Name of Work: **A/R & M/O to Residential and Non-Residential Accommodation of CPWD Madhopur during 2026-27. SH: Providing services of MTS, Care Takers, Security Guards in IB CPWD Madhopur (Pb)**

INDEX

Sl. No.	Description	Page Nos.
	Index	1
1.0	**PART – A – FORM CPWD-6, FORM CPWD-7 & SCHEDULE-A TO F & MILE STONE**	2
1.1	Form CPWD-6	3-12
1.2	Form CPWD – 7	13-15
1.3	Schedule A to F & Mile stone.	16-23
2.0	**PART – B - SALIENT / MANDATORY REQUIREMENTS FOR THE TENDERER & ADDITIONAL AND SPECIAL CONDITIONS**	24
2.1	Salient / Mandatory Requirements for the Tenderer	25-26
2.2	Additional Conditions and Special Conditions	27-28
2.3	Annexure-I	29-31
3.0	**PART - C (SCHEDULE OF QUANTITIES)**	32
3.1	SCHEDULE OF QUANTITES	33

NIT approved for Rs. **25,88,454**/- (Rupees Twenty Five Lac Eighty Eight Thousand Four Hundred & Fifty Four Only) and containing pages 1 to 33.

Assistant Engineer (P)
Madhopur Division,
CPWD, Madhopur (Pb)

Executive Engineer (Civil)
Madhopur Division,
CPWD, Madhopur (Pb)

PART-A :

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE

(Applicable for inviting open bids)

The **Executive Engineer, Madhopur Division, C.P.W.D., Madhopur, Pathankot (Pb)**on behalf of President of India invites **Percentage rate bids** from approved and eligible contractors of CPWD in appropriate class in composite category(now B&R category) for following work:

S. No.	NIT NO.	Name of work and location	Estimated cost put to bid	Earnest Money	Period of Completion	Last date & time of submission of bid, original EMD, copy of receipt for deposition of original EMD and other Documents as specified in the bid document	Time & date of opening of bid
1	2	3	4	5	6	7	8
1	**33/EE/MD/2026-27/AE/Madhopur(Pb)**	**A/R & M/O to Residential and Non-Residential Accommodation of CPWD Madhopur during 2026-27. SH: Providing services of MTS, Care Takers, Security Guards in IB CPWD Madhopur (Pb)**	Rs. **25,88,454**/-	Rs. **51,769**.00	08 Months	Upto -3.00 PM on 10.11.2026	At 3.30 PM on 10.11.2026

1. The contractor submitting the tender should read the schedule of quantities, additional conditions, additional specifications, particular specifications, CPWD- 6 and other terms and conditions given in the NIT and drawings. The bidder should also read the **General Conditions of Contract for CPWD Works 2023 for Maintenance work** with up to date correction slips, which is available as Government of India Publications, however, provisions included in the tender document shall prevail over the provisions contained in the standard form. The set of drawings and NIT shall be available in the office of **Executive Engineer (Civil), Madhopur Division, CPWD, Madhopur (Punjab).** The contractor should also visit the site of work and acquaint himself with the site conditions before tendering. He should only submit his tender if he considers himself eligible and he is in possession of all the required documents. The following conditions, which already form part of the tender conditions, are specially brought to his notice for compliance while submitting the tender online. They are requested to comply following instructions.

(A) Tenders with any condition including that of conditional rebates shall be rejected forthwith.
(B) The successful bidder shall be required to submit a **Performance Guarantee of 5% (Five Percent) of the Estimated Cost put to tender (ECPT) or tendered value, whichever is higher, and where the tendered amount is less than Eighty Percent (80%) of the Estimated Cost put to tender (ECPT), Additional Performance Guarantee equal to difference between Eighty Percent (80%) of the ECPT and the tendered value shall also to be submitted, within 07 days of issue of letter of intent**.
(C) GST and Labour-Cess etc. as applicable shall be borne by the contractor himself. The contractor shall quote his rates considering all such taxes and hence their quoted rates should be inclusive of all the tax components.
(D) It will be obligatory on part of the Contractor/ Bidder to tender for and sign the tender documents for all the component parts. The department reserves right to accept tender in full or in part without assigning any reasons.

2. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

3. Information and Instructions for bidders posted on website shall form of bid document.

4. The enlistment of the contractors should be valid on the last date of submission of bids. In case the last date of opening of bid is extended, the enlistment of contractor should be valid on the original date of opening of tender.

5. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen in the office of **Executive Engineer Madhopur Division, CPWD, Madhopur (Punjab)** on all working days between 11.00AM to 4.00 PM except Sunday and public holidays and downloaded from website https://etender.cpwd.gov.in or www.cpwd.gov.in free of cost.

6. But the bid can only be submitted **after deposition of original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. (The EMD documents shall only be issued from the place in which the office of receiving division office is situated)** and uploading the mandatory scanned documents such as Demand Draft or Pay order or Banker`s Cheque or Deposit at call Receipt or Fixed Deposit Receipts and Bank Guarantee of any Scheduled Bank towards EMD in favour of **"Executive Engineer, Madhopur Central Division, CPWD, Madhopur (Punjab)"** as mentioned in NIT, receipt of deposition of original EMD to division office of any Executive Engineer, CPWD and other documents as specified.
7. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website.
8. The intending bidder must have valid class-III digital signature to submit the bid.
9. The Contractor can deposit original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission.(The EMD document shall only be issued from the place in which the office of receiving division office is situated). The contractor shall obtain the receipt of EMD from the concerned Executive Engineer in the prescribed format uploaded by NIT issuing Executive Engineer. The bid document as uploaded can be viewed and downloaded free of cost by anyone including intending bidder. But the bid can only be submitted after uploading the mandatory scanned documents such as Demand Draft/Pay order or Banker's Cheque/ Bank Guarantee of any Scheduled Bank towards EMD in favour of respective Executive Engineer, copy of receipt of original EMD and other documents specified in the press notice.

