

170 Years of Engineering Excellence.

CPWD FORM No.-6 For e-Tendering

CPWD

- 1 Percentage rate online bids area **invited** on behalf of President of India from approved and eligible CPWD registered contractors for the work of:- **A/R & M/O to Residential & Non-Residential Building for CRI at Kasauli during 2026-27. SH: Providing services for Attending day to day complaints for maintenance of building.**

The enlistment of the contractors should be valid on the last date of submission of bids.

In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

The registered contractor of CPWD in composite category or contractors of appropriate class as per O.M No: DG/SE/CM/Enlist.Rules/43 dated 10/06/2019 of SE(C&M), with CPWD authorities, are eligible for this tender

- 1.1 The work is estimated to cost **Rs. 20,48,137/-** This estimate, however, is given merely as a rough guide.
- 1.1.1 The eligibility of bidders will correspond to the combined estimated cost of different components put to bid.
2. Agreement shall be drawn with the successful bidder on prescribed Form No. CPWD 7 which is available as a Govt. of India Publication and also available on website www.cpwd.gov.in. Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the work will be **6 Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
4. (i) The site for the work is available.
The architectural and structural drawings shall be made available in phased manner, as per requirement of the same as per approved programme of completion submitted by the contractor after award of the work.
5. The bid document consisting of building plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions Of Contract Form - 2023 can be seen from website www.etender.cpwd.gov.in free of cost.
6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.

7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
8. Earnest Money **Rs. 40,963/-** in the form of Treasury Challan or Demand Draft or Pay Order or Banker's Cheque or Deposit at call receipt or Fixed Deposit Receipt (**drawn in favour of Executive Engineer-II, CPWD, Shimla**) shall be scanned and uploaded to the e-tendering website within the period of bid submission. **The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. (The EMD document shall only be issued from the place in which the office of receiving division office is situated). However, if the EMD is issued from the place where Division Office of CPWD is not situated, then EMD can be deposited by the contractor with any other Division Office of CPWD or in the Division office inviting tenders). The EMD receiving Executive Engineer shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE in the NIT.**

A part of earnest money is acceptable in the form of bank guarantee also. In such case, 50% of earnest money or ` **20 lakh**, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any Scheduled Bank having validity for six months or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

Copy of Enlistment Order and certificate of work experience and other documents as specified in the press notice shall be scanned and uploaded to the e-Tendering website within the period of bid submission. However, certified copy of all the scanned and uploaded documents as specified in press notice shall have to be submitted by the lowest bidder only within **a week** physically in the office of tender opening authority.

The contractor who has not furnished certified copy of all the scanned and uploaded documents as specified in press notice/NIT within the prescribed time limit in physical form, disciplinary action shall be initiated against such contractor by enlisting authority as per enlistment rules 2005

The bid shall be submitted upto 3:00 PM on **13-05-2026**

Online bid documents submitted by intending bidders shall be opened only of those bidders, **whose EMD deposited with any Division Office of CPWD and other documents scanned and uploaded are found in order.**

The bid submitted shall opened 3:30 PM on **13-05-2026**

9. The bid submitted shall become invalid if:

- (i) The bidder is found ineligible.
 - (ii) **The bidder does not deposit original EMD with Division Office of any Executive Engineer, CPWD(The EMD document shall only be issued from the place in which the office of receiving Division office is situated).**
 - (iii) **The bidder does not upload all the documents (including GST registration) as stipulated in the bid document including the copy of receipt for deposition of original EMD instrument.**
 - (iv) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically **by the lowest tenderer in the office of tender opening authority.**
 - (v) If a tenderer quotes nil rates or does not quote any percentage above/below on the total
 - (vi) Amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
10. The contractor whose Bid is accepted, will be required to furnish performance guarantee of 5% (Five Percent) of the bidden amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10000/-) or Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/Pay order of any Scheduled Bank (in case guarantee amount is less than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. **The earnest money deposited alongwith bid shall be returned after receiving the aforesaid performance guarantee.** The contractor's registration shall be suspended for a year and shall not be eligible for tender if after opening of tender, withdraw or modify bid during period of validity of tender or after award of work fail to sign the contract or submit performance guarantee before deadline defined in bid document
11. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent upon any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a

bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work. In addition to the above, bidders are to be advised to see for themselves the bridges existing on the approach passage to the site for assessing the position with regard to carriage of building materials and T&P. Nothing extra shall be payable to the successful bidder for any type of existing restricted conditions with regard to the above.

12. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
13. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
14. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
15. The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture/Nursery category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
16. No Engineer of gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person

who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.

