



## Government of India

### Central Public Works Department Assistant Engineer-Rudrapur, CPWD, Rudrapur (Uttarakhand)

|                              |          |                                                                                                                                                                                                                                                                                                         |
|------------------------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>NIT No.</b>               | <b>:</b> | <b>30/EE-Haldwani/AE-Rudrapur/2026-27</b>                                                                                                                                                                                                                                                               |
| <b>Name of work</b>          | <b>:</b> | <b>For various work under AE-Rudrapur CPWD. (SH: Providing services of software familiar cum Data entry operator and Office attendant/ MTS for Sub-Division office, CPWD, Rudrapur)</b>                                                                                                                 |
| <b>Estimated Cost</b>        | <b>:</b> | <b>Rs. 3,13,388/-</b>                                                                                                                                                                                                                                                                                   |
| <b>Earnest Money</b>         | <b>:</b> | <b>Rs. 6,268/-</b>                                                                                                                                                                                                                                                                                      |
| <b>Performance Guarantee</b> | <b>:</b> | <b>5% of estimated cost put to tender (ECPT) or contract amount whichever is higher. (Requirement of Additional Performance Guarantee (APG) in case of abnormally low bid. A bid will be treated as abnormally low if the quoted bid amount is lesser than 80% of the estimated cost put to tender.</b> |
| <b>Time Allowed</b>          | <b>:</b> | <b>6 Months</b>                                                                                                                                                                                                                                                                                         |
| <b>Date of opening</b>       | <b>:</b> | <b>01/09/2026</b>                                                                                                                                                                                                                                                                                       |

**NIT No.: 30/EE-Haldwani/AE-Rudrapur/2026-27**

Name of work : For various work under AE-Rudrapur CPWD. (SH: Providing services of software familiar cum Data entry operator and Office attendant/ MTS for Sub-Division office, CPWD, Rudrapur)

Estimated Cost : **Rs. 3,13,388/-**

Earnest Money : **Rs. 6,268/-**

Security Deposit : 2.5% of the tendered value

Time of execution : **6 Months**

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Certified that this NIT contains **1 to 26 (One to Twenty-Six only)** pages excluding cover.

This NIT is approved for Rs. 3,13,388/- only

सहायक अभियंता-रुद्रपुर  
के.लो.नि.वि., रुद्रपुर।

Addition .....  
Deletion .....  
Correction .....  
Over Writing .....  
-1- } NIL

## CPWD-6 FOR e-TENDERING

1. **Online Percentage/Item rate bids (CPWD-7/8)** are invited on behalf of President of India on single bid system from contractor registered with CPWD for the work:

**Name of Work:** For various work under AE-Rudrapur CPWD. (SH: Providing services of software familiar cum Data entry operator and Office attendant/ MTS for Sub-Division office, CPWD, Rudrapur)

The enlistment of the contractors should be valid on the last date of submission of bids.

In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

- 1.1 The work is estimated to cost **Rs. 3,13,388/-**. This estimate, however, is given merely as a rough guide.
2. Agreement shall be drawn with the successful bidders on prescribed Form No. **CPWD 7/8** which is available as a Govt. of India Publication and also available on website [www.cpwd.gov.in](http://www.cpwd.gov.in). Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the work will be **6 Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later or as directed by Engineer-in-charge, in accordance with the phasing, if any, indicated in the bid documents.
4. (i) The site for the work is available.  
(ii) ~~The architectural & structural drawing for the work is available or the architectural & structural drawing shall be made available in phased manner, as per requirement of the same as per approved programme of completion submitted by the contractor after award of the work.~~
5. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen on website [www.etender.cpwd.gov.in/CPWD](http://www.etender.cpwd.gov.in/CPWD) or [www.cpwd.gov.in](http://www.cpwd.gov.in) free of cost.
6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
8. When bids are invited in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
9. Earnest Money in the form of Treasury Challan or Demand Draft or Pay order or Banker's Cheque or Deposit at Call Receipt or Fixed Deposit Receipt (drawn in favor of **Executive Engineer, Haldwani Central Division, CPWD, Haldwani** shall be scanned and uploaded to the e-tendering website within the period of bid submission).

A part of earnest money is acceptable in the form of bank guarantee also. In such case, 50% of earnest money or ` 20 lakh, whichever is less, will have to be deposited in shape prescribed above, and balance in shape of Bank Guarantee of any scheduled bank which is to be scanned uploaded by the intending bidders.

The contractor can deposit original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. (The EMD document shall only be issued from the place in which the office of receiving division office is situated). The contractor shall obtain the receipt of EMD from the concerned Executive Engineer in the prescribed format uploaded by NIT issuing Executive Engineer. The bid document as uploaded can be viewed and downloaded free of cost by anyone including intending bidder. But the bid can only be submitted after uploading the mandatory

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scanned documents such as Demand Draft/Pay order or Banker's Cheque/Bank Guarantee of any scheduled bank towards EMD in favour of respective Executive Engineer, copy of receipt of original EMD and other documents specified in the press notice.