10. The Executive Engineer of all divisions of CPWD should receive the original EMD for tender of other division.

11. The following prescribed format of receipt of deposition of original EMD alongwith NIT shall be followed:

Receipt of deposition of original EMD		
	Receipt No.:……	Date:……..
1.	Name of work:	**A/R & M/O to Residential and Non-Residential Accommodation of CPWD Madhopur during 2026-27. SH: Providing services of MTS, Care Takers, Security Guards in IB CPWD Madhopur (Pb)**
2.	NIT No.:	**33/EE/MD/2026-27/AE/Madhopur(Pb)**
3.	Estimated cost:	**Rs. 25,88,454/-**
4.	Amount of Earnest Money Deposit:	**Rs 51,769.00**
5.	Last date of submission of bid:	**10.11.2026 Upto -3.00 PM**
6.	Name of contractor:	#
7.	Form of EMD:	#
8.	Amount of Earnest Money Deposit:	#
9.	Date of submission of EMD:	#
	Signature, Name and designation of EMD receiving officer (EE/AE(P)/AE/AAO) alongwith office stamp	
(# To be filled by EMD receiving EE)		

12 The Executive Engineer receiving EMD in original form shall examine the EMD deposited by the bidder and shall issue a receipt of deposition of earnest money to the agency in a given format uploaded by tender inviting EE. The receipt may be issued by the AE(P)/AE/AAO.

13 The Executive Engineer receiving original EMD shall also intimate tender inviting Executive Engineer about deposition of EMD by the agency by email/fax/telephonically.

14

15 The original EMD receiving Executive Engineer shall release the EMD after verification from the e-tendering portal website(https://etender.cpwd.gov.in/tender free view> advance search>awarded tenders) that the particular contractor is not L-1 tenderer and work is awarded.

16 The tender inviting Executive Engineer will call for original EMD of the L-1 tenderer from EMD receiving Executive Engineer immediately.

17 On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.

18 Contractor can upload documents in the form of JPG format and PDF format.

19 In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as “0”.
Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as “0” (ZERO).

20 The required documents meeting the criteria to qualify as “approved and eligible contractors

of CPWD" along with other documents as mentioned under para "List of Documents to be scanned and uploaded within the period of bid submission" below, as uploaded by the agency and hard copies received subsequently shall be checked. The financial bid of only those agencies shall be opened who are found to be eligible agencies, as per this NIT.

21 The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.

22 The letter of award shall be issued to lowest bidder only on receipt of copy of Labour license, Registration with EPFO, ESIC, BOCW Welfare Board and PF Nos. or submitting the proof of applying for these thereof along with P.G.

23 List of Documents to be scanned and uploaded within the period of bid submission:

1. Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee issued by a Commercial Bank, against EMD.
2. Valid Enlistment Order of the CPWD registered Contractor in appropriate class of composite (B&R) category.
3. Copy of receipt of deposition of original EMD to division office of any Executive Engineer, CPWD (including NIT issuing EE).
4. Certificate of Registration for GST, if already obtained by the bidder. If the bidder has not obtained GST registration as applicable, then he shall scan and upload following undertaking along with bid documents "if work is awarded to me, I/we shall obtain GST registration certificate, as applicable, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard".
5. Valid certificate of ERP (Enterprise Resource Planning) training for enlisted contractors issued by the competent office/authority.

The following conditions which already form part of the tender document are specially brought to the notice of all intending bidders for compliance while filling the tender. They are requested to comply following instructions:

- After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
- While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
- In case of composite tenders, the contractor submitting the tender should read all the three Parts of the tender viz. Part-A, B & C, which are containing schedule of quantities, additional & special conditions, additional specifications, particular specification and other terms and conditions given in the NIT and drawings for Major as well as Minor component of work. Details of these parts are summarized as under :

    - **Part A :- CPWD -6, CPWD – 7 including schedule A to F for major component of the work, Standard General Conditions of Contract for CPWD 2023 for Maintenance work as amended/ modified up to last date of submission of bid.**
    - **Part B :-** General/specific conditions, specifications and schedule of quantities applicable to major component of the work.
    - **Part C :-** Schedule A to F for minor component of the work, (Superintending Engineer /EE in charge of major component shall also be competent authority under clause 2 and clause 5 as mentioned in schedule A to F for major components) General/specific conditions, specifications and schedule of quantities applicable to minor component(s) of the work.

The **Major** Component of work is **Civil** Work and **Minor** Component of work is **Electrical** Work.

- The bidders should also read the General Conditions of Contract **2023 for Maintenance work** amended up to last date of submission of bid of this work, which is available as Govt. of India Publications; however provisions included in the tender document shall prevail over the provisions contained in this standard form. The set of drawings and NIT shall be available with the Executive Engineer.
- The contractor should also visit the site of work and acquaint himself with the site and soil conditions before tendering.
- The main contractor shall execute the minor component(s) also. He should be either an eligible contractor himself or associate with himself an eligible agency(s) for execution of electrical work as per CPWD-6 for e-tendering. The contractor shall indicate the names of upto three such agencies within prescribed time as "Minor component agencies". In case the details of electrical agency are not submitted by the bidder or are not proper then these shall be submitted before acceptance of the bid.
- After acceptance of the tender by competent authority, the EE in charge of major component of the work shall issue letter of award on behalf of the President of India. After the work is awarded, the main contractor will have to enter into one agreement with EE in charge of major component and has also to sign two/or more copies of agreement depending upon number of EE's/DDH in charge of minor components. One such signed set of agreement shall be handed over to EE/DDH in charge of minor component. EE of major component will operate part A and part B of the agreement. EE/DDH in charge of minor component(s) shall operate Part C along with Part A of the agreement.

- The main contractor has to enter into agreement with the contractor(s) associated by him for execution of minor component(s). Copy of such agreement shall be submitted to EE/DDH in charge of minor component as well as to EE in charge of major component. In case of change of associate contractor, the main contractor has to enter into agreement with the new contractor associated by him.

- Tenders with any condition including that of conditional rebates in the tender document shall be rejected forthwith.

- The **online percentage rate** (s) must be quoted in decimal coinage. Amount shall be calculated and rounded in full rupees by ignoring fifty paisa and considering more than fifty paisa as rupee one.

- The successful bidder shall be required to submit a Performance Guarantee of 5% (Five percent) of the composite contract amount within a period of issue of letter of acceptance as specified in schedule 'F'.

- GST on materials as applicable shall be paid by the contractor himself. The contractor shall quote his rates considering all such taxes.

- Attention is also drawn to Clause 6 of General Condition of Contract for CPWD Works 2023, which prescribes the procedure for Electronic Measurement Book (EMB) through CPWD ERP Portal. Preparation of bill by contractor in EMB format is applicable for this work.

- Intending bidder may submit physical mile stone on the basis of their resources and methodology at the time of tendering as indicated in the "Schedule F", otherwise it will be assumed that agency is agreeable to physical mile stones mentioned in the table.

- Intending bidder may give detailed activities/programme for each mile stone fixed in the tender document while submitting the tender.

- Recovery rates for less use of materials beyond permissible limits is given in Schedule 'F' of Part-A & C & also for excess use of departmentally issued material.

