भारतसरकार

Government ofIndia

केंद्रीय लोक निर्माण विभाग

Central Public Works Department

****

3rd Call

INDEX

Name of Work: **Providing office boys for miscellaneous work, sweeper for sweeping and cleaning and Computer operator at the office of Executive Engineer/Assistant Engineers, Border Fencing Division-V at Tura, Meghalaya, for six months.**

NIT NO. : **19/EE/BFD-V/CPWD/TURA/2026-27 (3rd Call)**

Sl. No.	Description	Page No.
1	Index	1
2	**PART – A General Information**	**2**
3	Information and Instruction for Bidders for e-Tendering forming part of Bid Document and to be uploaded on e-Tenders Web Site.	3 - 5
4	Proforma for receipt of EMD	6
5	**PART –B**	**7**
6	CPWD-6 for e-tendering	8 - 11
7	CPWD-7	12 - 17
8	**PART –C**	18
9	Proforma of Schedules (A to F) for Civil works	19 - 26
10	General Conditions	27 - 32
11	Additional Conditions	33 - 35
12	Special Conditions to comply directives of Hon'ble National Green Tribunal and EIA Guidance Manual	36
13	Particular Specification for road work	37 - 39
14	Terms and Condition for Computer Operator	40 – 41
15	Schedule of Quantity	42
16	**PART –D**	**43**
17	Proforma for quoting tender percentage	44

Certified that this Tender contains Page No. 01 to 44 (including this index page) and Schedule of Quantity is at Page No. 42. This NIT is approved for ₹ 8,47,674.00 (Rupees Eight Lakh Forty Seven Thousand Six Hundred and Seventy Four only).

PART – A : General Information

Information and Instruction for Bidders for e-Tendering forming part of Bid Document and to be uploaded on e-Tenders Web Site.

The Executive Engineer, Border Fencing Division-V, CPWD, Tura – 794105 on behalf of the President of India invites online percentage rate bids from approved and eligible contractors of CPWD of appropriate Class under Building and Road category for the following work: -

Sl. No. / N.I.T No.	Name of work & Location	Estimated Cost put to bid	Earnest Money	Period of Completion	Last date & time of submission of bid and other documents as specified in the Press Notice.	Time & date of opening of bid
1	**2**	**3**	**4**	**5**	**6**	**7**	**8**
1	**19/EE/BFD-V/CPWD/TURA/2026-27 (3rd Call)**	**Providing office boys for miscellaneous work, sweeper for sweeping and cleaning and Computer operator at the office of Executive Engineer/Assistant Engineers, Border Fencing Division-V at Tura, Meghalaya, for six months.**	**₹ 8,47,674.00**	**₹ 16,954.00**	**6 (Six) Months**	**Up to 05:00 PM on 11.11.2026**	**At 05:30 PM on 11.11.2026**

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

2. Information and instructions for bidders posted on website shall form part of bid document.

3. The bid document consisting of plans, the schedule of quantities of various types of items to be executed and the set of terms & conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website **https://etender.cpwd.gov.in free of cost.**

4. But the bid can only be submitted after deposition of original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission and uploading the mandatory scanned documents such as Demand Draft or Pay Order or Banker's cheque or Fixed Deposit Receipts and Bank Guarantee of any commercial bank towards EMD in favour of Executive Engineer as mentioned in NIT, receipt for deposition of original EMD to division office of any Executive Engineer (including NIT issuing EE/AE) and other documents as specified.

5. Those bidders, not registered on the website mentioned above, are required to get registered themselves beforehand. If needed they can be imparted training on online bidding process as per details available on the website.

6. The intending bidder must have valid class-III digital signature to submit the bid.

7. On opening date, the Bidder can login and see the bid opening process. After opening of bids, he will receive the competitor bid sheets.

8. Contractor can upload documents in the form of JPG format and PDF format.

9. Contractor must ensure to quote percentage rate of civil & electrical component as given in template. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as **"0"**. Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO). However if tenderer quote new rates against each item in item rate tender or does not could any percentage above or below on the total amount of the tender or any section / sub head in percentage tender, the tender shall be treated as invalid and not consider lowest tender

10. Contractor should quote the percentage above or below to two places of decimal only.

11. The officer inviting tenders shall have the right of rejecting all or any of the tenders and will not be bound to accept the lowest or any other tender

12. The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of Quantities, which rates and prices shall, except as otherwise provided, cover all his obligations under the Contract and all matters and things necessary for the proper completion and maintenance of the works (if any).

13. If there are varying or conflicting provisions made in any one document forming part of the contract, the Accepting Authority shall be the deciding authority with regard to the intention of the document and his decision shall be final and binding on the contractor.

14. Any error in description, quantity or rate in Schedule of Quantities or any omission there from shall not vitiate the Contract or release the Contractor from the execution of the whole or any part of the works comprised therein according to drawings and specifications or from any of his obligations under the contract.

15. *In Case of extension of agreement due to delay/reduction in scope of work; no claim on account of reduction in value of work, loss of business, loss of profit, consequently overheads, any type of interest etc shall be entertained*.

16. **List of Documents to be scanned and uploaded within the period of bid submission:**

    (i) Copy of receipt for deposition of original EMD to division office of any EE, CPWD.

    (ii) Copy of Earnest Money Deposit.

    (iii) Scanned copy of Valid CPWD Registration certificate of appropriate class.

    (iv) Permanent Account Number (PAN) as issued by the Income Tax Department.

    (v) GST Registration Certificate if already obtained by the bidder.

    OR

    If the bidder has not obtained GST registration as applicable, then he shall scan and upload following under taking along with bid documents.

    "*If work is awarded to me, I/we shall obtain GST registration certificate, as applicable, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard*"

(vi) For Tribal Contractor of Meghalaya: Caste Certificate issued by competent authority.

For Any other Contractor (Except Tribal Contractor of Meghalaya) Trading Licence (Mandatory documents as per order of Government of Meghalaya vide letter no. DCA. 36/91/323, dated 24th June 2015) if the bidder has not obtained Trading License as applicable, then he shall scan and upload following undertaking along with bid documents. "lf work is awarded to me, I/we shall obtain Trading License from the O/o GHADC (Garo Hills Autonomous District Council), Meghalaya/ O/o KHADC (Khasi Hills Autonomous District Council), Meghalaya/ O/o JHADC (Jaintia Hills Autonomous District Council), Meghalaya, as applicable, before the commencement of the work, and continue to have a valid license until its completion. If I/we failed to furnish the trade license before commencement of work, I/we agree that President of India or the successor in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. Further, I/We agree that in case of forfeiture of performance guarantee as aforesaid, I/We shall be debarred for participation in the e-tendering process of the work."

PROFORMA FOR THE RECEIPT TO BE ISSUED BY THE EE RECEIVING THE EMD

Receipt of deposition of original EMD (Receipt No. ……../ date…….)

Name of work: - Providing office boys for miscellaneous work, sweeper for sweeping and cleaning and Computer operator at the office of Executive Engineer/Assistant Engineers, Border Fencing Division-V at Tura, Meghalaya, for six months.

NIT No. 19/EE/BFD-V/CPWD/TURA/2026-27 (3rd Call)

Estimated Cost: ₹ 8,47,674.00

1. Amount of Earnest Money Deposit: ₹ 16,954.00

2. Last date of submission of bid: 11.11.2026 up to 05:00 PM

1. Name of contractor ……..……*

2. Form of

EMD…….*

3. Amount of Earnest Money Deposit…….....……...…..……..*

4. Date of Submission of EMD…….……...…...……..…*

Signature, Name and Designation of EMD receiving officer (EE/AE(P)/AO/AAO) along with office stamp

(*To be filled by EMD receiving EE)

PART – B

CPWD-6 FOR e-Tendering

Percentage rate online bids from approved and eligible contractors of CPWD of appropriate Class under Building and Road category for the following work of **"Providing office boys for miscellaneous work, sweeper for sweeping and cleaning and Computer operator at the office of Executive Engineer/Assistant Engineers, Border Fencing Division-V at Tura, Meghalaya, for six months".**

1. The enlistment of the contractors should be valid on the last date of submission of bids. In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

1.1. The work is estimated to total cost of **₹ 8,47,674.00.** This estimate, however, is given merely as a rough guide.

2. Agreement shall be drawn with the successful bidders on prescribed Form No. CPWD – **7,** with GCC 2023 for maintenance work, which is available as Govt. of India publication and also available on website https://cpwd.gov.in/Documents/cpwd_publication.aspx. Bidders shall quote his/their rates as per various terms and conditions of the said form which will form part of the agreement.

3. The time allowed for carrying out the work will be **6 (Six) months from** the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.

4. The site for the work is available.

5. The bid document consisting of plans, specifications, schedule of quantities of items to be executed and the set of terms & conditions of the contract to be complied with the contractor whose bid may be accepted and other necessary documents except Standard General Conditions of Contract Form can be seen on website **https://etender.cpwd.gov.in free of cost.**

6. After submission of the bid, the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.

7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.