17. The bid for the works shall remain open for acceptance for a period of **Thirty (30) days from the date of opening of bid. Further,**
- i) If any tenderer withdraws his tenders or makes any modifications in the terms & condition of the tender which is not acceptable to the department within 7 days after last date of submission of bids, whichever is earlier then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
 - ii) If any tenderer withdraws his tender or makes any modification in the terms & conditions of the tender which is not acceptable to the department after expiry of 7 days after last date of submission of bids, whichever is earlier then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
 - iii) In case of forfeiture of earnest money as prescribed in para i) and ii) above the bidders shall not be allowed to participate in the rebidding process of the same work.
18. This notice inviting Bid shall form a part of the contract document. The successful bidder/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
- a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
 - b) Form GCC **2023**, CPWD Form 7 modified and amended up-to last date of online submission of bids.

For & on behalf of the President of India.

Signature

Executive Engineer,
Shimla Division-II,
CPWD, Shimla.

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING

CPWD

The Executive Engineer, Shimla Division-II, CPWD, Shimla on behalf of President of India **invited** online **Percentage rate bids** from approved and eligible CPWD registered contractors for the work:

S. No.	NIT No.	Name of work & Location	Estimated cost put to tender	Earnest Money	Period of Completion	Last date & time of submission of online bid, submission documents as specified in the NIT.	Last date of submission of all the scanned and uploaded documents as specified in the NIT in physical form by the lowest bidder	Time & date of opening of online tender
1	2	3	4	5	6	7	8	9
1	38/EE-II/SD/AE-KASAULI/2026-27	A/R & M/O to Residential & Non-Residential Building for CRI at Kasauli during 2026-27. SH: Providing services for Attending day to day complaints for maintenance of building.	Rs. 20,48,137/-	Rs. 40,963/-	6 Months	13-05-2026 Upto 3:00 P.M	Within one week after the date of opening of financial bid	13-05-2026 at 3:30 PM

The registered contractor of CPWD in composite category or contractors of appropriate class as per O.M No: DG/SE/CM/Enlist.Rules/43 dated 10/06/2019 of SE(C&M), with CPWD authorities, are eligible for this tender

The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen from website www.etender.cpwd.gov.in free of cost.

The enlistment of the contractors should be valid on the last date of submission of bids.

In case only the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

Those contractors not registered on the website mentioned above, area required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website. The intending bidder must have valid class-III digital signature to submit the bid.

Earnest Money can be paid in the form of Treasury Challan or Demand Draft or Pay Order or Banker's Cheque in or Deposit at call receipt or Fixed Deposit Receipts (**drawn in favour of**

Executive Engineer-II, CPWD, Shimla) along with Bank Guarantee of any Scheduled Bank wherever applicable.

A part of earnest money is acceptable in the form of Bank Guarantee also. In such case, 50% of earnest money or **Rs. 20 lakh**, whichever is less, will have to be deposited in shape prescribed above, and balance in shape of Bank Guarantee of any Scheduled Bank.

The intending bidder has to fill all the details such as Banker's name, Demand Draft/ Fixed Deposit Receipt/ Pay Order/ Banker's Cheque/ Bank Guarantee number, amount and date to the e-tendering website within the period of tender submission and original should be deposited in office of EE within the period mentioned in this NIT.

The amount of EMD can be paid by multiple Demand Draft/Pay Order / Banker's Cheque / Deposit at call receipt / Fixed Deposit Receipts alongwith multiple Bank Guarantee of any Scheduled Bank if EMD is also acceptable in the form of Bank Guarantee.

Interested contractor who wish to participate in the bid has also to make following payments in the form of Demand Draft/Pay order or Banker's Cheque of any Scheduled Bank within the period of tender submission:

The online bid shall be submitted upto 3:00 PM on **13-05-2026**

The bid submitted shall be opened at 3:30 PM on **13-05-2026**

1. The bid submitted shall become invalid if:

- (i) The bidder is found ineligible.
- (ii) The bidder does not deposit original EMD with Division Office of any Executive Engineer, CPWD(The EMD document shall only be issued from the place in which the office of receiving Division office is situated).
- (iii) **The bidder does not upload all the documents (including GST registration) as stipulated in the bid document including the copy of receipt for deposition of original EMD instrument.**
- (iv) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest tenderer in the office of tender opening authority.
- (v) If a tenderer quotes nil rates or does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
- (vi) **The bidder does not upload compulsory ERP training certificate from any CPWD Regional Training Institute (RTIs) and Training arranged by Graduates of ERP “ Train the Trainers Programme” conducted by NCA, Ghaziabad or through any other special training arranged by ERP unit of CPWD**

2. But the bid can only be submitted after deposition of original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission.(The EMD document shall only be issued from the place in which the office of receiving division office is situated) However, if the EMD is issued from the place where Division Office of CPWD is not situated, then EMD can be deposited by the contractor with any other Division Office of CPWD or in the Division office inviting tenders) and uploading the mandatory scanned documents such as demand draft or pay order or Banker's Cheque or deposit at call Receipt or Fixed deposit Receipts and Bank Guarantee of any Scheduled Bank towards EMD in favour of Executive Engineer as mentioned in NIT, receipt for deposition of original EMD to division office any Executive Engineer, CPWD and other documents as specified.

