

GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT
NOTICE INVITING e-TENDER

NIT NO:- 23/EE/MUMBAI-V/2026-27/GeM
(CE NIT No. 18/CE(Mumbai)-II)

Press notice

The Executive Engineer, Mumbai-V, CPWD, Nishtha Bhawan, 3rd Floor Mumbai-20 invites on behalf of President of India online item rate in **two bid system** from approved and eligible contractors of CPWD enlisted in appropriate class for following work:

Name of Work: Renovation of NABARD Premises at Sterling Center 1st and 7th Floor, Worli, Mumbai.
SH: Supplying and installation of Essential furniture for NABARD premises at Sterling Center, 1st and 7th Floor

Estimated Cost: - Rs.1,16,41,571/-

Earnest money: - **Rs. 2,32,831/-**

Time of completion: - **60(Sixty) Days**

Pre-Bid Meeting :- Reference to GEM Document

The bid forms and other details can be obtained from the website Government e-Market Place (GeM) .

Note: Applicants are advised to keep visiting the above-mentioned web-sites from time to time (till the deadline for bid submission) for any updates in respect of the tender documents, if any. Failure to do so shall not absolve the applicant of his liabilities to submit the applications complete in all respect including updated thereof, if any. An incomplete application may be liable for rejection.

Assistant Engineer (P)
Mumbai-V, CPWD, Mumbai.

Executive Engineer
Mumbai-V, CPWD, Mumbai.

List of Documents to be uploaded within the period of tender submission:

- (i) **Earnest money** in the form of Insurance Surety Bonds / Account Payee Demand Draft / Fixed Deposit Receipt / Banker's Cheque / Bank Guarantee (for Balance amount as prescribed) from any of the Commercial Bank **against EMD drawn in favour of Executive Engineer, MCD-VI, CPWD, Mumbai.**

- (ii) **GST Registration Certificate** of the state in which the work is to be taken up if already obtained by the bidder.

If the bidder has not obtained GST registration as applicable, then he shall scan and upload following undertaking on his letterhead along with other bid documents.

"If work is awarded to me, I/We shall obtain GST registration Certificate as applicable, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on a/c of the work executed and/or for any action taken by CPWD or GST department in this regard."

- (iii) Copy of receipt for deposition of original EMD issued from Division Office of any Executive Engineer (including NIT issuing EE). The EMD receiving Executive Engineer (including NIT issuing EE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format uploaded by tender inviting EE in the NIT (Form 'F').

OR

Copy of MSME firm's Registration Certificate in NSIC under PP policy in lieu of i) & ii)

- (iv) The bidder is to submit certified copy of agreement/ BOQ/Work Order and Completion Certificate highlighting desired component of work in support of their "Similar Work" experience in (Form-C).
- (v) Turn over Certificate and Profit/Loss statement for last 5 years as per format given in bid document (Form-A).
- (vi) Undertaking for liquidation
- (vii) Banker's Certificate (Form-B) or Net Worth certificate (Form-B-1).
- (viii) Tender specific manufacturer Authorization Form on OEM letter Head.
- (ix) Undertaking for Blacklisting
- (x) List of Completed works (Form 'C')
- (xi) Performance Certificate as per Form "D"
- (xii) Affidavit for not execution of similar work on back- to-back basis through another contractor.

"I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back-to-back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of

start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee. (Scanned copy to be uploaded at the time of submission of bid)”

- (xiii) Bidder office address with Phone No. and Email Id for communication.
- (xiv) Pan Number of the Company or Owner of Company in case of Sole proprietor Company.
- (xv) The OEMs or Authorized Distributor shall upload the following Certificates as eligibility documents.
 - a) Indoor Air Quality by SCS Global for Minimum 3 products of similar Category.
 - b) AIOTA Certification for complete office furniture range.
 - c) OEM shall have active BIFMA membership and BIFMA Complaint on at least 10 products.
 - d) OEM In-house factory in India should be IGBC Gold / Green Co Gold Certified / Green guard from UL / Green Pro.
 - e) BIS for tables, chairs, workstations as well as storages.
 - f) ISO Certificate's (ISO 9001, ISO 14001, ISO 45001 & ISO 50001).

Note: The tenders shall be opened of only those Agencies who will upload tender and scanned documents as above.

ADDITIONAL TERMS AND CONDITIONS

Name of Work: **Renovation of NABARD Premises at Sterling Center 1st and 7th Floor, Worli, Mumbai.**
SH: Supplying and installation of Essential furniture for NABARD premises at Sterling Center, 1st and 7th Floor

The Bidder/OEM who fulfill the following requirements shall be eligible to apply. (Joint ventures are not acceptable)

(a) Should have satisfactorily completed the works as mentioned below during the last seven years ending last date of the month previous to the one in which bids are invited.

Three similar completed works each of value not less than Rs. 46.57 Lakhs

Or

Two similar completed works each of value not less than Rs. 69.85 Lakhs

Or

One similar completed work of value not less than Rs. 93.14 Lakhs

“Similar work” shall mean work of “Supplying and installation of factory made branded modular office furniture” (as per approved make list). The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple interest rate of 7% per annum; calculated from the actual date of completion to the previous day of last date of submission of bids.

The bidder is to submit certified copy of agreement/BOQ/Work Order and Completion Certificate highlighting desired component of work in support of their “Similar Work” experience (**Form-C**). The works should have been executed in the name of OEM or their authorized dealer.

(b) The bidder should have had average annual financial turnover of Rs. 34.93 Lakhs on furniture works during the last five years ending 31st March 2026 duly audited by Chartered Accountant (scanned copy of Certificate from CA with Unique Document Identification Number (UDIN) to be uploaded) (**Form A**). The value of annual turnover figures shall be brought to current value by enhancing the actual turnover figures at simple rate of 7% per annum.