8. Earnest money in the form of Insurance surety Bonds, A/C payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (as Prescribed) issued by a commercial bank **drawn in favour of (Executive Engineer, IBBR Maintenance Division, CPWD, Tura**) shall be scanned & uploaded to the e-tendering website within the period of bid submission. The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE in the NIT.
   A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lacs, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any Commercial bank having validity for **six months** or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

9. The copy of Enlistment Order and certificate of work experience and other documents as specified in the tender documents for eligibility shall be scanned and uploaded to the e-tendering website within the period of bid submission. However, certified copy of the entire scanned and uploaded document

as specified in tender documents shall be submitted by the lowest bidder only along with physical EMD of the scanned copy of EMD uploaded within a week physically in the office of tender opening authority. a week physically in the office of tender opening authority. On line bid documents submitted by intending bidders shall be opened only of those bidders, whose EMD deposited with any division office of CPWD and other documents scanned and uploaded are found in order.

10. The bid submitted shall become invalid and e-tendering processing fee shall not be refunded if:

(i) The bidder is found ineligible.

(ii) The bidder does not upload scanned copies of all the documents stipulated in the bid document.

(iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder(s) in the office of bid opening authority.

(iv) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

11. The contractor whose bid is finally accepted will be required to furnish performance guarantee of 5% (five percent) of the bid amount within the period specified in Schedule F. This guarantee shall be in the form of Insurance Surety Bonds, Account payee demand draft, Fixed Deposit Receipt or Bank Guarantee from any of the Commercial Banks in accordance with the prescribed form given in NIT. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule F, including the extended period if any, the contractor (s) will be suspended for one year and shall not be eligible to bid for CPWD tenders from date of issue of suspension order. The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC, and BOCW Welfare Board including Provident Fund Code No. if applicable and also ensure the compliance of aforesaid provisions by the sub-contractors, if any engaged by the contractor for the said work within the period specified in Schedule-F.

12. The description of the work is as follows:

Detail of work in broad to be carried out at various stretches

Sl. No.	IBBR No.	B.P. Reference	Length Details (in Km.)	Details of work
1	---	---	---	**Providing office boys for miscellaneous work, sweeper for sweeping and cleaning and Computer operator at the office of Executive Engineer/Assistant Engineers, Border Fencing Division-V at Tura, Meghalaya, for six months**.

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water,

electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

13. In addition to above the tenderer shall fully acquaint himself about the conditions with regard to site , nature of soil, availability of material, suitable location for construction of godowns, stores and labour huts, the extend of leads and lifts involved in the work (over the entire duration of the contract) including local conditions, landslides, avalanches, snowfalls, terrain, atmospheric temperature, rainfall, humidity, altitude, labour availability, working window in the different season, working culture, traffic restrictions and other conditions ,as required for satisfactory execution of the works. His rates shall take into consideration all such factors and contingencies. No claim whatsoever shall be entertain by the department on this account. **No hindrance shall be allowed for normal monsoon seasons.**

14. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without assigning any reason. All bids in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.

15. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable to rejection.

16. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.

17. The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture/Nursery category) responsible for award and execution of contracts, in which his near relative is posted as a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

18. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who has not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.

19. The validity of the bid shall be **thirty (30) days** from the date of opening of the Bid.

    (i) If any withdraws his tender or makes any modification in the terms & conditions of the tender which is not acceptable to the department within 7 days **after last date of submission of bids**, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely **irrespective of letter of acceptance for the work is issued or not**.

    (ii) If any tenderer withdraws his tender or makes any modification in the terms & conditions of the tender which is not acceptable to the department **after** expiry of 7 days **after last date of submission of bids**, then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely **irrespective of letter of acceptance for the work is issued or not**.

(iii) **In case of forfeiture of earnest money as prescribed in para (i) and (ii) above**, the bidders shall not be allowed to participate in the rebidding process of the same work.

20. This notice inviting bid shall form a part of the contract document. The successful bidder/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of: -

(a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.

(b) Standard C.P.W.D. Form 7 – CPWD GCC Maintenance works 2023.

(c) Corrigendum if any.

(d) Letter of the contractor submitting the tender,

(e) Original letters of the Contractor and the Department officers that were exchanged before acceptance of tender.

(f) Letter of the Engineer-in- Charge communicating acceptance of the tender, (Letter of Intent) and

(g) Letter of the Engineer-in-Charge regarding commencement of the work (after submission of the Performance/ Guarantee by the contractor).

(h) CPWD General Conditions of Contract Maintenance Work – 2023 (as amended up to previous day of last date of submission of the tender) containing CPWD safety code, Model Rules for protection of health and sanitary arrangements for workers employed by the CPWD or its contractors, Central PWD Contractors' Labour Regulations, Fair Wages clauses etc.

21. The intending bidders are required to update their profile in CPWD e-tender portal and to upload their bids well in advance of last date of submission of tender. Any issue related to updating profile / uploading tender can be resolved through the concerned Executive Engineer / Assistant Engineer (Phone No. 8130114549/9784754754 e-mail ID -wghee-bfd5@cpwd.gov.in) or ERP help line No. 18001803286 or e-mail id cpwd.support@techmahindra.com. The e-tendering bidders are also advised not to wait to raise any issues till the last date of submission of bid in their own interest.

22. In Case of extension of agreement due to delay/reduction in scope of work; no claim on account of reduction in value of work, loss of business, loss of profit, consequently overheads, any type of interest etc. shall be entertained.

Executive Engineer,
Border Fencing Division-V
CPWD, Tura
(For and on behalf of President of India)

CPWD-7

GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT

STATE	**: Meghalaya**	**CIRCLE**	**: BFC-II, CPWD, Siliguri**
BRANCH	**: B&R**		
ZONE	**: IBBZ-II, CPWD, Siliguri**	**DIVISION**	**: BFD-V, CPWD, Tura**

Percentage Rate Tender & Contract for Works

Tender for the work of: - "**Providing office boys for miscellaneous work, sweeper for sweeping and cleaning and Computer operator at the office of Executive Engineer/Assistant Engineers, Border Fencing Division-V at Tura, Meghalaya, for six months".**

(i) To be uploaded/submitted by tenderers up to **05:00 PM** on **11.11.2026** on CPWD web site.

(ii) To be opened in presence of bidders or their authorized representative who may be present at **05:30 PM** on **11.11.2026** in the office of **The Executive Engineer, Border Fencing Division-V, CPWD, Tura.**

TENDER

I/We have read and examined the notice inviting tender, schedule, A,B,C,D,E & F, specifications applicable , Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, special conditions, Schedule of Rate & other documents and Rules referred to in the condition of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule "F", viz., schedule of quantities and in accordance with the specifications, designs, drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respects in accordance with, such condition so far as applicable.

I/We agree to keep the tender open for **Thirty (30) days** from the date of opening of ~~eligibility~~ bid and not to make any modification in its terms and conditions.

I/We have deposited EMD for the prescribed amount in the office of concerned Executive Engineer as per the bid document.
A copy of the earnest money deposit receipt of prescribed amount deposited in the form of Insurance surety Bonds, A/C payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (as Prescribed) issued by a commercial banks is scanned and uploaded.
If I/We fail to furnish the prescribed performance guarantee of tender form within prescribed period, I/We agree that the said President of India or his successors in office shall, without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/we fail to commence work as specified, I/we agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the work referred to in the tender document upon the term and condition contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in clause 12.2 and 12.3 of the tender form.

Further I/We agree that in case of forfeiture of earnest money or performance guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has / have not been got executed through

another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, than I/we shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit /Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information derived there from to any person other than a person to whom I/we am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the state.

Dated _____*_____ Signature of Contractor

Postal Address_____*_____

_____

Witness: **_____ _____*_____

Address: **_____

Occupation: **_____ Telephone No._____*_____

Fax _____*_____

E-Mail_____*_____

(*) To be filled in by the Contractor

[

(**) To be filled in by the Witness.

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs. XXX _ _ _ _ _ _ _ (Rupees XXX _)

The letters referred to below shall form part of this contract Agreement:-

(a) ----------------------------- XXX
(b) ----------------------------- XXX
(c) ---------------------------- XXX

For & on behalf of the President of India

Signature………… XXX ………..

Dated ……… XXX

Designation……… XXX ……..….

