Name of work : MOEI and Fans including RMO water pump set, 16 Nos type-II qtr, substation building, main office building, periphery compound light etc. at the complex of Anthropological survey of India at Salt Lake, kolkata. (SH: Providing comprehensive maintenance of 2 Nos 16 passenger lift serving floor (B+G+8) in the building)

INDEX

Sl.No.	Description	Page No.
1	INDEX	1
2	Information & Instruction for Contractor for e-tending	2 – 3
3	Deposition of Original EMD Format	4
4	Auathorization / Undertaking from the OEM of Kone Lift on letter head	5
5	NIT (Form CPWD-6)	6 – 10
6	Percentage rate tender & contract for works (Form CPWD-7/8)	11 – 12
7	Proforma of Schedule (A to E)	13 – 17
8	DG Memo No- DG/Manual 2022/Misc/13dated 25/04/2023	18
9	Sample consent letter of contractor for e-MB	19
10	Reference to applicable office Memorandums	20
11	Form of Performance Security (Guarantee) I Pact,	21 – 22
12	Additional Conditions Of Contract For The Work	23 – 25
13	Schedule of Work	26

This NIT contains 1 to 26 pages including this page.

Assistant Engineer (E)
KCESD-IV, KCED-I, CPWD
Nizam Palace, Kolkata-20

INFORMATION AND INSTRUCTIONS FOR-BIDDERS FOR E-TENDERING FORMING PART OF BID DOCUMENT
(Applicable for inviting open bids)

The Assistant Engineer (Electrical), Kolkata Central Electrical Sub-Division No.-IV, KCED-I, CPWD, Nizam Palace, Kolkata – 700 020, (Mail ID: aeelkcesd8cpwd@gmail.com) invites on behalf of President of India invites online Percentage rate e-tenders from "**Eligible CPWD registered contractors of appropriate class in Building & Roads with authorization letter from OEM or Manufacturers of lift only i.e. M/s Kone Elevator India Pvt. Ltd.**" for following work.

Sl. No.	NIT No.	Name of Work & Location	Estimated Cost put to bid (Rs.)	Earnest Money	Stipulated Period of Completion of Work (in months)	Last date of online submission of bid, copy of receipt deposition of original EMD and other documents as specified in the bid document.	Date & time of opening of bid
1	2	3	4	5	6	7	8
1	92/AE(E)/KCESD-IV/KCED-I/CPWD/2026-27	MOEI and Fans including RMO water pump set, 16 Nos type-II qtr, substation building, main office building, periphery compound light etc. at the complex of Anthropological survey of India at Salt Lake, kolkata. (SH: Providing comprehensive maintenance of 2 Nos 16 passenger lift serving floor (B+G+8) in the building)	**Rs. 4,19,760.00**	**Rs. 8,395.00**	**12 (Twelve) Months**	**12.11.2026 Up to 03:00 PM**	**12.11.2026 at 03:30 PM**

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

2. Information and instructions for bidders posted on website shall form part of bid document

3. The bid document consisting on plans, specification, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website **https://etender.cpwd.gov.in in free of cost.**

4. But the bid can only be submitted after deposition of original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission and uploading the mandatory scanned documents such as Demand draft or Pay order or Bankers Cheque or Deposit at Term Deposit Receipt or Fixed Deposit Receipts and Bank Guarantee of any schedule bank towards EMD in favour of **Executive Engineer(E)/KCED-I/CPWD/Kolkata,** receipt for

deposition of original EMD to division office of any Executive Engineer (including NIT issuing EE/AE), CPWD and other documents are specified.

5. Those contractor not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website.

6. The intending bidder must have valid class-III digital signature to submit the bid.

7. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheet.

8. Contractor can upload documents in the form of JPG format and PDF format.

9. Contractor must ensure to quote rate in the column (5) meant for quoting rate in figures appears in pink colour and the moment rate is entered, it turns sky blue.

   In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).

   However, if a tendered quoted nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tendered.

10. SC/ST contractors enlisted under class V category are exempted from processing fee payable to ITI.

List of mandatory documents to be scanned and uploaded within the period of bid submission:

I. Treasury Challan/Demand Draft/Pay Order of Banker's Cheque/Deposit at Term Deposit Receipt/ FDR/Bank Guarantee of any schedule bank against EMD.
II. Deposition of Original EMD Format.
III. GST Registration Certificate of the State in which the work is to be taken up, if already obtained by the bidder.
IV. Valid Electrical License
V. Authorization / Undertaking from the OEM of Lift on letter head as per format given in Annexure-I.

To be submitted along with bid in percentage rate

<u>Undertaking for GST</u>

If the bidder has not obtained GST registration in the State in which the work is to be taken up, or as required by GST authorities then in such a case the bidder shall scan and upload following under taking along with other bid documents.

"If work is awarded to me. I/we shall obtain GST registration Certificate of the State, in which work is to be taken up, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on a/c of the work executed and/or for any action taken by CPWD or GST department in this regard.