The following undertaking in this regard shall also be uploaded by the intending bidders:-

Copy of Enlistment Order and certificate of work experience and other documents as specified in Annexure 20 A.13.1 shall be scanned and uploaded to the e-tendering website within the period of bid submission. However, certified copy of all the scanned and uploaded documents as **specified in Annexure 20 A.13.1 shall have to be submitted by the lowest bidder only.**

The bid submitted shall be opened at 12:00 AM on **01/09/2026**

10. The bid submitted shall become invalid and e-Tender processing fee shall not be refunded if:
  - (i) The bidders are found ineligible.
  - (ii) The bidders does not upload all the documents (including service tax registration/ VAT registration/ Sales Tax registration) as stipulated in the bid document including the undertaking about deposition of physical EMD of the scanned copy of EMD uploaded.
  - (iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest tenderer in the office of tender opening authority.
  - (iv) The lowest bidder does not deposit physical EMD within a week of opening of tender.
11. The contractor whose bid is accepted will be required to furnish performance guarantee of 3% (Three Percent) of the bided amount within the period specified in Schedule F. This guarantee shall be in the form of Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/Pay order of any Scheduled Bank (in case guarantee amount is less than ` 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with tender shall be returned after receiving the aforesaid performance guarantee. **The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC, BOCW Welfare Board, GST and Programmed Chart (Time and Progress) within the period specified in Schedule F if applicable.**
12. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidders implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.
13. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
14. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
15. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.

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16. The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture/Nursery category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazette officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
17. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.
18. The bid for the works shall remain open for acceptance for a period of thirty/~~forty five/ sixty/ ninety~~ **(30/45/60/90)** days from the date of opening of bids in case of single bid system/~~Ninety (90) days from the date of opening of technical bid in case bids are invited on 2 bid/ envelope system/ one hundred twenty (120) days from the date of opening of technical bid in case bids are invited on 3 bid/envelope system for specialized work~~ **(strike out as the case may be)** if any bidders withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
19. This notice inviting Bid shall form a part of the contract document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
  - a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
  - b) Standard **C.P.W.D. Form 7/8**.
  - c) A new provision of Integrity Pact has been introduced in the GCC 2020. At the time of submission of tender/bid, it shall be mandatory to sign the Pact by the bidder/contractor failing which the tenderer/bidder will stand disqualified from the tendering process and the bid of the bidder would be summarily rejected.

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## Annexure 20A.13.1

### INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE

The Assistant Engineer-Rudrapur, Rudrapur, CPWD Rudrapur invites on behalf of President of India, **Online** Percentage/~~Item~~ rate bids (CPWD-7/8) on single bid system from Manufacturer or authorized dealer for the work:

| S. No | NIT No.                            | Name of work & Location                                                                                                                                                          | Estimated cost put to Bid/Tender | Earnest Money | Period of completion | Last date & time of submission of Bid, Original EMD and other documents as specified | Date & Time opening of Bid/Tender |
|-------|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|---------------|----------------------|--------------------------------------------------------------------------------------|-----------------------------------|
| 1.    | 30/EE-Haldwani/AE-Rudrapur/2026-27 | For various work under AE-Rudrapur CPWD. (SH: Providing services of software familiar cum Data entry operator and Office attendant/ MTS for Sub-Division office, CPWD, Rudrapur) | Rs. 3,13,388/-                   | Rs. 6,268/-   | 6 Months             | 01/09/2026<br>Up to<br>11:00 AM                                                      | 01/09/2026<br>at<br>12:00 AM      |

- The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
- Information and Instructions for bidders posted on website shall form part of bid document.
- The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website [www.etender.cpwd.gov.in/CPWD](http://www.etender.cpwd.gov.in/CPWD) or [www.cpwd.gov.in](http://www.cpwd.gov.in) free of cost.
- The contractors already registered on the e-tendering portal will have option to continue by paying tender processing fee up to one year from the date of registration, or to switch over to (new) registration without tender processing fee any time. All new registrations from 01.04.2015 will be without tender processing fee.**

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5. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website.
6. The intending bidder must have valid class-III digital signature to submit the bid.
7. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
8. Contractor can upload documents in the form of JPG format and PDF format.
9. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in pink colour and the moment rate is entered, it turns sky blue.  
In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0".

Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO)

10. **List of Documents to be scanned and uploaded within the period of bid submission:**

- i) **Treasury Challan/Demand Draft/Pay order or Banker's Cheque /Deposit at Call Receipt/FDR/Bank Guarantee of any Scheduled Bank against EMD.**
- ii) **Enlistment Order of the Contractor.**
- iii) **Copy of receipt for deposition of original EMD issued from division office of any Executive Engineer (Including NIT issuing EE/AE), CPWD.**
- iv) **GST Registration certificate in the state of Uttarakhand**, if already obtained by the bidder.  
If the bidder has not obtained GST registration in the state in which the work is to be taken up, **or as required by GST authorities**, then in such a case the bidder shall **scan and upload** following undertaking **along with other** bid documents.  
*"If work is awarded to me, I/we shall obtain GST registration Certificate of the as applicable within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard."*
- v) **Permanent Account Number (PAN) as issued by the Income Tax Department.**

**Note:**

- (i) If any document not scanned and uploaded while submitting bid, the bid submitted shall become invalid and will not be considered in e-Tender process and the bid shall be summarily rejected.
- (ii) However, certified copy of all the scanned and uploaded documents as specified in bid document shall have to be submitted by all bidders within a week from last date of submission of bid, physically in the office of tender opening authority.