(XXX) To be filled by EE, BFD-V, CPWD, Tura

AMENDMENTS TO GENERAL CONDITIONS OF CONTRACT 2023 MAINTENANCE WORKS

Following amendments as well as all amendments/modification to GCC 2023 (Maintenance) issued till date of submission of bid shall be part of contract:

Sl. No.	O.M. No.	Subject
1.	DG/CON/Maintenance 2023/02 dated 08.12.2023	Modifications in Conditions of Contract, Clause 5 and schedule F in clause 5 of GCC 2023 Maintenance Works.
2.	DG/CON/Maintenance 2023/03 dated 18.12.2023	Modifications in Conditions of Contract, Clause 12 and Schedule E and F of GCC 2023 for Maintenance Works.
3.	DG/CON/Maintenance 2023/04 dated 08.02.2024	Modifications in Conditions of Contract and Clause 19 of GCC 2023 for Maintenance Works.
4.	DG/CON/Maintenance 2023/05 dated 01.03.2024	Modifications in Conditions of Contract, Clause 19 and 20 of GCC 2023 for Maintenance Works.
5.	DG/CON/Maintenance 2023/06 dated 01.03.2024	Modifications in Clause 7 of GCC 2023 for Maintenance Works.
6.	DG/CON/Maintenance 2023/07 dated 05.03.2024	Modification in clause 19 of GCC 2023 for Maintenance Works.
7.	DG/CON/Maintenance 2023/08 dated 03.06.2024	Modifications in Clause 36 of GCC 2023 for Maintenance Works.
8.	DG/CON/Maintenance 2023/09 dated 03.06.2024	Additions in General rules and Directions of GCC 2023 for Maintenance Works.
9.	DG/CON/Maintenance 2023/10 dated 09.10.2024	Modifications in clause 10A of GCC 2023 for Maintenance Works
10.	DG/CON/Maintenance 2023/11 dated 29.10.2024	Modification in Conditions of contract Clause 10A of GCC Maintenance works 2023.
11.	DG/CON/Maintenance 2023/12 dated 03.01.2025	Modifications in General Rules and Directions of GCC 2023 for Maintenance Works.
12.	DG/CON/Maintenance 2023/13 dated 31.01.2025	Modification in Clause 7A of GCC 2023 for Maintenance Works.
13	DG/CON/Maintenance 2023/14 dated 10.02.2025	Modification in Clause 7, 8, 9 and Schedule F of Clause 8 of GCC 2023 for Maintenance Works.
14	DG/CON/Maintenance/2023/15 dated 03.03.2025	Modification in clause 14 of GCC 2023 for maintenance works.
15	DG/CON/Maintenance 2023/16 dated 16.06.2025	Modification in clause 25.2 (b) and 25.6 of GCC 2023 for Maintenance Works.
16	DG/CON/Maintenance 2023/17 dated 06.11.2025	Modification of Clause 19L of GCC 2023 for Maintenance Works.
17	DG/CON/ Maintenance 2023/18 dated 27.02.2026	Modifications in General Rules and Directions, Clause 1 and Schedule E of GCC 2023 Maintenance Works.
18	DG/CON/ Maintenance 2023/19 dated 25.03.2026	Modifications in Clause 6 and Schedule F of GCC 2023 Maintenance Works.
19	DG/CON/ Maintenance 2023/20 dated 18.08.2026	Modification in Clause 19K Deployment of Skilled / Semi Skilled Tradesmen for GCC 2023 Maintenance Works.
20	DG/CON/Maintenance-2023/21 dated 22.10.2026	Modifications in Conditions of Contract, Clause 19, Clause 20, Model Rules for the Protection of Health and Sanitary Arrangements for Workers Employed by Central P.W.D. or its Contractors, C.P.W.D. Contractor's Labour Regulations and Appendix A to G of GCC 2023 Maintenance Works.

Form "A"

On non –judicial stamp paper of minimum Rs. 100

(Guarantee offered by bank to CPWD in connection with the execution of contracts)

Form of Bank Guarantee for Earnest Money Deposit/ performance Guarantee/ Security Deposite/ Mobilization Advance / Additional Security Money

1. Whereas the Executive Engineer …… (name of division) ……., CPWD on behalf of the President of India (hereinafter called "The Government") has invited bids under.....(NIT number).....dated ……. For (Name of work) ……The Government has further agreed to accept irrevocable Bank Guarantee for Rs..... (Rupees…….... only) valid up to ..... (date)*..... as **Earnest Money Deposit** from (name and address of contractor) …….....…., (hereinafter called "the contractor") for compliance of his obligations in accordance with the terms and conditions of the said NIT.

OR**

Whereas the Executive Engineer ……. (name of division) .. , CPWD on behalf of the President of India (hereinafter called "The Government") has entered into an agreement bearing number..... with..... (name and address of the contractor) ..... (Hereinafter called "the Contractor") for execution of work ……... (name of work) ……..…….... The Government has further agreed to accept an irrevocable Bank Guarantee for Rs. …… (Rupees ……..……only) valid up to …… (date) **as Performance Guarantee/security Deposit/Mobilization Advance / Additional Security Money** from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the Agreement.

2. We, ... (indicate the name of the bank) …… (herein after referred to as "the Bank") hereby undertake to pay to the Government an amount not exceeding Rs ……. (Rupee…….only) on demand by the Government within 10 days of the demand.
3. We, ... (indicate the name of the Bank) do here by undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. ..... (Rupees only).
4. We, ... (indicate the name of the Bank), further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any court or Tribunal, our liability under this Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee shall be a valid discharge of our liability for payment there under and the contractor shall have no claim against us for making such payment.
5. We, ... (indicate the name of the Bank), further agree that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation here under to vary any of the terms and conditions of the said agreement to extend time of performance by the said contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms and conditions rerating to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. We, ……. (indicate the name of the Bank) further agree that the Government at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first instance without proceeding against the contractor and notwithstanding any security or other guarantee the Government may have in relation to the Contractor's liabilities.
7. This guarantee will not be discharged due to the change in Contractor.

8. We,..... (indicate the name of the Bank) ……guarantee except with the consent of the Government in writing.
9. This Bank Guarantee shall be valid up to unless extended on demand by the Government. Not with standing anything mentioned above, our liability against this guarantee is restricted to Rs…… …… (Rupees only) and unless a claim in writing is lodged with us within the date of expiry or extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

Date…….

Witnesses:

1. Signature…….. Authorized signatory name

Name and address Designation

2. Signature……. Staff code no.

Name and address Bank seal

* Date to be worked out based on validity period of 90 days where only financial bids are invited and 180 days for two/three bid system from the date of submission of tender.

** In paragraph 1, strike out the portion not applicable. Bank Guarantee will be made either for Earnest Money or for performance guarantee/security deposit/mobilization advance, as the case may be.

PART - C

PROFORMA OF SCHEDULES

SCHEDULES A to F

SCHEDULE 'A'

Schedule of Quantities: Page No. 42

SCHEDULE 'B'

Schedule of materials to be issued to the contractor.

S. No.	Description of item	Quantity	Rates in figures & words at which the material will be charged to the contractor	Place of issue
1	2	3	4	5
---------NIL----------				

SCHEDULE 'C'

Tools and plants to be hired to the contractor

S. No.	Description	Hire charges per day	Place of Issue
1	2	3	4
---------NIL----------			

SCHEDULE 'D'

Extra schedule for specific requirements/document for the work, if any. **: NIL**

SCHEDULE 'E'

Reference to General Conditions of contract – **CPWD General Conditions of Contract Maintenance Work-2023 (as amended up to previous day of last date of submission of the tender).**

Name of Work:	**:**	**Providing office boys for miscellaneous work, sweeper for sweeping and cleaning and Computer operator at the office of Executive Engineer/Assistant Engineers, Border Fencing Division-V at Tura, Meghalaya, for six months.**
Estimated cost of the work:	:	₹ 8,47,674.00
Earnest money	:	₹ 16,954.00 (to be returned after receiving performance guarantee)
Performance Guarantee	:	5% of the tendered value
Security Deposit	:	2.5% of the tendered amount

SCHEDULE 'F'

GENERAL RULES & DIRECTIONS:

Officer inviting tender	:	Executive Engineer, Border Fencing Division-V, CPWD, Tura **or his successor thereof**
Maximum percentage of quantity of items of work to be executed beyond which rates are to be determined in accordance with Clause 12.2.& 12.3	:	Defined under clause 12 herein after

Definitions:

2(v)	**Engineer-in-Charge**	**:**	Executive Engineer, Border Fencing Division-V, CPWD, Tura **or his successor thereof**
2(vii)	Accepting Authority	**:**	Executive Engineer, Border Fencing Division-V, CPWD, Tura **or his successor thereof**
2(x)	Percentage on cost of materials and labour to cover all overheads and profits	**:**	7.5% No Extra overheads and profits shall be payable on the part(s) of work assigned to other contractor(s) by the contractor as per terms of contract.
2(xi)	**Standard Schedule of Rates:** Civil Items of Work:	**:**	Market rate based on DSR 2023 with up to date correction slips and MoRTH data book (Latest edition).
2(xii)	Department:	**:**	Central Public Works Department
9(ii)	Standard CPWD contract Form:	**:**	C.P.W.D. FORM 7 of CPWD General Conditions of Contracts maintenance work 2023 (as amended up to previous day of last date of submission of the tender).