CPWD-6 FOR e-TENDERING

1. **Percentage rate bids** are invited on behalf of President of India from approved and eligible contractors of CPWD in appropriate class of composite category for the work of **A/R & M/O to Residential and Non-Residential Accommodation of CPWD Madhopur during 2026-27. SH: Providing services of MTS, Care Takers, Security Guards in IB CPWD Madhopur (Pb)**

   The enlistment of the contractors should be valid on the last date of submission of bids.

   In case the last date of opening of bid is extended, the enlistment of contractor should be valid on the original date of opening of bids.

   The work is estimated to cost **Rs. 25,51,978/-**

   This estimate, however, is given merely as a rough guide.

   The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the bids. He will also nominate Division, which will deal with all matters relating to the invitation of bids.

1.1 For composite tender, besides indicating the combined estimated cost put to tender, should clearly indicates the estimated cost of each component separately. The eligibility of tenderer will correspond to the combined estimated cost of different components put to tender.

1.2 Online bid documents submitted by intending bidders shall be opened only of those bidders, whose “Earnest Money Deposit, Cost of Bid Document and e-tender Processing Fee” and “other documents including eligibility documents as required as per this NIT” are found in order.

The financial bid of only those agencies shall be opened who are found to be eligible agencies, as per this NIT.

2. Agreement shall be drawn with the successful bidder on prescribed Form No. **CPWD 7** (or other Standard Form as mentioned) which is available as a Govt. of India Publication. Bidder shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.

3. The time allowed for carrying out the work will be **08 Months** from the date of start as defined in schedule ‘F’ or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.

4. (i) The site for the work is available.

5 The bid document consisting of the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions **o**f Contract Form can be seen from website https://etender.cpwd.gov.in or www.cpwd.gov.in free of cost.

6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.

7. While submitting the revised bid, contractor can revise the rate ~~of one or more item(s)~~ any number of times (~~he need not re-enter rate of all the items~~)but before last time and date of submission of bid as notified.

8. Details of Earnest Money in the form of Treasury Challan or Demand Draft or Pay order or Banker`s Cheque or Deposit at Call Receipt or Fixed Deposit Receipt (drawn in favour of **Executive Engineer, Madhopur Central Division, CPWD, Madhopur(Punjab)** shall be scanned and uploaded to the e-tendering website within the period of bid submission.**The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission.(The EMD documents shall only be issued from the place in which the office of receiving division office is situated). The EMD receiving Executive Engineer shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format(enclosed) uploaded by tender inviting AE in the NIT.**

The receipt shall also be uploaded to the e-tendering website by the intending bidder up to the specified bid submission date and time.

A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 la**c**, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any scheduled bank having validity for 6(six) months or more from last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

Copy of Enlistment Order and certificate of work experience and other documents as specified in the press notice shall be scanned and uploaded to the e-tendering website within the period of bid submission. However, certified copy of all the scanned and uploaded documents as specified in the press notice shall have to be submitted by the lowest bidder only uploaded within a week physically in the office of tender opening authority.

Online bid documents submitted by intending bidders shall be opened only of those bidders, **whose original EMD deposited with any division of CPWD** and other documents scanned and uploaded are found in order.

The financial bid submitted shall be opened at **03:30 PM on 10.11.2026.**

9. The bid submitted shall become invalid and e-tender processing fee shall not be refunded if:

(i) The bidder is found ineligible.
(ii) The bidder does not upload the Earnest Money Deposit & Receipt of EMD.
(iii) The bidder does not upload all documents (including GST registration) as stipulated in the bid document.
(iv) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of tender opening authority.
(v) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/sub-head in percentage tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

10. The contractor whose bid is accepted will be required to furnish performance guarantee at specified percentage of the tendered amount as mentioned in schedule E and within the period specified in Schedule F. This guarantee shall be in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee from any of the Commercial Banks in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. The

contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/ registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. If applicable and also ensure the compliance of aforesaid provisions by the subcontractors, if any engaged by the contractor for the said work within the period specified in Schedule F.

11. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other Services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

12. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.

13. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable to rejection.

14. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidder shall be bound to perform the same at the rate quoted.

15. The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture/Nursery category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazette officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

16. No Engineer of gazetted rank or other gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.

17. The tender for the works shall remain open for acceptance for a period of a period of **Thirty (30) days** from the date of opening of bids. If any bidder withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, the contractor shall be suspended for one year and shall not be eligible to bid for CPWD tenders from date of issue of suspension order automatically without any notice to the contractor.

18. This notice inviting Bid shall form a part of the contract document. The successful bidder/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-

a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.

b) Standard C.P.W.D. **Form 7** or other Standard C.P.W.D. Form as mentioned.

~~**19. For Composite Bids**~~

~~19.1.1 The Executive Engineer in charge of the major component will call bids for the composite work. The cost of bid document and Earnest Money will be fixed with respect to the combined estimated cost put to tender for the composite bid.~~

~~19.1.2 The bid document will include following three components:~~

~~Part A:- CPWD 6, CPWD 7 including schedule A to F for major component of the work, Standard General Conditions of Contract for CPWD 2023 as amended/ modified up to last date of submission of bid.~~

~~Part B:- General/specific conditions, specifications and schedule of quantities applicable to major component of the work.~~

~~Part C: Schedule A to F for minor component of the work. (SE/EE in charge of major component shall also be competent authority under clause 2 and clause 5 as mentioned in schedule A to F for major components) General/specific conditions, specifications and schedule of quantities applicable to minor component(s) of the work.~~

~~19.1.3 The bidders must associate with himself, agencies of the appropriate class eligible to bid for each of the minor component individually.~~

~~19.1.4 The eligible bidders shall quote rates for all items of major component as well as for all items of minor components of work.~~

~~19.1.5 After acceptance of the bid by competent authority, the AE in charge of major component of the work shall issue letter of award on behalf of the President of India. After the work is awarded, the main contractor will have to enter into one agreement with AE in charge of major component and has also to sign two or more copies of agreement depending upon number of AE's/DDH in charge of minor components. One such signed set of agreement shall be handed over to AE/DDH in charge of minor component. AE of major component will operate part A and part B of the agreement. AE/DDH in charge of minor component(s) shall operate Part C along with Part A of the agreement.~~

~~19.1.6 Entire work under the scope of composite bid including major and all minor components shall be executed under one agreement.~~

~~19.1.7 Security Deposit will be worked out separately for each component corresponding to the estimated cost of the respective component of works. The Earnest Money will become part of the security deposit of the major components of work.~~

~~19.1.8 The main contractor has to associate agency(s) for minor component(s) conforming to eligibility criteria as defined in the tender document and has to submit detail of such agency(s) to Engineer-in-charge of minor component(s) within prescribed time. Name of the agency(s) to be associated shall be approved by Engineer-in-charge of minor component(s).~~

19.1.9 In case the main contractor intends to change any of the above agency/agencies during the operation of the contract, he shall obtain prior approval of Engineer-in-charge of minor component. The new agency/agencies shall also have to satisfy the laid down eligibility criteria. In case Engineer-in-charge is not satisfied with the performance of any agency, he can direct the contractor to change the agency executing such items of work and this shall be binding on the contractor.

