GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT

TENDER DOCUMENT FOR

Name of Work: Maintenance & Operation of E&M services in Parliament House Annexe, New Delhi. (SH: Providing Services of Computer Operator for Sub Division-II).

NIT No: 83/EE(E)/PAEWD/2026-27/II

Issued by

THE ASSISTANT ENGINEER (E),
PARLIAMENT ANNEXE ELECTRICAL WORKS DIVISION
CENTRAL PUBLIC WORKS DEPARTMENT

Name of Work: **Maintenance & Operation of E&M services in Parliament House Annexe, New Delhi. (SH: Providing Services of Computer Operator for Sub Division-II).**

NIT No: - 83/EE(E)/PAEWD/2026-27/II

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Assistant Engineer (E)-II,
PAEWD, CPWD,
New Delhi

INFORMATION AND INSTRUCTIONS FOR CONTRACTORS FOR e-TENDERING FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE

The Assistant Engineer (E)-II, PAEWD, CPWD, Parliament House Annexe, New Delhi. (Phone: 23034550) on behalf of President of India invites online Percentage rate e-tender from "**CPWD enlisted contractors of appropriate class in Buildings & Roads category**" for the following work: -

S. No.	Details	
1.	NIT No.	**83/EE(E)/PAEWD/2026-27/II**
2.	Name of Work and Location	**Maintenance & Operation of E&M services in Parliament House Annexe, New Delhi. (SH: Providing Services of Computer Operator for Sub Division-II).**
3.	Estimated Cost put to bid	Rs. 5,38,056.00
4.	Earnest Money	Rs. 10,761.00
5.	Period of Completion	**12 Month**
6.	Last date & time of submission of bid, online EMD and other documents- as specified.	26.11.2026 upto 15:00 Hrs.
7.	Date & time of opening of Eligibility Bid	26.11.2026 at 15:30 Hrs.

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

2. Information and Instructions for bidders posted on website shall form part of bid document.

3. The bid document consisting of plans, specifications, the Schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website https://etender.cpwd.gov.in or www.cpwd.gov.in free cost.

4. But the bid can only be submitted after **deposition of original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of Bid submission** and uploading the mandatory scanned documents such as Insurance Surety Bonds Account Payee Demand draft or Bankers Cheque or Fixed Deposit Receipts or/ and Bank Guarantee (for balance amount as prescribed) from any of the Commercial Bank towards EMD in favour of **Executive Engineer (E), PHEWD, CPWD, Parliament House, New Delhi**., **receipt for deposition of original EMD to division office of any Executive Engineer (including NIT issuing EE/AE), CPWD** and other documents as specified.

5. Those contractors who are not registered or have not updated their profile on the website mentioned above, are required to get registered/update their profile beforehand. The necessary training materials including the videos with step to step process are available on download section of https://etender.cpwd.gov.in.

6. The intending bidder must have valid Class-III digital signature certificate with encryption key (combo type) to perform any operations/transactions on the e-tendering portal/website and the bidder should download and install the eMsigner on their system as per instructions available on download section of https://etender.cpwd.gov.in.

7. On opening date, the contractor can login and see the bid opening process. After opening of bids, he will receive the competitor's bid sheets.

8. Contractor can upload documents in the form of JPG format and PDF format.

9. Contractor must ensure to quote rate in the prescribed column(s) meant for quoting rate in figures appear in yellow colour and the moment rate is entered, it turns sky blue.

   In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).

   However, If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / subhead in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

10. The Technical Bid shall be opened first on due date and time as mentioned above. The time and date of opening of financial bid of contractors qualifying the technical bid shall be communicated to them at a later date.

11. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it. if too many bids are received satisfying the laid down criterion.

LIST OF DOCUMENTS TO BE SCANNED AND UPLOADED WITHIN THE PERIOD OF BID SUBMISSION: -

1. Insurance Surety Bond, Demand Draft/ Account Payee Banker's Cheque / FDR/ Bank Guarantee of any commercial Bank against EMD.
2. Copy of receipt for deposition of original EMD.
3. Enlistment Order of the Contractor in the appropriate class.
4. Affidavit as per provisions of clause 1.3 of CPWD-6.
5. ERP Certificate (CPWD ERP training certificate)
6. GST registration Certificate, if already obtained by the bidder.