Clause 1	i) Time allowed for submission of Performance Guarantee, Programme Chart (Time and Progress) and applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board or proof of applying thereof from the date of issue of letter of acceptance	3 Days
	ii) Maximum allowable extension with late fee @ 0.1% per day of Performance Guarantee amount beyond the period as provided in (i) above	3 Days

Clause 2	Authority for fixing Compensation under Clause 2	Superintending Engineer, Border Fencing Circle-II, CPWD, Siliguri **or** his successor thereof
Clause 2 A	Whether Clause 2A shall be applicable	NO
Clause 5	Number of days from the date of issue of letter of acceptance for reckoning date of start	1 Day
Authority to decide	Authority to Convey the decision of Shifting of Milestone and Extension of Time	Executive Engineer, Border Fencing Division-V, CPWD, Tura **or his successor thereof**

	Authority to decide extension of time	Executive Engineer, Border Fencing Division-V, CPWD, Tura **or his successor thereof**
	Authority to decide rescheduling of milestone	Executive Engineer, Border Fencing Division – V, CPWD, Tura **o**r his successor thereof
	Shifting of date of start in case of delay in handing over of site	Executive Engineer, Border Fencing Division – V, CPWD, Tura **o**r his successor thereof

Mile stone(s) as table given below:

Sl. No.	Description of Mile Stone (Financial Progress)	Time allowed in days (from date of start)	**Amount to be withheld in case of Non-achievement of each financial Mile stone(s)**
……Not applicable……..			
Time allowed for execution of work	**:**	***06 (Six) Months***.	

Clause 6, 6A	Clause applicable	Clause 6 A
Clause 7	Gross work to be done together with net payment/Adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment.	**N/A**
Clause 7A	Whether Clause 7A shall be applicable	Yes, if applicable
Clause 10A	List of testing equipment to be provided by the contractor at site lab.	As per annexure–**"**A' (Page 25) (Not applicable)
Clause 10 B (ii)	Whether clause 10-B (ii) shall be applicable.	Not applicable
Clause 10 C	Component of labour expressed as percentage of value of work	Not applicable

Clause 10 CA	Payment due to variation in prices of materials after receipt of tender	**Not applicable**	
Materials Covered under this clause	Nearest material (other than cement, reinforcement bars and structural steel) for which All India Wholesale Price Index is to be followed	Base Price and its corresponding period of all the materials covered under clause 10CA	Source
NA	NA	NA	~~NA~~
		*Base price excluding GST	

Clause 10 CC	**Not Applicable**

Clause 10CC to be applicable in the contracts with stipulated period of Completion exceeding the period shown in next column		Not applicable
Clause 11		
	Specification to be followed for execution of work	CPWD Specification for works-2019 Vol I & II with up to date correction slips till last date of submission of tender (Hereinafter called CPWD specifications also)
Clause 12		
12.2 & 12.3	Deviation limit beyond which clause 12.2 & 12.3 shall apply for road work except foundation and earth work .	As per CPWD GCC Maintenance Works – 2023 with up to date correction slips.
12.5 (i)	Deviation Limit beyond which clauses 12.2 & 12.3 shall apply for foundation work **(except earth work)**	As per CPWD GCC Maintenance Works – 2023 with up to date correction slips.
(ii)	Deviation Limit for items mentioned in earth work subhead of DSR or related items and bamboo piling .	As per CPWD GCC Maintenance Works – 2023 with up to date correction slips.

Note: However, the total Cost of Work done should be as per the Provisions mentioned in Clause 12 of the GCC.

Type of work	Maintenance of road work

Clause 16	**Competent Authority for Deciding reduced rates:**	
	For **deciding reduced rate 5% of Tender Amount.**	Superintending Engineer, Border Fencing Circle-II, CPWD, Siliguri or successor thereof
	For **deciding reduced rate more than 5% of Tender Amount.**	Chief Engineer, IBBZ-II, CPWD, Matigara, Siliguri or successor thereof
Clause 18	List of mandatory machinery, tools & plants to be deployed by the contractor at site.	**As per Annexure B** (Page 26) (Not applicable)
Clause 19C	Authority to decide penalty for each default	**Engineer-in-charge**
Clause 19D	Authority to decide penalty for each default	**Engineer-in-charge**
Clause 19G	Authority to decide penalty for each default	**Engineer-in-charge**
Clause 19K	Rate of compensation to be paid	Rs. 550/- per tradesman
Clause 25 Dispute redressal Committee (DRC) shall contain the following officers		

S.No	Constitution	Cases pertaining to IBBZ-II, CPWD, Siliguri Remarks
1	Conciliator	ADG (B),CPWD or his successor thereof
2	Arbitrator Appointing Authority	SE, BFC-II,CPWD or his successor thereof
3	Place of Arbitration	Shillong

Clause 32 : Requirement of Technical Representative(s) & recovery Rate:

~~Sl. No~~	~~Minimum Qualification of Technical representative~~	~~Discipline~~	~~Designation~~	~~Minimum Experience (Years)~~	~~Nos.~~	~~Rate at which recovery shall be made from the contractor in the event of not fulfilling provision~~
~~1~~	~~Graduate Engineer or Diploma Engineer~~	Civil	~~Project Planning/site/ quality/ billing Engineer~~	~~2 or 5 respectively~~	~~1~~	~~Rs. 25,000/- per month~~

~~**Each of the key technical personnel prescribed above shall be provided one mobile communication system (Cell phone) by the contractor for which recovery rate shall be Rs. 2000/- per month per person in case of default.**~~

~~Assistant Engineers retired from Government services that are holding Diploma will be treated at par with Graduate Engineers~~.

Clause 38

i)	a)	Schedule/ statement for determining theoretical quantity of cement & bitumen on the basis of Delhi Schedule of Rates 2023 printed by CPWD	**DSR 2023 with correction slips up to date, and MoRTH data book**
ii)		**Variations permissible on theoretical quantities**	
	a)	Cement	~~**2% plus/minus**~~
	b)	~~Bitumen all works~~	~~**2.5% plus only & nil on minus side**~~
	c)	~~Steel reinforcement and structural steel Sections for diameter, section and category.~~	~~**2% plus/minus**~~
	d)	All other materials	**Nil**

RECOVERY RATES FOR QUANTITIES BEYOND PERMISSIBLE VARIATION

S. No.	Description of Item	Rates in figures and words at which recovery shall be made from the Contractor	
		Excess beyond permissible variation	Less use beyond permissible variation
~~1~~	~~Cement PPC~~	~~Nil~~	~~Not accepted~~
~~2~~	~~Steel Reinforcement~~	~~Nil~~	~~Not accepted~~
~~3~~	~~Structural Steel~~	~~Nil~~	~~Not accepted~~
~~4~~	~~Cold Bitumen Mix~~	~~Nil~~	~~Not accepted~~

Annexure-"A"

LIST OF MINUMUM EQUIPMENTT TO BE PROVIDED IN THE FIELD TESTING LABORATORY BY THE CONTRACTOR AT HIS OWN COST

Sl. No.	Name of Equipment	Numbers
1	Oven – Electrically operated, thermostatically controlled, range upto 200 C sensitivity 1 C	1 No.
2	Platform balance 300 kg capacity	1 No.
3	Balance 20 kg capacity-self indicating type	1 No.
4	Electronic Balance 5 kg capacity accuracy 0.5 gm	2 Nos.
5	Kerosene or gas stove or electric hot plate	1 No.
6	Glass wares, spatulas, wire gauzes, Steel scales, measuring tape, casseroles, Karahis, enamelled trays of assorted sizes, Pestle-mortar, porcelain dishes, gunny bags, Plastic bags, chemicals, digging tools like Pickaxes, shovels etc.	As required
7	Water testing kit	1 set
8	First aid box	1 set
9	Atterberg Limits (liquid and plastic limits) determination apparatus	1 set
10	Aggregate impact Value Test apparatus.	1 set
11	Flakiness and Elongation Test apparatus	1 set
12	Standard measures of 30, 15 and 3 litres capacity along with standard tamping rod.	1 set
13	3 m straight edge	1 No.
14	Camber board	1 No.
15	Total Station Survey Instrument	1 No
16	Leveling Instrument	1 No.
17	Set of Brass and metal sieves of required size for testing coarse and fine aggregate.	1 set
18	Graduated measuring cylinder.	2 set
19	Slump cone with tamping rod and non-absorbent platform, steel scales & scoop.	1 No.
20	Cube moulds of 15x15x15 cm size.	12 Nos.
21	Compression Testing Machine of 100 tonne capacity with (i) Pruning Rods 2 Kg weight length 40 cm and ramming face 25 mm – 1 No. (ii) Extra Bottom plates for 15 cm cube mould – 6 (iii) Standard Vibration table for cubes – 1 No. (iv) Dial gauges 25 mm travel – 0.01 mm/ division Least count – 1 No.	1 No.

