 based programme including knowledge of using all the software related to ERP Module with leave management, GeM Management, CMB checking, Service Book digitization & all related Service, PFMS, Accounts linked packages, WBPMS, Work Abstract, Net Banking, online RTI reply/ Public grievances cases, RTGS, NEFT, PIMS based salary bills including joining order/reliving order, Add data & update employees, Online software of Bhavishya for pension cases and detailed knowledge of working on MS-Office environment MS-Word/Excel /Power-point/HTML, preparation of estimates, Work Orders, Supply Orders, Auction Notices, Press Notices, History Sheets, Budget, etendering (loading & opening of tenders), Data updation in WBPMS, Account preparation & uploading on website, NEFT, RTGS payment, New Pension Scheme Schedule and perfect knowledge of Hindi & English typing in good speed and all other required computer services works in Account Branch/ Planning Branch/ Correspondence Branch to the entire satisfaction of Engineer-in-charge. Note: If the staff leave the office before 6:00 P.M., recovery shall be effected on pro-rata basis and In case of non availability of 15 years experience necessary recovery shall be made. as per decision of Engineer-in-Charge.	12.00	Per month	54436.00	653232.00

2	NS	Providing services of Computer operator Graduate & Above (having minimum 10 years experience) on all working days except Sunday and holidays (normal working hours with the usual break at service Centre of CPWD for doing the multinature works like computer typing (Hindi & English both), feeding data's for preparation of estimate, NIT's, NIQ's, Justification of items & other official works including working of MS Word & Excel system all complete as per direction of Engineer-in-charge. In case of non availability of 10 years experience necessary recovery shall be made.	24.00	Per month	51468.00	1235232.00
3	NS	Providing services of Computer operator Graduate & Above (having minimum 5 years experience) on all working days except Sunday and holidays (normal working hours with the usual break at service Centre of CPWD for doing the multinature works like computer typing (Hindi & English both), feeding data's for preparation of estimate, NIT's, NIQ's, Justification of items & other official works including working of MS Word & Excel system all complete as per direction of Engineer-in-charge. In case of non availability of 05 years experience necessary recovery shall be made.	60.00	Per month	45529.00	2731740.00
4	NS	Providing services of Computer operator Graduate & Above (having minimum 3 years experience) on all working days except Sunday and holidays (normal working hours with the usual break at service Centre of CPWD for doing the multinature works like computer typing (Hindi & English both), feeding data's for preparation of estimate, NIT's, NIQ's, Justification of items & other official works including working of MS Word & Excel system all complete as per direction of Engineer-in-charge. In case of non availability of 3 years experience necessary recovery shall be made.	12.00	Per month	43154.00	517848.00
5	NS	Providing services of Computer operator Graduate & above on all working days except Sunday and holidays (normal working hours with the usual break at service Centre of CPWD for doing the multinature works like computer typing (Hindi & English both), feeding data's for preparation of estimate, NIT's, NIQ's, Justification of items & other official works including working of MS Word & Excel system all complete as per direction of Engineer-in-charge.	24.00	Per month	39590.00	950160.00

6	NS	Providing services of MTS (Semi-Skilled) to carryout petty office jobs of routine nature like dusting of table, chair, almirah, photostate work, filling drinking water in mayur jug, attending bell of officers and other similar work assign to him as per requirement of office complete in all respect and as per direction of Engineer -in-charge.	24.00	Per month	33247.00	797928.00
7	NS	Providing services of Peon cum dak runner to carryout petty office jobs of routine nature like dusting of table, chair, almirah, photostate work, filling drinking water in mayur jug, attending bell of officers and other similar work assign to him as per requirement of office complete in all respect and as per direction of Engineer -in-charge.	84.00	Per month	29933.00	2514372.00
8	NS	Providing services of MTS (Matriculate but not graduate) for extra duty hours beyond 8 hours working in a day with entire satisfication and as per diretion of Engineer-in-charge.	600.00	per hour	159.85	95910.00
					Total	**9496422.00**

सहायक अभियंता(यो0)
वी मंडल, केलोनिवि0

कार्यपालक अभियंता
वी मंडल, केलोनिवि0

FINANCIAL BID
(Performa for Quoting the Rates)

Central Public Works Department

NIT/RFP No: 36/EE/VD/2026-27

Name of work:- Providing manpower data entry operator & MTS through outsourcing in the office of DG, CPWD, ADG(Delhi), Delhi Circle -6, V-Division & Sub-Division, 3/V, Hudco Place, New Delhi during 2026-27

SCHEDULE OF QUANTITIES

Name of the Contractor / Company Name					
Sl.No.	**Name of component**	**Estimated cost**	**Percentage above or below the estimated cost**	**% in Figures**	**Total Cost**
1	**Civil Work**	94,96,422	Select		
	Grand Total				