Assistant Engineer (E)
KCESD-IV, KCED-I, CPWD
Nizam Palace, Kolkata-20

Deposition of Original EMD Format

Information and instruction for Executive Engineer for e-tendering

1. The Executive Engineer of all divisions of CPWD should receive the original EMD for tender of other division.
2. The NIT approving authority/ EE at the time of issue of NIT shall also fill and upload the following prescribed format of receipt of deposition of original EMD along with NIT: -

Receipt of deposited of Original EMD

(Receipt No. _____ / Date: _____

1. **Name of work:** MOEI and Fans including RMO water pump set, 16 Nos type-II qtr, substation building, main office building, periphery compound light etc. at the complex of Anthropological survey of India at Salt Lake, kolkata. (SH: Providing comprehensive maintenance of 2 Nos 16 passenger lift serving floor (B+G+8) in the building)
2. NIT No.**:** **92/AE(E)/KCESD-IV/KCED-I/CPWD/2026-27**
3. Estimate Cost : **Rs.4,19,760.**00
4. Amount of Earnest Money Deposit: **Rs. 8,395.00**
5. Last date of submission of bid**: 12.11.2026, 15:00**

(* To be filled by NIT by approving authority / EE at the time of issue of NIT and uploaded along with NIT)

1. Name of the Contractor:
2. Form of EMD:
3. Amount of Earnest Money Deposit: Rs.
4. Date of submission of EMD:

Signature, Name and Designation of EMD
Receiving officer (EE/AE (P)/AE/AAO) along with office stamp

(# To be filled by EMD receiving EE)

ANNEXURE-I

Auathorization / Undertaking from the OEM of Kone Lift on letter head

To
The Assistant Engineer (Electrical)
Kolkata Central Electrical Sub-Division –IV
KCED-I/CPWD/Nizam Palace
234/4, AJC Bose Road, 1st MSO Building, 1st Floor
Kolkata-700020.

Subject : Authorization / Undertaking in respect of providing all technical & spare assistance/support for the work of "MOEI and Fans including RMO water pump set, 16 Nos type-II qtr, substation building, main office building, periphery compound light etc. at the complex of Anthropological survey of India at Salt Lake, kolkata. (SH: Providing comprehensive maintenance of 2 Nos 16 passenger lift serving floor (B+G+8) in the building)"

Sir,

We here by authorized/undertake that if the subject work is awarded to M/s……., we shall provide all technical supports and spares with quality and quantity, as per specification and requirement in respect of "Comprehensive maintenance of 06 Passenger 04 OTIS Lifts".

Yours sincerely

Authorized Signatory
Name:
Date of submission:
(With company Seal)

CPWD-6 for E-Tendering

On line ~~Item rate~~ / percentage rate bids are invited on behalf of President of India from "**Eligible CPWD registered contractors of appropriate class in Building & Roads with authorization letter from OEM or Manufacturers of lift only i.e. M/s Kone Elevator India Pvt. Ltd.**" for following work "**MOEI and Fans including RMO water pump set, 16 Nos type-II qtr, substation building, main office building, periphery compound light etc. at the complex of Anthropological survey of India at Salt Lake, kolkata. (SH: Providing comprehensive maintenance of 2 Nos 16 passenger lift serving floor (B+G+8) in the building)**".

1. The enlistment of the contractors should be valid on the last date of submission of bids.

In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

1.1 The work is estimated to cost **Rs.4,19,760.00.** This estimate, however, is given merely as a rough guide.

1.1.1 The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the bids. He will also nominate Division which will deal with all matters relating to the invitation of bids.

For composite bid, besides indicating the combined estimate cost put to bid, should clearly indicate the estimate cost of each component separately, the eligibility of bidders will correspond to the combined estimated cost of different components put to bid.

1.2 Intending bidders is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below:-

1.2.1. ~~Conditions for Non-CPWD registered contractors only, if bids are also open to non-CPWD contractors. For works estimated cost upto tendering limit of Class-1 composite category Contractor **(However, for Horticulture and Furniture etc discipline**, it may be modified as per bidding limit of CPWD class I contractors of respective discipline as the case may be)~~

~~Three similar works each of value not less that Rs…… or two similar work each of value not less than Rs…… or one similar works of value not less than Rs…… (all figures rounded to nearest Convenient figure in last 7 years ending previous day of last date of submission of bids.~~

~~**Note:-**~~

~~For works costing above tending limit of class-II composite category Contractor but upto tending limit of Clause-I composite category Contractor (**However, for Horticulture and Furniture etc. discipline,** it may be modified as per bidding limit of CPWD class II and CPWD Class I contractors respectively of respective discipline as the case may be) when bids are open to non-CPWD contractors, also then class II contractors of CPWD registered shall also be eligible if they satisfy the eligibility criteria specified in 1.2.1 above,~~

1.2.2. ~~Criteria of eligibility of CPWD as well as non-CPWD contractors,~~

~~For works estimate to cost above tendering limit of class-1 composite category Contractor **(However for Horticulture and Furniture etc. discipline** it may be modified as per bidding limit of CPWD class I contractors of respective discipline as the case may be.) Three similar works each of value not less than~~

~~Rs……or two similar work each of value not less than Rs…… or one similar works of value not less than Rs……(all figures rounded to nearest convenient figure) n last 7 years ending previous day to last day of submission of bids.~~

~~The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid. This is applicable for 1.2.1 as well as 1.2.2 (This is not applicable for CPWD enlisted contractors of appropriate class in composite category)~~

To become eligible for issue of bid, the bidders shall have to furnish an affidavit as under:-

I/We undertake and confirm that eligible similar works (s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred to bidding in CPWD in future forever. Also, if such as violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free of forfeit the entire amount of Earnest Money Deposit/Performance Guarantee. (Scanned copy to be uploaded at the time of submission of bid)

1.2.3 When bids are invited from non CPWD contractors and CPWD class II contractors as per provisions of **clause 1.2.1** above, it will be mandatory for non CPWD contractors and CPWD class II contractors to upload the works experience certificate (s) and the affidavit as per the provisions of **clause 1.2.2.**

But for such bids, Class-I contractors of CPWD are eligible to submit the bids without submission of work experience certificate and affidavit. Therefore CPWD class-I contractors shall upload two separate letters for experience certificate and affidavit that these documents are not required to be submitted by them. Uploading of these two letters in mandatory otherwise system will not clear mandatory fields.