Annexure B

LIST OF MACHINERY, TOOLS & PLANTS TO BE DEPLOYED BY THE CONTRACTOR AT SITE AS & WHEN REQUIRED

Sl. No.	Name of Equipment	Numbers
1	Excavator cum loader	1 No.
2	Concrete mixer	1 No.
3	Cube testing machines	1 No.
4	M.S. pipes	As required
5	Steel shuttering	
6	Steel scaffolding	
7	Needle vibrator	2 No.
8	Light power road roller	1/2 Nos.
9	Smooth wheeled roller	1 No.
10	Tippers	1 Nos.
11	Trucks	1 Nos.
12	Plate Vibrator	2 No.
13	Pump (diesel)	1 No.
14	Diesel generator	1 No.
15	Mechanical Broom (Hydraulic)	1 Nos.
16	Mechanical cleaner using compressed Air	1 Nos.
17	Water Tanker	1 Nos.
18	Tractor	1 Nos.
19	JCB	1 Nos.
20	Any other machinery, T&P to be deployed by the contractor as per contract provisions/ as per requirement of work at site as per direction of Engineer-in-charge.	

GENERAL CONDITIONS

1. In the event of the tender being submitted by a partnership firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power holding a power-of attorney authorizing him to do so, such power of attorney to be produced with the tender, and it must disclose that the firm is duly registered under the Indian Partnership Act, 1932.

2. The receipt of an accountant or clerk for any money paid by the contractor will not be considered as any acknowledgment or payment to the officer inviting tender and the contractor shall be responsible for seeing that he procures a receipt signed by the officer inviting tender or a duly authorized Cashier.

3. The contractor shall comply with the provisions of the Apprentices Act 1961, and the rules and orders issued there under from time to time. If he fails to do so, his failure will be a breach of the contract and the Superintending Engineer/Executive Engineer may in his discretion, without prejudice to any other right or remedy available in law, cancel the contract. The contractor shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the said Act.

4. The structural and architectural drawings shall at all times be properly correlated before executing any work. However, in case of any discrepancy in the item given in the schedule of quantities appended with the tender and architectural drawings relating to the relevant item, the former shall prevail unless and otherwise given in writing by the Engineer-in-Charge.

5. The tenderer shall study carefully, the drawings, specifications, schedule of quantities and conditions of the tender documents to fully appreciate the scope of work before quoting his rates.

6. The contractors are advised to get acquainted with the proposed work and its site and also study the Architectural Drawings, specifications and special conditions carefully before tendering. No claim of any sort shall be entertained on account of any site conditions and ignorance of specifications and special conditions as it will be deemed to be included in the tendered amount.

7. The civil work shall be carried out as per **CPWD specifications for works-2019 Vol. I & II** with up to date correction slips unless otherwise specified in the nomenclature of individual item or in the specifications and special conditions, where specifications are silent, the decision of Engineer-in-Charge shall be final and binding on contractors. Road work shall be executed as per latest MORTH specifications.

8. The rates quoted by the contractor shall be included charges towards royalty, cartage, GST and stacking of materials at required places & working in restricted area and limited working season and nothing extra shall be paid on this account.

9. The rates for different items of work shall apply for all heights and depths, leads and lifts unless otherwise specified in the agreement.

10. Any damage done by the contractor to any existing work during the course of execution of the work shall be made good by him at his own cost.

11. Articles manufactured by the reputed firms and approved by Engineer-in-Charge shall only be used. Only articles classified, as ‘first quality’ by the manufacturer shall be used unless otherwise specified. In case articles bearing ISI certification are not available in the market, quality of samples brought by the contractor shall be judged by standards laid down in the relevant CPWD specifications. For the items not covered by CPWD specifications relevant BIS standards shall apply. The sample of materials to be brought to site for use in work shall be got approved from the Engineer-in-Charge before actual execution of work.

12. Samples of materials required for testing shall be provided free of cost by the contractor. All the Testing charges to be borne by the contractor. All other expenditure to be incurred for taking samples, conveyance, packing etc. shall also be borne by the contractor. The extra cost on account of these shall be deemed to be included in the tendered amount.

13. The quantities of each item shall not be exceeded beyond the agreement quantities without prior permission of Engineer-in-Charge.

14. The statutory deduction on account of Income tax as per Income tax rules, GST as per rules, 1% Labour Cess and 1% water charges (if departmental water used) shall be made from the gross amount of the each R.A./Final bill.

15. Contractor is to make own arrangement of electricity as department is not obliged to provide electricity, however if electricity is provided by department then 1% electricity charges shall be recovered from the gross amount of work done herein after the contractor shall arrange the necessary electrical fittings and cables etc. for taking the electrical power from nearest electrical point to the work site at his own cost.

16. All types of mortars to be used in the work shall be mixed in the mechanical mixer and hand mixing shall not be permitted.

17. The contractor shall make his own arrangement for getting the permission to ply the trucks from the traffic police or any other authority in this regard.

18. No payment shall be made to the contractor for any damage caused by rain, snow fall, floods or any other natural calamities whatsoever during the execution of work. The damage caused to work shall have to be made good by the contractor at his own cost and no claim on this account shall be entertained.

19. Other agencies may also simultaneously be executing the work of electrification, Horticulture or external services and other building works for the same building along with this work. The contractor shall provide necessary facilities for the same and no claim in the matter shall be entertained. The contractor shall especially co-ordinate with the other contractor carrying out his work.

20. Some restrictions may be imposed by the security staff etc. on the working and or movement of labour and materials, etc, the contractor shall be bound to follow all such restrictions / instructions and nothing shall be payable on this account.

21. The contractor shall take all precautions to avoid accidents by exhibiting necessary caution boards/ signage's at his own cost. He shall be responsible for all damages and accidents caused due to negligence on his part. No hindrance shall be caused due to traffic during the execution of the work by storing materials on the road.

22. The contractor shall be fully responsible for the safe custody of the material issued or brought by him to site for doing the work till completion of work.

23. **Testing of materials**

Samples of various materials required for testing shall be provided free of cost by the contractor and all expenditure to be incurred for testing of sample e.g. packaging, sealing, transportation, loading, uploading etc including testing charges shall be borne by the contractor.

24. The rate for all items of work, shall unless otherwise clearly specified include cost of all labour, material and other inputs involved in the execution of the items.

25. The order of preference in case of any discrepancy as indicated in condition no. 8.1 under "Conditions of Contract" given in the **CPWD General Conditions of Contract maintenance work-2023** form may be read as the following.

    a) Nomenclature of item as per Schedule of Quantities

    b) Particular specifications and special conditions if any.

    c) General Conditions

    d) Additional conditions

    e) Contract Clauses of CPWD **GCC** maintenance work- **2023.**

    f) CPWD Specifications 2019 and MoRTH specification as applicable.

    g) Architectural/structural drawings and specifications mentioned in drawings.

    h) Indian Standard Specifications of BIS

    i) Sound engineering practice as per directions of the Engineer-in-Charge.

    j) Manufacturers specifications.

    Any reference made to any Indian Standard Specifications and other specifications mentioned in the respective items in these documents, shall imply to the latest version of that standard, including such revisions / amendments as issued by the Bureau of Indian Standards up to last date of receipt of tenders. The contractor shall keep at his own cost all such publications of relevant Indian Standards applicable to the work at site.

26. The contractor will not have any claim in case of any delay by the Engineer-in-Charge in removal of trees or shifting, removing of telegraph, telephone or electric lines (overhead or underground), water and sewer lines and other structure etc., if any which may arise during execution of the work. However, suitable extension of time can be granted for such delay.

27. The malba /garbage generated at site due to construction activities shall be removed from the site immediately & shall be disposed off by the contractor to the approved dumping site identified by the Engineer-in-charge. The surplus soil/earth shall be disposed of as per the directions of Engineer-in-charge at the approved location.

28. The contractor shall keep the site clean thoroughly of scaffolding materials, rubbish, equipments during the execution of his work and dress the site around the building to the complete satisfaction of the Engineer-in-charge till the work is treated as completed.

29. **Maintenance of Register of Tests**- All the registers of tests carried out at construction site/site lab or in outside laboratories shall be maintained by the contractor which shall be issued to the contractor by Engineer-in-Charge.

30. **Maintenance of Material at Site (MAS) Register**- All the MAS Registers including Cement and Steel Registers shall be maintained by Contractor which shall be issued to the contractor by Engineer-in-Charge.

31. Contractor shall be responsible for safe custody of all the test registers.

32. Contractor shall provide permanent bench marks and other reference points for the proper execution of work and these shall be preserved till the end of work. All such reference points shall be in relation to the levels and locations, given in the Architectural and plumbing drawings.

33. The contractor shall fully comply with all legal orders and directions of the Public or local authorities or municipality and adhere by their rules and regulations and pay all fees and charges for which he may be liable in this regard. Nothing extra shall be paid/reimbursed for the same.

34. The building work shall be carried out in the manner complying in all respects with the requirements of the relevant bylaws and regulations of the local body under the jurisdiction of which the work is to be executed or as directed by the Engineer-in-charge and nothing extra shall be paid on this account.

35. It shall be ensured by the contractor that no electric live wire is left exposed or unattended to avoid any accidents in this regard.

36. The contractor shall maintain all portions executed in perfect condition till completion of the entire work allotted to him. Where however phased delivery of work is contemplated these provisions shall apply separately to each phase.