**Signature of the Sub Divisional Officer.  
For and on behalf of the President of India**

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-6- } NIL

**20A. 13 Information and Instruction for Contractors for e-tendering  
forming part of NIT and to be posted on website.**

- 1. Information and instruction for Contractor will form part of NIT and to be uploaded on [www.etender.cpwd.gov.in](http://www.etender.cpwd.gov.in)**
- 2. The intending bidder must have Class-III digital signature to submit the bid.**
- 3. The contractor can deposit original EMD either in the office of Executive Engineer, Haldwani or division office of any Executive Engineer, CPWD within the period of bid submission. The contractor shall obtain the receipt of EMD from the concerned Executive Engineer in the prescribed format uploaded by NIT issuing Executive Engineer. The bid document as uploaded can be viewed and downloaded free of cost by anyone including intending bidder. But the bid can only be submitted after uploading the mandatory scanned documents such as Demand Draft/Pay order or Banker's Cheque/Bank Guarantee of any scheduled bank towards EMD in favour of respective Executive Engineer, copy of receipt of original EMD and other documents specified in the press notice.**

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## FORMAT FOR RECEIPT OF DEPOSITION OF ORIGINAL EMD

### **Receipt of deposition of original EMD**

(Receipt No.....\*/.....\*/Date.....\*/.....)

**1.Name of work:** For various work under AE-Rudrapur CPWD. (SH: Providing services of software familiar cum Data entry operator and Office attendant/ MTS for Sub-Division office, CPWD, Rudrapur)

**2. NIT No.:** 30/EE-Haldwani/AE-Rudrapur/2026-27

**3. Estimated Cost:** Rs.3,13,388/-

**4. Amount of Earnest Money Deposit:** Rs. 6,268/-

**5. Last Date of submission of bid:** 01/09/2026

(\* To be filled by the contractor)

1. Name of contractor.....#.....
2. Form of EMD.....#.....
3. Amount of Earnest Money Deposit.....#.....
4. Date of Submission of EMD .....#.....

Signature, Name and Designation of EMD  
receiving officer (EE/AAO)  
along with Office stamp

(# to be filled by EMD Receiving EE)

3. The Executive Engineer receiving EMD in original form shall examine the EMD deposited by the bidder and shall issue a receipt of deposition of earnest money to the agency in a given format uploaded by tender inviting EE. The receipt may be issued by the EE/AAO.
4. The Executive Engineer receiving original EMD shall also intimate tender inviting Executive Engineer about deposition of EMD by the agency by email/fax/telephonically.
5. The original EMD receiving Executive Engineer shall release the EMD after verification from the e-tendering portal website ([www.etender.cpwd.gov.in](http://www.etender.cpwd.gov.in).tender free view>Advance search>awarded tenders) that the particular contractor is not L-1 tenderer and work is awarded.
6. The tender inviting Executive Engineer will call for original EMD of the L-1 tenderer from EMD receiving Executive Engineer immediately.

Addition .....  
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Over Writing .....  
-8-

NIL

**CPWD-7**  
**GOVERNMENT OF INDIA**  
**CENTRAL PUBLIC WORKS DEPARTMENT**

STATE      Uttarakhand

CHIEF  
OFFICE

CE-Dehradun

BRANCH    B&R

DIVISION

O/o EE- Haldwani

**PERCENTAGE RATE BID AND CONTRACT FOR WORKS**

**Tender for the work of:** - For various work under AE-Rudrapur CPWD. (SH: Providing services of software familiar cum Data entry operator and Office attendant/ MTS for Sub-Division office, CPWD, Rudrapur)

- i) The bid to be submitted online by **11.00 Hrs AM on 01/09/2026**
- ii) The online Bid shall be opened in presence of tenderers who may be present at **12.00 Hrs AM on 01/09/2026** in the office of the **Assistant Engineer- Rudrapur, CPWD. Rudrapur.**

**TENDER**

*I/We have read and examined the Notice Inviting tender. schedule. A.B.C.D.E&F. Specifications applicable. Drawings & Designs. General Rules and Directions. Conditions of Contract. clauses of contract. Special conditions. Schedule of Rate & other documents and rules referred to in the conditions of contract and all other contents in the tender document for the work.*

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F'. viz. schedule of quantities and in accordance in all respects with the specifications. designs. drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for. by. and in respects in accordance with. such conditions so far as applicable.

I/We agree to keep the tender **open for** a period of **thirty (30)** days from the date of opening of bids and not to make any modifications in its terms and conditions.

I/We have deposited EMD for the prescribed amount in the office of concerned Executive Engineer as per the bid document

A sum of **Rs.6,268/-** is hereby deposited and copy of earnest money **deposit receipt of prescribed amount deposited in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (as prescribed) issued by a Commercial Bank**, is scanned and uploaded (strike out as the case may be) If I/we. fail to furnish the prescribed performance guarantee or fail to commence the work within prescribed period I/we agree that the said President of India or his successors in office shall without prejudice to any other right or remedy be at liberty to forfeit the said earnest money absolutely. Further. if I/we fail of commence work as specified. I/we agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law. be at liberty to forfeit the said earnest money and the performance guarantee absolutely. otherwise, they said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or

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referred to therein and to carry out such deviations as may be ordered. up to maximum of the percentage mentioned in Schedule ‘F’ and those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 (as modified) of the tender form.