3. List of Documents to be scanned and uploaded within the period of tender submission:

- (i) **Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (as prescribed) issued by a Commercial Bank, against EMD.**
- (ii) **Valid Enlistment Order of the CPWD registered Contractor in appropriate class of composite (B&R) category.**
- (iii) **Copy of receipt of deposition of original EMD to division office of any Executive Engineer, CPWD (including NIT issuing EE).**

- (iv) Certificate of Registration for GST, If already obtained by the bidder. If the bidder has not obtained GST registration as applicable, then he shall scan and upload following undertaking along with bid documents "if work is awarded to me, I/we shall obtain GST registration certificate, as applicable, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard".
- (V) Copy of Compulsory ERP training certificate from any CPWD Regional Training Institute (RTIs) and Training arranged by Graduates of ERP "Train the Trainers Programme" conducted by NCA, Ghaziabad or through any other special training arranged by ERP unit of CPWD.

4. Information and instructions for contractors for e-tendering forming part of NIT and to be posted on website.

- 1 Information and instructions for contractors will form part of NIT and to be uploaded on ITI website.
- 2 The intending bidder must have class-III digital signature to submit the bid.
- 3 The contractor can deposit original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission.(The EMD document shall only be issued from the place in which the office of receiving division office is situated). However, is the EMD is issued from the place where Division Office of CPWD is not situated, then EMD can be deposited by the contractor with any other Division office of CPWD or in the Division office inviting tenders. The contractor shall obtain the receipt of EMD from the concerned Executive Engineer in the prescribed format uploaded by NIT issuing Executive Engineer. The bid document as uploaded can be viewed and downloaded free of cost by anyone including intending bidder. But the bid can only be submitted after uploading the mandatory scanned documents such as demand draft/pay order or Banker's Cheque/Bank Guarantee of any commercial bank towards EMD in favour of respective Executive Engineer, copy of receipt of original EMD and other documents specified in the press notice.

5. **Information and instruction for Executive Engineer for e-tendering**

- 1 The Executive Engineer of all divisions of CPWD should receive the original EMD for tender of other division.
- 2 The NIT approving authority/EE at the time of issue of NIT shall also fill and uploaded the following prescribed format of receipt of deposition of original EMD alongwith NIT:

Receipt of deposition of original EMD(Receipt No.....)

- 1 **Name of work:-** A/R & M/O to Residential & Non-Residential Building for CRI at Kasauli during 2026-27. SH: Providing services for Attending day to day complaints for maintenance of building.
- 2 **NIT No.** 38/EE-II/SD/AE-KASAULI/2026-27
- 3 **Estimated Cost Rs.** 20,48,137/-
- 4 **Amount of earnest money deposit Rs.** 40,963/-

(*To be filled by NIT approving authority/EE at the time of issue of NIT and uploaded alongwith NIT)

- 1 **Name of contractor.....#**
- 2 **Form of EMD#**
- 3 **Amount of earnest money deposit.....#**
- 4 **Date of submission of EMD.....#**
- 5 **Last Date of submission of Bid.....#**

**Signature, Name and Designation of EMD
receiving officer (EE/AE/AAO)
alongwith Office stamp**

(# To be filled by EMD receiving EE)

- 3. The Executive Engineer receiving EMD in original form shall examine the EMD deposited by the bidder and shall issue a receipt of deposition of earnest money to the agency in a given format uploaded by tender inviting EE. The receipt may be issued by the AE(P)/AE/AAO.**
- 4. The Executive Engineer receiving original EMD shall also intimate tender inviting Executive Engineer about deposition of EMD by the agency by email/fax/telephonically.**
- 5. The original EMD receiving Executive Engineer shall release the EMD after verification from the e-tendering portal website www.etender.cpwd.gov.in that the particular contractor is not L-1 tenderer and work is awarded.**
- 6. The tender inviting Executive Engineer will call for original EMD of the L-1 tenderer from EMD receiving Executive Engineer immediately.**