2. Agreement shall be drawn with the successful bidders on prescribed Form No. CPWD 7/8 (or other Standard Form as mentioned) which is available as a Govt. of India Publication and also available on website **https://etender.cpwd.gov.in.** Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.

3. The time allowed for carrying out the work will be **12 (Twelve) Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with date phasing, if any, indicated in the bid documents.

4. The site for the work is available.

OR

~~The site for the work shall be made available in parts as specified below:-~~

(ii) The architectural and structural drawing for the work is available

or

The architectural and structural drawings shall be made available in phased manner, as per requirement of the same as per approved programme of completion submitted by the contractor after award of work.

5. The bid document consisting of plants, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen on website **https://etender.cpwd.gov.in in free of cost.**

6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.

7. While submitting the revised bid, contractor can revise the rate of one more items (s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.

8. When bids are invited in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.

9. Earnest Money in the form of Treasury Challan or Demand Draft of Pay Order of Banker's Cheque or Deposit at Term Deposit Receipt or Fixed Deposit Receipt (drawn in favour of **Executive Engineer (El), KCED-I, CPWD, Kolkata**) shall be scanned and uploaded to the e-Tendering website within the period of bid submission. The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE/AE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE in the NIT

   A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lac, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any schedule bank having validity for six months or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

   Copy of Enlistment Order and certificate of work experience and other documents as specified in the press notice shall be scanned and uploaded to the e-Tendering website within the period of bid submission. However, certified copy of all the scanned and uploaded documents as specified in press notice shall have to be submitted by the lowest bidder only along with physical EMD of the scanned copy of EMD uploaded within a week physically in the office of tender opening authority. Online bid documents submitted by intending bidders shall be opened only of those bidders, whose original EMD deposited with any division of CPWD and other documents scanned and uploaded are found in order.

9A The contractors registered prior to 01.04.2015 on e-tendering portal of CPWD shall have to deposit tender processing fee at existing rates, or they have option to switch over to the new registration system without tender processing fee any time.

The bid submitted shall be opened at 03:30 PM on 12.11.2026

10. The bid submitted shall become invalid and e-Tender processing fee shall not be refunded it:

   (i) The bidder is found ineligible
   (ii) The bidder does not upload scanned copies of all the documents stipulated in the bid document.

(iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of bid opening authority.

(iv) If a tendered quotes nit rates against each item in item rate tender or does not quoted any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tendered.

11. The contractor whose bid is accepted will be required to furnish performance guarantee of **5% (Five Percent)** of the bid amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10000/-) or Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any schedule bank/Pay order or any Schedule Bank of any scheduled bank (in case guarantee amount is less than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Schedule Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule.

'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. The contractor whose bid is accepted will also be required to furnish either copy to applicable licenses/registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW welfare Board including Provident Fund Code NO. if applicable and also ensure the compliance of aforesaid provisions by the subcontractors, if any engaged by the contractor for the said work and programme chart (Time and Progress) within the period specified in Schedule F.

12. **The description of the work is as follows:**
Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. Submission of a bid by a bidders implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be dome and of conditions and rates at which store, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

13. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.

14. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.

15. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.

16. The contractor shall not be permitted to bid for works in the CPWD circle (Division in case of contractors of Horticulture/Nursery category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). The shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazette officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

17. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.

18. The bid for the works shall remain open for acceptance for a period of~~**ten/fifteen/thirty /forty five/sixty**~~ **days (10/15/30/45/60) – days** from the date of opening of bids in case of single bid system/~~sixty (60) days from the date of opening of technical bid in case bids are invited on 2 or 3 bid envelop system.~~ (strike out as the case may be). If any bidders withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.

19. This notice inviting Bid shall from a part of the contract document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-

    (a) The Notice Inviting Bid, all the documents including additional conditions, specification and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.

    (b) Standard C.P.W.D. Form 7/8 or other Standard C.P.W.D. Form as applicable.

Assistant Engineer (E)
KCESD-IV, KCED-I, CPWD
Nizam Palace, Kolkata-20

CPWD-7/8	*CPWD*

GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT
Percentage Rate Tender/~~Item Rate Tender~~ &Contract for Works

(A) Tender for the work of: MOEI and Fans including RMO water pump set, 16 Nos type-II qtr, substation building, main office building, periphery compound light etc. at the complex of Anthropological survey of India at Salt Lake, kolkata. (SH: Providing comprehensive maintenance of 2 Nos 16 passenger lift serving floor (B+G+8) in the building)

(i) To be ~~submitted~~/uploaded by……**15.00**……. hours on **… 12.11.2026 ……../ upload at https://etender.cpwd.gov.in**

(ii) To be opened in presence of tenderers who may be present **at 15-30** hours on **12.11.2026** in the office of the **Assistant Engineer (E), Kolkata Central Electrical Sub-Division-IV, KCED-I, CPWD, Kolkata.**
Issued to ……..*
Signature of officer issuing the documents ……*
Designation ……*
Date of Issue ……*
*Note Applicable for e-tender