19.1.10 The main contractor has to enter into agreement with the contractor(s) associated by him for execution of minor component(s). Copy of such agreement shall be submitted to EE/DDH in charge of each minor component as well as to AE in charge of major component. In case of change of associate contractor, the main contractor has to enter into agreement with the new contractor associated by him.

19.1.11 Running payment for the major component shall be made by AE of major discipline to the main contractor. Running payment for minor components shall be made by the Engineer-in-charge of the discipline of minor component directly to the main contractor.

20.1.12(A) The composite work shall be treated as complete when all the components of the work are complete. The completion certificate of the composite work shall be recorded by Engineer-in-charge of major component after record of completion certificate of all other components.

20.1.12(B) Final bill of whole work shall be finalized and paid by the EE of major component. Engineer(s) in charge of minor component(s) will prepare and pass the final bill for their component of work and pass on the same to the EE of major component for including in the final bill for composite contract.

Signature of the Divisional Officer,
For and on behalf of the President of India

GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT

STATE	**Punjab**	**Circle**	**Shimla Circle, Shimla (HP)**
BRANCH	**B&R**	**DIVISION**	**Madhopur Division, Madhopur**
		SUB-DIVISION	**Madhopur Sub Division, Madhopur**

PERCENTAGE RATE BID AND CONTRACT FOR WORKS

1. **Name of Work: A/R & M/O to Residential and Non-Residential Accommodation of CPWD Madhopur during 2026-27. SH: Providing services of MTS, Care Takers, Security Guards in IB CPWD Madhopur (Pb)**

i) The bid to be submitted online by 3.00 PM on **10.11.2026**.

ii) The online Bid shall be opened in presence of tenderers who may be present at 3.30 PM on **10.11.2026** in the office of the **Executive Engineer, Madhopur Division, CPWD, Madhopur, Distt. Pathankot (Punjab).**

TENDER

I/We have read and examined the Notice Inviting tender, schedule, A,B,C,D,E&F. Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F', viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

We agree to keep the tender open fora period of **Thirty (30)** days from the date of opening of bids and not to make any modifications in its terms and conditions.

A copy of earnest money deposit receipt of prescribed amount deposited in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee issued by a Commercial Bank, is scanned and uploaded. If I/we, fail to furnish the prescribed performance guarantee or fail to commence the work within prescribed period I/we agree that the said President of India or his successors in office shall without prejudice to any other right or remedy be at liberty to forfeit the said earnest money absolutely. Further, if I/we fail of commence work as specified, I/we agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, up to maximum of the percentage mentioned in Schedule 'F' and those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 (a,b&c) and 12.4 of the tender form.

Further, I/We agree that in case of forfeiture of performance guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/ have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Performance Guarantee.

I/We hereby declare that I/we shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information derived there from to any person other than a person to whom I/we am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated:

Signature of Contractor

Witness:

Postal Address

Address:

Occupation:

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs._____ (Rupees_____
_____
_____
_____)

The letters referred to below shall form part of this contract Agreement:-

a) _____

b) _____

c) _____

For & on behalf of the President of India

Dated _____

Signature_____
Designation _____

SCHEDULE 'A' TO 'F' (CIVIL) & MILE STONE
SCHEDULES (CIVIL WORK)

SCHEDULE 'A'
Schedule of quantities for civil work - **Page No. -33-34**

SCHEDULE 'B'
Schedule of materials to be issued to the contractor.

S.No.	Description of item	Quantity	Rate in figures & words	Place of at which the material will issue be charged to the contractor
(1)	(2)	(3)	(4)	(5)
----Nil----				

SCHEDULE 'C'
Tools and plants to be hired to the contractor

S. NO.	DESCRIPTION	HIRE CHARGES	PLACE OF ISSUE PER DAY
(1)	(2)	(3)	(4)
----Nil----			

SCHEDULE 'D'
Extra schedule for specific requirements/ documents for the work, if any.

1 Salient / Mandatory Requirements for the tenderer - Pages - 24 to 26
2 Special conditions/Additional condition - Pages - 27
3 Annexure (Guarantee Bonds) - Pages- 28 to 29

SCHEDULE 'E'
Reference to General Conditions of Contract. General conditions of contract for Central PWD Works **2023 for Maintenance work** as amended/modified upto last date of submission of bid.

1.1 **Name of Work**:- **A/R & M/O to Residential and Non-Residential Accommodation of CPWD Madhopur during 2026-27. SH: Providing services of MTS, Care Takers, Security Guards in IB CPWD Madhopur (Pb)**

1.2 Estimated Cost of work: - **Rs. 25,88,454/-**

1.3 Earnest Money: - Rs. **51,769/-**

1.4 Performance Guarantee **(a) 5.00% of Estimated Cost put to tender(ECPT) or tendered value, whichever is higher.**

(b) Where, the tendered amount is less than Eighty Percent (80%) of the Estimated Cost put to tender (ECPT), the Performance Guarantee, in addition to the requirement under (a) above, shall be increased by an amount equal to the difference between Eighty Percent (80%) of the ECPT and the tendered amount.