Executive Engineer-II,
Central PWD, Shimla

GOVERNMENT OF INDIA

CENTRAL PUBLIC WORKS DEPARTMENT

STATE:	H.P	CIRCLE:	Shimla Circle, CPWD, Shimla.
BRANCH:	B&R	DIVISION:	Shimla Division-II, CPWD, Shimla.
REGION	ADG RCH , CPWD, Chandigarh	SUB-DIV.:	Kasauli Sub-Div

ONLINE PERCENTAGE RATE TENDER & CONTRACT FOR WORKS

(A) Tender for the work of: -

Name of Work: A/R & M/O to Residential & Non-Residential Building for CRI at Kasauli during 2026-27. SH: Providing services for Attending day to day complaints for maintenance of building.

- (i) To be submitted online by 3:00 PM on 13-05-2026 through website www.etender.cpwd.gov.in to Executive Engineer, Shimla Division-II, CPWD, Shimla
- (ii) To be opened through online in presence of tenderers who may be present at 3:30 PM on 13-05-2026 in the office of Executive Engineer, Shimla Division-II, CPWD, Shimla.

TENDER

I/We have read and examined the Notice Inviting Tender, Schedule A, B, C, D, E & F, Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, Clauses of Contract, Special Conditions, Schedule of Rate and other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F', viz. Schedule of Quantities and in accordance in all respects with the Specifications, Designs, Drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of Contract and with such materials as area provided for, by and in respects in accordance with, such conditions so far as applicable.

We agree to keep the tender open for **(30) thirty days** from the date of opening of tender and not to make any modifications in its terms and conditions.

A sum of **Rs. 40,963/-** is hereby forwarded in Cash / Receipt Treasury Challan / Deposit at Call Receipt of a Scheduled Bank/ FDR of a Scheduled Bank / Demand Draft of a Scheduled Bank / Bank guarantee issued by a schedule bank as earnest money. If I/we fail to furnish the prescribed Performance Guarantee within prescribed period, I/we agree that the said President of India or his successor in office shall without prejudice to any other right or remedy be at liberty to forfeit the said Earnest Money absolutely. Further, if I /we fail to commence the work as specified. I/we agree that President of India or his successors in office shall, without prejudice to any other right or remedy available in law, be at liberty to forfeit the said Performance Guarantee absolutely, otherwise the said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, up-to maximum of the percentage mentioned in Schedule 'F' and those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 & 12.3 of the tender form. **Further, I/We agree that in case of forfeiture of earnest money or both Earnest Money & Performance guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.**

(ii) I / We undertake and confirm that eligible similar work(s) has/ have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents, drawings and other records connected with the work as Secret / Confidential documents and shall not communicate information/ derived therefrom to any person other than a person to whom I/we am/area may authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated:	}	Signature of Contractor	}
Witness: - .		Postal Address: -	
Address: -			
Occupation: -			
		Telephone No.	
		Fax:-	
		E-Mail:-	

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs..... (Rupees

The letters referred to below shall form part of this contract agreement.

- i)
- ii)
- iii)
- iv)

Dated: -

For & on behalf of the President of India.

Signature

SCHEDULE 'A' TO 'F' (CIVIL) & MILE STONE

SCHEDULES (CIVIL WORK)

SCHEDULE 'A'

Schedule of quantities -

Page No. 23 to 24

SCHEDULE 'B'

Schedule of materials to be issued to the contractor.

S.No.	Description of item	Quantity	Rate in figures & words	Place of at which the material will issue be charged to the contractor
(1)	(2)	(3)	(4)	(1)
----Nil----				

SCHEDULE 'D'

Extra schedule for specific requirements/ documents for the work, if any.

- | | | |
|---|---|--------------|
| 1 | Special & Particular Conditions and bank guarantee for PG And Guarantee Bonds | } As per NIT |
| 2 | Preferred list etc. | |

SCHEDULE 'E'

Reference to General Conditions of Contract.

(GCC EPC Projects 2022/GCC Maintenance works 2023/GCC Construction works 2023)

Applicable GCC is **GCC Maintenance works 2023** as modified and corrected upto previous day of the last date of submission of the tender.

1.1 Name of Work:-

A/R & M/O to Residential & Non-Residential Building for CRI at Kasauli during 2026-27. SH: Providing services for Attending day to day complaints for maintenance of building.