37. Existing drains, pipes, cables, over-head wires, sewer lines, water lines and similar services encountered in the course of the execution of work shall be protected against the damage by the contractor at his own expense. The contractor shall not store materials or otherwise occupy any part of the site in a manner likely to hinder the operation of such services.

38. The contractor shall be responsible for the watch and ward/guard/safety/ of the Road, retaining/breast wall, Culverts and signage's etc. provided by him against pilferage and breakage during the period of installations and thereafter till the work is physically handed over to the department. No extra payment shall be made on this account.

39. The contractor shall bear all incidental charges for cartage, storage and safe custody of materials, if issued by department.

40. Any cement slurry added over base surface for continuation of concreting for better bond is deemed to have been built in the items and nothing extra shall be payable for extra cement considered in consumption on this account.

41. The contractor shall take instructions from the Engineer-in-charge for stacking of materials. No excavated earth or building materials etc. shall be stacked/ collected in areas where other buildings, roads, services, compound walls etc. are to be constructed.

42. The works shall be carried out in accordance with the Architectural drawings and structural drawings, to be issued from time to time by the Engineer-in-Charge. Before commencement of any item of work, the contractor shall correlate all the relevant architectural and structural drawings issued for the work and satisfy himself that the information available thereof is complete and unambiguous. The discrepancy, if any shall be brought to the notice of the Engineer-in-Charge before execution of the work. The contractor alone shall be responsible for any loss or damage executing by the commencement of work on the basis of any erroneous and or incomplete information.

43. All Architectural drawings given in the tender other than those indicated in nomenclature of items are only indicative of the nature of the work and materials/fixings involved unless and otherwise specifically mentioned. However, the work shall be executed in accordance with the drawings duly approved by the Engineer-in-Charge.

44. The contractor(s) shall inspect the site of work before tendering and acquaint himself with the site conditions and no claim on this account shall be entertained by the department. The contractor(s) shall also see the approaches to the site in case any approach from main road is required at, site or existing approach is to be improved and maintained for cartage of materials by the contractor, the same shall be provided, improved and maintained by the contractor at his own cost. No extra payment whatsoever shall be made on this account.

45. All the materials such as stone aggregate, screening materials, sand, bricks, cement and pipes etc. to be used in the work, shall have to be got approved from the Engineer-in-charge or his authorized representative prior to use in the work failing which work shall not be measured & paid.

46. Roadside proper accommodation for labour / workmen, as per contract labour regulation Act, shall be provided by the contractor at his own cost & nothing extra shall be paid by the department.

47. The contractor shall at all-time carry out the works on the road in a very systematic manner without interference to the flow of traffic and consistent with the satisfactory & timely execution of the work. For all works, the contractor shall maintain a passage for traffic either along a part of the existing carriage-way under improvement or along temporary diversion constructed close to the road for this purpose as directed by Engineer-in-Charge at his own cost.

48. The contractor shall also provide necessary barricade, informatory boards, lights and flagmen at either end of the execution area and at such intermediate points as required and as directed by the Engineer-in-charge at his own cost.

49. The work shall have to be executed in Indo-Bangladesh Border areas. Contractor(s) should inspect the site, so as to apprise himself / themselves of the site condition, before tendering. Being a Border area, there could be some restriction by Security agencies and the contractor has to follow and no extra claim on this account shall be entertained by the department.

50. The Executive Engineer by prior notice in writing to the contractor may reduce/increase the scope of work. In Case of extension of agreement due to delay/reduction in scope of work, no claim on account of reduction in value of work, loss of business, loss of profit, consequently overheads, any type of interest etc shall be entertained.

51. The contractor(s) shall submit "Time & Progress chart" for execution of work in different reaches showing activities distinctly along with Bar-Chart within Seven days of the letter of acceptance of work in direct relation to the time stated in the contract document for completion of items of the works as per different milestone fixed indicating the forecast of date of commencement and date of completion of various items / activities kilometre wise from start point to end point of road as per agreement for adherence during execution.

    If any time, it appears to the Engineer-in-charge that the actual progress of work does not conform to the approved programme referred above, the contractor shall produce a revised programme showing the modifications to the approved programme by additional inputs to ensure completion of the work within the stipulated time.

    In case the contractor fails to achieve individual milestone as specified in Schedule F, action shall be taken as per clause 5 & other relevant clauses of the CPWD General Conditions of Contract Maintenance Works 2023 as amended up to previous day of last date of submission of the tender.

52. The item of concreting/premixing shall be started / executed strictly under prior written approval of the Executive Engineer at appropriate time indicating the quantities and reaches / length (BP No. / K.M.) In case the Contractor violates the directions, the responsibility shall evolve on him and shall be liable for any consequences of wastage / damage / loss / non-payment etc.

53. In case of any calamity or injury to any labour / workmen etc. or loss / wastage of materials due to nature or insurgency, contractor shall have to bear the cost of compensation and no claim to this effect shall be entertained by the department.

54. **The** contractor **may not carry more than 5 MT weight of material in 1 truck for execution of work on the Border Roads**. The decision of Engineer-in-Charge in this respect shall be final and binding to the contractor.

55. Royalty / Octroi at the prevalent rates and all other incidental expenditure shall have to be paid by the contractor, on all the boulders, road metal, stone aggregate, river bed shingle, earth, sand, bajri

etc., collected by him for the execution of the work direct to the concerned Revenue Authority of the State or Central Government. The rates mentioned in the documents relating to this contract are deemed to include all such expenditure and nothing extra shall be paid on this account.

56. The tenderer shall abide by the rules and regulations of respective GST Act etc. Necessary deductions on account of taxes shall be made on the gross value of the work done from the bills of the contractor as per the provisions of above stated Acts. Necessary certificates for tax deduction at source shall be issued to the contractor by the Engineer in Charge. The decision of the Engineer in Charge regarding quantum of tax deducted at source shall be final and binding on the contractor.

57. Necessary permit etc. for utilization of forest product would be obtained by the contractor directly from the Forest Authority. Necessary Forest Royalty Clearance Certificate (FRCC) from the Forest Authority shall be submitted by the Contractor to the Engineer-in-Charge along with the Bills for the work. Engineer-in-Charge reserves the right to deduct any sum considered reasonable towards forest royalty from the Running Accounts Bills (as applicable in State Govt. Rules and Regulations) of the Contractor, in the event of non-submission of FRCC. In case the contractor does not submit FRCC a sum considered reasonable towards payment of forest royalty would be deducted by the Engineer-in-Charge from the final bill of the work and credited to the Government accounts. The Engineer-in-Charge would determine the quantum of materials consumed on which such royalty is payable and also the rate of royalty payable. The decision of the Engineer-in-Charge shall be final and binding on the matter.

58. The work has to be carried out at different stretches of different IBBR and nothing extra will be payable on account of shifting of T&P, Machinery, Labour and materials etc.

ADDITIONAL CONDITIONS

1. Contractor shall be permitted only to execute the work as per requirement given by Engineer – in – charge.

2. Contractor shall have to take instruction from the concerned Executive Engineers/Assistant Engineers in charge of work.

3. The contractor shall take immediate action to attend any instruction issued to him in writing, by E-mail, SMS, telephone or assigned to him through site order book/verbal instructions followed in writing from Engineer-in-charge /Assistant Engineers, in charge of work

4. In case contractor did not execute the work, the necessary recovery as specified below shall be applicable as per the table below

~~Sr. no~~	~~Details of item~~	~~Time allowed to restore~~	~~Amount to be recovered~~
~~1~~	~~To restore traffic for breach of IBB road less than 20 meter~~	~~24 hrs to 48 hrs~~	~~For not attending the work. Rs. 10,000/ per day beyond specified time.~~
~~2~~	~~To restore traffic for breach of IBB road less than 20 metre to 50 metre.~~	~~7 days~~	
~~3~~	~~Pot hole repair in a stretch of 2km of IBB road .~~	~~15 days~~	

6. ~~The contractor shall maintain in their store sufficient quantity of stone aggregate, cold bitumen, sand filled gunny bags, bamboo and back up of spare parts required for the machinery to operate uninterrupted and quick start of maintenance work.~~
7. ~~The contractor shall prepare one sample of all items which should be got approved from the Engineer-in-Charge. Only on acceptance of sample work, contractor will be allowed to commence the work and sample is to be preserved by contractor till the whole work is completed. The quality of work should be as per approved samples.~~

8. The contractor and/ or his authorized representative should inspect the site order book every day and got the compliance noted by the JE/ AE/ Engineer-in-Charge.

9. If the work is carried out in more than one shift or during night, no claim on this account shall be entertained.

10. ~~The dismantling wherever required shall be done in a manner so that no other portions of the building or its fixtures are damaged. If any damage is done to the building it shall be made good by the contractor at his own cost and no claim whatsoever shall be entertained on this account.~~

11. ~~Due to Security reason the contractor shall have to arrange time table of labour according to the requirement of security staff and the instructions of the Engineer-in-Charge. The contractor should see the site before tendering.~~

12. The contractor shall be responsible for behavior and conduct of his worker. No worker with doubtful integrity or having a bad record shall be engaged by the contractor.