1.5 Security Deposit **2.5% of the tendered value**

SCHEDULE 'F':-
General Rules & Directions:-

	Officer Inviting Tender	:	Executive Engineer, Madhopur Division, CPWD, Madhopur.
	Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2(c)	:	Refer Clause-12
	Definitions:-		
2 (v)	(i) Engineer-In-Charge	:	Executive Engineer, Madhopur Division, CPWD, Madhopur for Civil Work .
2 (viii)	Accepting Authority	:	Executive Engineer, Madhopur Division, CPWD, Madhopur.
2 (x)	Percentage on cost of materials and labour to cover all overheads and profits	:	7.50% for labour work
2 (xi)	Standard Schedule of Rates	:	Delhi Schedule of Rates **2023 (Civil work)** with upto date correction slips issued upto last date of receipt of tender through E-tendering & Market Rates.
2 (xii)	Department	:	Central Public Works Department
9 (ii)	Standard CPWD Contract	:	Form **GCC 2023** (Maintenance Work), CPWD Form 7 modified and amended up-to last date of online submission of bids.
Clause-1:-			
(i)	Time allowed for submission of performance guarantee, Programme Chart(Time and progress) and applicable Labour licenses, registration with EPFO, ESIC and BOCW Welfare Board including provident fund Code No. or proof of applying thereof from the date of letter of acceptance.		**7**days
(ii)	Maximum allowable extension with late fee @ **0.1 % perday** of performance guarantee amount beyond the period as provided in (i) above		**3** days
Clause-2			
I	Authority for fixing compensation under clause-2.		Superintending Engineer, CPWD Shimla, or his successor
II	Whether clause-2A shall be applicable.		**Not Applicable**
Clause-5			
(i)	Number of days from the date of issue of letter of acceptance for reckoning date of start		**10 days**
(ii)	Mile Stone.	:	Table of Milestones as given in NIT
(iii)	Time allowed for execution of work	:	**08 Months**
(iv)	Recovery on account of Non submission progress chart and progress report on or before 5th day of each month.		**Rs. 5,000/- Per Month**

Authority to decide.			
(i)	Authority to convey the decision of shifting of mile stone and extension of time.	:	Executive Engineer, Madhopur Division, CPWD, Madhopur.
(ii)	Authority to decide Re-scheduling of Mile stone and extension of time.	:	Superintending Engineer, Shimla Circle, CPWD, Shimla or his successor thereof.
(iii)	Shifting of date of start in case of delay in handing over of site.	:	Superintending Engineer, Shimla Circle, CPWD, Shimla or his successor thereof.

Clause-6:-	Mode of measurement		**CMB/EMB (Through ERP Portal)**
Clause-7:-	Gross work to be done together with net payment / adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment.	:	**Rs. 3.24 lacs**
Clause-7A:-	Whether clause 7A shall be applicable	:	**Yes Applicable**
Clause-10A:-	**List of testing equipment to be provided by the contractor at site lab.**		**As mentioned in Tender Document**
Clause-10-B(ii)	Whetherclause 10-B (ii) shall be applicable.		**Not Applicable**
Clause-10C:-	Component of labour expressed as percentage of value of work.		**Applicable @ 98%**
Clause-10-CC: -	Clause 10CC to be applicable in contracts with stipulated period of completion **exceeding 12 months.**		Not Applicable

Clause-11:- (i)Specifications to be followed for Execution of work (civil) — C.P.W.D. Specifications 2019 Vol. I & II with upto date correction slips (Here in after called CPWD specification) and as per manufacture specification i/c special conditions & particular specifications with upto date corrections slips issued upto last date of receipt of tenders.

Clause-12&12.2(a,b &c) — **Applicable as per DG/CON/Maintenance 2023/03 dated 18/12/2023.**

Type of Work — Maintenance Work.

12.2(c)		Deviation limit beyond which clause 12.2 (c) shall apply for all items in superstructure (above plinth level) of building work:	**No limit**
12.4	(i)	Deviation limit beyond which clause 12.2 (c) shall apply for foundation work(except items mentioned in earth work subhead in DSR and related items)	**No limit**
	(ii)	Deviation limit for items mentioned in earth work Subhead of DSR and related items.	**No limit**

Clause-16:-	Competent Authority for deciding reduced rates.	:	The Superintending Engineer, CPWD, Shimla or Successor thereof

Clause 18 LIST OF MACHINERY, TOOLS & PLANTS **----------N.A.**

Clause 19C	Competent Authority to decide penalty for each default	Engineer-in-Charge
Clause 19D	Competent Authority to decide penalty for each default	
Clause 19G	Competent Authority to decide penalty for each default	
Clause 19K	Competent Authority to decide penalty for each default	

Clause 25	**(i) Conciliator**	**ADG(RCH) or his successor thereof**
	(ii)Arbitrator Appointing Authority	**SE, CPWD Shimla or his successor thereof**
	(iii)Place of Arbitration	**Shimla(HP)**

Clause 31 Not Applicable.

Clause 31 (A) Not Applicable.

Clause 36(i)	**Requirement of Technical Representative(s) and Recovery Rate(Rs.)**				
Cost of work	**Requirement of Technical Staff**		**Minimum experience (Years)**	**Designation of technical staff**	**Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of clause 36(i)**
	Qualification	**Number**			
----------Nil----------					

Assistant Engineers retired from Government Services that are holding Diploma will be treated at par with Graduate Engineers.

Diploma holder with minimum 10 years relevant experience with a reputed construction co. can be treated at par with Graduate Engineers for the purpose of such deployment subject to the condition that such diploma holders should not exceed 50% of requirement of degree engineers. The contractor shall submit a certificate of such employment of the technical representative(s) (in the form of copy of Form-16 or CPF deduction issued to the Engineers employed by him) along with every account bill/final bill and shall produce evidence if at any times so required by the Engineer-in-charge.

Clause-42:-

i) Schedule / Statement for determining theoretical quantity of cement & bitumen on the basis of Delhi Schedule of Rates — **As per Delhi Schedule of Rates 2023 with amendments upto last of submission of bids.**

ii) Variations permissible on theoretical quantities.

a) Cement for works with estimated cost put to tender is more than ` 5 Lacs.	2% plus / minus.
b) Bitumen all works	2.5% plus only & nil on minus side.
c)steel reinforcement and structural steel section for diameter, section and category.	2% plus/minus.
d) All other materials.	Nil.

TABLE OF MILE STONE (S)

Name of work: "A/R & M/O to Residential and Non-Residential Accommodation of CPWD Madhopur during 2026-27. SH: Providing services of MTS, Care Takers, Security Guards in IB CPWD Madhopur (Pb)"

~~**Mile stone/Bar Chart(s) - Civil Works**~~ ~~As per construction programme given below~~

~~Note:- In the event of not achieving the necessary progress as assessed from mile stone chart, 1.25% of the accepted tendered value of work will be withheld for failure of each mile stone.~~

Mile stones of the Contract

~~**Para (A) in Financial or Physical Terms:-**~~

~~Sl. No.~~	~~Description of mile stone~~	~~Time Allotted in days (From date of start)~~	~~Amount to be Withheld in case of non achievement of mile stone.~~
~~1~~	~~1/8th (of whole work).~~	~~1/4th (of whole work)~~	~~In the event of not achieving the necessary progress as assessed from the running payment 1.25% of the tendered amount of each mile stone~~
~~2~~	~~3/8th (of whole work)~~	~~1/2 (of whole work)~~	
~~3~~	~~3/4th (of whole work)~~	~~3/4th (of whole work)~~	
~~4~~	~~Full~~	~~Full~~	