1.2 Estimated Cost of work: - **Rs. 20,48,137/-**

1.3 Earnest Money: - **Rs. 40,963/- (To be returned after receiving Performance Guarantee)**

1.4 Performance Guarantee **(a) 5% of tendered value or Estimated Cost Put to Tender (ECPT) (whichever is higher).**

(b) Where the tendered amount is less than eighty percent (80%) of the Estimated Cost Put to Tender (ECPT), the Performance Guarantee, in addition to the requirement under (a) above, shall be increased by an amount equal to the difference between eighty percent (80%) of the ECPT and the tendered amount.

1.5 Security Deposit **2.5% of the tendered value**

SCHEDULE 'F':-

General Rules & Directions:-

	Officer Inviting Tender	:	Executive Engineer, Shimla Division-II, CPWD, Shimla.
	Definitions:-		
2 (v)	Engineer-In-Charge	:	Executive Engineer, Shimla Division-II, CPWD, Shimla.
2 (viii)	Accepting Authority	:	Executive Engineer, Shimla Division-II, CPWD, Shimla.
2 (x)	Percentage on cost of materials and labour to cover all overheads and profits	:	7.5% CP
2 (xi)	Standard Schedule of Rates	:	DSR-2023 with upto date correction slips
2 (xii)	Department	:	Central Public Works Department
9 (ii)	Standard CPWD Contract form	:	Standard CPWD contract form G.C.C. Maintenance work 2023 , Maintenance work, CPWD Form 7 /8 as modified and corrected upto previous day of the last date of submission of the tender.
Clause-1:-			
(i)	Time allowed for submission of performance guarantee, Programme Chart(Time and progress) and applicable Labour licenses, registration with EPFO, ESIC and BOCW Welfare Board or proof of applying thereof from the date of letter of acceptance.		07days
(ii)	Maximum allowable extension with late fee @ 0.1 % per day of performance guarantee amount beyond the period as provided in (i) above		4 days (8th day to 11th day)
Clause-2:-			
I.	Authority for fixing compensation under clause-2.		Superintending Engineer, Shimla Circle, CPWD, Shimla.
II.	Whether clause-2A shall be applicable.		Yes
Clause-5:-			
	Number of days from the date of issue of letter of acceptance for reckoning date of start	:	11 th days
	Mile Stone.	:	Refer Para (A) Table of Milestones at Page No.- 19
	Time allowed for execution of work	:	6 Months

Authority to decide			
(i)	Extension of time for completion of work	:	Executive Engineer, Shimla Division-II, CPWD, Shimla.
(ii)	Re scheduling of milestone	:	Executive Engineer, Shimla Division-II, CPWD, Shimla.
(iii)	Shifting of date of start in case of delay in handing over of site.	:	Executive Engineer, Shimla Division-II, CPWD, Shimla.
	Applicable Clause-5/ Clause 5A		Clause-5
Clause 6	Computerized Measurement Book/ Electronic Measurement Book (CMB/EMB)		EMB (Electronic Measurement Book)
Clause-7:-	Gross work to be done together with net payment / adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment.		Rs. 3.41 lacs
Clause-7A:-	Whether clause 7A shall be applicable.		Yes
Clause-10A:-	List of testing equipment to be provided by the contractor at site lab.		As mentioned in NIT
Clause-10-B (ii).	Whether clause 10-B (ii) shall be applicable		Not applicable
Clause-10C:-	Component of labour expressed as percent of total value of work.		Applicable (92.5%)

Clause-10-CC:- Clause 10CC to be applicable in contracts with stipulated period of completion **exceeding 12 months.**

Applicable

Schedule of component of other materials, Labour POL etc. for price escalation:-	
Component of civil(Except materials covered under clause 10CA construction materials expressed as percent of total value of work.)	} Not Applicable
Component of labour expressed as percent of total value of work.	
Component of P.O.L expressed as percent of total value of civil work.	

Clause-11:-	Specifications to be followed for execution of work	C.P.W.D. Specifications 2019 Vo. I & II with upto date correction slips i/c special conditions & particular specifications as attached in NIT.
Clause-12:-		Applicable as per DG/CON/Maintenance 2023/03 dated 18/12/2023
Type of Work		Maintenance Work
Clause 12.3		All the deviated quantities shall be paid at agreement rates.
Note:	(i) Deviation upto 1.25 times of contract amount shall be approved by Engineer-in-Charge with recorded reasons. Deviation beyond 1.25 times upto 1.50 times contract amount shall be approved by SE/CE (as applicable) with recorded reasons.	
Clause-16:-	Competent Authority for deciding reduced rates.	The Superintending Engineer, CPWD, Shimla or Successor thereof
Clause-18:-	List of mandatory machinery tools & Plants to be deployed by the Contractor at site	As mentioned in NIT
Clause 19 C:	Authority to decide penalty for each default	Executive Engineer-Shimla-II, CPWD Shimla
Clause 19 D:	Authority to decide penalty for each default	Executive Engineer-Shimla-II, CPWD Shimla
Clause 19 G:	Authority to decide penalty for each default	Executive Engineer-Shimla-II, CPWD Shimla
Clause 19 K:	Authority to decide penalty for each default	Executive Engineer-Shimla-II, CPWD Shimla
Clause-25:-	(i) Conciliator (ii) Arbitrator Appointing Authority (iii) Place of Arbitration	ADG(RCH) SE, CPWD, Shimla Shimla(H.P.)