(c) The bidder should not have incurred any loss (profit after tax should be positive) in more than two years during last five years ending 31st March 2026. (**Form A**)

(d) The bidder should have:

A Banker's Certificate from a commercial Bank for Rs.46.57 Lakhs. (**Form B**)

Or

A Net worth certificate of minimum 11.64 lakhs issued by certified Chartered Accountant with UDIN. (**Form B-1**)

The bidder should be the original furniture manufacturer (OEM) or their authorized dealer. Authorized dealers should submit the proof of being the authorized dealer of the original equipment's manufacturers for this bid. Authorized dealer shall be allowed to participate in bidding process provided that they shall submit proof of valid authorization from Original Equipment Manufacturer (Scanned copies of valid authorization from Original Equipment Manufacturer to be uploaded).

The OEM/Authorized dealer supplying the furniture must strictly adhere to the specifications mentioned in the bid.

The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder has to upload undertaking to this effect with the bid. (Scanned copies of the undertaking to be uploaded as per **Annexure-B**)

GST REQUIREMENTS: The bidder participating on behalf of OEM should have valid GST certificate in name of the bidder for Maharashtra State.

If the bidder has not obtained GST registration in the state in which the work is to be executed then in such a case the bidder shall upload following undertaking along with other bid documents.

"If work is awarded to me, I/we shall obtain GST registration Certificate of the state in which work is to be executed, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard."
(Undertaking to be submitted)

The quoted rates are inclusive of all applicable taxes/levies etc.

The bidder should not have been blacklisted by any government institution. In this regard, the bidder shall produce an undertaking in the format given (**Annexure-A**).

Without prejudice to buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the contract or any part thereof by a written notice to the seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery period or such inability otherwise becomes apparent.

- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase order on the Seller.

In case of the above, the buyer has the right to forfeit the Performance Guarantee and any other action deemed fit by the buyer.

Earnest Money Deposit of amount **Rs. 2,32,831/-** in form of Insurance Surety Bonds / Account Payee/ Demand draft / Fixed Deposit Receipt / Bankers Cheque or Bank Guarantee from any of the Commercial Bank Guarantee drawn in favour of Executive Engineer, MCD-VI, CPWD, Mumbai shall be deposited to division office of any Executive Engineer/AAO of CPWD (including NIT issuing EE), and copy of receipt for deposition of original EMD in prescribed format to division office of any Executive Engineer/AAO of CPWD (including EE, Mumbai-V) shall be uploaded.

The contractor whose bid is accepted, will be required to furnish performance guarantee at specified percentage of the tendered amount as specified in Schedule F. This guarantee shall be in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee of any Commercial Banks in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule "F", including the extended period if any, the Earnest money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

PG shall be 5% of the Estimated Cost put to tender (ECPT) or contract amount whichever is higher, or as prescribed from time to time, to be submitted in the form as prescribed in GCC. Performance Guarantee shall remain valid for a minimum period of Six Months beyond the date of completion of all contractual obligations as per GCC in case of contracts where supplementary agreement is drawn, the fresh PG shall be obtained from the contractor @ 5% of the amount of the supplementary agreement or as prescribed from time to time. The PG received against the original work shall be released as per contract conditions.

A bid will be treated as abnormally low if the quoted bid amount is lesser than 80% of the estimated cost put to tender.

Requirement of Additional Performance Guarantee (APG): In case of abnormally low bids as defined above, the bidder shall be required to submit Additional Performance Guarantee (APG) in addition to the Standard Performance Guarantee (PG). The amount of Additional

Performance Guarantee (APG) shall be equivalent to the difference between the 80% amount of ECPT and quoted amount. (e.g. if ECPT is A and quoted amount is 0.7A then the amount of APG shall be $0.8A - 0.7A$).

The Additional Performance Guarantee (APG) shall be in the prescribed format of Performance Guarantee and has to be submitted within the time frame prescribed for submission of Performance Guarantee. The other terms and conditions of release etc. of APG shall be same as that of PG.

The contractor whose bid is accepted will also be required to furnish by way of Security Deposit for the fulfillment of his contract, an amount equal to 3% of the tendered amount of the work. The Security Deposit will be collected by deductions from the running bills as well as final bill of the contractor at the rates mentioned above. The Security amount will also be accepted in the shape of insurance Surety Bonds, Account Payee, Demand Draft, Fixed Deposit Receipt or Bank Guarantee from any of the Commercial Bank will be accepted for this purpose provided confirmatory advice is enclosed.

The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses / registrations or proof of applying for obtaining labor licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. and Program Chart (Time and Progress) with the period specified in Schedule "F".

Amount will be withheld from the payments of the bidder if he fails to achieve the milestones as per table given below:

MILESTONES

Sl. No.	Description of Milestones (Physical)	Time allowed in cumulative Days (from stipulated date of start of work)
1.	Supply of Furniture	45 days
2.	Completion of work and handing over to the client	60 days

The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without assigning any reason. All bids in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.

Canvassing whether directly or indirectly, in connection with bids is strictly prohibited and the bids submitted by the bidders who resort to canvassing will be liable to rejection.

The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.

In the event of prolongation of contract due to delay or there is reduction in scope of work, no claim on account of reduction in scope of work, loss of business, loss of profit consequently overheads and any type of interest etc. shall be entertained.

Unless and otherwise specified, agency has to execute/carry out everything mentioned anywhere (including under Terms and Conditions) in the bid documents and nothing extra shall be payable for that.

Items, which are required to be partially modified; only difference of cost due to the required modifications shall be adjusted.

Jurisdiction of Courts: The Court of the place from where the letter of award of work has been issued shall have the jurisdiction to decide any dispute arising out of or in respect of the contract.

The bidder must note that there is limited plot area available and so limited space for installation of Tools & Plants and storing other materials. The bidder have to plan work methodology as per available site and no extension of time or additional payment shall be payable on this account.

The successful bidder should ensure proper coordination with other agencies executing internal & external finishing and services works in same building. The bidder should ensure to provide working site to other agencies as per agreed completion program in such a way that pace of other agencies is not affected. No extension of time or additional payment shall be payable on this account.

The bidders are advised to get acquainted with the proposed work and its site and also study the Architectural Drawings, specifications and conditions carefully before bidding. No claim of any sort shall be entertained on account of any site conditions and ignorance of specifications and conditions.