13. Defective work, sub-standard work or work not done according to the specifications of the contract shall be liable for summarily rejection and shall not be measured and paid for. This shall be without prejudice to taking any other action against the contractor in accordance with the other terms and conditions of the contract.

14. The contractor can be asked to submit documentary proof of procurement from the mentioned agencies i.e. Bill/ Invoice etc.

15. The contractor shall take all precautions to avoid accidents by exhibiting caution boards, red flags, red lights and providing necessary barriers and all other measures required from time to time. The contractor shall be responsible for all damages and accidents due to negligence on his part.

16. The contractor shall provide residential accommodation for all staff engaged at his own cost.

17. All the key technical personnel deployed by the contractor shall carry mobile telephone(s) to enable the Engineer-in-charge to have easy and quick communication. Nothing extra shall be paid to the contractor on this account and his quoted rates for various items under this contract will be inclusive of this obligation.

~~18. Quality Assurance~~

~~18.1 The contractor shall ensure quality control measures on different aspects of construction including materials, workmanship and correct construction methodologies to be adopted. He shall have to submit quality assurance programme within two weeks of the award of work. The quality assurance programme should include method statement for various items of work to be executed along with check lists to enforce quality control.~~

~~18.2 The contractor shall get the source of all materials, not specified elsewhere in the document, approved from the Engineer-in-Charge. The contractor shall stick to the approved source unless it is absolutely unavoidable. Any change shall be done with the prior approval of the Engineer-in-Charge for which tests etc. shall be done by the contractor at his own cost. Similarly, the contractor shall submit brand/ make of various materials not specified in the agreement, to be used for the approval of the Engineer-in-Charge along with samples and once approved, he shall stick to it.~~

~~18.3 Test Laboratories:~~

~~A) Laboratory at site:~~

~~The contractor shall establish a testing lab at site and provide testing equipment and materials as specified in tender document. Nothing extra shall be payable to him on this account.~~

~~The representatives of the department shall be at liberty to inspect the testing facilities at site and conduct testing at random in consultation with Engineer in charge. The contractor shall provide all necessary facilities for the purpose.~~

~~Not less than 90% tests for material be performed at site lab with above stated equipment's, however at least 10% testing of materials shall be got done from external laboratories. However, for the tests to be carried out by the external laboratories, the contractor shall supply free of charge all the materials required for testing, including transportation.~~

~~B) Other Laboratories:~~

B1 *Samples of various materials required for testing shall be provided free of cost by the contractor and all expenditure to be incurred for testing of sample e.g. packaging, sealing, transportation, loading, uploading etc including testing charges shall be borne by the contractor. The testing of samples of materials shall be got done in the following laboratories only :*

(i) National Test House, Kolkata

(ii) National Institute of Technology, Silchar

(iii) Indian Institute of Technology, Guwahati

(iv) Assam Engineering College, Guwahati

(v) Jadavpur University, Kolkata

(vi) Any other laboratories as approved by ADG (B) / SDG

B2 If the tests, which were to be conducted in the site laboratory are conducted in other laboratories for any the reasons, the cost of such tests shall be borne by the contractor.

18.4 Sampling of Materials:

18.4.1 Sample of building materials fittings and other articles required for execution of work shall be got approved from the Engineer-in-Charge. Articles manufactured by companies of repute and approved by the Engineer-in-Charge shall only be used. Articles bearing BIS certification mark shall be used in case the above are not available, the quality of samples brought by the contractor shall be judged by standards laid down in the relevant BIS specifications. All materials and articles brought by the contractor to the site for use shall conform to the samples approved by the Engineer-in-Charge which shall be preserved till the completion of the work.

18.4.2 The contractor shall ensure quality construction in a planned and time bound manner. Any sub-standard material/work beyond set out tolerance limit shall be summarily rejected by the Engineer-in-Charge.

18.4.3 BIS marked materials except otherwise specified shall be subjected to quality test at the discretion of the Engineer-in-Charge besides testing of other materials as per the specifications described for the item/materials. Wherever BIS marked materials are brought to the site of work, the contractor shall if required, by the Engineer-in-Charge furnish manufacturer s test certificate to establish that the material produced by the contractor for incorporation in the work satisfies the provisions of BIS codes relevant to the material and/or the work done.

18.4.4 The contractor shall procure all the materials in advance so that there is sufficient time to testing and approving of the materials and clearance of the same before use in work.

18.4.5 All materials brought by the contractor for use in the work shall be got checked from the Engineer-in-Charge or his authorized representative of the work on receipt of the same at site before use.

18.4.6 The contractor shall be fully responsible for the safe custody of the materials issued to him even if the materials are in double lock and key system.

19 The clearance of landslide under item no. 4 of schedule of quantities shall be operated only on the written request of the Engineer-in-charge. The contractor shall intimate Engineer-in-charge about occurrence of landslide clearly mentioning chainage location, quantity of landslide and nature of damage to the road within 24 hours of its occurrence. The clearance of landslide shall be taken up by the contractor immediately on issue of written request from the Engineer-in-charge to him and will inform the progress of clearance of landslide works on daily basis till it is completely removed from the road and opened to traffic.

Special Conditions to comply directives of Hon'ble National Green Tribunal and EIA Guidance Manual

1. The contractor shall not store/dump construction material or debris on metalled road.

2. The contractor shall get prior approval from Engineer-in-Charge for the area where the construction material or debris can be stored beyond the metalled road. This area shall not cause any obstruction to the free flow of traffic/inconvenience to the pedestrians. It should be ensured by the contractor that no accidents occur on account of such permissible storage.

3. The contractor shall take appropriate protection measures like raising wind breakers of appropriate height on all sides of the plot/area using CGI sheets or plastic and /or other similar material to ensure that no construction material dust fly outside the plot area.

4. The contractor shall ensure that all the trucks or vehicles of any kind which are used for construction purposes/or are carrying construction material like cement, sand and other allied material are fully covered. The contractor shall take every necessary precaution that the vehicles are properly cleaned and dust free to ensure that enroute their destination, the dust, sand or any other particles are not released in air/contaminate air.

5. The contractor shall provide mask to every worker working on the construction site and involved in loading, unloading and carriage of construction material and construction debris to prevent inhalation of dust particles.

6. The contractor shall provide all medical help, investigation and treatment to the workers involved in the construction of building and carry of construction material and debris relatable to dust emission.

7. The contractor shall ensure that C&D waste is transported to the C & D Waste site only and due record shall be maintained by the contractor.

8. The contractor shall compulsory use of wet jet in grinding and stone cutting.

9. The contractor shall comply all the preventive and protective environmental steps as stated in the MoEF guidelines, 2010.

10. The contractor shall carry out on Road Inspection for black smoke generating machinery. The contractor shall use cleaner fuel.

11. The contractor shall ensure that all DG sets comply emission norms notified by MoEF.

12. The contractor shall use vehicles having pollution under control certificate. The emissions can be reduced by a large extent by reducing the speed of a vehicle to 20 kmph. Speed bumps shall be used to ensure speed reduction. In cases where speed reduction cannot effectively reduce fugitive dust, the contractor shall divert traffic to nearby paved areas.

13. The contractor shall ensure that the construction material is covered by tarpaulin. The contractor shall take all other precaution to ensure that no dust particles are permitted to pollute air quality as a result of such storage.

14. The paving of the path for plying of vehicles carrying construction material is more permanent solution to dust control and suitable for longer duration projects. The NIT approving authority shall carry out cost benefit ratio analysis of the same.

Particular Specification for road work

1. The contractor shall be responsible for sorting, stacking and handing over of serviceable materials obtained during scarifying and / or dismantling of existing roads or a portion of road, culvert and / or its head walls or wing walls, boulder pitching, G.I. crated netting etc. In case of any loss or damage to serviceable materials prior to handing over, the value of the same as assessed by the Engineer-in-charge, shall be recovered from the contractor.

2. The Contractor shall submit a statement of materials whenever brought to site to the department, in conformity with plan/ programme approved by the Engineer-in-Charge.

3. Any legal or financial implications resulting out of disposal of earth shall be sole responsibility of the contractor. Nothing extra shall be paid on this account.

4. Contractor shall take all precautionary measures to avoid any damage to adjoining property. All necessary arrangement shall be made at his own cost.

5. IBBR No. given in the name of work is only for general guidance actual place / reach for work will be decided by the Engineer-in-charge.

6. Procurement and accounting of cold bitumen

a) The contractor shall procure bitumen emulsion medium setting confirming to IS:8887-1995 and cold bitumen of required grade from the manufactures as specified in approved list of manufacturer.

b) Mode of procurement

Bitumen of specified grade shall be brought at site in sealed drums only, bearing following marking (legible).

(i) Name of Manufacturer.

(ii) Net weight.