Clause-32 (i)

Sr No	Minimum Qualification—of Technical Representative	Discipline	Designation (Principal Technical/ Technical Representative	Minimum Experience	Number	Rate at which recovery shall be made from contractor in the event of non-deployment.	
						Figures	Words
1.	Graduate Engineer	Civil	Principle Technical Representative	2 Years	1 No.	Rs—15,000/- per month	Rupees Fifteen thousand only per month per person.
	Or Diploma Engineer	Civil	(Project planning/site /billing Engineer)	5 Years	1 No.	Rs—15,000/- per month	Rupees Fifteen thousand only per month per person.

~~Assistant Engineers retired from Government Services that area holding Diploma will be treated at par with Graduate Engineers.~~

~~Diploma holder with minimum 10 years relevant experience with a reputed construction agency/firm can be treated at par with Graduate Engineers for the purpose of such deployment subject to the condition that such diploma holder should not exceed 50 % of requirement of degree engineers~~

Clause-38:-

- i) Schedule / Statement for determining theoretical quantity of cement & bitumen on the basis of Delhi Schedule of Rates

As per Delhi Schedule of Rates 2023 with amendments upto last of submission of bids.

- ii) Variations permissible on theoretical quantities.

- a) Cement

for works with estimated cost put to tender not more than 25 Lacs. --- 3.0% plus / minus.

for works with estimated cost put to tender more than 25 Lacs. --- 2.0% plus / minus

- b) Bitumen all works ----- 2.0% plus and only & nil on minus side.

- c) steel reinforcement and structural steel section for diameter, section and category. -- 2% plus/minus.

- d) All other materials ----- Nil.

TABLE OF MILE STONE (S)

Name of work: **A/R & M/O to Residential & Non-Residential Building for CRI at Kasauli during 2026-27. SH: Providing services for Attending day to day complaints for maintenance of building.**

Sl. No. of Mile Stone	Description of Milestone	Time Allowed (From date of start)	Amount to be withheld in case of non-achievement of milestone
1.	Work done of value 1/8 th of tendered amount	¼ th of the time period of completion	1.25 % of accepted tendered amount
2.	Work done of value 3/8 th of tendered amount	1/2 nd of the time period of completion	1.25 % of accepted tendered amount
3.	Work done of value 3/4 th of tendered amount	3/4 th of the time period of completion	1.25 % of accepted tendered amount
4.	Completion of work	Time Period of Completion	1.25 % of accepted tendered amount

SPECIAL CONDITION FOR LABOUR WORK

1. The Engineer in charge on behalf of the President of India reserves to himself the right of accepting/rejecting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
2. No T&P shall be issued to the contractor.
3. The contractor should make payment of wages to his staff on or before 7th day of every month failing to which a penalty of Rs. 500/- per day's per person will be levied on the contractor and the same shall be recovered from him. The wages shall be disbursed online into bank account of concerned employee. In case if the contractor makes payment at less than minimum wages that forms sufficient ground to take action to terminate the contract shall be absolutely at the disposal of the Government. If the contractor fails to make payment of the wages to staff upto 10th of any month the contract shall be terminated under Clause 3 of GCC of the contract without any intimation. The decision of the Engineer-in-Charge in this regard shall be final and binding on the contractor. The Engineer-in-Charge being principal employer reserves full right to disburse the full wages (or part thereof) of the employees in case the contractor fails to pay the wages to his employees on time.
4. The contractor shall be responsible for payment of minimum wages to his staff as prescribed by H.P. State Government or Central Government, whichever is higher, including Provident fund, Group Insurance, medical and other essential facilities and fulfillment of statutory obligations to the staff in accordance with prevailing rules.
5. R.A. bill shall be processed for payment only if ESI & EPF payment receipt are submitted along with the R.A. bill.
6. Contractor shall be liable to pay Bonus in time to workers in accordance with payment of Bonus Act, 1965. Non-compliance of this shall be reported to concerned regulatory authority for action against the agency. However, reimbursement of bonus paid by agency to the workers shall be done by department subject to submission of documentary proof.
7. During the period if any accessories will be damaged that damaged by the workmen deployed the damaged will be borne by the contractor and nothing extra shall be payable.
8. The rates shall be net rates including GST and nothing extra shall be paid on any other account. However, the ESI and EPF Contributions on the part of employer shall be paid by the agency. These contributions on the part of the employer paid by the agency shall be reimbursed to the agency by the Department on actual basis on production of receipt.
9. The compliance of provisions of Building and other Construction Workers Act 1996 and Building and other Construction Labour Welfare Cess Act 1996 as per Clause 19 (GCC P-43) must be ensured without any failure.