Further. I/We agree that in case of forfeiture of earnest money or both Earnest Money & Performance Guarantee as aforesaid. I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/ have not been got executed through another contractor on back-to-back basis. Further that. if such a violation comes to the notice of Department. then I/we shall be debarred for tendering in CPWD in future forever. Also. if such a violation comes to the notice of Department before date of start of work. the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/we shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information derived there from to any person other than a person to whom I/we am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated.

Signature of Contractor

Witness.

Postal Address

Address.

Occupation.

## ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs. \_\_\_\_\_

(Rupees \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_)

The letters referred to below shall form part of this contract Agreement. -

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

For & on behalf of the President of India

Dated \_\_\_\_\_

Signature \_\_\_\_\_  
Designation \_\_\_\_\_

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Deletion .....  
Correction .....  
Over Writing .....  
-11- } NIL

## कार्यों की अनुसूचियां    PERFORMA OF SCHEDULES

### अनुसूची 'क' SCHEDULE 'A'

मात्राओं की अनुसूची

Schedule of quantities

(संलग्न)

enclosed at page no 24

### अनुसूची 'ख' SCHEDULE 'B'

ठेकेदार की निर्गत की जाने वाली सामग्रियों की अनुसूची

Schedule of materials to be issued to the contractor

| क्रम. सं.<br>S.No.                                                                    | मद विवरण<br>Description of item | मात्रा<br>Quantity | जिस दर पर सामग्रियां ठेकेदार को प्रभावित होगी वह दर अंकों एवं शब्दों में<br>Rates in figures & words at which the material will be charged to the contractor | निर्गत स्थान<br>Place of Issue |
|---------------------------------------------------------------------------------------|---------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 1                                                                                     | 2                               | 3                  | 4                                                                                                                                                            | 5                              |
| -----NIL-----<br>(Material required for the work shall be arranged by the Contractor) |                                 |                    |                                                                                                                                                              |                                |

### अनुसूची 'ग' SCHEDULE 'C'

ठेकेदार को भाड़े पर दिए जाने वाले औजार एवं संयंत्र

Tools and plants to be hired to the contractor

| क्रम. सं.<br>S.No.                                         | विवरण<br>Description | भाड़ा प्रभार प्रतिदिन<br>Hire charges per day | निर्गत स्थान<br>Place of Issue |
|------------------------------------------------------------|----------------------|-----------------------------------------------|--------------------------------|
| 1                                                          | 2                    | 3                                             | 4                              |
| -----NIL-----<br>(T&P shall be arranged by the Contractor) |                      |                                               |                                |

### अनुसूची 'घ' SCHEDULE 'D'

कार्य के लिए विशेष अपेक्षाएं/दस्तावेज, यदि कोई हों, की अतिरिक्त अनुसूची

Extra schedule for specific requirements/documents for the work, if any.

**NIL**

**General Conditions, Additional Conditions, Additional Specifications,**

**List of approved make etc. Enclosed**

### अनुसूची 'ड' SCHEDULE 'E'

ठेके की सामान्य शर्तों का संदर्भ Reference to General Conditions of contract (GCC) 2023 with up to date correction slip i.e. last date of submission of Tender.

**कार्य का नाम/Name of Work: - For various work under AE-Rudrapur CPWD. (SH: Providing services of software familiar cum Data entry operator and Office attendant/ MTS for Sub-Division office, CPWD, Rudrapur)**

कार्य की अनुमानित लागत **Estimated cost of work: Rs.3,13,388/-**

|      |                                       |                                                                                                                                                                                                                                                                                                                                                                         |
|------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (i)  | धरोहर राशि Earnest money              | <b>Rs. 6,268/-</b> (to be returned after receiving performance guarantee)                                                                                                                                                                                                                                                                                               |
| (ii) | निष्पादन गारंटी Performance guarantee | PG shall be 5% of the Estimated cost put to tender (ECPT) or contract amount whichever is higher, or as prescribed from time to time, to be submitted in the form as prescribed in GCC. Performance Guarantee shall remain valid for a minimum period of six months beyond the date of completion of all contractual obligations as per GCC. In case of contracts where |

Addition .....

Deletion .....

Correction .....

Over Writing .....

NIL

-12-

|       |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|       |                                    | <p>supplementary agreement is drawn, the fresh PG shall be obtained from the contractor @5% of the amount of the supplementary agreement or as prescribed from time to time. The PG received against the original work shall be released as per contract conditions.</p> <p>i. A bid will be treated as abnormally low if the quoted bid amount is lesser than 80% of the estimated cost put to tender.</p> <p>ii. Requirement of Additional Performance Guarantee (APG): In case of abnormally low bids as defined above, the bidder shall be required to submit Additional Performance Guarantee (APG) in addition to the Standard Performance Guarantee (PG). The amount of Additional Performance Guarantee (APG) shall be equivalent to the difference between the 80% amount of ECPT and quoted amount. (e.g. if ECPT is A and quoted amount is 0.7A then the amount of APG shall be 0.8A-0.7A). The Additional Performance Guarantee (APG) shall be in the prescribed formant of Performance Guarantee and has to be submitted within the time frame prescribed for submission of Performance Guarantee. The other terms and conditions of release etc. of APG shall be same as that of PG.</p> <p>(As per CPWD OM No. DG/Manual-2024/20 dated 27.02.2026 issued vide file no. CSQ / CM / 16 (1)/ 2026 e file 9212995 (DFA/ 9365789 and latest circular).</p> |
| (iii) | प्रतिभूति निक्षेप Security Deposit | 2.5% of tendered value plus 5% Performance Guarantee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

#### अनुसूची 'च' SCHEDULE 'F'

सामान्य नियम एवं दिशानिर्देश:

#### General Rules & Directions

निविदा आमंत्रण करने वाला प्राधिकारी

Officer Inviting tender

कार्य की मर्दों की मात्रा के लिए अधिकतम प्रतिषत जिससे अधिक निष्पादितमर्दों के लिए दरों का निर्धारण खण्ड 12.2 और 12.3 के अनुसार होगा

Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with clauses 12.2 & 12.3.

