Name of work: **Computer operation and related multitask services for Goa Sub Division office at CPWD, Bambolim, Goa chargeable to contingencies of works.**

NIT No.: **36/EE/GCD/2026-27/Recall 1**

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This N.I.T contains pages **1 to 42** for **Part A** and Pages **43 to 46** for **Part–B** for Price Bid Sheet.

This N.I.T contains pages **1 to 46** for **Part A to B**.

Assistant Engineer(P)
Goa Central Division, CPWD,
Goa

Executive Engineer & Senior Manager(C)-I
Goa Central Division, CPWD,
Goa

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Omission NIL Overwriting NIL

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PART - A

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CENTRAL PUBLIC WORKS DEPARTMENT
NOTICE RE-INVITING e-TENDER

The Executive Engineer & Senior Manager(C)-I, Goa Central Division, CPWD, Goa on behalf of the President of India, re-invites online **Percentage Rate Tender** from **Class-V** and above above **(as per the Enlistment Rules 2026 the Enlisted Contractor for Class-III, IV & V can tendered within their tendering limit for works in the Region of Enlisting Authority only)** approved and eligible contractors in **Civil / Composite category** of CPWD for the following work:

N.I.T. No. : **36/EE/GCD/2026-27/Recall 1**

Name of Work : **Computer operation and related multitask services for Goa Sub Division office at CPWD, Bambolim, Goa chargeable to contingencies of works.**

Estimated Cost : **Rs.22,55,268.00**

Earnest Money : **Rs. 45,105.00**

Period of completion : **12 (Twelve)** Months.

Last date and time of submission of bid online on : **13/11/2026 upto 03:00 PM**

The bid forms and other details can be downloaded from the website https://etender.cpwd.gov.in

Executive Engineer & Senior Manager(C)-I
Goa Central Division
CPWD, Bambolim, Goa

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INFORMATION & INSTRUCTIONS FOR CONTRACTORS FOR e-TENDERING

The Executive Engineer, & Senior Manager(C)-I, Goa Central Division, CPWD, Goa re-invites on behalf of the President of India, online **Percentage rate bids** from **Class V** and above above **(as per the Enlistment Rules 2026 the Enlisted Contractor for Class-III, IV & V can tendered within their tendering limit for works in the Region of Enlisting Authority only)** approved and eligible contractors in **Civil / Composite category** of **CPWD** for the following work :-

Sl. No.	NIT No.	Name of Work & Location	Estimated Cost Put to bid	Earnest Money	Period of Completion	Last date and time of Online submission of bid, Original EMD, Scan Copy of Receipt for Deposition of Original EMD and other documents as specified in tender notice.	Time & date of opening of bid
1	**36/EE/GCD/2026-27/Recall 1**	**Computer operation and related multitask services for Goa Sub Division office at CPWD, Bambolim, Goa chargeable to contingencies of works.**	**Rs.22,55,268/-**	**Rs.45,105/-**	**12 (Twelve) Months**	Upto **03:00** PM On **13/11/2026**	at and after **03:30** PM On **13/11/2026**

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website https://etender.cpwd.gov.in free of cost.

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4. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website.

5. The intending bidder must have valid class-III digital signature to submit the bid.

6. **The contractor can deposit original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD with in the period of bid submission. The contractor shall obtain the receipt of EMD from the concerned Executive Engineer in the prescribed format uploaded by NIT issuing Executive Engineer.**

7. The Bid Document as uploaded can be viewed and downloaded free of cost by any one including intending bidder. But the bid can only be submitted after uploading the mandatory scanned documents such as Demand draft/ Pay order or Banker's Cheque/ Bank guarantee of any Scheduled Bank towards EMD in favour of **Executive Engineer, Goa Central Division, CPWD, Goa**, **copy of receipt of original EMD** and other documents specified in the tender notice.

8. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.

9. Contractor can upload documents in the form of JPG format and PDF format.

10. Contractor must ensure to quote his percentage rate (above/below) in the attached schedules.

11. ~~SC/ST contractors enlisted under class V category are exempted from processing fee payable to ITI.~~

12. **The lowest bidder shall physically submit within a week of date of opening of bid, the certified copy of all scanned and uploaded documents as specified below, in the office of tender opening authority.**

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List of Documents to be scanned and uploaded upto the last date & time of online submission of bid

i. Insurance Surety Bond/Account Payee Demand Draft/ Fixed Deposite Receipt/ Banker's Cheque or Bank Guarantee (as prescribed) issued by a Commercial Bank against EMD, EMD shall be in favour of Executive Engineer, Goa Central Division, CPWD, Goa.

ii. Copy of Receipt for Deposition of original EMD issued from division office of any Executive Engineer, CPWD.

iii. CPWD Enlistment Order of the Contractor showing validity as on date of receipt of tender.

iv. Copy of registration with ESIC or proof of applying.

v. Copy of registration with EPFO or proof of applying.

vi. **'GST registration Certificate'**, if already obtained by the bidder. If the bidder has not obtained GST registration as applicable, then he shall scan and upload the following undertaking along with bid document.

"If work is awarded to me, I/We shall obtain GST registration certificate as applicable, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and /or for any action taken by CPWD or GST department in this regard".

vii. Certificate of ERP training.

viii. Self Certificate/Declaration (Annexure-III).

ix. PAN card of the bidder agency.

x. Details of current contact address, phone no. mobile no. and e-mail ID of the bidder.

Executive Engineer & Senior Manager(C)-I,
Goa Central Division,
CPWD, Goa.