   If the bidder has not obtained GST registration as applicable, then he shall scan and upload the following undertaking along with the bid documents.

   "If work is awarded to me, I/we shall obtain GST registration certificate as applicable within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard".
7. Any other Document as specified in the NIT.

Receipt of deposition of original EMD

(Receipt No……. / Date……)

1. **Name of work: - Maintenance & Operation of E&M services in Parliament House Annexe, New Delhi. (SH: Providing Services of Computer Operator for Sub Division-II).**

2. NIT No.: **83/EE(E)/PAEWD/2026-27/II**

3. Estimated Cost: - **Rs. 5,38,056/-**

4. Amount of Earnest Money Deposit: - **Rs. 10,761/-**

5. Last date of submission of bid**: 26.11.2026 upto 15:00 hours**

(To be filled by EMD receiving EE / AE)

1. **Name of Contractor: - …….**

2. **Form of EMD: - ……..……..**

3. **Amount of Earnest Money: - ……..…….**

4. **Date of Submission of EMD: - ……..……..**

Signature, Name and Designation of EMD Receiving officer (EE/AE(P)/AE/AAO) alongwith office stamp

CPWD-6 FOR e-TENDERING

1. Percentage rate e-tenders are invited on behalf of President of India from **"CPWD enlisted contractors of appropriate class in Buildings & Roads category**" for the work of **"Maintenance & Operation of E&M services in Parliament House Annexe, New Delhi. (SH: Providing Services of Computer Operator for Sub Division-II)."**

   The eligibility of the contractors should be valid on the last date of submission of bids. In case the last date of submission of bid is extended, the eligibility of contractor should be valid on the original date of submission of bid.

1.1 The work is estimated to **cost Rs. 5,38,056/-** This estimate, however, is given merely as a rough guide.

1.2 Intending bidders are eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority.

1.3 To become eligible for issue of bid, the bidders shall have to furnish an affidavit as under: -

I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back-to-back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee. (Scanned copy to be uploaded at the time of submission of bid).

2. Agreement shall be drawn with the successful bidders on prescribed Form No. **CPWD 7** (or other Standard Form as mentioned) which is available as a Govt. of India Publication and also available on website **www.cpwd.gov.in.** Bidders shall quote their rates as per various terms and conditions of the said form which will form part of the agreement.

3. The time allowed for carrying out the work will be **12 Month** from the date of start as defined in Schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.

4. The site for the work is available.

5. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen on website https:// etender.cpwd.gov.in or www.cpwd.gov.in free of cost.

6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.

7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.

8. ~~When bids are invited in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.~~

9. Earnest Money in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (for balance amount as prescribed) from any of the Commercial Banks **(drawn in favour of Executive Engineer (E), PHEWD, CPWD, Parliament House, New Delhi)** shall be scanned and uploaded on the e-Tendering website within the period of bid submission. The original EMD should be deposited either in the office of the Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE/AE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE in the NIT.

A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lacs, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any Commercial bank having validity for a period of 90 days for single bid works and 180 days for two bid system or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

The earnest money given by all the tenderers except the lowest tenderer shall be refunded immediately after the expiry of stipulated bid validity period or immediately after acceptance of the successful bidder, whichever is earlier. ~~However, in case of two/ three bid system, earnest money deposit of bidders unsuccessful during technical bid evaluation etc. should be returned within 30 days of declaration of result of technical bid evaluation.~~

Copy of Enlistment Order and certificate of work experience and other documents as specified in the notice inviting e-tender shall be scanned and uploaded on the e-Tendering website within the period of bid submission. However, certified copy of all the scanned and uploaded documents as specified in e-tender notice shall have to be submitted by the lowest bidder within a week physically in the office of tender opening authority. Online bid documents submitted by intending bidders shall be opened only of those bidders, whose original EMD deposited with any division of CPWD and other documents scanned and uploaded are found in order.

