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GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT
OFFICE OF THE ASSISTANT ENGINEER (E),
TRICHUR CENTRAL ELECTRICAL SUB-DIVISION,
4TH FLOOR, AG'S OFFICE BUILDING, K.N.ROAD,
THRISSUR-680 020.

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No. 23(53) /TCESD/2026/329		Dated. 13 .11.2026

NOTICE INVITING QUOTATION

Sealed quotations are invited by the Assistant Engineer (E), Thrissur Central Electrical Sub Division, CPWD, Thrissur-20 on behalf of the President of India for the following work from **approved and eligible contractors of CPWD / Tourist taxi owners or operators / Taxi Operators / Rent Car for providing services of utility vehicle**. The quotations will be received up to 15:00 Hrs on **20.11.2026** and the same will be opened at 15:30 Hrs on the same day.

Name of Work: **Contingencies of various ongoing works at Thrissur Central Electrical Sub Division. SH: Hiring of Inspection Vehicle on Rental basis for use in the Office of Assistant Engineer (E) - TCESD, CPWD, Thrissur.**

Sl. No.	Description of Item	Qty	Unit	Rate	Amount
1.	Providing and operating charges/hire Charges on monthly basis for running a light motor vehicle Swift Dzire / Honda Amaze / Hyundai Xcent or equivalent having valid taxi permit including cost of fuel, lubricants, driver wages etc. for a distance up to 1500 KM in 1 month with normal duty per day as per the conditions attached.	01	Month		
2	Extra rate per KM for excess run beyond 1500 Kms.	200	km		
3	Extra rate for operating on Sundays and National holidays (Excluding KM run & except Night halt) rate per day shall be quoted.	1	Day		
4	Extra rate for operating extra time beyond normal duty hours on each working day.	50	Hours		
5	Extra rate for night halt (Rate per one night half)	1	Night		
	Total				

Additional conditions and specifications are as per sheet attached.

Assistant Engineer (E)
TCESD, CPWD, Thrissur.

Copy to:
1 Notice Board.
2 Executive Engineer (E), KCED, CPWD, Kochi for information.

Assistant Engineer (E)

ADDITIONAL TERMS & CONDITIONS

1. The rate shall be inclusive of driver, fuel and lubricants etc. The maximum kilometer to run per month as mention in the schedule.
2. For any extra Km than mention in the schedule shall be paid under item No. 2.
3. The timing for operation of the inspection vehicle shall normally be 9 hours (i.e. 9:00 AM to 6:00 PM) inclusive of half an hour lunch break. However, during emergency services of inspection vehicle could be availed beyond this timing. Extra rate shall be payable beyond 9 hours a day as per item No. 4.
4. In no case, actual wages paid to the workers shall be less than that as stipulated by ministry of labour by state or central government, whichever is higher. All local labour laws shall be strictly followed. Any complaints received in this regard and proved for shall be taken seriously and appropriate action under relevant clause of the agreement shall be taken.
5. In case of non-attendance on any working day, the amount shall be deducted for the same.
6. The owner of the Vehicle shall present monthly bill to the department for making payment up to 10th of the following month. Payment shall be made after verification of bill.
7. The make of the vehicle should be as specified in the item. Any change to be made only after approval of Engineer-in-charge.
8. The vehicle shall be at the disposal of the hiring authority throughout the contract period during office hours and over time. The vehicle shall only be allowed to use by vehicle owner agency only after duty hours with permission of vehicle users. But the vehicle shall be made available within half an hour after requisition by vehicle user any time. The vehicle owner agency shall be responsible to park the vehicle at his own place of choice and at his own risk and cost.
9. All type of repairs shall be carried out by the owner of the vehicle at his own cost.
10. The vehicle should have proper air conditioning and should be maintained in neat and clean condition.
11. A daily record indicating time and mileage for the vehicle shall be maintained in a log book.
12. All the journey performed, covered on account of filling of fuel / repair and by the driver during his halt at out station from headquarter i.e. at his residence / place of parking and back from there to the Headquarter shall not be paid by the department.
13. Hire charges include monthly charges of driver, running of vehicle, repairs and maintenance of vehicle, insurance, fuel/ Lubricant and also any other incidental expenses including penalty, fine, traffic challan etc. shall be borne by the Agency. Nothing shall be paid extra on such accounts. However, for every additional Km. beyond the specified Km in the schedule per month shall be paid as per rate quoted in the schedule of quantity.
14. In case of any breakdown/damage / theft /accident, the owner of vehicle will provide equivalent substitute vehicle immediately otherwise a penalty of Rs. 1510/- per day will be imposed and the recovery of same will be made from the

monthly running bill.