Correction NIL	Insertion NIL
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Receipt of Deposition of Original EMD

(Receipt No……./date……)

SN	Particular	Details
1	Name of work	**Computer operation and related multitask services for Goa Sub Division office at CPWD, Bambolim, Goa chargeable to contingencies of works.**
2	NIT No.	**36/EE/GCD/2026-27/Recall 1**
3	Estimated Cost	**Rs. 22,55,268/-**
4	Amount of Earnest Money Deposit	**Rs.45,105/-**
5	Last date of online submission of bid	**13/11/2026**

Details to be filled by EMD Receiving officer of CPWD (EE/AE/AAO)

SN	Particular	Details
1	Name of contractor	**#**
2	Form of EMD Received & its Details	**#**
3	Amount of Earnest Money Deposit Received	**Rs……..**
5	Date of submission of EMD	**……/…../2026**
6	Signature of EMD Receiving officer of CPWD with official Stamp	**#**
7	Name of EMD Receiving officer of CPWD	**#**
8	Designation of EMD Receiving officer of CPWD	**#**

To be filled by EMD receiving EE/AE/AAO

EE / AE / AAO

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CPWD-6

Government of India CPWD
Notice Re-Inviting Tender for e-Tendering

1. Percentage rate tenders are re-invited on behalf of President of India from **Class V** and above above **(as per the Enlistment Rules 2026 the Enlisted Contractor for Class-III, IV & V can tendered within their tendering limit for works in the Region of Enlisting Authority only)** approved and eligible contractors in **Civil / Composite category** of CPWD for the following work :-

Name of Work: **Computer operation and related multitask services for Goa Sub Division office at CPWD, Bambolim, Goa chargeable to contingencies of works.**

The enlistment of the contractors should be valid on the last date of submission of bids.
In case the last date of submission/opening of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

1.1 The work is estimated to cost **Rs.22,55,268/-.** This estimate, however, is given merely as a rough guide.

1.1.1 The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the bids. He will also nominate Division which will deal with all matters relating to the invitation of bids.

For composite bid the bidders, besides indicating the percentage above/below the combined estimated cost put to bid, should also indicate the amount in word for each component separately. The eligibility of bidder will correspond to the combined estimated cost of different components put to bid.

1.2 ~~Intending bidder is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below:-~~

~~Criteria of eligibility for submission of bid documents~~

1.2.1 ~~**Conditions for Non-CPWD contractors :-**~~

~~Three similar works each of value not less than **Rs. ..... Lakh** or two similar work each of value not less than **Rs. ..... Lakh** or one similar work of value not less than **Rs. ..... Lakh** in last **7 years ending previous day of last date of submission of bids.** (Modified vide OM No. DG/MAN/293 dated 31.10.2013) The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of **7% per annum,** calculated from the date of completion to the last date of submission of bid.~~

~~**Similar work means "construction of building having RCC framed structures alongwith services."**~~

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Note :-

For works costing above Rs. 5 Crore but up to Rs. 20 Crore, (the figure of Rs. 5 Crore and Rs. **20** Crore may be modified as per bidding limit of CPWD class II/ Group B and CPWD Class I/ Group A contractors respectively of respective discipline such as Electrical, Horticulture and Furniture etc. as the case may be) when bids are open to non-CPWD contractors also, then class II contractors of CPWD shall also be eligible if they satisfy the eligibility criteria specified in 1.2.1 above.

1.2.2 Criteria of eligibility for CPWD as well as non CPWD contractors.

For works estimated to cost above Rs. 20 Crore. (the figure of Rs. **20** Crore may be modified as per bidding limit of CPWD class I/ Group A contractors of respective discipline such as Electrical, Horticulture and Furniture etc. as the case may be)

Three similar works each of value not less than **Rs.** **Lakh** or two similar work each of value not less than **Rs.** **Lakh** or one similar work of value not less than **Rs.** **Lakh** in last **7 years ending previous day of last date of submission of bids.** (Modified vide OM No. DG/MAN/293 dated 31.10.2013) The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of **7% per annum,** calculated from the date of completion to the last date of submission of bid. **This is applicable for 1.2.1 aswell 1.2.2.** (Modified vide OM DG/MAN/284 dt. 13.8.2013)

To become eligible for issue of bid, the bidders (Non CPWD contractors only) shall have to furnish an affidavit as under:-

I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee. (Scanned copy to be uploaded at the time of submission of bid)

1.2.3 When bids are invited from CPWD class II composite category contractors and non CPWD contractors as per provisions of **clause 1.2.1** above, it will be mandatory for non CPWD contractors and CPWD class-II contractors to upload the work experience certificate(s) and the affidavit as per the provisions of **clause 1.2.2.**

But for such bids, Class-I composite category contractors of CPWD are eligible to submit the bids without submission of work experience certificate and affidavit. Therefore, CPWD class-I composite category contractors shall upload two separate letters for experience certificate and affidavit that these documents are not required

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~~to be submitted by them. Uploading of these two letters is mandatory otherwise system will not clear mandatory fields.~~

2. Agreement shall be drawn with the successful tenderer on prescribed Form No. CPWD-7 which is available as a Govt. of India Publication and also available on website www.cpwd.gov.in. Bidder shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.

3. The time allowed for carrying out the work will be **12 (Twelve) Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.

4. The site for the work is available.

~~OR~~

(i) ~~The site for the work shall be made available in parts as specified below:-~~

.....*.....

(ii) ~~The architectural and structural drawing for the work is available. (*)~~

~~Or~~

The architectural drawing for work are available and structural drawings shall be made available in phased manner, as per requirement of the same as per approved programme of completion submitted by the contractor after award of work.

5. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen from the web Site https://etender.cpwd.gov.in free of cost.

6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of tender as notified.

7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the components) but before last time and date of submission of tender as notified.

8. Earnest Money in the form of Insurance Surety Bond/Account Payee Demand Draft/ Fixed Deposit Receipt/ Banker's Cheque or Bank Guarantee(as prescribed) issued by a Commercial Bank **(drawn in favour of Executive Engineer, GCD, CPWD, Goa)** shall be scanned and uploaded to the e-Tendering website within the period of bid submission.

The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD with in the period of bid submission. The EMD Receiving Executive Engineer, CPWD (including NIT issuing EE/AE) shall issue a receipt of deposition of EMD to the bidder in a prescribed format uploaded with this NIT. This receipt shall also be scanned and uploaded to the e-tendering

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website by the intending bidders upto the specified online bid submission date and time.

Bank details are as mentioned:-
Name :- Executive Engineer, GCD, CPWD, Goa.
Bank Account No. :- 11144458681
IFSC Code :- SBIN0003902
Bank Name :- State Bank of India, Bambolim, Goa

A part of earnest money is acceptable in the form of bank guarantee also. In such case, **minimum** 50% of earnest money or Rs. 20 lac, whichever is less, **shall** have to be deposited in shape prescribed above, and balance **may be deposited** in shape of Bank Guarantee of any scheduled bank **having validity for 90 days or more after the last date of receipt of bids** which is to be scanned and uploaded by the intending bidders.