TENDER

I/We have read and examined the notice inviting tender, schedule, A,B,C,D,E&F Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, of 2014 with up to date amendments clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We here by tender for the execution of the work specified for the President of India within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause11 of the Conditions of contract of 2010 with up to date amendments and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

We agree to keep the tender open for **~~ten/fifteen~~/thirty/~~forty five/sixty~~ days (~~10/15~~/30/~~45/60~~) – days** from the due date of its opening~~/ Ninety days from the date of opening of financial bid in case tenders are invited on 2/3 envelop system /One hundred twenty (120) days from the date of opening of technical bid in case bids are invited of 3 bids system fir specified work~~ and not to make any modification in its terms and conditions.

A sum of **Rs.8,395.00** is here by forwarded in ~~cash~~/receipt treasury challan/Term Deposit Receipt of a scheduled bank/ fixed deposit receipt of scheduled bank/demand draft of a scheduled bank/bank guarantee issued by a scheduled bank as earnest money. If I/We, fail to furnish the prescribed performance guarantee within prescribed period. I/We agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/We agree that President of India or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely. The said performance guarantee shall be guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of Earnest Money & Performance Guarantee as aforesaid. I/We shall be debarred for participation in the re-tendering process of the work.

CPWD-7	*CPWD*

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated: ……..…….** **Signature of Contractor ****

Witness: **

Address: ** **Postal Address ****

Occupation: **

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned here under) is accepted by me for and on behalf of the President of India for a sum of **Rs. ……** (Rupees……

……)

The letters referred to below shall form part of this contract agreement: -

a)

b)

For & on behalf of President of India

Signature……*……

Dated: ……*…….. **Designation……*…….**

**** To be filled by Contractor**

PROFORMA OF SCHEDULES	*CPWD*

PROFORMAOF SCHEDULES

(Separate Performa for Civil, Elect. & Hort. Works in case of Composite Tenders) (Operative Schedules to be supplied separately to each intending tenderer)

SCHEDULE'A'

Schedule of quantities (As per PWD-3) **Page No. 26**

SCHEDULE'B'

Scheduleof materialsto be issuedto thecontractor.

S. No.	Descriptionof item	Quantity	Rates in figures& Words at Which the material will be charged to the contractor	Place ofissue
1	2	3	4	5
Page No. Nil				

SCHEDULE'C'

Tools and plantstobe hiredto thecontractor

S. No.	Description	Hirechargesperday	Place ofIssue
1	2	3	4
		NIL	

SCHEDULE 'D'

Extra schedule for specific requirements/document for the work, if any. **Attached: Page No.- 23 to 25**

SCHEDULE 'E'

Reference to General Conditions of contract of 2023 with up to date amendments

Name of Work		:	MOEI and Fans including RMO water pump set, 16 Nos type-II qtr, substation building, main office building, periphery compound light etc. at the complex of Anthropological survey of India at Salt Lake, kolkata. (SH: Providing comprehensive maintenance of 2 Nos 16 passenger lift serving floor (B+G+8) in the building)
Estimated cost of work		:	**Rs.4,19,760.00**
(i)	Earnest Money	:	**Rs.8,395.00 (To be returned after receiving performance guarantee)**
(ii)	Performance Guarantee	:	**5 % of Tendered Amount**
(iii)	Security Deposit	:	**2.5 % of Tendered Amount**

PROFORMA OF SCHEDULES	*CPWD*

SCHEDULE'F'

GENERAL RULES& DIRECTIONS : Officer inviting tender **A E (E)/KCESD-IV/KCED-I/CPWD/Kolkata**

Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses12.212.3 : See below

Definitions:

2(v)	Engineer-in-Charge	**AE (E)/KCED-IV/KCED-I/CPWD/Kolkata**
2(viii)	Accepting Authority	**AE (E)/KCESD-IV/KCED-I/CPWD/Kolkata**
2(x)	Percentage on cost of materials and Labour to cover all overheads and profits:	**15%**
2(xi)	Standard Schedule of Rates	**MR**
2(xii)	Department	**CPWD**
9(ii)	StandardCPWDContractFormGCC2014,	**CPWDForm7/8modified&Correcteduptodate .**

Clause1

(i)	Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance	**07 (Seven) Days**
(ii)	Maximum allowable extension with late fee @ 0.1%per day of performance guarantee amount the period provided in (i) above (1 to 15 days to be filled by NIT approving authority)	**03 (Three) Days**

Clause2

Authority for fixing compensationunderclause2 **CE /Kolkata Region /CPWD/Kolkata**

Clause2A

WhetherClause2Ashallbeapplicable **Yes**

Clause5

Number of days from the date of issue of letter of acceptance for reckoning date of start **10 (Ten) Days**

Milestone(s) as pertable given below:-

S. No.	Description of Milestone(Physical)	Time allowed in Days (from date of start)	Amount to be with-held in case of non-achievement of milestone

PROFORMA OF SCHEDULES	*CPWD*

Time allowed for execution of work **12 (Twelve) Months**

Authority to decide:

(i) Extension of time **AE (E)/KCESD-IV/KCED-I/CPWD/Kolkata.** ~~(EngineerinChargeorEngineerinChargeof MajorComponentincaseofCompositeContracts, as thecase maybe)~~