Executive Engineer,
Shimla Division-II,
CPWD, Shimla.

ON NON JUDICIAL STAMP PAPER OF MINIMUM Rs. 100
(Guarantee offered by Bank to CPWD in connection with the execution of contracts)

FORM OF BANK GUARANTEE

(For Earnest Money Deposit/Performance Guarantee/Security Deposit/Mobilization Advance)

1. **Whereas the Executive Engineer**.....(name of division)..... **CPWD on behalf of the President of India (hereinafter called "The Government")** has invited bids under.....(NIT number)..... dated For (name of work) The Government has further agreed to accept **irrevocable Bank Guarantee for Rs(Rupeesonly) valid upto (date)* as Earnest Money Deposit from (name and address of contractor) (hereinafter called "the contractor")** for compliance of his obligations in accordance with the terms and conditions of the said NIT.

OR**

Whereas the Executive Engineer(name of division), CPWD on behalf of the President of India (hereinafter called "The Government") has entered into an agreement bearing number with (name and address of the contractor) (hereinafter called "the Contractor") for execution of work..... (name of work)..... The Government has further agreed to accept an irrevocable Bank Guarantee for Rs. (Rupees.only) valid upto (date) as **Performance Guarantee/Security Deposit/Mobilization Advance** from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement.

2. We, (indicate the name of the bank)(herein after referred to as "the Bank") hereby undertake to pay to the Government an amount not exceeding Rs(Rupees only) on demand by the Government within 10 days of the demand.
3. We, (indicate the name of the bank) do here by undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from Government stating that the amount claimed is required to meet the recoveries due or likely to be the said Contractor. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs..... (Rupees only).
4. We, (indicate the name of the bank), further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any Court or Tribunal, our liability under this Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.
5. We, (indicate the name of the bank), further agree that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation here under to vary any of the terms and conditions of the said agreement or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms and condition related to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said contractor or by any such matter or thing

whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. We, (indicate the name of the bank), further agree that the Government as its option shall be entitled to enforce this gurantee against the bank as a principal debtor at the

first instance without proceeding against the contractor and notwithstanding any security or other guarantee the Government may have in relation in the contractor's liabilities.

7. This guarantee will not be discharged due to the change in the constitution of the Bank of the Contractor.
8. We,..... (indicate the name of the Bank)..... Undertake not to revoke this guarantee except with the consent of the Government in writing.
9. The Bank Guarantee shall be valid upto unless extended on demand by the Government Notwithstanding anything mentioned above, our liabilities against the guarantee is restricted to Rs..... (Rupees..... Only) and unless a claim in writing is lodged with us within the date of expiry of extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

Date

Witnesses:

1. Signature

Name and address

Authorized Signatory

Name

Designation

Staff Code No.

Bank Seal

2. Signature

Name and address

*Date to be worked out on the basis of validity period of 90 days where only financial bids are invited and 180 days for two/three bid system from the date of submission of tender.

**In paragraph 1, strike out the portion not applicable. Bank Guarantee will be made either for earnest money or for performance guarantee/ security deposit/ mobilization advance, as the case may be.

Annexure-II

AFFIDAVIT

I / We have submitted a bank guarantee for the work _____

(Name of work)

Agreement No. _____

Dated _____ from _____

(Name of the Bank with full address)

to the Executive Engineer _____ with a view

(Name of the Division)

to seek exemption from payment of performance guarantee in cash. This Bank guarantee expires on _____ I / We undertake to keep the validity of the bank guarantee intact by getting it extended from time to time at my / our own initiative up to a period of _____ months after the recorded date of completion of the work or as directed by the Engineer in charge.

I / We also indemnify the Government against any losses arising out of non-encasement of the bank guarantee if any.

(Deponent)

Signature of Contractor

Note : The affidavit is to be given by the Executants before a first class Magistrate.