**Assistant Engineer-Rudrapur,  
CPWD, Rudrapur**

See below

#### Definitions:

भारसाधक इंजीनियर

Engineer-in-charge

**Assistant Engineer-Rudrapur,  
CPWD, Rudrapur**

2 (v)

Addition .....  
Deletion .....  
Correction .....  
Over Writing .....  
-13- NIL

|          |                                                                                                                                                                                     |                                                                                                                                                |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| 2 (viii) | स्वीकार कर्ता प्राधिकारी<br>Accepting Authority                                                                                                                                     | Assistant Engineer-Rudrapur,<br>CPWD, Rudrapur                                                                                                 |
| 2 (x)    | अतिरिक्त और लाभों को पूरा करने के लिए<br>सामग्रियों की लागत पर प्रतिशतता<br>Percentage on cost of material and labour<br>to cover all overheads and profits<br>दरों की मानक अनुसूची | :- 7.50 %                                                                                                                                      |
| 2 (xi)   | Standard Schedule of Rates                                                                                                                                                          | DSR 2023 with upto date<br>correction slips & Market<br>Rate /MR                                                                               |
| 2 (xii)  | विभाग<br>Department                                                                                                                                                                 | CPWD                                                                                                                                           |
| 9(ii)    | मानक के.लो.नि.वि. ठेका फार्म<br>Standard CPWD contract form                                                                                                                         | General Conditions of<br>contract for Central PWD<br>Works 2023 Maintenance as<br>amended/ modified up to<br>last date of submission of<br>bid |

**Clause 1:**

|      |                                                                                                                                                                                                                   |           |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| (i)  | स्वीकृति पत्र जारी होने की तारीख से निष्पादन<br>गारंटी के प्रस्तुतीकरणके लिए अनुमत समय,<br>दिनों में<br>Time allowed for submission of<br>Performance guarantee from the date of<br>issue of letter of acceptance | :- 7 Days |
| (ii) | Maximum allowable extension with late fee<br>@ 0.1% per day of Performance Guarantee<br>amount beyond the period provided in (i)<br>above                                                                         | :- 3 Days |

|                  |                                                                                                              |                                          |
|------------------|--------------------------------------------------------------------------------------------------------------|------------------------------------------|
| <b>Clause 2:</b> | खण्ड 2 के तहत प्रतिकर निश्चित करने वाला<br>प्राधिकारी<br>Authority for fixing compensation under<br>clause 2 | :- Chief Engineer, CE-<br>Dehradun, CPWD |
|------------------|--------------------------------------------------------------------------------------------------------------|------------------------------------------|

**Clause 5:**

|                                                                                                                                                                                          |            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| कार्य आरम्भ करने की तारीख की गणना के लिए<br>स्वीकृतिपत्र जारी होने की तारीख से दिनों की<br>संख्या<br>Number of days from the issue of letter of<br>acceptance for reckoning date of star | :- 10 Days |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|

|                    |                          |
|--------------------|--------------------------|
| <b>Clause 5.1:</b> | लागू नहीं/Not Applicable |
|--------------------|--------------------------|

Addition .....  
Deletion .....  
Correction .....  
Over Writing .....  
-14- NIL

### Table of Mile-stone / लक्ष्य मील-पत्थर सारणी

Mile-stones As per Table given below / लक्ष्य नीचे दी गई सारणी अनुसार

| Sl. No. | Description of Mile Stone (Physical) | Time allowed in days (from date of start) | Amount to be withheld in case of non achievement of milestone                                                                                                                 |
|---------|--------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | 1/8th (of whole work)                | 1/4th (of whole work)                     | In the event of not achieving the necessary progress as assessed from the running payments, 1% of the tendered value of work will be withheld for failure of each mile stone. |
| 2.      | 3/8th (of whole work)                | 1/2 (of whole work)                       |                                                                                                                                                                               |
| 3.      | 3/4th (of whole work)                | 3/4th (of whole work)                     |                                                                                                                                                                               |
| 4.      | Full                                 | Full                                      |                                                                                                                                                                               |

कार्य निष्पादित करने के लिए अनुमत समय

:- **6 Months**

Time allowed for execution of work

#### Authority to decide:

: **Assistant Engineer-Rudrapur, CPWD, Rudrapur**

i) समय विस्तार

Extension of time

(ii) उपलब्धियों का पुनः अनुसूचिकरण

: **N.A.**

Rescheduling of mile stones

(i) कार्य पूरा करने के लिए उचित और तार्किक समय वृद्धि देने वाला प्राधिकारी Shifting of date of start in case of delay in handing over of site

: **Assistant Engineer-Rudrapur, CPWD, Rudrapur**

#### Clause 6:

:- **Applicable**

#### Clause 7:

:- **50,000.00**

अंतिम भुगतान के लिए पात्र होने के लिए अंतिम ऐसे भुगतान के बाद कुल भुगतान एकत्रित सामग्रियों के अग्रिमों के समायोजन सहित किया जाने वाला कुल कार्य

Gross work to be done together with net payment/adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment.