Copy of Contractor's Enlistment Order in CPWD certificate of GST Registration and other documents as specified in the NIT shall also be scanned and uploaded to the e-Tendering website before the last date of submission of online bid.

Online bid documents submitted by intending bidders shall be opened only of those bidders **whose EMD Deposited with any division office of CPWD and other documents scanned and uploaded are found in order.**

The bid submitted shall be opened at 03:30 PM on 13/11/2026

9. The bid submitted shall become invalid if:

(i) The bidder is found ineligible.

(ii) The bidder does not deposit the original EMD with Division office of any Executive Engineer, CPWD

(iii) The bidders does not upload all the documents (including **GST** registration ~~and **acknowledgement of filed return for the previous quarter**~~) as stipulated in the bid document including the copy of receipt of deposition of original EMD.

(iv) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest tenderer in the office of tender opening authority.

10. The bidder whose bid is accepted will be required to furnish performance guarantee of "(i) 5% of tendered value or Estimated Cost Put to Tender (ECPT) (whichever is higher). (ii) Where the tendered amount is less than eighty percent (80%) of the Estimated Cost Put to Tender (ECPT), the Performance Guarantee, in addition to the

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requirement under (i) above, shall be increased by an amount equal to the difference between eighty percent (80%) of the ECPT and the tendered amount" within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10000/-) or Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/Pay order of any Scheduled Bank of any scheduled bank (in case guarantee amount is less than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

11. The description of the work is as follows:

Computer operation and related multitask services for Goa Sub Division office at CPWD, Bambolim, Goa chargeable to contingencies of works.

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

12. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.

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13. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable to rejection.

14. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.

15. The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture / Nursery category) responsible. for award and execution of contracts, in which his near relative is posted as Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazette officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

16. No Engineer of gazette rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as afore said before submission of the tender or engagement in the contractor's service.

17. The bid for the works shall remain open for acceptance for a period of **Thirty (30) days** from the date of opening of bids. If any bidder withdraw his bids before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the re-bidding process of the work.

18. This notice inviting bid shall form a part of the contract document. The successful bidder /contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-

a) The Notice Inviting bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.

b) Standard C.P.W.D. Form 7 or other Standard C.P.W.D. Form as applicable.

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19. For Composite bids: -

19.1.1 The Executive Engineer in charge of the major component will call bids for the composite work. The cost of bid document and Earnest Money will be fixed with respect to the combined estimated cost put to tender for the composite bid.

19.1.2 The bid document will include following three components:

Part A: CPWD-6, CPWD-7 including schedule A to F for the major component of the work, Standard General Conditions of Contract for CPWD 2014 as amended/modified up to last date of submission of online bid.

Part B: General / specific conditions, specifications and schedule of quantities applicable to major component of the work.

Part C: Schedule A to F for minor component of the work. (SE/EE in charge of major component shall also be competent authority under clause 2 and clause 5 as mentioned in schedule A to F for major components) General/specific conditions, specifications and schedule of quantities applicable to minor component(s) of the work.

19.1.3 The bidders will either obtain valid electrical license at the time of execution of electrical work or associate contractors having valid electrical license of eligible class.

19.1.4 The eligible bidders shall quote rates for all items of major component as well as for all items of minor components of work.

19.1.5 After acceptance of the bid by competent authority, the EE in charge of major component of the work shall issue letter of award on behalf of the President of India. After the work is awarded, the main contractor will have to enter into one agreement with EE in charge of major component and has also to sign two or more copies of agreement depending upon number of EE's/DDH in charge of minor components. One such signed set of agreement shall be handed over to EE/DDH in charge of minor component. EE of major component will operate **Part-A** and **Part-B** of the agreement. EE / DDH in charge of minor component(s) shall operate **Part-C** along with **Part-A** of the agreement.

19.1.6 Entire work under the scope of composite tender including major and all minor components shall be executed under one agreement.

19.1.7 Security Deposit will be worked out separately for each component corresponding to the estimated cost of the respective component of works.

19.1.8 In case required as per the terms & conditions given in the bid document, the main contractor has to associate agency(s) for minor component (s) conforming to eligibility criteria as defined in the bid document and has to submit detail of such agency(s) to Engineer in charge of minor component(s) within prescribed time. Name of the agency (s) to be associated shall be approved by Engineer-in-charge of minor component(s).

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~~**19.1.9** In case the main contractor intends to change any of the above agency/ agencies during the operation of the contract, he shall obtain prior approval of Engineer-in-charge of minor component. The new agency / agencies shall also have to satisfy the laid down eligibility criteria. In case Engineer in charge is not satisfied with the performance of any agency, he can direct the contractor to change the agency executing such items of work and this shall be binding on the contractor.~~

~~**19.1.10A** The bidder will either obtain valid electrical license at the time of execution of electrical work or associate contractors having valid electrical license of eligible class. The associated agency should be of the appropriate class eligible to bid for each of the minor component individually.~~

~~**19.1.10B** The main contractor has to enter into agreement with contractor(s) associated by him for execution of minor component(s). Copy of such agreement shall be submitted to EE(Elect) in charge of minor component as well as to EE in charge of major component. In case of change of associate contractor, the main contractor has to enter into agreement with the new contractor associated by him.~~

~~**19.1.11** Running payment for the major component shall be made by EE of major discipline to the main contractor. Running payment for minor components shall be made by the Engineer-in-charge of the discipline of minor component directly to the main contractor.~~

~~***19.1.12A. The composite work shall be treated as complete when all the components of the work are complete. The completion certificate of the composite work shall be recorded by Engineer-in-charge of major component after record of completion certificate of all other components.***~~

~~**19.1.12B.** Final bill of whole work shall be finalized and paid by the EE of major component. Engineer in charge of minor component will prepare and pass the final bill for their component of work and pass on the same to the EE of major component for including in the final bill for composite contract.~~

Executive Engineer

Correction NIL	Insertion NIL
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CPWD-7

GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT
Percentage Rate Tender & Contract for Works

(A) Tender/bid for the work of: -

Computer operation and related multitask services for Goa Sub Division office at CPWD, Bambolim, Goa chargeable to contingencies of works.