~~The withheld amount due to non-achievement of mile stone may be released if the subsequent mile stone is achieved in the specified time.~~

~~Mile stones shall be applicable both for Major Component (Civil Work) as well as for Minor Component (Electrical Work) of the work as attached. The main contractor will ensure that electrical components of the work are executed in time without giving any chance for slippages of mile stones~~

~~on account of delay in execution of associated electrical work by him. However, in case mile stones are not achieved by the contractor for the work, the amount shown against milestone shall be withheld by the Executive Engineer in charge of the major component.~~

Para (B):-

Gross work to be done together with net payment/adjustment of advances for material collected if any, since the last such payment for being eligible to interim payment **Rs.3.24 lacs**

To,

The Executive Engineer (Civil)
Madhopur Division,
CPWD, Madhopur (Pb)

Sub: Submission of Tender for the work of **A/R & M/O to Residential and Non-Residential Accommodation of CPWD Madhopur during 2026-27. SH: Providing services of MTS, Care Takers, Security Guards in IB CPWD Madhopur (Pb).**

Dear Sir,

I/We acknowledge that CPWD is committed to follow the principles thereof as enumerated in the Integrity Agreement enclosed with the tender/bid document.

I/We agree that the Notice Inviting Tender (NIT) is an invitation to offer made on the condition that I/We will sign the enclosed integrity Agreement, which is an integral part of tender documents, failing which I/We will stand disqualified from the tendering process. I/We acknowledge that the making of the bid shall be regarded as an unconditional and absolute acceptance of this condition of the NIT.

I/We confirm acceptance and compliance with the Integrity Agreement in letter and spirit and further agree that execution of the said Integrity Agreement shall be separate and distinct from the main contract, which will come into existence when tender/bid is finally accepted by CPWD. I/We acknowledge and accept the duration of the Integrity Agreement, which shall be in the line with Article 1 of the enclosed Integrity Agreement.

I/We acknowledge that in the event of my/our failure to sign and accept the Integrity Agreement, while submitting the tender/bid, CPWD shall have unqualified, absolute and unfettered right to disqualify the tenderer/bidder and reject the tender/bid is accordance with terms and conditions of the tender/bid.

Yours faithfully

(Duly authorized signatory of the Bidder)

PART-B:

SALIENT / MANDATORY REQUIREMENTS FOR THE TENDERER

Name of Work: **A/R & M/O to Residential and Non-Residential Accommodation of CPWD Madhopur during 2026-27. SH: Providing services of MTS, Care Takers, Security Guards in IB CPWD Madhopur (Pb)**

1 The tenderer is advised to read and examine the tender documents for the work and the set of drawings available with Engineer-in-charge for inspection on any working days between 10:AM to 4:00PM. He should inspect and examine the site and its surroundings by himself before submitting his tender.

2 Separate schedule of quantity is included in this tender for civil and electrical items of work. If the tenderer wants to offer any unconditional rebates on their rates, the same should also be offered in the respective components of civil and electrical schedule separately. The contractor shall quote the **percentage rates** in figures accurately.

3 Time allowed for the execution of work is **08 Months**.

4 The contractor(s) shall submit a detailed program of execution in accordance with the master programme/milestone within ten days from the date of issue of award letter.

5 The contractor shall submit the running bills in the shape of the EMB/CMB in pages of A-4 size as per the standard format of department and shall act as per modified clause 6A of **CPWD-7**.

6 The officer inviting tenders shall have the right of rejecting all or any of the tenders and will not be bound to accept the lowest or any other tender.

7 In the case of any tender where unit rate of any item / items appear unrealistic, such tender will be considered as unbalanced and in case the tenderer is unable to provide satisfactory explanation such a tender is liable to be disqualified and rejected.

8 The Contractor, whose tender is accepted, will be required to furnish **Performance Guarantee** within the period specified in Schedule "F".

9 The Contractor, whose tender is accepted, will also be required to furnish by way of Security deposit for the fulfillment of his contract, an amount equal to 2.5% of the tendered value of the work. The Security deposit will be collected by deductions from the running bills of the contractor at the rates mentioned above and the earnest money deposited at the time of tender, will be treated as a part of the security deposit.

10 On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer-in-Charge shall be communicated in writing to the Engineer-in-charge

11 GST or any other tax applicable in respect of **inputs procured by the contractor for** this contract shall be payable by the contractor and Government will not entertain any claim whatsoever in respect of the same. However, **component of GST at time of supply of service (as provided in CGST Act 2017) provided by the contract** shall be varied if different from that applicable on the last date of receipt of tender including extension if any.

12 The contractor shall give a list of both Gazetted and Non-Gazetted CPWD employees related to him.

13 The contractor shall comply with the provisions of the Apprentices Act 1961, and the rules and orders issued there under from time to time. If he fails to do so, his failure will be a breach of the contract and the Superintending Engineer/Executive Engineer may in his discretion, without prejudice to any other right or remedy available in law, cancel the

contract. The contractor shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the said Act.

14 All tendered rates shall be inclusive of any tax, levy or cess applicable on last stipulated date of receipt of tender including extension if any. No adjustment i.e increase or decrease shall be made for any variation in the rate of GST, building and other Maintenance workers Welfare cess or any tax, levy or cess applicable on inputs. However, effect of variation in rates of GST or building and other Maintenance workers Welfare cess or imposition or repeal of any other tax, levy or cess applicable on output of the works contract shall be adjusted on either side, increase or decrease. Provided for building and other Maintenance workers Welfare cess or any tax (other than GST), levy or cess varied or imposed after the last date of receipt of tender including extension if any, any increase shall be reimbursed to the contractor only if the contractor necessarily and properly pays such increased amount of taxes/levies/cess. Provided further that such adjustment including GST shall not be made in the extended period of contract for which the contractor alone is responsible for delay as determined by authority for extension of time under clause-5 in schedule-F.

ADDITIONAL AND SPECIAL CONDITIONS

1 The department will provide all i.e. Electricity, Stationary etc for carrying out the works. The contractor shall not mis-utilise these T & P. In case of any mis-utilisation, necessary damages as deemed fit by Engineer-incharge (whose decision shall be final and binding etc.) will be recovered from the agency.

2 The rates quoted shall be including GST and nothing extra shall be paid on any other account. However, the ESI and EPF Contributions on the part of employer shall be paid by the agency. These contributions on the part of the employer paid by the agency, shall be reimbursed to the agency by the Department on actual basis on production of receipt.