The bid submitted shall be opened at 15:30 hours on **26.11.2026**

10. The bid submitted shall become invalid and e-Tender processing fee shall not be refunded if:
    (i) The bidder is found ineligible.
    (ii) The bidder does not upload scanned copies of all the documents stipulated in the bid document.
    (iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of bid opening authority.
    (iv) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/subhead in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

11. The contractor whose bid is accepted will be required to furnish performance guarantee of 5% of tendered value or Estimated Cost Put to Tender (ECPT), whichever is higher, within the period specified in Schedule F. Where the tendered amount is less than eighty percent (80%) of the Estimated Cost Put to Tender (ECPT), the Performance Guarantee, in addition to the requirement above, shall be increased by an amount equal to the difference between eighty percent (80%) of the ECPT and the tendered amount. This guarantee shall be in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee from any of the Commercial Banks in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/ registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. If applicable and also ensure the compliance of aforesaid provisions by the subcontractors, if any engaged by the contractor for the said work within the period specified in Schedule F.

12. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware

of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

13. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.

14. Canvassing, whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.

15. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.

16. The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture/Nursery category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazette officer in the Central Public Works Department or in the Ministry of Housing and Urban Affairs. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

17. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.

18. The bids for the work shall remain open for acceptance for a period of **30 days** from the date of opening of bids. Further

(i) If any tenderer withdraws his tender or makes any modification in the terms & conditions of the tender which is not acceptable to the department within 7 days after last date of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.

(ii) If any tenderer withdraws his tender or makes any modification in the terms & conditions of the tender which is not acceptable to the department after expiry of 7 days after last date of submission of bids, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.

(iii) In case of forfeiture of earnest money as prescribed in para (i) and (ii) above, the bidders shall not be allowed to participate in the rebidding process of the same work.

19. This notice inviting Bid shall form a part of the contract document. The successful bidder/ contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of: -

(a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.

(b) Standard C.P.W.D. Form 7/8 or other Standard C.P.W.D. Form as applicable.

20. **Price Preference to SC/ST individual contractor for item rate/percentage rate tender: -**

Price preference in quoted item rate/percentage rate tender shall be applicable to the individual enlisted/non-enlisted SC/ST contractor as under: -

(i) For work(s) upto and equal to an estimated cost of Rs. 2.70 lakh a price preference upto 5% (with reference to the lowest valid tender) may be allowed in favor of individual SC/ST enlisted/non-enlisted contractor. No earnest money is required in such case(s).

(ii) For work(s) beyond an estimated cost of Rs. 2.70 lakh and upto and equal to estimated cost of Rs. 6.20 lakh, the price preference upto 5% (with reference to the lowest valid tender) may be allowed in favour of individual enlisted SC/ST contractor. However, earnest money at a reduced rate of ½% may be accepted in such cases.

The price preference upto 5% (with reference to the lowest valid price bid) may be allowed in favour of individual SC/ST contractor only. The above concession shall be allowed only after verification of the individual contractor's claim of belonging to SC/ST community.

21. The intending bidders are required to update their profile in CPWD e-tender portal and upload their bids well in advance of last date of submission of tender. Any issue related to updating profile / uploading tender can be resolved through the concerned Executive Engineer/Assistant Engineer (Phone No. 011-23034550 E-mail ID: del-aee2-paewd@cpwd.gov.in) or ERP helpline no. 18001803286 or E-mail ID: cpwd.support@techmahindra.com. The e-tendering bidders are also advised not to wait to raise any issues till the last date of submission of bid in their own interest.

भारत सरकार
केन्द्रीय लोक निर्माण विभाग
संसद सौंध वैद्युत कार्य मंडल

संख्याः 23(9)/सहा0अभि0(वै0)–2/सं0सौं0वै0का0मं0/2026–27/384 दिनांक 19–11–2026

प्रतिलिपि :

1. कार्यपालक अभियंता (वै0), सं0सौं0वै0का0मं0, के0लो0नि0वि0, 36, जी0आर0जी0, नई दिल्ली।
2. सहायक लेखाधिकारी, सं0भ0वै0का0मं0, के0लो0नि0वि0, संसद भवन परिसर, नई दिल्ली।
3. सूचना पट, सं0सौं0वै0का0मं0, के0लो0नि0वि0, नई दिल्ली।