The rates quoted by the bidder shall be taken as net including GST and other taxes and nothing extra shall be paid on any account i.e. royalty, cartage, taxes and stacking at required places etc.

Unless otherwise provided in the schedule of quantities, the rates quoted by the firm/agency shall be inclusive of all materials, labour, Machinery charges, taxes etc. as on date of opening of bids including incidental expenses, packing charges, transportation to site & fixing in position at various places/floors in the building. The materials will not be allowed to be taken through the Mechanical Elevators/Lifts installed in the building, the same have to be carried through the staircases. No claim whatsoever on this account shall be entertained afterwards.

Any damage done by the bidder to any existing work during the course of execution of the work shall be made good by him at his own cost.

Samples of materials required for testing shall be provided free of cost by the bidder.

The quantities of each item shall not be exceeded beyond the agreement quantities without prior written permission of the Engineer-in-Charge.

All applicable statutory deductions such as on account of GST, income tax, labour cess etc. as applicable shall be made from the gross amount of the bill.

The bidder shall make his own arrangement for getting the movement permission of the vehicles in the no entry areas.

No payment shall be made to the bidder for any damage caused by rain, snow fall, floods or any other natural causes whatsoever during the execution of work. The damage caused to work shall have to be made good by the bidder at his own cost and no claim on this account shall be entertained.

Co-Ordination with other Agencies: Other agencies may also simultaneously be executing the civil work, Electrical/Mechanical, Horticulture or external services and other building works for the same building along with this work. The following services shall be extended by bidder to other agencies for carrying out their work.

- i. Access to various works of site.
- ii. Make available clear site.

The bidder shall co-ordinate with all other agencies involved at the site of work so that the work of other agencies is not hampered. Where activity of bidder is directly affecting the progress of other agencies, the same shall be given priority. Bidder is required to note the milestones of other agencies and plan his activities to facilitate so as to avoid any hindrance to other agencies. In case of any conflict with work schedule of any other agency at site, decision of Engineer-in-charge shall be final and binding. Bidder has to co-ordinate with other agencies in such a fashion so that they get reasonable time to take up their work. During execution of work Department may desire for completion of certain areas on priority, in such cases bidder shall modify his plan accordingly.

The cost of Co-ordination/facilities extended to other agencies shall be deemed to be included in the quoted amount of bidder and nothing extra shall be payable on this account.

Some restrictions may be imposed by the security staff etc. on the working and or movement of laborers, materials etc. the bidder shall be bound to follow all such restrictions/instructions and nothing shall be payable on this account.

The bidder shall take all precautions to avoid accidents by exhibiting necessary caution boards. He shall be responsible for all damages and accidents caused due to negligence on his part. No hindrance shall be caused to traffic during the execution of the work by storing materials on the road.

The bidder shall be fully responsible for the safe custody of the materials issued or brought by him at site for doing the work.

The bidder shall make his own arrangement of water for execution if required as well as drinking purpose and electricity and its distribution at his own cost.

The waste generated at site due to supply and installation of products shall be removed from the site immediately & shall be disposed off from the campus by the bidder.

The department shall be at full liberty to get the installation inspected by the third party and the bidder shall have to make all modifications in the designing and installations as communicated to it by the department inter-alia advised by the third party.

Furniture items shall be fabricated in the workshop only on State of Art facility with Modern Machines. No fabrication will be allowed at the site. Fabricated items shall be transported to site in proper packing & assembled/erected in position as per approved layout.

All the materials brought to site shall be protected suitably, duly wrapped/packed and stored so as to avoid any damage during loading/ transportation/ unloading/ handling/ installation/ erection or due to weather condition etc. at any stage.

The bidder shall keep the Engineer-in-charge informed about progress of work during manufacturing. All the units of furniture shall be inspected by Engineer-in-charge or his representative before installation. Only after their satisfaction, installation is to be done. The uninspected units will not be acceptable at site.

The bidder will have to work according to the program decided by the engineer-in-charge for which purpose the bidder should submit a tentative program of the work within seven days from the date of start of the work. The bidder shall prepare shop drawings within 7 days of stipulated date of start and Supply & installation of furniture items in 60 days. Basic furniture layout drawings will be provided by CPWD.

The Engineer-in-charge shall have full access to the manufacturing units & will be at liberty to collect samples of various materials being used in the fabrication to have effective quality control.

Testing by Engineer-in-Charge:

If the Engineer in charge requests any tests, they will be done at the bidder's expense. The tests shall be conducted by a reputable institute chosen by Engineer in charge. The submitted report can be verified by a third party. Failure to provide the required tests may result in rejection of that particular of as per direction of Engineer in charge. All testing charges shall be borne by the bidder.

The bidder shall also have to produce manufacturer test certificate for various materials such as Metal Sections, wood and wood based material, hardware, boards, fabric etc. as per latest IS and international standards, in case same is demanded by the Engineer-in-charge.

All prefabricated components & other materials brought at site shall be subject to inspection & approval from the lot of finished product brought at site by the bidder. In case any material is found to be of unsatisfactory/unacceptable quality, the same shall be removed from the

site within 48 hours, failing which it shall be got removed by the Engineer-in-charge from the site at the risk & cost of the bidder.

All furniture & hardware and material shall have comprehensive warranty for all components for a period of five years from the date of record of completion certificate as per enclosed Guarantee Bond against structural stability, faulty workmanship, defective materials, defective power coating & edge banding, welding etc. On receipt of a notice from the Engineer-in-charge, the rectification/replacement shall be done within 7 days from the date of receipt of notice failing which rectification shall be taken up at the risk & cost of the bidder.

The bidder has to organize service camp at site annually after 1 year from the date of completion.

TERMS OF PAYMENTS

The following percentage of contract rates for the items of furniture included in the contract shall be payable against the stage of work shown herein.

- i. 70% of gross value of work on initial inspection and delivery of materials at site in good condition on pro-rata basis.
- ii. 20% on completion of installation of the furniture & fixtures and accessories on pro-rata basis.
- iii. 10% on handing over to client department.

The bidder shall submit the relevant test certificate at the time of supply of furniture & fixtures.