(ii) Rescheduling of mile stones **EE (E)/KCED-I/CPWD/ Kolkata.** ~~(SuperintendingEngineerinChargeorSuperintendingEngineerinChargeofMajor Componentin case of CompositeContracts,as thecasemaybe)~~

(iii) Shifting of date of start in case of delay in handing over of site …… (Superintending Engineer in change or Superintending Engineer in change of Major component in case of composite contracts, as the case may be (Modified vide OM DG / Con / 267, Dt. 14/05/2013)

Clause6,6A

Clause applicable- (6or6A) **6A**

Clause7

Gross work to be done together with net payment / adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment **As Applicable**

Clause 7A

No Running Account Bill shall be paid for the work till the applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board, whatever applicable is submitted by the contractor to the Engineer-in-charge. **Whether Clause 7A shall be applicable:** ~~**YES**~~ **/ NO**

Clause 10A

List of testing equipment to be provided by the contractor at site lab.

1. Megger **2. EARTH TESTER3.Multimeter**

4..... **5. .....6.....**

Clause10B(ii)

WhetherClause10 B(ii) shall be applicable ~~**Yes/No**~~

Clause10C

Component of labour expressed as per cent of value of work = **Not Applicable**

Clause10CA

S. No.	Materialcovered underthisclause	Nearest Materials(otherthancement,reinforcement bars andthestructuralsteel)forwhich All India WholesalePrice Index tobefollowed	Base Price ofall Materials covered under clause10 CA
1		*NIL*	
2			
3			

PROFORMA OF SCHEDULES	*CPWD*

Clause10CC ---- **Not Applicable**

	Clause10 CCto be applicableincontractswith stipulatedperiod of completionexceeding theperiod shown innextcolumn	**12 (Twenty) Months**
	Scheduleof componentofotherMaterials,Labour,POLetc. forpriceescalation. –	**Nil**
	Component of civil (except materials covered underclause 10CA) /Electrical construction Materials expressed as percent of total value of work	**Xm .....%**
	Componentof Labour– expressedas percentof total valueofwork.	**Y .....%**
	Componentof P.O.L.– expressedas percentof total valueofwork.	**Z .....%**

~~Deleted~~

Clause11

Specificationsto befollowed forexecutionofwork — **As per CPWD General Specification for Electrical Works Part –I(Internal), Part-II (External), Lift (Part-III)**

Clause12 Type of work _____ **Maintenance work**_____

***To be filled by NIT approving authority either Project and Original work or Maintenance works

Including works of up-gradation, aesthetic, special, repair, additional /alteration in buildings.

The items related to road work like up-gradation / improvement of footpath & central verge, improvement of carriage way by patch repair or annual / periodical repairs of road surface and A/R & M/O works pertaining to road shall be treat as maintenance work.

New road construction works and the strengthening of road surface shall be considered as original works.

12.2.&12.3 Deviation limit beyond which clauses 12.2 & 12.3 shall apply for building work **100 %**

12.5 (i) Deviation Limit beyond which clauses 12.2&12.3shallapplyforfoundation work (Except earth work) **N.A.**

(ii) Deviation limit for items in earth work subhead of DSR or related item – 100% **N.A**

(Modified vide OM DG / CON / 272, Dt. 21/08/2013)

Clause16

Competent Authority for Deciding reduced rates. — **CE /Kolkata Region /CPWD/Kolkata**

Clause18

List of mandatorymachinery,tools&plantsto bedeployedbythecontractorat site:-

As required for timely execution of work as per direction of Engineer –in – charge.

Clause 25

Constitution of Dispute Redressal Committee (DRC)	**Competent Authority to appoint DRC**
DRC shall constitute one Chairman and two members	Chief Engineer or Additional Director General if there is no Chief Engineer

~~Clause 30(i)~~

~~Requirement of Technical Representative(s) and recovery Rate~~

~~Sl. No~~	~~Minimum Qualification of Technical representative~~	~~Discipline~~	~~Designation (Principal Technical/ Technical representative~~	~~Minimum experience~~	~~Nos.~~	~~Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of Clause 36(i)~~	
						~~Figures~~	~~Words~~
~~1.~~	~~Graduate Engineer -or Diploma Engineer~~	~~Elect./Mech~~	~~Technical representative~~	~~2 years Or 5 years~~	~~1(one) nos. or 1(one) nos.~~	~~Rs. 15000/- Per month~~	~~Rupees Fifteen thousand per month~~

Assistant Engineers retired from Government services that are holding Diploma will be treated at par with Graduate Engineers.

Diploma holder with minimum 10 year relevant experience with a reputed construction co. can be treated at par with Graduate Engineers for the purpose of such deployment subject to the condition that such diploma holders should not exceed 50% of requirement of degree engineers.

Clause 42

i) (a) Schedule/statement for determining theoretical quantity of cement and bitumen on the basis of Delhi schedule of Rates 2014 printed by C.P.W.D. and read along with Additional specifications attached with NIT.

ii) Variations permissible on theoretical quantities

a) Cement
For works with estimated cost put to tender not more than Rs.5 lakhs. For works with estimated cost put to tender more than Rs.5 lakhs. **NA**

b) Bitumen for all works. **NA**

c)Steel Reinforcement and structural steel
section for each diameter, section and Category. **NA**

d) All other materials **NIL**

RECOVERY RATES FOR QUANTITIES BEYOND PERMISSIBLE VARIATION

Sl No	Description of item	Rates in figures and words at which recovery Shall be made from the Contractor. Base Price in schedule 'F' plus 10%	
		Excess beyond Permissible variation	Less use beyond the permissible variation

केन्द्रीय लोक निर्माण विभाग

कार्यालय ज्ञापन

No. DG/Manual 2022/Misc/13

ISSUED BY THE AUTHORITY OF DIRECTOR GENERAL, CPWD

Nirman Bhawan, New Delhi **Dated: 25.04.2023**

Subject: Guidelines for implementation of e-MB.