सहायक अभियंता (वै0)–2,
सं0सौं0वै0का0मं0, के0लो0नि0वि0,
संसदीय सौंध भवन, नई दिल्ली।

GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT

STATE : DELHI	**CIRCLE : PEWC**
BRANCH : E&M	**DIVISION : PAEWD**
ZONE : PEWZ	**SUB DIVISION : II**

PERCENTAGE RATE e-TENDER & CONTRACT FOR WORKS

(A) Tender for the work of: -

Maintenance & Operation of E&M services in Parliament House Annexe, New Delhi. (SH: Providing Services of Computer Operator for Sub Division-II).

(i) To be uploaded by 15:00 hours on **26.11.2026** to/uploaded at *www.etender.cpwd.gov.in* or *www.cpwd.gov.in* or *www.eprocure.gov.in*

(ii) To be opened in presence of tenderers who may be present at 15:30 hours on **26.11.2026** in the office of the Assistant Engineer (E)-II, PAEWD, CPWD, Parliament House Annexe, New Delhi**.**

T E N D E R

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for **Thirty (30) days from the date of opening of price bids** and not to make any modifications in its terms & conditions.

I/We have deposited EMD for the prescribed amount in the office of concerned Executive Engineer as per the bid document.

A copy of earnest money deposit receipt of prescribed amount deposited in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (as prescribed) issued by a Commercial Bank, is scanned and uploaded (strike out as the case may be). If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/ We agree that President of India or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety & integrity of the State.

Dated ……	Signature of the Contractor
Witness:----------	Postal Address ----------
Address:----------	Telephone No.----------
Occupation:----------	FAX ----------
	E-MAIL ----------

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs. _____/- (Rupees)

The letters referred to below shall form part of this contract Agreement: -

(a) ----------

(b) ----------

(c) ----------

For & on behalf of the President of India

Signature…….....……..

Dated ……...

Designation…….

SCHEDULES

SCHEDULE 'A'

Schedule of quantities, enclosed on separate sheets at page No. 19.

SCHEDULE 'D'

Extra schedule for specific requirements / documents for the work, if any. : **NIL**

SCHEDULE 'E'

Reference to General Conditions of Contract	:	**General Conditions of Contract 2023 (Maintenance works) as modified & corrected upto previous day of the last date of submission of tender.**
Name of work	:	**Maintenance & Operation of E&M services in Parliament House Annexe, New Delhi. (SH: Providing Services of Computer Operator for Sub Division-II).**
Estimated cost of work	:	**Rs. 5,38,056/-**
(i) Earnest money	:	**Rs. 10,761/- (to be returned after receiving performance guarantee)**
(ii) Performance Guarantee	:	(a) 5% of tendered value or Estimated Cost Put to Tender (ECPT) (whichever is higher). (b) Additional PG : If the tendered amount is less than eighty percent (80%) of the Estimated Cost Put to Tender (ECPT), the Performance Guarantee, in addition to the requirement under (a) above, shall be increased by an amount equal to the difference between eighty percent (80%) of the ECPT and the tendered amount.
(iii) Security deposit	:	2.5% of tendered Value.

SCHEDULE 'F':-

General Rules & Directions: -

Officer inviting tender:	:	**Assistant Engineer (E)-II, PAEWD, CPWD, Parliament House Annexe, New Delhi.**

Definitions:

2 (v) Engineer-in-Charge	:	**Assistant Engineer (E)-II, PAEWD, CPWD, Parliament House Annexe, New Delhi.**
2 (viii) Accepting Authority	:	**Assistant Engineer (E)-II, PAEWD, CPWD, Parliament House Annexe, New Delhi.**
2 (x) Percentage on cost of materials and labour to cover all overheads and profits.	:	**15%**
2 (xi) Standard Schedule of Rates	:	**Market Rate**
2 (xii) Department	:	**CPWD**
9 (ii) Standard CPWD contract form	:	**GCC work Maintenance works 2023, CPWD form 7 (Percentage rate) as modified and corrected upto previous day of the last date of submission of tender**