15. In case of any accident, all the claims arising out of it shall be met by the Vehicle Owner. The owner of the Vehicle shall be responsible for compensation payable arising out of accident payment to third party, if warranted. No compensation in case of accident / damage to Vehicle or for death / injury to the driver will be made by the department.
16. In case of loss of property of department is caused due to the negligence on the part of the driver of vehicle, such losses shall be borne by the contractor.
17. The driver should have a valid driving license and the vehicle should be registered with the concerned authority of Central/State Govt. A certificate to this effect should be provided. The driver of the vehicle must follow traffic rules and other regulations prescribed herein on any day.
18. The contract between the department and the contractor can be cancelled with a notice period of 15 days by Contractor or by the department.
19. A penalty of Rs. 1510/- per day for vehicle may be levied if the vehicle fails to meet the terms and conditions prescribed herein on any day. However, in case of frequent violations of the terms and conditions, the contract can be cancelled forthwith without any notice.
20. The driver shall observe all the etiquette and protocol while performing the duty. He shall be neatly dressed and shall carry a mobile phone in working condition, for which, nothing shall be paid extra by the department.
21. The Vehicle shall be kept neat and clean and in perfect running condition with adequate quantity of fuel and should be provided with neat and clean seats & mats and there should be sufficient space in the dickey to keep the luggage.
22. Toll Tax, Entry Tax at Barrier, other state's Road Taxes and Parking Fees shall be reimbursed as per actual expenses.
23. If the vehicle remains absent, due to any reason, whatsoever, the controlling officer reserves the right to hire another vehicle from the market for that day and the hire charges shall be recovered from the Contractor or the Contractor shall arrange alternate vehicle on such situation at his risk and cost.
24. Repairs, if any shall be borne by the Contractor and the department will not be responsible for any repairs and maintenance.
25. All expenditure incurred on the vehicle in running (including fuel charges etc.), maintenance, repair or repair due to any accident, shall be borne by the owner/contractor. Nothing extra shall be paid on any account.
26. The distance covered from garage to the office and back from office to garage etc. shall not be paid.
27. The driver shall have a decent & polite behavior. If the Engineer-in-charge is not satisfied with the behavior of the Driver, the agency shall change the driver. Nothing extra will be paid for the same.
28. Income Tax will be recovered as per prevailing rules.
29. Any fine due to traffic violation shall be the liability of the owner/ contractor. Nothing shall be paid / borne by the department.
30. Arrangement of the different driver will be responsibility of the owner/ contractor so that driver is available on all days including Sundays and Holidays, if so

required. Change of driver will not be allowed unless exceptional / unavoidable circumstances arise without permission of Engineer-in-Charge.

31. Department shall reserve the right to cancel the tender without any reason told in the interest of government.
32. Road Tax, Insurance shall be borne by the Contractor and nothing extra will be paid on this account.
33. All vehicles provided shall have all the necessary permits/licenses/clearances such as, but not limited to fitness certificate, PUC, full comprehensive insurance, road permit, registration certificate, as per the Motor Vehicles Act, RTO and other applicable laws and statutory bodies, for providing commercial vehicles for this service.
34. All vehicles provided shall be air conditioned and shall be equipped with an emergency medical first aid kit and a fire extinguisher.
35. All vehicles should be in excellent working condition (both internally and externally) at all times. The contractor shall ensure that the vehicles deployed by him are cleaned thoroughly both internally and externally, kept clear of dust, rubbish, oil, bad odour and any personal belongings of the driver.
36. The drivers of the vehicles must possess a valid driver license.
37. The Contractor shall ensure that all maintenance works related to the assigned vehicle will be carried out in off duty hours. It shall be ensured that all electrical connections including lights (both brake and front), horn, turn indicators, air conditioning and other vehicle systems shall be periodically checked and maintained by Vehicle owner to avoid any inconvenience to the Engineer-in-charge.
38. The payment shall be made by the Executive Engineer-Kochi, CPWD, Kochi through ECS only.
39. The agency shall ensure that driver employed under this contract is not involved in anti-national activities also should submit Police Clearance Certificate from the local Police authority.
40. The agency shall comply with all rules and regulations of State and Central Government as prevailing and amended time to time.
41. The agency should take insurance policy for the taxi and driver employed under this work. No claim shall be entertained what so ever in case of any accident and injury/damage occur to the driver vehicle employed for this work. All compensations and damage repair cost shall be borne by the agency only.

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