#### Clause 7A

No Running Account Bill shall be paid for the work till the applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board, whatever applicable are submitted by the contractor to the Engineer-in-charge & any sub-contractor

Whether Clause 7A shall be applicable "Yes"

#### Clause 10 A

List of testing equipment to be provided by the contractor at site lab.

**Not Applicable**

#### Clause 10 B (ii)

Whether Clause 10 B (ii) shall be applicable

**No**

#### Clause 10C

Addition .....  
Deletion .....  
Correction .....  
Over Writing .....  
-15-

NIL

Component of Labour expressed as percent of total value of work

NA

**Clause 10CA**

**NOT APPLICABLE**

| Sl. No. | Material covered under this clause      | Nearest Materials (other than cement, reinforcement bars and the structural steel) for which All India Wholesale Price Index to be followed | Base Price of all Materials covered under clause 10 CA * |
|---------|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| 1       | Cement PPC                              | As issued under the authority of DG, CPWD                                                                                                   | ₹. 4,240/- Per MT.                                       |
| 2       | Steel reinforcement (TMT 500) (Primary) | —do—                                                                                                                                        | ₹. 40,505/- Per MT.                                      |
| 3       | Structural steel                        | —do—                                                                                                                                        | ₹. 39,722/- Per MT.                                      |

\* Base price of all the materials covered under clause 10 CA is to be mentioned at the time of approval of NIT.

**खण्ड 10गग** खण्ड 10गग उन संविदाओं पर लागू होगा जिसमें कार्य समापन की अवधि, अगले कालम में दर्शायी गई अवधि से अधिक अनुबंधित है।

**Clause 10CC**

Clause 10CC to be applicable in contracts

with stipulated period of completion exceeding

the period shown in the next column

**Not Applicable**

मूल्य वृद्धि के लिए अन्य सामग्री, श्रम, पी.ओ.एल आदि के घटकों की अनुसूची

Schedule of component of other Materials, Labour, POL etc. for price escalation

निर्माण कार्य सामग्री के लिए सिविल घटक (खंड 10 ग के

अन्तर्गत शामिल सामग्रियों को छोड़कर)/वैधुत कार्य में कुल

मूल्य के प्रतिषत के रूप में प्रदर्शित

Component of Civil - (Except material covered under clause 10CA)/Electrical construction materials expressed as percent of total value of work

Xm.....NIL.....%

श्रम के घटक के कुल मूल्य की प्रतिषत के रूप में प्रदर्शित

Component of Labour expressed as percent of total value of work

Y.....NIL.....%

पी.ओ.एल के घटक-कार्य के कुल मूल्य के प्रतिषत के रूप में प्रदर्शित

Component of POL expressed as percent of total value of work

Z.....NIL.....%

**Clause 11**

कार्य निष्पादन के लिए अनुपालन किए जाने वाले विनिर्देश

Specifications to be followed for execution of work

**Not Applicable**

~~खण्ड~~ **Clause 12 Type of Work**

**Maintenance work**

**12.2 & 12.3** विचलन सीमा, जिसके परे खण्ड 12.2

तथा 12.3 भवन निर्माण कार्य के लिए लागू होंगे

**12.2 & 12.3** Deviation limit beyond which clause 12.2 & 12.3 **30%**

Addition .....

Deletion .....

Correction .....

Over Writing .....

NIL

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|                  |                                                                                                                    |            |
|------------------|--------------------------------------------------------------------------------------------------------------------|------------|
|                  | <del>shall apply for building work</del>                                                                           |            |
| <b>12.5 (i)</b>  | <del>विचलन सीमा, जिसके परे खंड 12.2 तथा 12.3 नीचे कार्य के लिए लागू होंगे</del>                                    |            |
|                  | <del>Deviation limit beyond which clause 12.2 &amp; 12.3 shall apply for foundation work (except earth work)</del> | <b>30%</b> |
| <b>12.5 (ii)</b> | <del>Deviation limit for items in earth work subhead of DSR or related items</del>                                 |            |

#### Clause 16

घटी हुई दरे निर्धारित करने की लिए सक्षम प्राधिकारी

CE-Dehradun

Competent Authority for deciding reduced rates

**Clause 18** List of mandatory machinery, tools & plants to be deployed by the contractor at site:-

Not Applicable

#### Clause 19

The contractor shall obtain a valid license under the Contract Labour (R&A) Act, 1970 and the Contract Labour (Regulation and Abolition) Central Rules, 1971 before the commencement of the work, and continue to have a valid license until the completion of the work.