(i) To be submitted/uploaded by **03:00 PM Hours on 13/11/2026** to **Executive Engineer & Senior Manager(C)-I, Goa Central Division, CPWD, Goa.**

(ii) To be opened in presence of tenderers/bidders who may be present at **03:30 PM** Hours on **13/11/2026** in the office of **Executive Engineer & Senior Manager(C)-I, Goa Central Division, CPWD, Goa.**

TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings &

Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

We agree to keep the tender open for **Thirty (30) days** from the due date of its opening and not to make any modification in its terms and conditions.

The receipt of deposition of Earnest money of **Rs.45,105/-** in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (as prescribed) issued by a Commercial Bank (**drawn in favour of Executive Engineer, Goa Central Division, CPWD, Goa**) shall be scanned and uploaded to the e-tendering website within the period of bid submission. If I/We, fail furnish the

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Omission NIL	Overwriting NIL

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prescribed performance guarantee within prescribed period, I/We agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/We agree that President of India or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely, the said performance guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form. Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated:
Witness: **Signature of Contractor**
Address: **Postal Address**
Occupation:

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs. ……. (Rupees……).

The letters referred to below shall form part of this contract agreement:-
(a)
(b)
(c)

For & on behalf of President of India

Signature .....

Dated: **Designation .....**

Correction NIL	Insertion NIL
Omission NIL	Overwriting NIL

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PROFORMA OF SCHEDULES

(Operative Schedules to be supplied separately to each intending tenderer)

SCHEDULE "A"

a) Schedule of quantities Civil (Enclosed) on page No. **41 to 42.**

SCHEDULE "B"

Schedule of materials to be issued to the contractor.

S.No	*Description of item*	*Qty*	*Rates in figures & words at which the material will be charged to the contractor.*	*Place of issue*
1	2	3	4	5
---------- NIL ----------				

SCHEDULE 'C'

Tools and plants to be hired to the contractor: -

S.No	*Description*	*Hire charges per day*	*Place of issue*
1	2	3	4
---------- NIL ----------			

SCHEDULE 'D'

Extra schedule for specific requirements/document for the work, if any : -

Civil :- **As given on Page No. 31 to 40.**

SCHEDULE 'E'

Reference to General Conditions of contract : - General Condition of Contract of 2023 for Maintenance CPWD form -7 modified and corrected upto date

Name of Work : Computer operation and related multitask services for Goa Sub Division office at CPWD, Bambolim, Goa chargeable to contingencies of works.

Estimated cost of work : Rs.22,55,268/-

(i) Earnest Money : Rs.45,105/-

Correction NIL Insertion NIL

Omission NIL Overwriting NIL

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(ii) Performance Guarantee : **i) 5% of tendered value or Estimated Cost Put to Tender (ECPT) (whichever is higher).**

(ii) Where the tendered amount is less than eighty percent (80%) of the Estimated Cost Put to Tender (ECPT), the Performance Guarantee, in addition to the requirement under (i) above, shall be increased by an amount equal to the difference between eighty percent (80%) of the ECPT and the tendered amount

(iii) Security Deposit : **2.5% of tendered value**

SCHEDULE 'F'
GENERAL RULES & DIRECTIONS:

Officer inviting tender — **Executive Engineer & Senior Manager(C)-I, Goa Central Division, CPWD, Goa.**

Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.3: See below.

DEFINITIONS:

2(v) Engineer -in- Charge:
Civil :- — **Executive Engineer & Senior Manager(C)-I, Goa Central Division, CPWD, Goa.**

2(viii) Accepting Authority: — **Executive Engineer & Senior Manager(C)-I, Goa Central Division, CPWD, Goa.**

2(x) Percentage on cost of materials and Labour to cover all overheads and profits: **7.50%**

2(xi) Standard Schedule of Rates:
Civil :- — **Minimum wages rate stipulated by Ministry of Labour & Employment, Labour Bureau, Chandigarh vide letter No. 6/1/2026-VDA, dated 30/11/2026.**

2(xii) Department: — **Central Public Works Department**

Correction NIL	Insertion NIL
Omission NIL	Overwriting NIL

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9(ii)	Standard CPWD Contract Form	**GCC-2023 for Maintenance works, CPWD Form 7 modified & Corrected up to last date of submission of online bid.**

Clause 1

(i)	Time allowed from the date of issue of letter of acceptance for submission of Performance Guarantee, **Programme Chart (Time and Progress) and copy of applicable licenses or proof of applying for obtaining Labour licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident fund code no., if applicable and also ensure the compliance of aforesaid provisions by sub contractors, if any engaged by the contractor for the said work**:	**07 days**
(ii)	Maximum allowable extension with late fee @0.1% Per day of Performance Guarantee amount provided in (i) above:	**03 days**

Clause 2

Authority for fixing compensation under Clause- 2: **SE cum PD, GP, CPWD, Goa.**

Clause 2A

Whether Clause 2A shall be applicable: **No**

Clause 5

Number of days from the date of issue of letter of acceptance for reckoning date of start: **10 days**

PROFORMA OF SCHEDULES

Clause 5

Schedule of handing over of site: Site is available without any hindrance & encroachement.

Schedule of issue of Design: Design is ready and will be handed over alongwith site**.**

PROFORMA OF SCHEDULES

Clause 5.4

Schedule of rate of recovery for delay in submission of the modified programme in

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Omission NIL Overwriting NIL

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terms of delay days

Sl. No.	Contract Value	Recovery Rs.
I.	Less than or equal to Rs.1 crore	500
II.	More than Rs.1 Crore but less than or equal to Rs.5 Crore	1000
III.	More than Rs.5 Crore but less than or equal to Rs.20 Crores	2500
IV.	More than Rs.20 Crores	5000

Table of Mile stone(s)

Sl. No	Physical progress/ Financial progress	Time allowed (from date of start)	Amount to be with-held in case of non achievement of milestone.
1.	**Providing services as per contract BOQ provision.**	**Daily Basis**	In the event of not achieving the necessary progress as assessed, 1.25% of the tendered value of work will be with-held for failure of each milestone.