DURING INSPECTION AND TESTING

The Engineer-in-charge or officer authorized by him may inspect the material at manufacturer's facility in India before dispatch. The department reserves the right to get the furniture & fixture inspected by third party also. Such inspection shall be of following categories:

- a) Inspection of materials/furniture & fixture to be witnessed at the manufacturer's premises/at its authorized manufacturing facility in India, in accordance with relevant BIS/Agreement Inspection Procedure.
- b) To receive material at site with manufacturer's Routine & Type Test certificates.
- c) To inspect material at the authorized dealer's godown to ensure delivery of genuine material.
- d) To receive material after physical inspection at site.

Adequate care shall be taken by bidder to ensure that only tested and genuine materials of proper quality are used in work. The bidder shall ensure that:

Material will be ordered and delivered at site only with the prior approval of the department. The bidder shall, however, be responsible for timely delivery of material. As and when the order is placed for the items, it shall be endorsed to the engineer-in-charge along with details of Agency, model no. and other delivery details.

COMPLIANCE WITH REGULATIONS AND INDIAN STANDARDS

Nothing in this specification shall be construed to relieve the successful bidder of his responsibility for the design, manufacture and installation of the furniture & fixture with all accessories in accordance with currently applicable statutory regulations and standard and safety codes.

PLACING AT FINAL LOCATION

The bidder shall examine the final locations for placement of furniture items. He will take the measurement of door widths to pass the furniture items. If assembled furniture item does not pass through the door then the bidder has either to de-assemble the furniture item or to bring the furniture item in de-assembled condition from the manufacturer's facility. The furniture item in this case would be reassembled at final location for placement.

The Bid Inviting Authority reserves the right to ask for a free demonstration of the quoted furniture & fixture/furniture at a pre-determined place acceptable to the Bid Inviting Authority for Eligibility bid acceptability as per the bid specifications before the opening of the Financial Bid.

Visitors to Site: No visitor is allowed to enter the site without the permission of the Engineer-in-charge or his authorized representative. All authorized visitors should report at the site office and bidder shall provide visitor's helmet (White helmet with visitor sticker) and other PPEs like safety shoe, reflective jacket, and respiratory protection etc. as per requirement of the site. All visitors shall be accompanied at all times by a responsible member of the site personnel. The bidder shall be fully responsible for all visitors' safety and health within the site.

All documents which require the certification from Chartered Accountant must be endorsed with Unique Document Identification Number (UDIN).

Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

Bidder must provide Escalation Matrix of Telephone Numbers for Service Support.

Bidder's offer is liable to be rejected if they don't upload any of the certificate/documents sought in the Bid document, Additional Terms and Condition and Corrigendum if any.

The bid inviting authority reserves the right to ask for a demonstration of the quoted equipment at a predetermined place acceptable to the bid inviting authority for eligibility bid acceptability as per the bid specifications before the opening of the financial bid.

The bid procedure will be in double bid system i.e., Eligibility Bids and Financial Bids. The Eligibility Bid should contain comprehensive Eligibility details of the items being provided. Eligibility Bids would be opened first and Financial Bids will be opened subsequently of only those bidders who qualify in the Eligibility Bids. Incomplete/conditional bids not received as per guidelines of Gem Portal will be rejected.

The OEM must have following certifications:

(OEM/Bidder shall have Indoor Air Quality by SCS Global for Minimum 3 products of similar Category), AIOTA certification for complete office furniture range. OEM shall have active BIFMA membership and BIFMA Compliant on at least 10 products. OEM In-house factory in India should be IGBC Gold certified or Green Co Gold or Above. OEM should have BIS for tables, chairs, workstations as well as storages. All the ISO Certificate's (ISO 9001, ISO 14001, ISO 45001 & ISO 50001) are mandatory and shall be Accredited by NABAB.

The bidder should be an OEM company or authorized dealer of the OEM. Necessary documents in this regard shall have to be uploaded by the bidder within the period of bid submission. Bidder submitting documents of association with multiple OEM shall be rejected. Bidder shall be either OEM or authorized dealer at least once OEM

Only the OEM associated by the bidder during submission of bid document shall supply the furniture items for this work, if the bidder is successful. No change of OEM is allowed at a later stage.

Even though a prospective bidder may satisfy the above requirements, they would be liable to disqualification if they have made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the technical bid document.

Manufacturer should strictly provide high quality minimum 50 micron finish and low volatile organic compound/ other carcinogenic emission furniture for customer safer use on a daily basis in office premises.

If the contractor fails to maintain the required progress to complete the work and clear the site on or before the contract or justified extended date of completion, he shall, without prejudice to any other right or remedy available under the law to the Government on account of such breach, pay as compensation the amount calculated as the authority specified in Data Sheet may decide on the amount of accepted Tendered Value of the work for every completed day/month (as determined) that the progress remains below that specified in extension of time or that the work remains incomplete.

Compensation for delay of work

(i) With maximum rate 1% (one percent) maximum per month of delay to be computed on per day basis based on quantum of damage suffered due to stated delay on the part of Contractor. Provided always that the total amount of compensation for delay to be paid under this condition shall not exceed 10% of the accepted Tendered Value of work.

The time allowed for execution of the Works as specified in the general terms and conditions or the extended time in accordance with these conditions shall be the essence of the Contract. The execution of the work shall commence from such time period as mentioned in the general terms and conditions or from the date of handing over of the site, notified by the Engineer-in-Charge, whichever is later. If the Contractor commits default in commencing the execution of the work as aforesaid, the performance guarantee shall be forfeited by the Engineer in Charge and shall be absolutely at the disposal of the Government without prejudice to any other right or remedy available in law.

If the work(s) be delayed by:-

- (i) force majeure, or
- (ii) abnormally bad weather, or
- (iii) serious loss or damage by fire, or
- (iv) civil commotion, local commotion of workmen, strike or lockout, affecting any of the trades employed on the work, or
- (v) delay on the part of other contractors or tradesmen engaged by Engineer-in-Charge in executing work not forming part of the Contract, or
- (vi) any other cause like above which, in the reasoned opinion of the Engineer-in-Charge is beyond the Contractor's control.

then upon the happening of any such event causing delay, the Contractor shall immediately give notice thereof in writing to the Engineer-in-Charge but shall nevertheless use constantly his best endeavors to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Engineer-in-Charge to proceed with the works. The contractor shall have no claim of damages for extension of time granted or rescheduling of milestone/s for events listed above.

