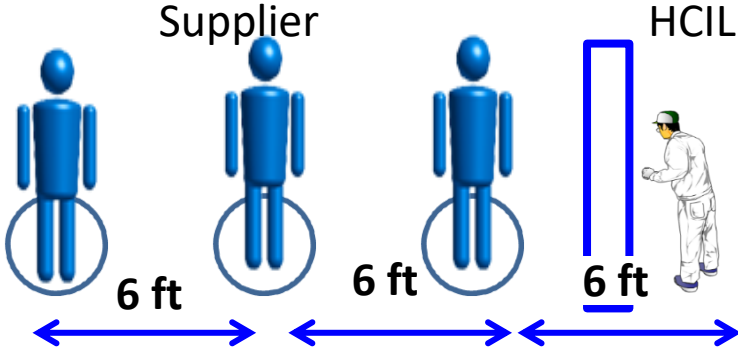
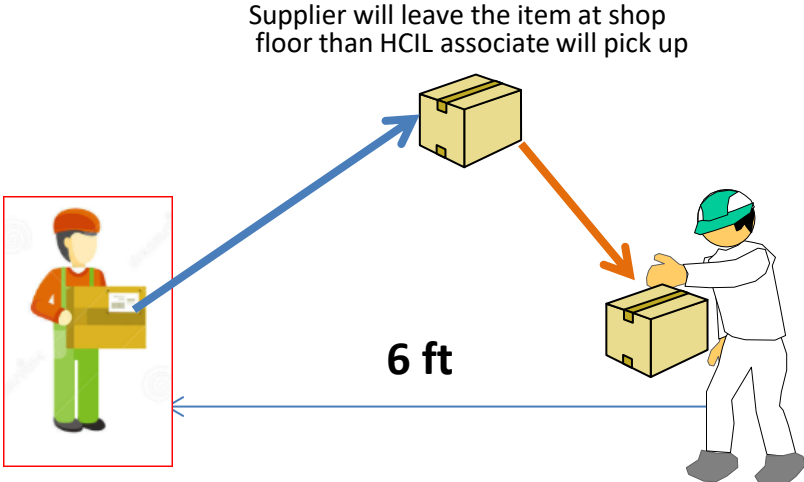


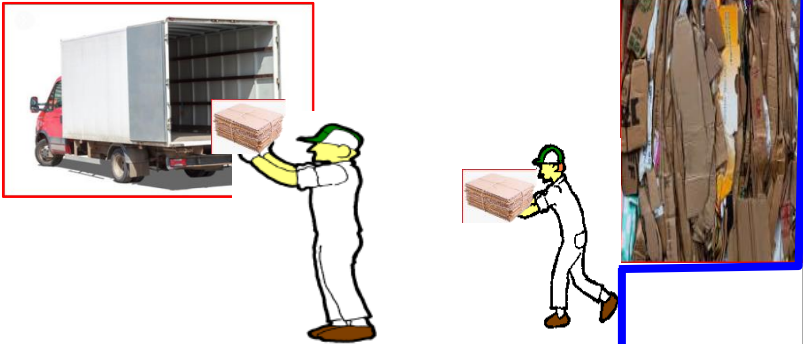
Safety Guideline for COVID-19- Usage of PPE'S

S. N	PPE's	Description	Illustration
1	Face Mask	Wearing face mask is mandatory for all members from Entry gate to Exit gate & during working inside company premises	 Face Mask
2	Hand Gloves (Surgical /Regular)	All members entering into company premise, will be wearing surgical gloves or regular operation glove like cotton/ leather. No Direct touch to Parts / Material / Document with bare hand.	 or  or  Cotton Glove Leather Glove Surgical Glove
3	Face Shield & Goggle	All members entering into company premise, will be wearing safety goggle. Face shield will be worn by associates working in close contact like loading/ unloading in WMC .	 or 

Safety Guideline for COVID-19 – Other (Social Distancing/Sanitization)

S. N	Items	Description	Illustration
1	Social Distancing	All supplier representative/ drivers / Helpers will be in queue (Line) while delivering the material at distance of 6FT	 The illustration shows three blue human figures standing in a line, each with a blue circle around their feet. Double-headed arrows between the circles indicate a distance of 6 ft. To the right, a person in a white protective suit and mask (labeled HCIL) stands at a distance of 6 ft from the last figure. A blue vertical rectangle is positioned between the queue and the HCIL person.
		All supplier representative/ drivers / Helpers will maintain distance of while delivering the material at distance of 6FT	 The illustration shows a supplier in a red shirt and green pants (enclosed in a red box) handing a cardboard box to the air. A blue arrow points from the box to the air. An orange arrow points from the air to another cardboard box held by a person in a white protective suit and mask (labeled HCIL). A horizontal double-headed arrow between the supplier and the HCIL person is labeled 6 ft. Text above the HCIL person reads: "Supplier will leave the item at shop floor than HCIL associate will pick up".

Safety Guideline for COVID-19 – Other (Social Distancing/Sanitization)

S. N	Items	Description	Illustration
1	Social Distancing	During loading or unloading, loader will maintain social distancing. * If possible only one person will do loading/ unloading activity at one time.	  Only one loader will move for truck loading.

Safety Guideline for COVID-19 – Other (Social Distancing/Sanitization)

S. N	Items	Description	Illustration
1	Social Distancing	Associates / Driver s/ Helpers/ Loaders will maintain during tea break/ lunch	 Team: 2020-2021 2020-2021 17:00:00 Maintaining Gap
2	Sanitization	Regular localized sanitization of tools & Equipment's .	