**The contractor shall also comply with provisions of the Inter-State Migrant Workmen (Regulation of Employment and Conditions of Service) Act, 1979.**

Addition .....  
Deletion .....  
Correction .....  
Over Writing .....  
-17-

NIL

## Clause 25

| Constitution of Dispute Redressal Committee (DRC) | Competent Authority to appoint DRC                                          |
|---------------------------------------------------|-----------------------------------------------------------------------------|
| DRC shall constitute one Chairman and two Members | Chief Engineer or Additional Director General if there is no Chief Engineer |

## CLAUSE 36 (i) :-

Requirement of Technical Representative(s) and Recovery Rate

Not Applicable

| Sl. No. | Cost of work (Rs. In lakh) | Minimum Qualification of technical representative                   | Designation (Principal Technical/ Technical representative)  | Minimum Experience | No.   | Rate which recovery shall be made from the contractor in the event of not fulfilling provision of Clause 36(i) |                             |
|---------|----------------------------|---------------------------------------------------------------------|--------------------------------------------------------------|--------------------|-------|----------------------------------------------------------------------------------------------------------------|-----------------------------|
|         |                            |                                                                     |                                                              |                    |       | Figure                                                                                                         | Words                       |
| 1.      | 1000 to 2000               | Project Manager with degree in corresponding discipline of Engineer | Principal Technical Representative                           | 10 years           | 1 no. | ₹ 30,000/- P.M.                                                                                                | ₹ Thirty thousand only      |
|         |                            | Graduate Engineer                                                   | Technical Representative                                     | 5 years            | 1 no. | ₹ 25,000/- P.M.                                                                                                | ₹ Twenty five thousand only |
|         |                            | Graduate Engineer Or Diploma Engineer                               | Project/Site Engineer and Project Planning/ billing Engineer | 2 years            | 2 no. | ₹ 15,000/- P.M.                                                                                                | ₹ Fifteen thousand only     |
|         |                            |                                                                     |                                                              | 5 years            | 2 no. | ₹ 15,000/- P.M.                                                                                                | ₹ Fifteen thousand only     |
| 2.      | 500 to 1000                | Graduate Engineer                                                   | Principal Technical Representative                           | 5 years            | 1 no. | ₹ 25,000/- P.M.                                                                                                | ₹ Twenty five thousand only |
|         |                            | Graduate Engineer Or Diploma Engineer                               | Project/Site Engineer and Engineer                           | 2 years            | 2 no. | ₹ 15,000/- P.M.                                                                                                | ₹ Fifteen thousand only     |
|         |                            |                                                                     |                                                              | 5 years            | 2 no. | ₹ 15,000/- P.M.                                                                                                | ₹ Fifteen thousand only     |
| 3.      | More than 150 to 500       | Graduate Engineer                                                   | Principal Technical Representative                           | 5 years            | 1 no. | ₹ 25,000/- P.M.                                                                                                | ₹ Twenty five thousand only |
|         |                            | Graduate Engineer Or Diploma Engineer                               | Project Planning / Site / billing Engineer                   | 2 years            | 1 no. | ₹ 15,000/- P.M.                                                                                                | ₹ Fifteen thousand only     |
|         |                            |                                                                     |                                                              | 5 years            | 1 no. | ₹ 15,000/- P.M.                                                                                                | ₹ Fifteen thousand only     |
| 4.      | Upto 150 Laes              | Graduate Engineer                                                   | Principal Technical Representative                           | 2 years            | 1 no. | ₹ 15,000/- P.M.                                                                                                | ₹ Fifteen thousand only     |
|         |                            | or                                                                  |                                                              |                    |       |                                                                                                                |                             |
|         |                            | Diploma Engineer                                                    | (Project Planning / Site / billing Engineer)                 | 5 years            | 1 no. | ₹ 15,000/- P.M.                                                                                                | ₹ Fifteen thousand only     |

Executive Engineers retired from Government services that are holding Diploma will be treated at par with Graduate Engineers.

## Clause 42

- (i) क) सीमेन्ट और बिटुमन की अनुमानमूल मात्रा निर्धारित करने के लिए अनुसूची/विवरण
- (i) (a) Schedule/statement for determining theoretical quantity of cement & bitumen on the basis of
- (ii) अनुमानमूलक मात्राओं में अनुमत विचलन  
Variations Permissible On Theoretical Quantities
- क) सीमेन्ट
- (a) Cement  
जिन कार्यों के लिए निविदा में अनुमानित मूल्य रु. 5 लाख से अधिक न हो  
For works with estimated cost put to tender not more than Rs. 5 lakhs  
जिन कार्यों के लिए निविदा में अनुमानित मूल्य रु. 5 लाख से अधिक हो  
For works with estimated cost put to tender more than Rs. 5 lakhs
- ख) बिटुमन सभी कार्यों के लिए

Not Applicable

Not Applicable

Not Applicable

Not Applicable

Addition .....  
Deletion .....  
Correction .....  
Over Writing .....  
-18-

- (b) Bitumen for all works **Not Applicable**
- ग) इस्पात प्रत्येक व्यास, कोट और श्रेणी के लिए  
पूनर्वलन और संरचनात्मक इस्पात काट
- (c) Steel Reinforcement and structural steel  
sections for each diameter, section and  
category. **Not Applicable**
- घ) सभी अन्य सामग्रियां
- (d) All other materials **Not Applicable**