In case the work is hindered, by the Department or for any reason/event, for which the Department is responsible, the authority as indicated in Data Sheet shall, if justified, give a fair and reasonable extension of time and reschedule the milestones for completion of work. Such extension of time or rescheduling of milestone/s shall be without prejudice to any other right or remedy of the parties in contract or in law, provided further that for concurrent delays under this para to the extent the delay is covered in other paras, the contractor shall be entitled to only extension of time and no damages.

GENERAL TERMS AND CONDITIONS

The work to be carried out under the Contract shall, except as otherwise provided in these conditions, include all laborers, materials, tools, plants, machinery, furniture & fixture, temporary structures and transport which may be required in preparation of and for the full and entire execution and completion of the works. The descriptions given in Schedule of Quantities shall, unless otherwise stated, be held to include wastage on materials, carriage and cartage, carrying and return of empties, hoisting, setting, fitting and fixing in position and

all other laborers necessary in and for the full and entire execution and completion of the work as aforesaid in accordance with good practice and recognized principles.

The work has to be carried out according to all necessary relevant IS Code required for Furniture material as mentioned BOQ and as per the direction of Engineer-in-charge.

PROTECTION OF WORKS

All finished Works shall be protected from damage that could arise from other construction activities. Work shall be planned and executed in such a manner that work completed by others is not damaged. The compliance of these provisions is deemed to be included in the quoted amount and nothing extra shall be paid on this account.

The bidder shall maintain in good condition all work till the completion of entire work allotted to him. The department shall not be held responsible for any claims for injuries to persons/workmen or for structural damage to property happening from any neglect, default, want of proper care or misconduct on the part of the bidder or of any other of his authorized representatives/ Labour in his employment during the execution of the work. The compensation, if any, shall be paid directly to the concerned authority/persons, by the bidder at his own cost.

The bidder shall take adequate precautions for work in progress as well as completed works from flooding particularly during the rainy season.

RIGHT TO CARRY OUT THE WORK

The right to carry out the work either in conformity with or in a manner entirely different from the terms of this bid document that may be considered the most suitable before or subsequent to the receipt of bids due to exigencies of work is reserved with the Engineer-in-Charge.

PROGRESS OF WORK

Bidder shall give the Engineer-in-Charge on the 10th day of each month, copy of progress report in the prescribed format of the work done during the previous month. Such progress report will include the quantum of work done, important materials consumed, and materials available at site, materials proposed to be procured during the month & photographs of important activities as well as showing progress of the work.

NIGHT WORK

For completing the work in time, the bidder might be required to work in two or more shifts (including night work) and no claim whatsoever shall be entertained on this account, notwithstanding the fact that the bidder will have to pay to the labourers and other staff engaged directly or indirectly on the work according to the provisions of the Labour regulations and the agreement entered upon and/or extra amounts for any other reason.

SAFETY OF WORKERS

Over and above the provisions made in CPWD Safety Code, the following will also be applicable:

In respect of all workmen directly or indirectly employed in the work for the performance of the bidder's part of this agreement, the bidder shall at his expense arrange for the safety provisions as per Indian Standard Safety codes shown below and shall at his own expense provide for all facilities in connection therewith. In case the bidder fails to make arrangement and provide necessary facilities as aforesaid, he shall be liable to pay penalty prescribed under relevant clauses of these bid documents for each default and in addition the Engineer-in-charge shall be at liberty to make arrangement and provide facilities as aforesaid and recover the cost incurred on that behalf from the bidder, and no claims on this account whatsoever shall be entertained.

- i. IS:3696 Safety code for scaffolds and ladders (Part I) – scaffolds.
- ii. IS:3696 Scaffolds and ladders – code of safety (Part II) - Ladders.
- iii. IS:4081 Blasting and related drilling operations – Code of safety.
- iv. IS:7293 Safety code for working with construction machinery.
- v. IS:7969 Safety code for handling and storage of building materials.
- vi. Any other code and/or as per directions of Engineer-in-charge.

COMPLIANCE OF LAWS

The bidder shall keep himself fully informed of all acts and laws of the Central and State Government, all local byelaws, ordinances, rules and regulations and all orders and decree of bodies or tribunals having any jurisdiction or authority which in any manner affect those engaged or employed on the work or which in any way affect the conduct of the works.

Bidder shall at all times, observe and comply with all such laws, ordinances, rules, regulations, orders and decrees, and shall give all notices and pay out of his own money any fees or charges to which he may be liable. He shall protect and indemnify the Department and its officers and employees against any claim or liability arising out of violations of any such law, ordinances, legislations, order or decree, whether by himself or by his employees & authorized representatives.

PREVENTION OF NUISANCE AND POLLUTION

The bidder shall take all necessary precautions to prevent any nuisance or inconvenience to the owners, tenants or occupiers of adjacent properties and to the public in general and to prevent any damage to such properties and any pollution. He shall make good at his own cost and to the satisfaction of the Engineer-in-charge, any damage to roads, paths, drainage works or public or private property whatsoever caused by the execution of the work or by

traffic brought thereon by the bidder. All waste or superfluous materials shall be cleaned away by the bidder without any reservations entirely to the satisfaction of the Engineer-in-charge at no extra cost.

NO WAIVING OF LEGAL RIGHTS AND POWERS

The Engineer-in-Charge or his authorized representative shall not be precluded or stopped from taking any measurements, and framing of estimates or detaining any certificates made either before or after the completion and acceptance of the work and payment, from showing the true amount and character of the works performed and materials furnished by the bidder and from showing that any such measurements, estimates or certificates untrue or incorrectly made and that Engineer-in-Charge shall not be precluded or stopped from recovering from the bidder such damages as it may be sustained by reasons of his failure to comply with the terms and conditions of the contract.