(iii) Type and Grade.

c) The contractor will produce original Challan / Voucher for purchase of cold bitumen as a proof of having purchased the material from manufacturer. The Challan / Voucher shall be returned to the contractor after verification and marking necessary endorsement.

d) The contractor shall have to obtain and furnish test certificates issued by manufacturer to the Engineer-in-Charge in respect of bitumen procured by him.

7. The day to day receipt and issue accounts of cold bitumen shall be maintained by the Junior/Assistant Engineer and signed daily by the contractor or his authorized agent on the following proforma.

PROFORMA FOR THE COLD BITUMEN REGISTER

Date of Receipt	Total Qty.	Receipt Progressive	Date of Issue
(1)	(2)	(3)	(4)

Qty. Issued	Total issued	Balance in hand	Contractor's initial	J.E's initial
(5)	(6)	(7)	(8)	(9)

DAILY COMPARISON OF ISSUE WITH REQUIRTEMENTS

Name of work to which issued	Approximate Qty of work done	Theoretical requirement of bitumen for work done on each day	Actual consumption for work done on each day	contractor Initial	Initial of JE	Remarks of	
						AE	EE
1	2	3	4	5	6	7	8

8. The cold bitumen in drums shall be stacked in fenced enclosures as directed by the Engineer in-charge, on one side of the roadway.

9. All the drums brought to site shall be serially numbered indicating agreement no. and all materials obtained from Government stores or otherwise shall be got checked by the Junior Engineer / Assistant Engineer in charge of works on receipt of the same at site before use.

10. The contractor shall stack sufficient amount of stone aggregate required for premixing and pothole/depression filling work in various reaches as per approval of Engineer in charge. Written permission from Engineer in charge or his authorized representative not below the rank of Assistant Engineer is to be obtained before commencement of bituminous work in a particular reach.

11. The potholes / depression filling and premixing work has to be planned in a systemic manner. The potholes / depression filling work has to be completed in a phased manner for every 2 Km. reach. The same has to be measured record from the Engineer in Charge or his authorized representative before taking up premixing work in that reach.

12 **AGGREGATE FOR WBM**

The aggregates shall satisfy the physical requirements set forth as follows:

Stone Aggregate size:

(i) 63mm to 45 mm

Sl. No.	Name of Test	Specification
1.	Aggregate Impact Value	Maximum 30%
2.	Water absorption	Maximum 2%
3.	Soundness	Maximum 12%
4.	Combined Flakiness and Elongation Indices (Total)	Maximum 35%

(ii) 53 mm to 22.4 mm

Sl. No.	Name of Test	Specification
1.	Aggregate Impact Value	Maximum 30%
2.	Water absorption	Maximum 2%
3.	Soundness	Maximum 12%
4.	Combined Flakiness and Elongation Indices (Total)	Maximum 35%

(iii) Grade 'A' 13.2 mm/Grade 'B' 11.2 mm

Sl. No.	Name of Test	Specification
1.	Aggregate Impact Value	Maximum 30%
2.	Water absorption	Maximum 2%
3.	Soundness	Maximum 12%
4.	Flakiness Index & Elongation Index(combined)	Maximum 30%

13 **Binding Material**

Crushable type such as **Moorum, Gravel or good earth** comprise of a suitable material as approved by Engineer-in-charge having a Plasticity Index (PI) value of less than 6.

***TERMS AND CONDITIONS FOR MANPOWER SUPPLY FOR PURPOSE OF DATA ENTRY OPERATOR*:**

1. The Computer operator, Office Boys & Sweeper shall be deployed at the office work as per the direction of the Engineer-in-Charges for 8 (eight) hours per day, between 9.30 am. to 6.30 pm.
2. The personnel on duty should be well behaved. If personnel do smoke, chewing tobacco or consuming alcohol or found misbehaving with any one during duty, the personnel shall be removed from the duty immediately and additional fine of Rs. 800/- shall be recovered from the bill of agency for each such complaint.
3. The contractor shall ensure payment of minimum wages as applicable from time to time to his workmen.
4. The work is purely temporary and can be cancelled at any time.
5. Contractor has to make monthly payment to persons engaged in Computer operator, Office Boys & Sweeper deployed by him by the 5th day of every month.
6. The person engaged in computer operator, office boys & sweeper, engaged by the contractor as their employee and no claim for their absorption in the department will be entertained as this work is of temporary nature.
7. Agency has to submit duty roster for each month well in advance to the concern Assistant Engineer as per duty desired by Engineer In charge.
8. Agency has to ensure that persons engaged in computer operator, office boys & sweeper is punctual to time and duty. Any unauthorized absence of duty will be penalized and recovery will be made from the bill of agency at proportionally double the rate of per day for per day default.
9. All necessary medical aids etc. and other facilities that may be necessary for the worker on duty shall be arranged by the agency.
10. Monthly payment will be made on submission of bill by the agency as per attendance sheet maintained in the Division office.
11. Payment will be made on the availability of fund. Nothing extra shall be paid for due to delay of payment.
12. **Time allowed 6 (Six) months.**
13. Necessary recovery from the bill i.e. Income Tax, Labour Cess TDS on GST etc. shall be made as per rules.
14. ***Agency shall have valid ESI & EPFO (if applicable) license and as per O.M. No. DG/MAN/252 dated 08.11.2012. The ESI and EPF contributions on the part of employer in respect of this contract shall be paid by the contractor. These contributions on the part of the employer paid by the contractor shall be reimbursed by the Engineer-in-Charge to the contractor on actual basis subjected to the production of valid documentary evidence.***

15. **Contractor will have to pay all the wages to the deployed personnel only by cheque / ECS/RTGS and will submit Bank Statement proof to Department at the time of R/A or Final Bill**.

16. Bonus as per rule will be borne by the agency and nothing extra will be payable on this account.

17. **GST @ 18% is included in the Estimate; hence it will not be reimbursed.**

For and on behalf of President of India
Executive Engineer, BFD-V, CPWD, Tura.

SCHEDULE OF QUANTITIES

Name of Work: Providing office boys for miscellaneous work, sweeper for sweeping and cleaning and Computer operator at the office of Executive Engineer/Assistant Engineers, Border Fencing Division-V at Tura, Meghalaya, for six months.

Sl. No.	Description of item	Qty.	Rate	Unit	Amount
1	Rendering the following services on monthly basis on all working days in the office of EE, BFD-V and AE, BFSD at Praharinagar Tura.				
1.1	Providing Services of office messenger for filing work, movement of files, attending officers Instructions etc. complete as per direction of Engineer in-charge.	6 Nos.	₹ 18,821.00	Per each Per month	₹ 1,12,926.00
1.2	Providing services for sweeping and cleaning of Division & Sub-Division Office of Border Fencing Division at BSF Campus, Prahari Nagar, Tura by providing sweeper asp full time basis, toilet cleaning, soap etc. as per direction of Engineer-in-charge.	12 Nos.	₹ 19,141.00	Per each Per month	₹ 2,29,692.00
1.3	Providing computer operator for B.F. Division-V office Tura and Account Branch for Typing of all official documents like estimates, measurements, justifications, budget etc. complete as per direction of Engineer-in-charge.	12 Nos.	₹ 31,079.00	Per each Per month	₹ 3,72,948.00
1.4	Providing Data Entry Operator for B.F. Sub-Division office Tura for Typing of all official documents like estimates, measurements, justifications etc. and filing of the same completely, as per direction of Engineer-in-charge.	6 Nos.	₹ 22,018.00	Per each Per month	₹ 1,32,108.00
				Total =	**₹ 8,47,674**.00

PART – D

Central Public Works Department

N.I.T. No: 19/EE/BFD-V/CPWD/TURA/2026-27 (3rd Call)

Name of work: Providing office boys for miscellaneous work, sweeper for sweeping and cleaning and Computer operator at the office of Executive Engineer/Assistant Engineers, Border Fencing Division-V at Tura, Meghalaya, for six months.

PROFORMA FOR QUOTING TENDER

Name of the Contractor :

Sl. No.	Name of component	Estimated cost	Percentage above or below the estimated cost	% in Figures	Total Cost (Rs)
1	2	3	4	5	6
1	As per schedule of quantities Page- 42	**₹ 8,47,674.00**			
	Total Estimated Cost	**₹ 8,47,674.00**			

1. The Column Nos 4 & 5 are mandatory to be filled by the bidders/ tenderers. If all these columns are left blank, the tender become invalid.
2. The amount in figures in column No.6 shall appear automatically corresponding to the percentage quoted in column No.4 & 5.
3. The tenderer is required to quote the percentage only above or below or at par with the estimated cost to cover all the rates of item covered under the respective packages.
4. The percentage shall be written in 2 (two) place of decimal.
5. If the percentage selection in column No 4 is “At Par", by default the percentage will be considered as “Zero" only. In other words if "At par" is selected in column No.4, then no need to fill column No.5
6. The rate quoted is inclusive of all applicable taxes, royalty, levy or cess such as Income Tax, GST, Labour Cess etc.

Signature of Contractor