3 The manpower engaged through this agreement, have to maintain the secrecy of office record. If it is found that any secrecy / document is leaked / sent to any unauthorized person through mail / pen drive, the service of manpower engaged shall be terminated from the service on the same day and agency has to engage the another manpower immediately.

5. The Engineer-in-charge reserves the right to terminate the services of any person employed without any prior notice, if his services are found unsatisfactory.

6. The contractor has to make the alternative arrangement in case the person/persons employed does/do not attend his/their duties.

7. The persons employed by the contractor shall perform their duties with sincerity and responsibility and shall bear a good moral character.

8. The rates are net & inclusive of all taxes etc. and nothing extra shall be paid on any account.

9. Taxes as applicable will be deducted from the gross amount of work done.

10. The payment to the agency shall be made by PFMS only.

11. Staff employed must be paid according to minimum wages Act applicable from time to time.

12. The contractor shall be responsible for the payment of wages and other benefits to those persons who are employed in the work as per applicable laws and the contractor should make sure that the payment to the employed persons should be made on their bank accounts on 1st week of every month. No monthly bill will be processed without submission of banks transfer proof, EPF & ESIC Challans and statutory compliance documents.

13. The contractor should maintain attendance and other records of the staff employed by him and must observe all the formalities of the labour Act.

14. Normal working hours will be 8 hours a day from 9:30 AM to 5.30 PM with 1/2 hour lunch break from 1.30 PM to 2.00 PM subject to staggering of duty hours as per actual requirement.

15. If any damage is found to the Govt. property on the part of person employed by the contractor, the cost of restoration will recovered from the contractor.

16. Contractor shall be liable to pay Bonus in time to workers in accordance with payment of Bonus Act, 1965 but within 6 months of completion of work. Otherwise recovery/penalty of Rs.50,000/- shall be made if bonus is not paid within 6 months of completion of work. However, reimbursement of bonus paid by agency to the workers shall be done by department only on submission of documentary proof.

17. All clauses of CPWD contractor's Labour Regulations as per GCC with upto date amendments applied shall be followed.

18. On any particular, day if the contractor fails to provide the Service of outsourced worker a sum of Rs. 1000/- per day for absence of per person will be deducted from the running Account Bill/Final bill as per the case be.

19. Being essential nature of Job, no worker is allowed to avail any holiday. If holiday is necessary for any worker; he needs to intimate and take approval from AE-in-Charge of the work well in advance & contractor will make substitute arrangement for the same. If any worker found absent without intimating AE-in-Charge, a sum of Rs. 1000/- per day for absence of per person will be deducted from the Bill of the Contractor.

20. If the outsourced are to avail holiday on any particular day, then contractor shall provide substitute for the same and payment of substitute at the rate minimum wages per person per day will be paid. Nothing extra on this account shall be paid.

21. The contractor shall be responsible for payment of minimum wages to engaged staff/workers as prescribed by local administration or Central Government, whichever is higher, including Provident fund, ESI, medical and other essential facilities and fulfillment of statutory obligations to the staff in accordance with prevailing rules well within specified period. These shall include of high altitude component as notified.

22. Contractor shall be liable to pay Bonus in time to workers in accordance with payment of Bonus Act, 1965 but within 6 months of completion of work. Otherwise recovery/penalty of Rs.50,000/- shall be made if bonus is not paid within 6 months of completion of work. However, reimbursement of bonus paid by agency to the workers shall be done by department only on submission of documentary proof.

23. BOQ, deviation on plus side and deviation on minus side in respect of each agreement item and for execution of extra items etc. Also, total value of work including all; that can be done and based on agreement amount, for deviation, for extra items etc. is well defined as per financial powers delegated to Engineer in Charge. Agency has to get acquainted himself with these financial powers. If any deviation in quantities and extra items is required to be done at site, the same shall be carried out/ be executed as per procedure laid down in agreement and only on written permission of Engineer- in-charge i.e. Executive Engineer concerned. During execution of work/item(s), it is for agency to keep a close watch on BOQ quantities, extra items, deviation in quantities on plus side and deviation in quantity on minus side, amount and total value of work done. Engineer in Charge be kept always informed by agency in writing from time to time and on crucial timings on all such issues. Financial implications if any; on instructions given by CPWD Officials including that of field officials/unit during progress of work etc.; shall be immediately worked out by agency and be submitted to Engineer in Charge in writing for its approval. All such instructions shall be implemented/executed on ground by agency only when written approval is conveyed to agency by Engineer in Charge. During progress of work, user may also request for execution of certain work/items. Agency has to convey all such requests in writing to Engineer in charge. No such request is to be attended/executed by agency without taking written approval from Engineer in charge. In case agency carry on work/item(s) etc. at his own without following laid down procedure and without taking written permission/approval from Engineer in Charge; then it will be assumed that agency is willing to execute all such components/works/items; free of cost and shall not claim anything from Government for work done by agency. If agency does not follow laid down procedure, then works/item(s) which is instructed/asked by department; shall only be measured and paid. Excess work done by agency; shall NOT **AT ALL BE MEASURED AND PAID**. Agency to submit Analysis of Rates (ARs) of items well in advance as per agreement provisions for approval. Incase no ARs are submitted, then rate(s) finalized by department shall only be payable to agency. All statements and any proposal submitted by agency must be supported by original cash memos, bills etc. Just submission of case by agency without proper

supporting documents; shall not be processed and delay in this account shall be on part of agency. Agency has to ensure uploading of measurements on day-to-day basis on ERP portal for verification by field staff. No claims of any type from Agency shall be entertained on left out measurements. Agency will have to quote his rates so as to make payment as per minimum wages, enhanced wages including its arrears etc. (as notified time to time by Govt. of India/concerned deptt. and as applicable from time to time for a station) to workers engaged. Higher of wages shall be paid by agency. While quoting rates, agency has to load/add in his rate all such components including enhancement of wages by concerned Govt. department of wages. Reimbursement of such enhanced rates/wages will be done to agency only if it is applicable in respective clause of agreement. No reimbursement will be made to agency; if it is not applicable in agreement. But minimum wages, enhanced wages including its arrears etc. has to be paid by agency to workers engaged. If required, Agency have to execute work in other sub divisions at Madhopur under Madhopur Division with in municipal limit of Madhopur/Pathankot for which nothing extra shall be paid to agency. Approach to site, storage space for materials and working space is very limited/confined and site of work is typical. During execution of work, additional supporting arrangements and safety measures will be required. Safety of all structures, land, soil etc. has to be ensured by agency and path/access is to be kept functional with adequate measures for movement of Officials, staff and public etc. Agency has to quote rates considering all such aspects of inputs required including mechanical input etc.to complete item/work. Nothing extra on any account like limited working space, lifting of materials/items from lower level to higher level by any means, bringing of materials/ items from higher level to lower level, wastage of labour, material and leads, head leads of any magnitude etc. shall be payable. Welding in full length of members be required as per site requirements and as directed by Engineer in Charge for which nothing extra shall be paid.