SCHEDULE OF QUANTITIES

Name of Work: A/R & M/O to Residential & Non-Residential Building for CRI at Kasauli during 2026-27.
SH: Providing services for Attending day to day complaints for maintenance of building.

Sr. No.	Description of Items	Qty	Unit	Rate	Amount
1	Services of sewer man to attend day to day maintenance complaints received in CPWD Enquiry Office Kasauli. The Job includes cleaning sewer lines, manholes, floor traps etc. on urgent basis in CPWD residential and non-residential buildings and other related jobs as directed by Engineer-in-charge. including his representative. (Required fittings, consumable items will be supplied by the department free of cost. (Note: - One job means performing duty in shift of 8 hours per day (shift shall be decided by Engineer-in-Charge) for one full month. (2x6 = 12)	12.00	Per Job/ Per Month	29771.55	357259.00
2	Services of Mason to attend day to day maintenance complaint in CPWD Enquiry office Kasauli. The Job includes maintenance and repair related to Mason work in CPWD residential and non-residential buildings and other related jobs as directed by Engineer-in-charge. including his representative. (Required fittings, consumable items will be supplied by the department free of cost. (Note: - One job means performing duty in shift of 8 hours per day (shift shall be decided by Engineer-in-Charge) for one full month. (2x6 = 12)	12.00	Per Job/ Per Month	28617.30	343408.00
3	Services of Carpenter to attend day to day maintenance complaint in CPWD Enquiry office Kasauli. The Job includes maintenance and repair related to Carpentry work in CPWD residential and non-residential buildings and other related jobs as directed by Engineer-in-charge. including his representative. (Required fittings, consumable items will be supplied by the department free of cost. (Note: - One job means performing duty in shift of 8 hours per day (shift shall be decided by Engineer-in-Charge) for one full month. . (2x6 = 12)	12.00	Per Job/ Per Month	28617.30	343408.00
4	Services of Plumber/fitter to attend day to day complaints in CPWD Enquiry office Kasauli. The Job includes rectify leakage and minor repair in water supply line, Fittings and sluice valves etc. repair/replacement of damaged water supply and sanitary fittings and other related jobs as directed by Engineer-in-charge. including his representative. (Required fittings, consumable items will be supplied by the department free of cost. (Note: - One job means performing duty in shift of 8 hours per day (shift shall be decided by Engineer-in-Charge) for one full month. (2x6 =12)	12.00	Per Job/ Per Month	28617.30	343408.00

Correction—Nil

Deletion—Nil

Insertion—Nil

Overwriting--Nil

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S.D/Man

AE(P)

5	Services of Helper/Beldar to attend day to day maintenance complaints received in CPWD Enquiry Office Kasauli. The Job includes attending complaints with carpenter/plumber/mason etc. in CPWD residential and non-residential buildings and other related jobs as directed by Engineer-in-charge. including his representative. (Required fittings, consumable items will be supplied by the department free of cost. (Note: - One job means performing duty in shift of 8 hours per day (shift shall be decided by Engineer-in-Charge) for one full month. (4x6 = 24)	24.00	Per Job/ Per Month	20372.90	488950.00
6	Providing services of computer operator/Enquiry Clerk (minimum qualification graduate) having knowledge of computer & upkeeping the record for running and maintenance of CPWD service centre at Kasauli Section On ERP portal/E-sewa for day to day maintenance complaint in CPWD Enquiry office Kasauli. followings jobs are required to be performed to the entire satisfaction and as per direction of Engineer-in-charge (Note: - One job means performing duty in shift of 8 hours per day (shift shall be decided by Engineer-in-Charge) for one full month. (1x6 = 6)				
	(a) Down loading the complaints received though CPWD Sewa/CPWD Call Centre on daily basis and assigning the work to the works of respective trade as per the benchmark time defined in CPWD website.				
	(b) Recording the complaints received at service centre in person or through telephone and logging these complaints at CPWD Call centre and assigning the work to the workers of respective trade.				
	(c) Uploading the status of attending of the complaints on daily basis on CPWD Sewa so that the back log is not more than the time mentioned in the benchmark schedule as per CPWD Sewa website.				
	(d) Preparing the abstract of attended/unattended complaints on daily, weekly and monthly basis and submitting the same to the concerned Assistant Engineer-in-charge of the service centre or his authorized representatives.				
	(e) Maintening the record of M.A.S. Register, Complaint register, Task Register, etc. related to day to day maintenance works.	6.00	Per Job/ Per Month	28617.30	171704.00
				Total	2048137.00

Assistant Engineer(P),
Shimla Division-II,
CPWD, Shimla

Executive Engineer),
Shimla Division-II,
CPWD, Shimla