Time allowed for execution of work: **12 (Twelve) months.**

Authority to decide:

(i) Extension of time: **SE cum PD, GP, CPWD, Goa**

(ii) Rescheduling of mile-stones: **SE cum PD, GP, CPWD, Goa**

(iii) Shifting of date of start in case :- delay in handing over of site **SE cum PD, GP, CPWD, Goa**

Clause 6

Clause applicable – (6 or 6A) : 6A

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Clause 7

Gross work to be done together with net payment /adjustment of advances for material collected, If any, since the last such payment for being eligible to interim payment. **Rs.1,87,000/-**

Clause 7A

Whether Clause 7A shall be applicable **Yes**

Clause 8 B

(i) This shall not apply for maintenance or upgradation contracts not involving any services.

(ii) For other works, the limit shall be as below:

Sl. No.	Contract Value	Limit Rs.
I.	Less than or equal to Rs. 1 crore	2000
II.	More than Rs. 1 crore but less than or equal to Rs.5 crore	5000
III.	More than Rs.5 crore but less than or equal to Rs. 20 crores	25000
IV.	More than Rs.20 Crores	50000

~~**Clause 10A**~~

~~**List of testing equipment to be provided by the contractor at Field testing laboratory:**~~

~~**a) Civil :-**~~

~~**1.** Equipment for slump test – Slump cone, steel plate, tamping rod, steel scale, scoop. – 2 sets.,~~
~~**2.** Cube mould i) size 70mmx70mmx70mm – 4 Nos., ii) size 150mmx150mmx150mm – 20 Nos.,~~
~~**3.** Graduated measuring cylinders 100mm, 200mm, 500mm capacity – 3 Nos. each,~~
~~**4.** Spatula 100mm and 200mm with long blade wooden handle – 2 Nos. each,~~
~~**5.** Vernier Caliper 12" & 6" size – 2 Nos. each,~~
~~**6**. Digital PH meter least count 0.01mm – 1 No.,~~
~~**7**. Digital Micro meter least count 0.01mm – 1 No.~~
~~**8**. Digital paint thickness meter for steel- 500 micron range – 1 No.,~~
~~**9**. Micrometer Screw gauge 0.10mm-10mm, least count 0.05 – 2 Nos.,~~
~~**10**. Auto level – 1 No.~~
~~**11**. Measuring cylinder 3,5,10 and 15 litre capacity – 2 Nos. each.~~

Correction NIL Insertion NIL
Omission NIL Overwriting NIL

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~~**12**. 100 tonnes compression testing machine,~~
~~**13**. Pruning Rods 2 kg weight length 40 cm and ramming face 25 sq.mm. – 2 Nos.,~~
~~**14**. Extra bottom plates for 15 cm cube mould – 6 Nos.,~~
~~**15**. Motor cub vibrator – 1 No.,~~
~~**16**. Iron weight of 5 kg, 2 kg, 1 kg, 500 gm, 200 gm, 100 gm – 1 No.,~~
~~**17.** Hammer 1lb & 2lb – 2 Nos. each,~~
~~**18**. Any other equipment for site tests as outlined in BIS and as directed by Engineer-in-charge – As per requirement.~~

Clause 10B (ii)
Whether **Clause 10 B (ii)** shall be applicable **No**

Clause 10C **Applicable**
Component of labour expressed
as percent of value of work **100%**

Clause 10CA **Not Applicable**

Materials covered under this clause	Nearest materials (other than cement, reinforcement bars and structural steel) for which All India Whole sale price Index is to be followed	Base Price of all the materials covered under clause 10 CA	Corresponding period
1. Cement	1. Cement OPC (43 Grade)	----------	-------
2. Steel	2. Steel (bar & rods)	----------	-------

Clause 10 CC: **Not Applicable**

Clause 11
Specifications to be followed
for execution of work:
Civil :- **CPWD Specifications-2019 Vol. I & II with correction slips up to last date of submission of bid.**

Clause 12
Type of work : **Maintenance Work.**
Deviation limit for all maintenance work : **No limit**

Correction NIL Insertion NIL
Omission NIL Overwriting NIL

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Clause 16

Competent Authority for deciding reduced rates : **SE cum PD, GP, CPWD, Goa.**

Clause 18

Civil :-

~~List of mandatory machinery, tools & plants to be deployed by the contractor at site :~~

1. ~~NeedleVibrator (Elect. & Petrol 3 Nos.)~~
2. ~~Double beam surface vibrator (2 Nos.)~~
3. ~~Excavator cum loader – 1 Nos.~~
4. ~~Dumper – 1 Nos.~~
5. ~~Steel Shuttering – 100 sqm.~~
6. ~~Steel props for 100 sqm. Space~~
7. ~~Concrete/Mortar mixer with hopper – 1 Nos.~~
8. ~~Chase cutter - 1 Nos.~~
9. ~~Water pump - 2 Nos.~~
10. ~~Concrete pump (30 cum/hr.min capacity) – 2 Nos.,~~
11. ~~Bar bending machine – at least 2 (two) Nos.~~
12. ~~Bar cutting machine – at least 2 (two) Nos.~~
13. ~~Bar straightening machine – at least 1 (one) No.~~
14. ~~The list is not exhaustive. Any other machinery/ equipment / Tools and plants as required for the proper execution of work required as per agreement / specification laid down in the agreement to be provided by the contractor at no extra cost.~~

Clause 25		
(i) Conciliator	:	SDG Mumbai, CPWD Mumbai or successor thereof
(ii) Arbitrator Appointing Authority	:	SE cum PD CPWD Goa or successor thereof
(iii) Place of Arbitration	:	Panjim, Goa

Clause 31/31A The contractor shall make his own arrangement of water as per clause-31

~~OR~~

~~Water shall be supplied by the department as per clause 31A~~*

Correction NIL Insertion NIL

Omission NIL Overwriting NIL

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CLAUSE 36(i)

Requirement of Technical Representative (s) and Recovery Rate

	Requirement of Technical Staff		*Minimum experience (Years)*	*Designation of Technical Staff*	*Rate of which recovery shall be made from the contractor in the event of not fulfilling provision of Clause 36(i)*	
S. No	*Qualification*	Number (of Major + Minor component)			Figures	Words
1.	Graduate Engineer or Diploma holder	1 of major component	2 or 5 respectively	Project Manager cum Planning/ Quality/ Site/ billing Engineer	Rs. 15000/- Per month Per person for Graduate and Diploma holder respectively	Rs. Fifteen thousand Per month Per person for Graduate and Diploma holder respectively

Assistant Engineers retired from Government services that are holding Diploma will be treated at par with Graduate Engineers."