Clause 1

Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance.	:	**7 days**
Maximum allowable extension with late fee 0.1% per day of Performance Guarantee amount beyond the period provided in (i) above.	:	**3 days**

Clause 2

Authority for fixing compensation under clause – 2	:	**Superintending Engineer (E), PEWC, CPWD, New Delhi.**

Clause 2A
Whether Clause 2A shall be applicable : N/A

Clause 5

Number of days from the date of issue of the letter of acceptance for the reckoning date of start : **10 days**

MILESTONE (S) AS PER TABLE GIVEN BELOW
Table of Milestone (s)

S.No.	Description of Milestone (Physical)	Time allowed in days (from date of start)	% Amount of tendered cost to be with-held in case of non-achievement of milestone
----------NIL ----------			

Time allowed for the execution of work : **12 Month**

Authority to decide:

1. Extension of time	:	**Assistant Engineer (E)-II, PAEWD, CPWD, Parliament House Annexe, New Delhi.**
2. Rescheduling of milestones	:	**N/A**
3. Shifting of date of start in case of delay in handing over of site	:	**N/A**

Clause 5 : -

Applicable clause 5/clause 5A : **Clause 5A Applicable**

Clause 6 : -

Computerized Measure Book (CMB) / Electronic Measurement Book (EMB) : CMB

Mode of measurement (CMB / EMB) : CMB

Clause 7 :-

Gross work to be done together with net payment/adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment. : **1.25 Lakh**

Clause 7 A: -

Whether Clause 7A shall be applicable. : Yes

Clause 10A:-

List of testing equipment to be provided by the contractor at site lab. : **Standard equipment's required for operation & Construction as per site requirement**

Clause 10 – B(ii): -

Whether clause 10-B(ii) shall be applicable : **No**

Clause 10C - Component of labour expressed as percent of value of work: 80%

Clause 10 CA	**Materials covered under this clause**	**Nearest material (other than cement, reinforcement bars and structural steel) for which All India Wholesale price index to be followed**	**Base price of all the materials covered under clause 10CA**
Not Applicable			

Clause 10CC: -

Clause 10CC to be applicable in contracts with stipulated period of completion exceeding the period shown in next column. : **Not Applicable**

Schedule of component of other Materials,

Labour, POL etc. for price escalation.

Component of civil (Except materials covered under clause 10 CA)/ Electrical Construction materials expressed as percent of total value of work. **Not Applicable**

Component of labour expressed as percent of total value of work. **Not Applicable**

Component of POL expressed as percent of total value of work. **Not Applicable**

Clause 11:-

Specifications to be followed for execution of work :

1) **CPWD General Specifications with Amendment up to date.**
2) **Additional terms & conditions attached.**

Clause 12

Type of Work : **Maintenance Work.**

12.2 & 12.3 Deviation limit beyond which clauses 12.2 & 12.3 shall apply for building work. : **The Completion Cost shall in no case exceed 1.25 times of contract amount.**

Clause 16: -

Competent Authority for deciding reduced rates. : **Superintending Engineer (E), PEWC, C.P.W.D., New Delhi.**

Clause 18 List of mandatory machinery tools & plants to be deployed by the contractor at site. **NIL**

Clause 19C	**authority to decide penalty for each default**	**Engineer in Charge**
Clause 19D	**authority to decide penalty for each default**	
Clause 19G	**authority to decide penalty for each default**	
Clause 19K	**authority to decide penalty for each default**	

Clause 25
Dispute Redressal Committee

For all claims in dispute **As per the General Condition of Contract 2023 (Maintenance Work) and Amendment upto date.**

Clause 32

"Requirement of Technical Representative (s) and Recovery Rates"

Sl. No.	Minimum Qualification of Technical Representative	Discipline	Designation (Principal Technical / Technical Representative)	Minimum Experience	Number	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of clause	
						Figures (in Rs.)	Words (in Rs.)
---------NIL--------							

Clause 38

(i) (a) Schedule/statement for determining theoretical quantity of cement & bitumen on the basis of Delhi schedule of rate printed by CPWD with upto date correction slips: - **N.A**