Neither the acceptance by the Engineer-in-Charge nor any payment for acceptance of the whole or any part of the work nor any extension of time nor any possession taken by the Engineer-in-Charge shall operate as a waiver of any portion of the contract or any power herein reserved or of any risk to damage. A waiver of any breach of the contract shall not be held to be a waiver of any other or subsequent breach.

SITE MAINTENANCE

The Bidder shall maintain the site in good order during the whole execution period. It is strictly prohibited to bury any kind of waste materials, solid or liquid, in the ground. In the event of accidental discharge of polluting materials, the Bidder shall take immediate mitigating action and shall immediately inform the Client and the appropriate authorities.

PERSONAL PROTECTIVE EQUIPMENTS (PPEs)

The bidder shall provide required PPEs to workmen to protect against safety and/or health hazards.

Primarily PPEs are required for the following protection:

- i. Head Protection (Safety helmets)
- ii. Foot Protection (Safety footwear, Gumboot, etc.)
- iii. Body Protection (High visibility clothing (waistcoat/jacket), Apron, etc.)
- iv. Personal fall protection (Full body harness, Rope-grap fall arrester, etc.)
- v. Eye protection (Goggles, Welders glasses, etc.)
- vi. Hand protection (Gloves, finger coats, etc.)
- vii. Respiratory Protection (Nose mask, SCBAs, etc.)
- viii. Hearing protection (Earplugs, Earmuffs, etc.)

The PPEs and safety appliances provided by the bidder shall be of the standard as prescribed by Bureau of Indian Standards (BIS). If materials conforming to BIS standards are not available, the bidder as approved by the Engineer-in-charge shall procure PPE and safety appliances.

All construction workers should be provided with high visibility jackets with reflective tapes confirming to the requirement specified under BS EN 471: 1994. The conspicuity of workmen at all times shall be increased so as to protect them from speeding vehicular traffic.

The bidder shall provide safety helmet, safety shoe and high visibility clothing for all employee including workmen, traffic marshal and other employees who are engaged for any work under this contract as per the following requirement.

In addition to the above, any other PPE required for any specific jobs like welding and cutting, working at height, tunneling etc. shall also be provided to all workmen and also ensure that all workmen use the PPEs properly while on the job. The bidder shall not pay any cash amount in lieu to PPE to the workers/sub-bidders and expect them to buy and use during work.

The bidder shall at all time maintain a minimum of 10% spare PPEs and safety appliances and properly record and show to the Engineer-in-charge during the inspections. It is always the duty of the bidder to provide required PPEs for all visitors. Towards this required quantity of PPEs shall be kept always at the security post.

MATERIALS & ACCESSORIES

Materials, accessories, fittings, finishing etc. used for furniture shall be of first quality and shall conform to Indian or international standards.

Materials shall conform to following standards:

Block Board — IS:1659

Plywood (BWR) — IS:303

CRCA steel — IS:513

Laminate — IS:2046

Raw MDF Board — IS:12406

Prelaminated MDF Board – IS : 14587

Particle Board — IS:3087

Veneered Particle Board — IS:3097

Pre-Laminated Particle Board — IS:12823

MDF board shall be Prelaminated MDF board of Grade-II (Grade-I) conforming to IS:14587 unless mentioned otherwise elsewhere in the tender. The contractor shall ensure to use MDF board in single piece (without joint) for a particular size/requirement of furniture.

The contractor shall ensure to use Laminated MDF board in single piece (without joint) for a particular size/requirement of furniture confirming to IS 14587: 2023/2025

The Laminates shall be of 0.8-1.0 mm thickness of approved shade, colour and pattern on main/exposed/visible faces and 0.6 mm thickness (balancing laminate) on other faces.

All CRCA members shall be of Grade D or higher (as per IS:513).

All Aluminum extrusions shall be of Grade 6063 and Contractor shall submit the Manufacturer Test Certificate for compliance.

The veneer board shall be 4 mm thick of approved shade, colour and pattern conforming to IS:1328 (type-I) and it shall be factory pressed on the board. The surface shall be finished with melamine polish.

Edge band will be done in continuous feed edge band machines for achieving the quality of workmanship.

Leveling screws: ABS Leveling screws shall be provided in furniture to take care of unevenness in floor.

SCOPE OF WORK

It includes providing and installation of Modular Furniture in 1ST& 7TH floor at Sterling center, Worli, Mumbai.

The quantities of furniture mentioned in Schedule of Quantities are to be placed at locations as per approved furniture plans or as per direction of Engineer-in-Charge.

The quoted amount shall be inclusive of all expenses and prevalent taxes and CPWD will not pay any extra amount other than awarded amount. The bidder is requested to arrange for required pass/entry permit for all manpower deployed for this work.

It is the responsibility of the bidder to take necessary approvals/entry passes/vehicle permit/driving permit to complete the work. Any payment which needs to be made in this aspect needs to be borne by the bidder.

The bidder shall ensure that the personnel deployed for the work are well experienced. The bidder shall keep the site neat and clean to avoid any accident or hazard.

Bidders are advised to visit the site well before submitting their bids at their own cost.

All packaging materials brought while supplying the goods shall be disposed off from the Sterling Center, Worli, Mumbai premises for which nothing extra is payable.

The successful bidder has to supply all essential accessories required for the successful installation and commissioning of the goods supplied.

The Buyer reserves the right to increase/decrease the order quantities by up-to 100% for all or any of the items mentioned in the tender. The bidder shall supply the increased quantity at their quoted rates only.

The buyer reserves the right to delete any item of the order based on the requirement. The Vendor will not have any claim whatsoever on account of deletion of item by Engineer-in-Charge/Buyer. The work has to be executed as per final decision of the Buyer.

The quoted rates shall remain fixed for the entire duration of contract without any variation in rates due to market fluctuations, cost increases or any other factors during the execution period. The quoted rates shall be fixed without any provision of escalation.

Bidder must quote for all items in the bid.

SCOPE OF SUPPLY: (Bid price to include all cost components): Design, Manufacturing, supply and Fixing of Furniture.