Diploma holder with minimum 10 year relevant experience with a reputed construction co. can be treated at par with Graduate Engineers for the purpose of such deployment subject to the condition that such diploma holders should not exceed 50% requirement of degree engineers.

CLAUSE 42

i) (a) Schedule / statement for determining theoretical quantity of cement & bitumen — On the basis of **minimum wages rate stipulated by Ministry of Labour & Employment, Labour Bureau, Chandigarh vide letter No. 6/1/2026-VDA, dated 30/11/2026.**

ii) Variations permissible on theoretical quantities

a) Cement for works with estimated cost put to tender less than Rs. 5 lakhs. — 2% plus/minus.

b) Bitumen for all works. — 2.5% plus only & Nil on minus side.

c) Steel reinforcement and structural steel sections for each diameter section and category. — 2% plus/minus.

d) All other materials. — Nil.

Correction NIL Insertion NIL

Omission NIL Overwriting NIL

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RECOVERY RATES FOR QUANTITES BEYOND PERMISSIBLE VARIATION.

Sl. No.	*Description of Item*	*Rates in figures and words at which recovery shall be made from the Contractor.*	
		Excess beyond Permissible Variation.	*Less use beyond the permissible variation.*
1.	Cement OPC (43 Grade)	Not applicable	----------
2.	Steel Reinforcement	Not applicable	----------

Correction NIL Insertion NIL

Omission NIL Overwriting NIL

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FORM OF EARNEST MONEY (BANK GUARANTEE)

WHEREAS, contractor..... (Name of contractor) (hereinafter called "the contractor") has submitted his tender dated ..... (date) for the construction of ..... (name of work) (hereinafter called "the Tender")

KNOW ALL PEOPLE by these presents that we ..... (name of bank) having our registered office at ..... (hereinafter called "the Bank") are bound unto ..... (Name and division of Executive Engineer) (hereinafter called "the Engineer-in-Charge") in the sum of Rs. ..... (Rs. in words .....) for which payment well and truly to be made to the said Engineer-in-Charge the Bank binds itself, his successors and assigns by these presents. SEALED with the Common Seal of the said Bank this ..... day of ..... 20... .

THE CONDITIONS of this obligation are:

(1) If after tender opening the Contractor withdraws, his tender during the period of validity of tender (including extended validity of tender) specified in the Form of Tender;

(2) If the contractor having been notified of the acceptance of his tender by the Engineer-in-Charge:
   (a) fails or refuses to execute the Form of Agreement in accordance with the Instructions to contractor, if required; OR
   (b) fails or refuses to furnish the Performance Guarantee, in accordance with the provisions of tender document and Instructions to contractor, OR

We undertake to pay to the Engineer-in-Charge either up to the above amount or part thereof upon receipt of his first written demand, without the Engineer-in-Charge having to substantiates his demand, provided that in his demand the Engineer-in-Charge will note that the amount claimed by his is due to him owing to the occurrence of one or any of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date* .....
after the deadline for submission of tender as such deadline is stated in the Instructions to contractor or as it may be extended by the Engineer-in-Charge, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE ..... SIGNATURE OF THE BANK
WITNESS ..... SEAL
(SIGNATURE, NAME AND ADDRESS)

*Date to be worked out on the basis of validity period of 6 months from last date of receipt of tender.

Correction NIL	Insertion NIL
Omission NIL	Overwriting NIL

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GENERAL CONDITIONS

1.1. The intending tenderers should visit the site and satisfy themselves about the Site conditions, soil strata , availability of water, availability of materials, their transportation, traffic restrictions, local bye-laws & regulations, local conditions and availability of services required for execution of work. No claim whatsoever shall be entertained for lack of such information which the tenderer is expected to have.

1.2. The rate for all items of work shall unless clearly specified otherwise either in, the Schedule of items or in the CPWD specifications include cost of all labour, materials and other inputs involved in the execution of the item.

1.3. Rate for every work to done under this contract shall be for all lifts, leads, heights, depths, lengths and widths except when specially mentioned otherwise either in the Schedule of Items or in the CPWD Specifications and nothing extra will be paid on this account.

1.4. Other agencies will also be executing simultaneously the works like electrification, horticulture, external services and other building works for the same project along with this work in particular. The contractor shall afford necessary facilities for the same. No claim in this respect shall be entertained.

1.5 The work shall be executed and measured as per metric dimensions given in the Schedule of quantities, drawings etc. The F.P.S. units wherever indicated are for guidance only.

1.6. Wherever any reference to any Indian Standard Specification occurs in the documents relating to this contract the same shall be inclusive of all issued amendments thereto or revisions thereof, if any, up to the date of receipt of tenders.

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Omission NIL	Overwriting NIL
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1.7 The contractor will have to work according to the program of work decided by the Engineer-in-Charge, for which purpose, the contractor should submit a tentative program of the work within 15 days from the date of start of the work.

2.0 The contractor shall take instructions from the Engineer-in-charge for operation of work/services.

3.0 Some restrictions may be imposed by the security staff etc. on the working and for movement of labour, materials etc. the contractor shall be bound to follow all such restriction/instructions and nothing extra shall be payable on this account.

4.0 The contractor shall comply with provision any Government acts which relate to the work and to the regulations and laws of any local authorities. The contractor shall give all notices required by the said acts, laws etc., and pay all fees payable to such authorities and allow for those contingencies, cost of restorations etc. and all other fees payable to the local authorities.