Executive Engineer (Civil)
Madhopur Division,
CPWD, Madhopur (Pb)

ON NON JUDICIAL STAMP PAPER OF MINIMUM Rs. 100

(Guarantee offered by Bank to CPWD in connection with the execution of contracts)

FORM OF BANK GUARANTEE

(For Earnest Money Deposit/Performance Guarantee/Security Deposit/Mobilization Advance)

1. **Whereas the Executive Engineer……**(name of division)……**CPWD on behalf of the President of India (hereinafter called "The Government")has invited bids under……(NIT number)…….. dated …… For ……. (name of work) .....** The Government has further agreed to accept **irrevocable Bank Guarantee for Rs ……(Rupees ……only) valid upto ……. (date)* …….. as Earnest Money Deposit from …… (**name and address of contractor) …… (hereinafter called "the contractor") for compliance of his obligations in accordance with the terms and conditions of the said NIT.

OR**

Whereas the Executive Engineer ……..…..(name of division) ……..……, CPWD on behalf of the President of India (hereinafter called "The Government") has entered into an agreement bearing number …… with …… (name and address of the contractor) …… (hereinafter called "the Contractor") for execution of work…….. (name of work)…… The Government has further agreed to accept an irrevocable Bank Guarantee for Rs. …… (Rupees. ……only) valid upto ……. (date) …….. as**Performance Guarantee/Security Deposit/Mobilization Advance** from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement.

2. We, ……(indicate the name of the bank) ……..(herein after referred to as "the Bank") hereby undertake to pay to the Government an amount not exceeding Rs ……(Rupees ……... only) on demand by the Government within 10 days of the demand.

3. We, …… (indicate the name of the bank) …….. do here by undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from Government stating that the amount claimed is required to meet the recoveries due or likely to be the said Contractor. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs…… (Rupees …… only).

4. We, …… … (indicate the name of the bank) ……., further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any Court or Tribunal, our liability under this Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.

5. We, …… … (indicate the name of the bank) ……., further agree that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation here under to vary any of the terms and conditions of the said agreement or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms and condition related to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. We, …… … (indicate the name of the bank) ……., further agree that the Government as its option shall be entitled to enforce this guarantee against the bank as a principal debtor at the first instance without proceeding against the contractor and notwithstanding any security or other guarantee the Government may have in relation in the contractor's liabilities.

7. This guarantee will not be discharged due to the change in the constitution of the Bank of the Contractor.

8. We,…… (indicate the name of the Bank)……. Undertake not to revoke this gurantee expect with the consent of the Government in writing.

9. The Bank Guarantee shall be valid upto …… unless extended on demand by the Government Notwithstanding anything mentioned above, our liabilities against the gurantee is restricted to Rs…….. (Rupees……. Only) and unless a claim in writing is lodged with us within the date of expiry of extended date of expiry of this gurantee, all our liabilities under this gurantee shall stand discharged.

Date ……..

Witnessess:

1. Signature ……..
   Name and address

Authorized Signatory
Name
Designation
Staff Code No.
Bank Seal

2. Signature ……..
   Name and address

*Date to be worked out on the basis of validity period of 90 days where only financial bids are invited and 180 days for two/three bid system from the date of submission of tender.
**In paragraph 1, strike out the portion not applicable. Bank Guarantee will be made either for earnest money or for performance guarantee/ security deposit/ mobilization advance, as the case may be.

PART-C:

Schedule of Quantity					
Name of work :	**A/R & M/O to Residential and Non-Residential Accommodation of CPWD Madhopur during 2026-27. SH: Providing services of MTS, Care Takers, Security Guards in IB CPWD Madhopur (Pb)**				
Item No.	**Sub-heads and item of work**	**Qty**	**Unit**	**Rate (In Rs.)**	**Amount (In Rs.)**
1	Providing security guard without gun for watch & ward of Government premises and its all belongings by deploying neatly dressed security guards including necessary T&P like torch, lathi and uniform etc.complete,as per the direction of Engineer-in-charge. (One job means 8 hour's duty).	832.00	Each Job	Rs. 1391.97	Rs. 11,58,119.00
2	Providing services for dusting, cleaning and sweeping Inspection Bungalow and road/path areas of Inspection Bungalow complex all complete Madhopur i/c required T&P as per directions of Engineer-in-charge.	16.00	Per Month	Rs.19,140.90	Rs. 3,06,254.00
3	Providing services for attending guests including cooking and maintaining linen, crockery and other installations, fittings and general assistance in Inspection Bungalow, CPWD at Madhopur (Pb) as per directions of Engineer-in-charge.				
3.1	Cook	24.00	Per Month	Rs. 26,448.80	Rs. 6,34,771.00
3.2	Helper to cook in maintaining linen, crockery and overall general assistance in other miscellaneous works as per directions of Engineer-in-charge	8.00	Per Month	Rs.19,140.90	Rs. 1,53,127.00
4	Providing services of Upper Division Clerk by retired personnel from Central Govt. Department complying with mandatory government guidelines on temporary basis for consultancy and assistance, including managing arbitration cases pending in EE office and room booking process of Inspection Bungalow Madhopur (Pb) & Inspection Bungalow Kullu (HP) and other miscellaneous works of EE Madhopur office as per direction of Engineer-in-charge.	8.00	Per Month	Rs. 42,022.85	Rs. 3,36,183.00
				Total	**Rs. 25,88,454.00**

NOTE: (1) Refer Clause 7.

(2) The contractor shall have to make payment not less than minimum wages as notified by the Govt. of India or State Government, whichever is higher to the worker directly to him through bank or ECS or online transfer to his bank account latest by 7th day of each month. If contractor fails to be make payment as specified, penalty @ Rs. 500/- per person per day shall be imposed on contractor from 8th day of the month till 14th day of the month. If payment is also not made to the workers by 14th day of the month, then AE-in-Charge of the work will make payment as per applicable minimum wages directly to the labour and recovery along with penalty shall be made from the contractor's bill.

(3) Refer for Performance Guarantee and Additional Performance Guarantee as per DG Circular No. DG/Manual-2024/20 dated 27/02/2026 on NIT Page No. 16.

Executive Engineer (Civil)
Madhopur Division,
CPWD, Madhopur (Pb)