TIMELY SERVICING/RECTIFICATION OF DEFECTS DURING WARRANTY PERIOD:

After having been notified of the defects/service requirement during warranty period, bidder has to complete the required Service/Rectification within 7 days of receipt of notification. If the bidder fails to complete service/rectification within defined time limit, a penalty of 0.5% of the Unit Price of the product shall be charged as penalty for each week of delay from the bidder. Bidder can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Security Deposit. Cumulative Penalty cannot exceed more than 5% of the total contract value after which the department shall have the right to get the Service/rectification done from alternate sources at the risk and cost of the bidder besides forfeiture of Security Deposit. The Security Deposit shall be valid throughout the warranty period.

Bidder shall be liable to reimburse the cost of such service/rectification to the department.

Bidder has to submit an undertaking that all the items are covered under 1 year warranty. Undertaking has to be signed by OEM and uploaded along with documents to be uploaded at the time of submission of bids (Annexure-F).

All furniture items to be supplied and installed within 60 Days of award of contract and it is the responsibility of supplier to contact Engineer-in-charge immediately after award of contract and collect schedule of Supply and furniture layouts.

Any other obligation mentioned in the bid document including the Terms and Conditions.

Schedule “F”

Estimated Cost	:	Rs. 1,16,41,571/-
Earnest Money	:	Rs.2,32,831/- (To be returned after receiving of PG
Performance Guarantee	:	5% of Estimated Cost or Contract Amount whichever is higher and Additional Performance Guarantee equivalent to different between 80% amount of ECPT and quoted amount if quoted bid amount is lesser then 80% of ECPT
Security Deposit	:	3% of tendered value
Engineer-in-Charge	:	Executive Engineer, MUMBAI - V, CPWD, Mumbai or his successor thereof.
Accepting Authority	:	CE (Mumbai)-II, CPWD, Mumbai or his successor thereof.
Percentage on cost of materials and Labour to cover all overheads and profits	:	7.5%
Department	:	Central P.W.D.
Time allowed for submission of Performance Guarantee Program chart (Time and Progress) and applicable Labor licenses, registration with EPFO, ESIC and BOCW Welfare Board or proof of applying thereof from the date of issue of letter of acceptance	:	7 (Seven)days
Maximum allowable extension with late fee @ 0.1%per day of Performance Guarantee amount beyond the period provided in (i) above	:	3 (Three)days
Authority for fixing compensation under clause 2	:	Chief Engineer, Mumbai-II, CPWD, Mumbai – 20. Or any other Authority as decided by CPWD Directorate.
Number of days from the date of issue of letter of acceptance for reckoning date of start	:	10 (Ten) days from Letter of award or date of handing over of site whichever is later
Time allowed for execution of work Authority to decide	:	60 (SIXTY DAYS)

Authority to decide		
Authority to convey the decision of shifting of mile stone and Extension of time	:	Executive Engineer, MUMBAI - V, CPWD, Mumbai -20.
Authority to decide Rescheduling of mile stones and Extension of time	:	Chief Engineer, (Mumbai)-II,CPWD, Mumbai -20
Shifting of date of start in case of delay in handing over of Site	:	Chief Engineer, (Mumbai)-II,CPWD, Mumbai -20
Schedule rate of recovery for delay in submission of the modified program in terms of delay days	:	Rs. 2500/-

EMD RECEIPT FORMAT
Receipt of deposition of original EMD
(EMD in favour of Executive Engineer, MCD-VI, CPWD, Mumbai-20)

(Receipt No.....#..... / Date.....#.....)		
<u>Name of Work</u>	:	Renovation of NABARD Premises at Sterling Center 1st and 7th Floor, Worli, Mumbai. SH: Supplying and installation of Essential furniture for NABARD premises at Sterling Center, 1st and 7th Floor
NIT No *	:	23/EE/MUMBAI-V/2026-27/GeM (CE NIT No.18/CE/MUMBAI-II/2026-27.)
Estimated Cost *	:	Rs. 1,16,41,571/-
Amount of Earnest Money Deposit*	:	Rs.2,32,831/-
Last date of submission of bid *	:	----- up to 03.00 PM
(*To be filled by Tender inviting authority/ NIT approving authority at the time of issue of NIT and uploaded along with NIT)		
Name of Contractor #	:	
Form of EMD #	:	
Amount of Earnest Money Deposit #	:	
i) In the form of Insurance Surety Bonds or Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque for Rs.....#..... Vide#.....Date.....#..... ii) In the form of Bank Guarantee (for balance amount as prescribed) Rs.....#issued by.....#..... Date.....#...		
Date of submission of EMD #	:	
Name of Officer #	:	
Designation of EMD receiving officer #	:	
Office name and Address #	:	
Office Phone #	:	
E-mail ID #	:	
Signature #	:	
Office stamp #	:	
# To be filled by EMD receiving EE/DDH		
Note: - 1) All the above-mentioned details must be dully filled otherwise it may not be considered for tender. 2) The receipt can also be issued by any subordinate gazette authority as authorized by the EE/DDH.		

UNDERTAKING REGARDING GST REGISTRATION IN THE STATE OF MAHARASHTRA

To,

EXECUTIVE ENGINEER,

MUMBAI-V, CPWD,

MUMBAI.

Name of Work : Renovation of NABARD Premises at Sterling Center 1st and 7th Floor, Worli, Mumbai.

SH: Supplying and installation of Essential furniture for NABARD premises at Sterling Center, 1st and 7th Floor

Having examined the details given in press notice and bid document for the above work, I/We hereby submit the following.

“If work is awarded to me, I/We shall obtain GST registration Certificate as applicable, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on a/c of the work executed and/or for any action taken by CPWD or GST department in this regard.”

Seal of bidder

Date of submission

Signature (s) of bidder(s)

Annexure-A

On non-judicial stamp paper of minimum Rs.100/-

UNDERTAKING for Blacklisting

We undertake and confirm that we have not been debarred/suspended for tendering in Government Organization till the last date of submission of bid.

Signature of Bidder

Date

Annexure-B

On non-judicial stamp paper of minimum Rs.100/-

UNDERTAKING for Liquidation

We undertake and confirm that we have not been under liquidation, court receivership or similar proceedings, and has not been bankrupted till the last date of submission of bid.