5.0 Tendered rates are inclusive of all taxes and levies payable under the respective statutes.

5.1 Rates quoted shall be inclusive of the all taxes like **GST** etc. nothing extra will be payable on that account.

6.1 The contractor shall comply with proper and legal orders and directions of the local or public authority of municipality and abide by the rules and regulations and pay all fees and charges, which he may be liable.

7.0 The tenderer should not quote unnecessary conditions contradicting the general conditions and particular specifications given in this tender, as such conditions apart from being not agreed to, can lead to rejection of the tender. Tenders with any condition including that of Conditional Rebate shall be rejected forthwith.

7.1 Site of work is a secured campus and entry to the premises is regulated as per their security norms, Labour huts/ Labour camps for

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Omission NIL	Overwriting NIL

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construction are not allowed inside the campus. Hence the agency has to make his own arrangements for labour camps.

8.0 BRIEF WORDING OF ITEMS

8.1 For the purpose of recording measurements and preparing running account bills, the underlined portions of the nomenclature of items included in the schedule of quantities shall be adopted as the abbreviated nomenclature of the particular item. The abbreviated nomenclature shall be taken to cover all the materials and operations as per the complete nomenclature of the relevant item in the agreement and relevant specifications. In the case of items for which abbreviated nomenclature is not indicated in the schedule of quantities, the full nomenclature shall be reproduced while recording measurements and preparing the bills.

Also following abbreviations may be adopted.

(A)	P/L for	:	Providing and Laying.
(B)	P/F for	:	Providing and fixing.
(C)	C.C. for	:	Cement Concrete.
(D)	C.M. for	:	Cement Mortar.

8.2 In case of extra/substituted items of work for which brief wording is not provided in the agreement, the full nomenclature of the item shall be reproduced in the measurement books and bills forms of running account bills.

8.3 The full nomenclature of the items shall be adopted in preparing abstract of final bill in the measurement books and also in the forms for final bills.

9.0 The contractor for this work shall plan his work in such a manner so that the work(s) of other contractor(s) is /are not affected in any way. A proper co-ordination with other contractors working at site has to be maintained.

Correction NIL	Insertion NIL
Omission NIL	Overwriting NIL

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ANNEXURE-II

On non-judicial stamp paper of minimum Rs. 100

(Guarantee offered by Bank to CPWD in connection with the execution of contracts)

Form of Bank Guarantee for Earnest Money Deposit /Performance Guarantee/Security Deposit/Mobilization Advance

1. Whereas the Executive Engineer …….(name of division) ……, CPWD on behalf of the President of India (hereinafter called "The Government") has invited bids under ..... (NIT number) ..... dated …….. for ..... (name of work) …….. The Government has further agreed to accept irrevocable Bank Guarantee for Rs. ..... (Rupees ..... only) valid upto ..... (date)*..... as **Earnest Money Deposit** from ..... (name and address of contractor) ……(hereinafter called "the contractor") for compliance of his obligations in accordance with the terms and conditions of the said NIT.

   OR**

   Whereas the Executive Engineer……. (name of division) …… CPWD on behalf of the President of India (hereinafter called "The Government") has entered into an agreement bearing number ……. with .....(name and address of the contractor) …….. (hereinafter called "the Contractor") for execution of work.....……... (name of work…….. The Government has further agreed to accept an irrevocable Bank Guarantee for Rs. ..... (Rupees……only) valid upto.....(date).....as **Performance Guarantee/security Deposit/ Mobilization Advance** from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement.

2. We, ... (indicate the name of the bank)……. (herein after referred to as "the Bank"), hereby undertake to pay to the Government an amount not exceeding Rs…..... (Rupees …… only) on demand by the Government within 10 days of the demand.

3. We, ... (indicate the name of the Bank)……, do here by undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our

Correction NIL	Insertion NIL
Omission NIL	Overwriting NIL

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liability under this guarantee shall be restricted to an amount not exceeding Rs. ..... (Rupees .....only)

4. We, ... (indicate the name of the Bank) ..... , further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any court or Tribunal, our liability under this Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee shall be a valid discharge of our liability for payment there under and the contractor shall have no claim against us for making such payment.
5. We, ... (indicate the name of the Bank) ……., further agree that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation here under to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. We, ... (indicate the name of the Bank) ……, further agree that the Government at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first instance without proceeding against the contractor and notwithstanding any security or other guarantee the Government may have in relation to the Contractor's liabilities.
7. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.
8. We, ... (indicate the name of the Bank) …….. undertake not to revoke this guarantee except with the consent of the Government in writing.
9. This Bank Guarantee shall be valid up to …… unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. ……. (Rupees ……. Only) and unless a claim in writing is lodged with us within the date of expiry or extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

Correction	NIL	Insertion	NIL
Omission	NIL	Overwriting	NIL

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Date……

Witnesses:

1. Signature…….
   Name and address

Authorized signatory
Name

Designation

Staff code no.

Bank seal

2. Signature…….
   Name and address

* Date to be worked out on the basis of validity period of 90 days where only financial bids are invited and 180 days for two/three bid system from the date of submission of tender.

**ln paragraph 1, strike out the portion not applicable. Bank Guarantee will be made either for earnest money or for performance guarantee/security deposit/mobilization advance, as the case may be.

Correction NIL	Insertion NIL
Omission NIL	Overwriting NIL

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Annexure-III

SELF CERTIFICATE / DECLARATION

On non-judicial stamp paper of minimum Rs. 100/-

Name of work:- **Computer operation and related multitask services for Goa Sub Division office at CPWD, Bambolim, Goa chargeable to contingencies of works.**

I/we hereby undertake and confirm that I/we will not execute the above work on back to back basic or any second party. I/ We have not been blacklisted, debarred, declared non performer or expelled by Union Government/ PSU's etc. during the last 5 years up to the last date of receipt of bid. Further it is stated that, if any violation comes to the notice of department, then **I/We shall be debarred for biding in CPWD in future forever**. Also, if such a violation comes to the notice of department before or after the date of start of work, the Engineer-In-Charge shall be free to forfeit the entire amount of earnest money deposit/performance guarantee.