(ii) Variations permissible on theoretical quantities:

a) Cement for works with estimated cost put to tender not more than Rs. 25 lakhs **N.A.**

for works with estimated cost put to tender more than Rs 25 lakh **N.A.**

b) Bitumen all works. **N.A.**

c) Steel Reinforcement and structural steel sections for each diameter, section and category. **N.A.**

d) All other materials. Nil

RECOVERY RATES FOR QUANTITIES BEYOND PERMISSIBLE VARIATION

Sl. No	Description of Item	Rates in figures and words at which recovery shall be made from the Contractor.	
		Excess beyond permissible variation	Less use beyond the permissible variation
---NIL---			

(On non-judicial stamp paper of minimum Rs. 100)

(Guarantee offered by Bank to CPWD in connection with the execution of contracts)

Form of Bank Guarantee for Earnest Money Deposit /performance Guarantee/Security Deposit/Mobilization Advance

Whereas the Executive Engineer (name of division) CPWD on behalf of the President of India (hereinafter called "The Government") has invited bids under .....(NIT number)..... dated for..... (name of work) .. The Government has further agreed to accept irrevocable Bank Guarantee for Rs. ..... (Rupees…… .... only) valid upto ..... (date)*..... as **Earnest Money Deposit** from ..... (name and address of contractor) …….....,(hereinafter called "the contractor") for compliance of his obligations in accordance with the terms and conditions of the said NIT.

OR**

Whereas the Executive Engineer …….(name of division) …….CPWD on behalf of the President of India (hereinafter called "The Government") has entered into an agreement bearing number ……with .....(name and address of the contractor) …….. (hereinafter called "the Contractor") for execution of work..... ... (name of work) ……..... The Government has further agreed to accept an irrevocable Bank Guarantee for Rs. ..... (Rupees ……..... only) valid upto ……..... (date)..... as **Performance Guarantee / Security Deposit / Mobilization Advance** from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement.

2. We, ... (indicate the name of the bank) …… (herein after referred to as "the Bank"), hereby undertake to pay to the Government an amount not exceeding Rs …….. (Rupees ……..... only) on demand by the Government within 10 days of the demand.

3. We, ... (indicate the name of the Bank) do here by undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. ……..... (Rupees ..... only)

4. We, ... (indicate the name of the Bank) ..... , further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any Court or Tribunal, our liability under this Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee shall be a valid discharge of our liability for payment there under and the contractor shall have no claim against us for making such payment.

5. We, ……..... (indicate the name of the Bank) further agree that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation here under to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and.to forbear or enforce any of the terms and conditions rerating to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said contractor or by any such matter or thing whatsoever

which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. We, ……..... (indicate the name of the Bank) …….., further agree that the Government at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first instance without proceeding against the contractor and notwithstanding any security or other guarantee the Government may have in relation to the Contractor's liabilities.

7. This guarantee will not be discharged due to the change in Contractor.

8. We, ... (indicate the name of the Bank) ……, undertake not to revoke this guarantee except with the consent of the Government in writing

9. This Bank Guarantee shall be valid up to …… unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. ……. (Rupees..... only) and unless a claim in writing is lodged with us within the date of expiry or extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

Date ……..

1. Signature ……..

Name and address

Authorized signatory

Name

Designation

Staff Code No.

Bank Seal

2. Signature ……..

Name and address

* Date to be worked out on the basis of validity period of 90 days where only financial bids are invited and 180 days for two/three bid system from the date of submission of tender.

** ln paragraph 1, strike out the portion not applicable. Bank Guarantee will be made either for earnest money or for performance guarantee/security deposit/mobilization advance, as the case may be

Additional Terms and Conditions

1. **The Scope of work:-**

   a) Drafting Schedule of work, Notice Inviting Tender and Notice Inviting Quotation.
   b) Good knowledge of Uploading/downloading of tender/quotation from Tender Portal.
   c) Drafting of Comparative Statement of tender and other related works.
   d) Drafting letter of acceptance and letter of commencement of work.
   e) Drafting of deviation statement, extra item statement and other related works.
   f) Drafting of reports/returns of technical nature to be sent to higher office.
   g) Good knowledge of account branch/planning branch/correspondence branch pertaining to CPWD.
   h) Letter drafting in Hindi and English.
   i) Good knowledge of Bhavishya Portal for pension cases and detailed knowledge of MS office.
   j) Good knowledge of Computer operator should be skilled in Hindi & English typing have adequate knowledge of Windows, Excel & word operating system and experience of computer operation on M.S. Office, software, Local Area Network & Internet, PFMS & Gem portal.