In compliance to OM no. 135 of 2023 dated 21.03.2023 of ERP unit, online measurements of work done are to be recorded for payment of works being executed by CPWD. The ERP system of e-measurement shall be adopted in first phase for works at the stations Delhi, Mumbai, Chennai, Kolkata, Chandigarh and Bengaluru. Necessary modifications in Manual / SOP has been done vide OM Nos DG/Manual/2022/07 and DG/SOP/2022/13. However following procedure shall be adopted for use of e-MB in on-going works:

1. For the on-going agreements, the computerised measurement book (c-MB)/computerized level book (c-LB) system is already adopted in the agreements. The ERP system of e-measurement shall also be adopted for on-going agreement with the consent of the contractor. A consent letter shall be taken from the contractor by the Engineer-in-Charge in the format attached with this OM. This consent letter shall become part of the agreement. This exercise should be completed within 15 days of issue of this OM.
2. If any agency does not agree to give consent, letter shall be issued to the agency to give the reason for not giving the consent.
3. If the agency fails to give the consent, even after issue of letter, then system of c-MB / c-LB may be continued.

This issues with the approval of DG CPWD.

Encl: As above.

25.04.2023
(वी. पी. साहू)
अधीक्षण अभियंता (सी.एंड एम.)

Issued from file No. CSQ/CM/16(1)/2023 e- file 9155028

केलोनिवि तथा लोनिवि दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु। (केलोनिवि वेबसाईट के माध्यम से)

25.04.2023
R K SINGH
EE(Manual)

Sample consent letter of contractor for e-MB

To
The Assistant Engineer(E)
KCESD-IV/KCED-I/CPWD
Nizam Palace/Kolkata-20

Subject: Consent for online recording of measurement and making payment on the basis of online measurements submitted through CPWD ERP system.

Name of work: MOEI and Fans including RMO water pump set, 16 Nos type-II qtr, substation building, main office building, periphery compound light etc. at the complex of Anthropological survey of India at Salt Lake, kolkata. (SH: Providing comprehensive maintenance of 2 Nos 16 passenger lift serving floor (B+G+8) in the building)

Agreement No.

Sir,

With reference to the above cited work and agreement, I hereby submit my consent for recording of online measurement on CPWD ERP system and making payment of work done on the basis of online submission of measurements on CPWD ERP system.

Yours faithfully,

Dated:
Place:

(Signature of Contractor/authorized representative)
Name & Seal

REFERENCE TO APPLICABLE OFFICE MEMORANDUMS

The following amendments to General Conditions of Contract 2010/ 2014 issued by DG, CPWD, New Delhi shall be applicable and shall form part of the contract / agreement. The OMs can be viewed on website www.cpwd.gov.in

Sl. No.	**Reference to OMs**
1	OM No. DG / MAN / 311 dated 02-07-2014.
2	OM No. DG / MAN / 312 dated 04-07-2014 : Section 20A. CPWD 6 for e-tendering – Modification of undertaking
3	OM No. DG / SE/CM/CON/285 dated 04-06-2015 : Amendment in General Condition of Contract (GCC) undertaking
4	OM No. DG / SE/CM/CON/286 dated 30-06-2015
5	OM No. DG /CON/287 dated 24-08-2015
6	OM No. DG / MAN / 320 dated 04-06-2015 : Modification in CPWD Works Manual
7	OM No. DG / MAN / 326 dated 01-09-2015 : Modification in CPWD Works Manual
8	OM No. 1(14)/e-Gov/e-Tender/2015-Bt.DGW/350 Dated 23.11.2015.
9	OM No. DG/CON/291 dated 04.01.2016.
10	OM No. DG/MAN/336 dated 01.07.2016
11	OM No. DG/CON/341 dated 05.10.2016: Modified in EMD submission
12	OM No. DG/CON/298 dated 29.09.2017: Modified in CPWD GCC 2014- 7/8 on GST compliance.
13	OM No. DG /MAN/347 dated 3-04-2017 : Change in manual provision of tender
14	OM No. DG/MAN/358 dated 23.10.2017 : Amendment in CPWD Works manual 2014.
15	OM No. DG /MAN/363 dated 25-01-2018 : Amendment in CPWD Works manual 2014.
16	OM No. DG /CON/301 dated 09-02-2018: Amendment in GCC – 2014, Clause – 12.
17	OM No. DG/CON/Misc./13 dated 23-11-2020
18	OM No. DG/CON/Misc./14 dated 23-11-2020
19	DG Memo No.- DG/CON/312, Dated-17/02/2021
20	DG Memo No.- DG/CON/313, Dated-17/02/2021
21	DG Memo No.- DG/CON/314, Dated-24/02/2021
22	DG Memo No.- DG/CON/315, Dated-13/04/2021
23	DG Memo No.- DG/CON/316, Dated-13/04/2021
24	DG Memo No.- DG/CON/Misc./15, Dated-28/05/2021
25	DG Memo No.- DG/CON/317, Dated-28/06/2021
26	O.M. No. F.9/4/2020-PPD dated 12/11/2020
27	DG Memo No.- DG/Manual 2022/Misc/13dated 25/04/2023