……..……

(Signed by Bidder with seal & date)

Correction NIL	Insertion NIL
Omission NIL	Overwriting NIL

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Special Conditions as per the guidelines of National Green Tribunal

1. The contractor shall not store/dump construction material or debris on metalled road.

2. The contractor shall get prior approval from Engineer-in-charge for the area where the construction material or debris can be stored beyond the mattalled road. This area shall not cause any obstruction to the free flow of traffic/inconvenience to the pedestrians. It should be ensured by the contractor that no accidents occur on account of such permissible storage.

3. The contractor shall take appropriate protection measures like raising wind breakers of appropriate height on all sides of the plot/area using CGI sheets or plastic and / or other similar material to ensure that no construction material dust fly outside the plot area.

4. The contractor shall ensure that all the trucks or vehicles of any kind which are used for construction purposes/ or are carrying construction material like cement, sand and other allied material are fully covered. The contractor shall take every necessary precautions that the vehicles are properly cleaned and dust free to ensure that ensure that enroute their destination, the dust, sand or any other particles are not released in air/ contaminate air.

5. The contractor shall provide mask to every worker working on the construction site and involved in loading, unloading and carriage of construction material and construction debris to prevent inhalation of dust particles.

6. The contractor shall provide all medical help, investigation and treatment to the workers involved in the construction of building and carry of construction material and debris relatable to dust emission.

7. The contractor shall ensure that C&D waste is transported to the C & D waste site only and due record shall be maintained by the contractor.

8. The contractor shall compulsory used of wet jet in grinding and stone cutting.

9. The contractor shall comply all the preventive and protective environmental steps as stated in the MoEF guidelines, 2010.

Correction NIL	Insertion NIL
Omission NIL	Overwriting NIL

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10. The contractor shall carry out on-Road- Inspection for black smoke generating machinery. The contractor shall use cleaner fuel.

11. The contractor shall ensure that all DG sets comply emission norms notified by MoEF.

12. The contractor shall use vehicles having pollution under control certificate. The emissions can be reduced by a large extent by reducing the speed of a vehicle to 20 kmph. Speed bumps shall be used to ensure speed reduction. In cases where speed reduction cannot effectively reduce fugitive dust, the contractor shall divert traffic to nearby paved areas.

13. The contractor shall ensure that the construction material is covered by tarpaulin. The contractor shall take all other precaution to ensure that no dust particles are permitted to pollute air quality as a result of such storage.

14. The paving of the path for plying of vehicles carrying construction material is more permanent solution to dust control and suitable for longer duration projects. The NIT approving authority shall carry out cost benefit ratio analysis of the same.

Correction	NIL	Insertion	NIL
Omission	NIL	Overwriting	NIL

AE(P),GCD

Special Conditions for Data Entry Work

1. The services shall be provided by the contractor for six days a week on office working days at CPWD office, Bambolim, Goa.

2. The service personnel deployed by agency shall not be required to attend office normally on Sunday and the gazette holidays as declared by the Central Govt. of India.

3. However, the service personnel deployed by agency shall also have to attend duty on Sunday and Holidays if required for special & urgent official works. Nothing extra shall be paid for that.

4. No overtime shall be paid by the department in any case.

5. In case of the absence of the service staff, the contractor shall have to make immediate arrangement for the other staff, failing which recovery from the bill shall be made on prorata basis considering 26 working days per month.

6. The contractor shall ensure no misuse and theft of office record, furniture, equipment & other items, by service persons deployed. Contractor shall be required to take immediate action if any such incident comes to notice, as per the direction of Engineer-in-charge.

7. Normal duty hours shall be 10:00 am to 6:00pm for service provider.

8. The operator for computer services should be well trained in Computer operation.

9. He/She should be well versed with software's like MS Word, MS Excel, MS Power point, WINDOWS, Internet operations, Printing, Scanning, Xerox operation.

10. He/She should have fair knowledge of Hindi & English.

11. He/She should also be good in typing on computer system. He/She should have fair knowledge of office working and correspondence writing etc.

12. He /She should be prepared to work on other softwares related to office working.

13. The computer, printer, fax, scanner, computer accessories & consumables etc. shall be provided by the department to the service person deployed by the contractor for computer works.

14. The payment to the persons engaged by the agency shall be made on 5th of every month irrespective of the payment of bill by the department.

Correction NIL	Insertion NIL
Omission NIL	Overwriting NIL

AE(P),GCD

SCHEDULE OF QUANTITIES

Name of work:- Computer operation and related multitask services for Goa Sub Division office at CPWD, Bambolim, Goa chargeable to contingencies of works.

Item No	Description	Unit	Quantity	Rate	Amount
1	Providing services for operation of computer and for other miscellaneous office assistance in office with experience of 7 years and above for eight hours per day on monthly basis complete as per direction of Engineer in charge.	per month	36.00	34110.00	1227960.00
2	Providing services for operation of computer and for other miscellaneous office assistance in office with experience upto 7 years for eight hours per day on monthly basis complete as per direction of Engineer in charge.	per month	24.00	31079.00	745896.00
3	Providing services for work assistant and other miscellaneous works in Sub Divisional office for eight hours (9:00 AM to 5:00 PM) per day on monthly basis complete as per direction of engineer in charge.				
3.1	For Sub Division -II	per month	12.00	23451.00	281412.00
	Total Rs.				**2255268.00**

Executive Engineer & Senior Manager(C)-I,
GCD, CPWD, Goa

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Omission NIL Overwriting NIL

AE(P),GCD

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PART – B

PRICE BID

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AE(P),GCD

Central Public Works Department

NIT/RFP No: 36/EE/GCD/2026-27/Recall 1

Name of wok:- Computer operation and related multitask services for Goa Sub Division office at CPWD, Bambolim, Goa chargeable to contingencies of works.

SCHEDULE OF QUANTITY

Name of the Contractor/ Company Name					
Sl.No.	**Name of Component**	**Estimated cost**	**Percentage above or below the estimated cost**	**% in Figures**	**Total Cost**
1	**Civil Work**	**22,55,268.00**			
	Grand Total				

Executive Engineer & Senior Manager(C)-I
GCD, CPWD, Goa.

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Omission NIL	Overwriting NIL

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