Signature of Bidder

Date

FORM 'A'

FINANCIAL INFORMATION

- i. Details to be furnished duly supported by figures in balance sheet/ profit & loss account of the Bidder's Company for the last five consecutive years duly certified by the Chartered Accountant, as submitted by the bidder to the Income Tax Department. (copy to be attached)

Financial Year	2021-22	2022-2023	2023-24	2024-25	2025-26
(i) Gross Annual Turnover on Consultancy works.					
(ii) Profit/Loss (Standalone financial statement and consolidated financial statement both)					

~~ii. Financial arrangements for carrying out the proposed work.~~

Signature of Chartered Accountant with Seal

Date :

(Name, Address & Contact Number of CA)

Signature of
Bidders

Note :

- 1. Bidder should not submit entire volume of annual balance Sheet & other financial statements.**
- 2. Balance sheets of the bidder's company should be duly audited by Chartered Accountant up to 31st March 2026 and Balance sheet of FY 2025- 26, if not audited till the date of submission of bid, should be certified by CA.**

FORM 'B'

BANKERS' CERTIFICATE FROM A SCHEDULED BANK

This is to certify that to the best of our knowledge and information that M/s./Sh..... having marginally noted address,as a Customer of our bank are/is respectable and can be treated as good for any engagement up to a limit of Rs..... (Rupees)

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature) For
the Bank

NOTE:

1. Bankers Certificates should be on letter head of the Bank, addressed to tendering authority.
2. In case of Partnership firm, certificate should include names of all partners as recorded with the Bank.

FORM 'B-1'

FORM OR CERTIFICATE OF NETWORTH FROM CHARTERED ACCOUNTANT

"It is to certify that as per the audited balance sheet and profit & loss account during the financial year....., the Net Worth of M/s.....(Name & Registered Address of individual /firm/company), as on.....(the relevant date) is Rs.....after considering all liabilities. It is further certified that the Net Worth of the company has not eroded by more than 30 % in the last three years ending on (the relevant date)."

Unique Document Identification Number (UDIN).....

Signature of Chartered Accountant

Name of Chartered Accountant

Membership No. of ICAI

Date and Seal

NOTE:

1. Net worth certificate should be authenticated by CA on their letter head.
2. The certificate should not be more than 6 months old.

FORM 'C'

DETAILS OF **ELIGIBLE SIMILAR NATURE OF WORKS COMPLETED** DURING THE LAST SEVEN YEARS ENDING PREVIOUS DAY OF THE LAST DAY OF SUBMISSION OF BID

Sr. No.	Name of Work / Project and location	Owner or sponsoring organization	Cost of the work / Projects in Crores of Rupees*	Area of construction	Cost of consultancy work in Lacs of Rupees	Date of commencement of consultancy as per contract	Details of Consultancy services Provided: (a) Brief Description of Project (b) Scope of Consultancy – Master Plan / Architectural / Structural/ MEP/ HVAC / Fire fighting / Interior Design / GRIHA Consultancy Functional Use of Different Buildings Designed	Stipulated date of completion of Construction work	Actual date of completion of Consultancy work.	Litigation /arbitration cases pending / in progress with details *	Name and Address / Telephone number, E mail-id of Project In-charge from Client side to whom reference may be made for verification	Whether the work was done on back to back basis Yes / No
1	2	3	4	5	6	7	8	9	10	11	12	13

*Indicate Gross Amount claimed and Amount awarded by the Arbitrator.

Note:

- Supporting documents like Certificate from Client in support of each of the above Similar Works/Projects to be furnished. However, copy of award letters/work orders etc. need not be enclosed.
- The photographs, drawings etc. can be enclosed to supplement any salient features/components.

Signature of
Bidder(s)

FORM 'C1'**LIST OF PROJECTS UNDER EXECUTION**

Sl. No.	Name of work / project & location	Owner or sponsoring organization	Cost of work in Crore	Date of commen -cement as per contract	Stipulate d date of completion	Upto date percentage Progress of work	Slow progress if any and reasons thereof	Name and address / telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

Signature (S) of Bidder (s)
(WITH STAMP)

FORM 'C' 3

CALCULATION OF BIDDING CAPACITY

Details of existing commitments and ongoing works.

S. No.	Name of work/ project and location	Owner or sponsoring organization	Contract value in crores of rupees	Date of commencement as per contract	Stipulated date of completion	Upto date percentage progress of work	Remaining work in percentage (100- column 7)	Existing commitment Column 4 x Column 8 /100	Name and address/ telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10	11

Total (B) =

Maximum turnover in last seven years = Rs.....

Updated value of turnover (A) = Rs.....

No. of years (N) =

Bidding Capacity= {[AxNx1.5]-B} =

Certificate:

I certify that all the awarded and ongoing works have been included in the abovelist.

(Signature of Bidder(s))

FORM 'D'

PERFORMANCE REPORT OF WORKS REFERRED TO IN FORMS "C"

1. Name of consultant with Address:
2. Name of work/project & location:
3. Agreement no.& Name of contracting Organization:
4. Total built-up area:
5. Nature of Project (Type of Building):
6. Scope of work Includes Preparation of Architectural drawings, Structural drawing, plumbing drawings, Electrical & Mechanical drawings, Development works, horticulture and landscaped planning and design:
7. Date of completion of construction work:
8. Date of start of consultancy work:
9. Date of completion of consultancy work:
 - (i) Stipulated date of completion
 - (ii) Actual date of completion
10. Brief detail of scope of consultancy work done:
11. Performance Report

(1)	Quality of Consultancy services	Outstanding/Very Good/Good/Poor
(2)	Technical Proficiency	Outstanding/Very Good/Good/Poor
(3)	General Behavior	Outstanding/Very Good/Good/Poor

Dated:

Executive Engineer or Equivalent./

Authorized signatory of client

Address:

Email:

Contact No.:

Note: Performance report in any other format with client signature and Seal /Letter Head giving above details shall also be considered, provided the desired information is available.