FORM OF PERFORMANCE SECURITY (GUARANTEE)

BANK GUARANTEE BOND

1. In consideration of the President of India (hereinafter called "the Government") having offered to accept the terms and conditions of the proposed agreement between……and…...…..…….. (hereinafter called "the said contractor(s)") for the work ……. (hereinafter called "the said agreement') having agreed, to production of an irrevocable Bank Guarantee for Rs…….. (Rupees……..only) as a security/ guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

We …….(hereinafter referred to as "as Bank")
(indicate the name of Bank)

hereby undertake to pay to the Government an amount not exceeding Rs…… Rupees…….only) on demand by the Government.

2. We ……..…….do hereby

(indicate the name of Bank)

undertake to pay the amounts due and payable under this Guarantee without any demure, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor (s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding

Rs……(Rupees…….……..……only)

3. We, the said bank further undertake to pay the Government any money so demand notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

4. We ……..……..…….further agree that the

(indicate the name of the Bank)

guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said Agreement have been fully paid and its claim satisfied or discharged or till Engineer-in-Charge on behalf of the Government certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said contractor(s) accordingly discharges this guarantee.

5. We……..……..……. further agree with

(indicate the name of Bank)

the Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor(s) and to forebear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).

7. We ……..……..… lastly undertake not

(indicate the name of bank)

to revoke this guarantee except with the previous consent of the Government in writing.

8. This guarantee shall be valid up to……..unless extended on demand by Government. Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs. ……(Rupees……only) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee, all our liabilities under this guarantee, shall stand discharged.

Dated, the ……Day

of…… .

For……

(indicate the name of the Bank).

ADDITIONAL CONDITIONS OF CONTRACT FOR THE WORK

1. The work shall be carried out as per direction and to the entire satisfaction of the Engineer-in-charge and as per relevant CPWD General Specifications for Lift as well as Electrical Installation and IE Rules 1956 as amended up to date and other relevant act, rules and local byelaws as applicable.

2. The Agencies are requested to visit the site before quoting the rates.

3. No T & P shall be issued by the department. The contractor shall arrange for all tools, plants and instruments required for execution of work.

4. The agency must attend the fault within 24 hours otherwise a penal recovery will be made from the bill in case of failure to do so. The direction of Engineer-in-charge is final and binding in this regard.

The comprehensive maintenance has to be carried out only though authorized manufacturer of the lifts i.e. M/s Kone Elevator India Pvt. Ltd.

5. The payment to labour should be made at the rates declared by the Deputy Labour Welfare Commissioner (Central), Jur-VII, Kolkata as per provision of the minimum wages act from time to time. In the case of statutory increase of minimum wage during the currency of the contract, the difference between the increased wage and the wage at the time of entering in the contract will be reimbursed to the firm on production of proof of payment.

6. The agency has to follow all labour laws of the country in force. If any labour claim is received regarding the work, it will be borne by the agency as no labour complain will be accepted by the department..

7. The agency should take all precautionary measures, if any accident occurs, the department will not take any responsibility.

8. Any damaged to the equipments and structure due to negligence shall have to be got repaired by the agency at his cost. The decision of the Engineer -in-charge is final and binding in this regard.

9. The rate should be inclusive of all taxes and duties, but excluding service tax. The service tax will be reimbursed by the department on furnishing the proof of payment of service tax to the appropriate authority.

10. One percent of the total amount will be deducted as contract labour welfare cess as imposed by the Govt. of West Bengal and two percent GST on works contract on bill amount will also be deducted at source.

11. The firms has to maintain one First Aid Kit Box with require medicine etc. which is to the verify by the Engineer-in-charge or his authorize representatives in regular basis failing which penal recovery will be made from bill.

12. No advance payment will be made. However payment will be made at convenient interval for the value of work done.

13. The agency must have the ESI, EPF registration to ensure that workers engaged by them get the benefits of ESI Scheme, EPF etc.

14. Regular servicing work at least once in a month to be carried out as per maintenance manual.

15. Break down call/ Servicing work to be carried out by the proper licentiate authorised person of the maintenance firm.

16. Authorized person of the firm should be equipped with proper safety equipment during work at site.

17. The following items are exclusive of the scope of the maintenance contract.
    a) Elevator Car enclosure
    b) Elevator Car and landing door panels/ gates.
    c) Dry cells & batteries.
    d) Bulbs (Fluorescent Tube including Car light, Pit light), Alarm/ Buzzer, Cabin Fan, etc.
    e) Decorative items not related to lift operation.

18. The measurement shall be done in EMB (Electronic Measurement Book) as per provision to Clause -6A of GCC-2014

19. The rates for all items of work shall, unless clearly specified otherwise, include cost of all labours, materials and other inputs involved in the execution of the item and inclusive of all local taxes and duties of Central and State Government as in force from time to time (except service tax). Nothing extra will be entertained. It will be the responsibility of the contractor to pay service tax to the appropriate authority as applicable. The quantum of service tax shall not be included in the rates quoted. The service tax paid against this contract / order shall be reimbursed to the contractor on production of valid document of paying service tax to the appropriate authority against this contract / work order.