2. **Deployment of staff:-**

   The following minimum staff shall be deployed for the work as per details below: -

Sl. No.	Staff	Quantity	Qualification	Duty period
(i)	Computer Operator (Highly skilled)	1 No.	Graduate degree from any University/Institute recognized by Central/State Government with minimum 3 years experience in CPWD.	In 8 Hours, Shift (On all days except weekly rest)

3. In the event of non-availability of required staff, recovery @ Rs. 2300/- per day shall be made.
4. The work shall be carried out as per CPWD specifications as amended up to date.
5. No T & P will be issued to the contractor.
6. The person engaged by the firm for the work would have to abide by all security norms laid by the Parliament Secretariat. The agency has to submit ID proof such as Aadhar Card, Election Voter Card etc. and Police verification of staff before start of work for issue of Duty Pass / Casual Entry Pass as per Security norms.
7. Attendance register shall be provided by the contractor/firm.
8. The agency shall have to submit the name of staff along with qualification certificate, professional certificate, experience certificate, Identity Card & Police verification before start of work. If required, Engineer-in-charge of the work shall interview the proposed staff to be deployed to ascertain their qualification and experience etc.
9. The department shall not own any responsibility or liability of any kind in respect of the staff engaged by the contractor for the work covered under this agreement.

10. The contractor and his staff employed on this work will follow the instruction given from time to time by the Engineer-in-charge.
11. The firm shall be responsible for payment of wages and other fringe benefit as notified by government (State/Central).
12. No advance payment shall be made & payment shall be made quarterly after the submission of bill along with documentary proof of wages, ESI & EPF applicable as per labour low.
13. Quoted rate shall be inclusive of all taxes etc. Nothing extra shall be paid to firm.
14. The contractor shall submit labour report ESI, EPF details in time otherwise this office is not responsible for delay in payment.
15. The contractor shall be solely responsible for any kind of accident, wages, disputes etc. at any stage.
16. Mis-happening if any due to worker negligence shall be firm's responsibility and the firm shall be fully responsible for the consequences thereof.
17. The site of work falls in highly sensitive and security area. The contractor shall strictly follow all restrictions and instructions as imposed from time to time by security agency and client department. Due to high security area, there may be some restrictions at any time for which no claim shall be entertained for idle labour etc. No claim whatsoever will be entertained by the department on account of any other restrictions imposed by the security agencies, occupants and the client department.
18. Upto date all labour welfare laws shall be applicable as per norms.
19. The payment shall normally be made to the deployed staff on monthly basis through ECS / Cheque only. Conditional payment terms shall not be accepted.
20. Contract can be closed by the Engineer–in-charge at any time without assigning any reason and department will not entertain any claim on this account.
21. The contractor must pay latest minimum wages in highly skilled category as applicable & notified time to time by Ministry of Labour & Employment Government of India on monthly basis.

Assistant Engineer (E)-II,
PAEWD, CPWD,
New Delhi

Schedule of Quantity

Name of Work: - Maintenance & Operation of E&M services in Parliament House Annexe, New Delhi. (SH: Providing Services of Computer Operator for Sub Division-II)..

S.No.	Description of Items	Quantity	Unit	Rate	Amount
1	Providing services of 1 No. of Computer Operator (Qualification Graduate) in Sub-Division office having good knowledge of all official work as per Additional Terms and Conditions attached.	12	Months	39,198.00	4,70,376.00
2	Extra for Additional hours of duty beyond normal working hours.	360	Hours	188.00	67,680.00
				Total Rs.	**5,38,056.00**

Assistant Engineer (E)-II,
PAEWD, CPWD,
New Delhi.