20. The contractor shall ensure that the workers as engaged for the work shall be covered under the benefits of ESI Scheme, EPF etc. as per Govt. Rules and Regulations**.** While executing the work the successful tenderer shall have all registration as required as per the law of the land like ESI Scheme, EPF etc.

21. Any damaged to the equipments and structure due to negligence shall have to be got repaired by the agency at his cost. The decision of the Engineer -in-charge is final and binding in this regard.

22. No advance payment will be made. However payment will be made at convenient intervals for the value of work done.

Assistant Engineer (E)
KCESD-IV, KCED-I, CPWD
Nizam Palace, Kolkata-20

Term and Conditions:

1. The agency must attend the fault within 24 hours otherwise a panel recovery will be made double the pro-rate basis in case of failure to do so. The direction of E-I-C is final and binding in this regard.
2. The comprehensive maintenance has to be carried out and to the eligible enlisted CPWD composite Contractor/ Manufacturer through respect lift manufacturer only.
3. The work should be carried out as per CPWD specification and the direction of E-I-C.
4. No T & P will be issued by the department.
5. Necessary provision to be made to provide skilled mechanic having necessary lift license for competent authority to attend day to day call back service promptly.
6. Servicing by mean of oiling, greasing, cleaning etc. to be done once in every month for each lift.
7. In case of breaking of any lift, it shall have to be attending within 24 hours.
8. Proportionate recovery will be made from the bill call back service not attended within 24 hours.
9. Lift is to be supervised by competent Engineer having supervisory competence certificate issued by the competent authority.
10. Servicing is to be done once in every month.
11. Minor break down calls are to be attended within 24 hours.
12. The following jobs are within the scope of maintenance contract. A) Lubricant b) Guide shoe/break shoe c) Break oil d) Retiring cam coil e) Clutch oil f) copper contract g) carbon contract h) Door stopper i) Hanging Roller j) OSG ROPE, K) Selector switch & plunger l) call bell, Miniature Lamp, Battery, m) Landing push Button control repairing, resistance & capacitor & n) Door sensor.
13. Repair/replacement of the following items is outside the scope of maintenance contract. a) Motor b) Gear c) car and landing door panels d) painting & decoration e) sheave and pulley floor and landing sills.
14. The payment to labour should be made at the rates declared by the Deputy Labour welfare commissioner (central), Jur-VII, Kol as per provision of the minimum wages act from time to time. In case of statutory increase of minimum wages during the will be reimbursed to the firm on production of proof of payment increase wage to the workers employed on contract as extra item with overhead& profit and taxes as applicable as per directives given by the CE(E) ER/CPWD/KOL-20 of the CE(E), CPWD item with overhead & profit and taxes as applicable as per directives given by the CE(E) ER/CPWD/KOL-20 of the CE(E), CPWD, Kolkata.
15. The agency shall have to pay to the workers with in 7th day of the every month and comply with all the provisions of the Clauses mentioned in the agreement in this regard. This has to be treated as mandatory.
16. The agency has to fallow all labour laws of the country in force. If any labour claim is received regarding the work, it will be borne by the agency as no labour complain will be accepted by the department.
17. The agency should provide a record available at site from which the deployment of workers and their presence can be verified by the E-I-C or his authorized representatives.
18. Beyond duty hours if any faults occur the agency shall have to attend/rectify the same for which payment will be made as per Provision of minimum wages act.
19. The agency should take all precautionary measured, if any accident occurs, the department will not take any responsibility.
20. Any damaged to the equipment and structure due to negligence shall have to be got repaired by the agency at his cost. The decision of the E-I-C is final and binding in this regard.
21. The rate should be inclusive of all taxes and duties.
22. One percent of the total amount will be deducted as contract workers welfare cuss as imposed by the Government of west Bengal on bill amount will be deducted at source.
23. The firm has to maintain one First Aid Kit Box with require medicine etc, which is to the verify by the E-I-C or his authorize representatives in regular basis failing which panel recovery will be made from bill.
24. No advance payment will be made. However payment will be made at convenient interval for the value of work done.
25. Minimum rates of wages for workers taken vide office order no. 1/6(1)/2025-LS-II dated 28.03.2025 of Ministry of Labour & Employment, Office of the Chief Labour Commissioner (C), New Delhi w.e.f. 01.04.2025.
26. The agency has to submit valid GST Registration Certificate.
27. The agency will submit fit certificate of lifts as a when required at the time of VVIP visit.
28. If the complain is not attended within 24 hours, in spite of getting proper information for single lift recovery will be made @ **Rs.2,095/- per day** from the bill (Double the daily/lift).

SCHEDULE OF WORK

Name of work : MOEI and Fans including RMO water pump set, 16 Nos type-II qtr, substation building, main office building, periphery compound light etc. at the complex of Anthropological survey of India at Salt Lake, kolkata. (SH: Providing comprehensive maintenance of 2 Nos 16 passenger lift serving floor (B+G+8) in the building)

Sl.No.	Description of Item	Qty		Rate	Unit	Amount	Remarks
1	Comprehensive maintenance of lifts which include routine, preventive and breakdown maintenance including repair / replacement of worn out items with minimum downtime for 2 nos 16 passenger lift serving floor (B+G+8) in the building.	12.00	Months	34,980.00	Month	4,19,760.00	M/R
					Total Rs.	**4,19,760.00**	

Assistant Engineer (E)
KCESD-IV/KCED-I/CPWD
Nizam Palace, Kolkata-20