अनुमत्य विचलन से अधिक की मात्राओं के लिए वसूली दरें  
RECOVERY RATES FOR QUANTITIES BEYOND PERMISSIBLE VARIATION

| क्रम सं.<br>SI No. | मद विवरण<br>Description of item | अंको और शब्दों में वह दर जिस पर ठेकेदार से वसूली की जाएगी<br>Rates in figures and words at Which recovery shall be made from the Contractor |                                                                             |
|--------------------|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
|                    |                                 | अनुमत्य विचलन से अधिक<br>उपयोग<br>Excess beyond permissible<br>variation                                                                    | अनुमत्य विचलन से घटाया<br>उपयोग<br>Less use beyond permissible<br>variation |
| 1.                 | Cement                          | N.A.                                                                                                                                        | N.A.                                                                        |
| 2.                 | Steel reinforcement             | N.A.                                                                                                                                        | N.A.                                                                        |
| 3.                 | Structural Sections             | N.A.                                                                                                                                        | N.A.                                                                        |

Addition .....  
Deletion .....  
Correction .....  
Over Writing .....  
-19- } NIL

**Form of Earnest Money Deposit  
Bank Guarantee Bond**

WHEREAS, contractor..... (Name of contractor) (hereinafter called "the contractor") has submitted his tender dated ..... (date) for the construction of ..... (name of work) (hereinafter called "the Tender")

KNOW ALL PEOPLE by these presents that we ..... (name of bank) having our registered office at ..... (hereinafter called "the Bank") are bound unto ..... (Name and division of Executive Engineer) (hereinafter called "the Engineer-in-Charge") in the sum of Rs. .... (Rs. in words ..... ) for which payment well and truly to be made to the said Engineer-in-Charge the Bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank this .....day of .....20.....  
THE CONDITIONS of this obligation are:

- (1) If after tender opening the Contractor withdraws, his tender during the period of validity of tender (including extended validity of tender) specified in the Form of Tender;
- (2) If the contractor having been notified of the acceptance of his tender by the Engineer-in-Charge:
  - (a) Fails or refuses to execute the Form of Agreement in accordance with the Instructions to contractor, if required;

**OR**

  - (b) Fails or refuses to furnish the Performance Guarantee, in accordance with the provisions of tender document and Instructions to contractor,

We undertake to pay to the Engineer-in-Charge either up to the above amount or part thereof upon receipt of his first written demand, without the Engineer-in-Charge having to substantiates his demand, provided that in his demand the Engineer in- Charge will note that the amount claimed by his is due to him owing to the occurrence of one or any of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date\* ..... after the deadline for submission of tender as such deadline is stated in the Instructions to contractor or as it may be extended by the Engineer-in- Charge, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE .....

SIGNATURE OF THE BANK

WITNESS .....

SEAL

(SIGNATURE, NAME AND ADDRESS)

\*Date to be worked out on the basis of validity period of 90days from last date of receipt of tender.

Addition .....  
Deletion .....  
Correction .....  
Over Writing .....  
-20- NIL

### Additional Conditions

1. The work shall be carried out on all days except Sunday (s), holiday (s). Normal duty hours shall be between 9:30 AM to 5:30 PM &/or as per the programmed given by Engineer -in-charge.
2. The contractor shall be fully responsible for the character and proof of residence of the persons employed by him. At the start of the work, the contractor shall compulsorily intimate the details of persons employed indicating their names correspondence and permanent address thereby seeking issuance of work passes to them. On this very basis, the work passes for Computer Operator and MTS/messengers shall be issued to the contractor by the Engineer-in-charge.
3. The wages shall be paid by every 5th day of the month to the Computer Operator, MTS/messengers. whoever engaged in work complying clause 19 B of GCC. The payment of minimum wages as mentioned in the item is mandatory and the contractor has to submit the documentary proof to Engineer-in-Charge by the 10th of every month to establish that all his employees have been paid @ minimum wages as prescribed in the item.
4. The Contractor shall submit daily attendance sheet properly verified by concerned office in-charge along with every running bill submitted to Division office for payment.
5. After opening / downloading the quotation/tender, if the Engineer-in-Charge feels that the lowest tenderer will not be able to pay the Computer Operator and MTS/messengers @ minimum wages as prescribed in the item, he shall have the authority to reject the quotation/tender outrightly.
6. Labour cess @ 1%, income tax @ 2% (with surcharge as applicable) and applicable GST as per Government norms shall be recovered from the contractor's bill(s).
7. Computer operator having well knowledge of operating all software/applications related to CPWD with professional manner including in English & Hindi typing with good speed and accuracy as described in item.
8. The work experience of working in Sub-Division office/Division office having minimum 10 years for Item No. 1 of the schedule of quantity.
9. The work shall be carried out in Rudrapur Central Sub-Division/Division office.
10. The work shall be started within Three days from the date of issue of award letter failing which EMD shall stand forfeited and agency shall not be allowed to participate in the further call of said bid.
11. All relevant taxes shall be recovered from the gross amount of bill as per prevailing rules at time of bill.
12. The statutory recovery shall be made as per prevalent rules.
13. The rates are net & nothing extra will be paid on account of late hours working/working on Holidays/ Sundays as per requirement & direction of Engineer-in-charge.
14. Recovery for @ Rs. 1500/- per day for Computer Operator, @ Rs. 1000/- per day for MTS/ messenger, if they are absence from their duties.
15. The alternative arrangement has to be made by the contractor if any computer operator /MTS etc. are being absent from their duties or on leave by more than 3 days. Nothing extra shall be paid for this arrangement.
16. Where ever in this NIT VAT, Service Tax & Sale Tax mentioned may be read as GST.
17. Salary of all employees shall be deposited on account within 5 days of 1st week of every month noncompliance will be imposed penalty of Rs. 500/- per employee per day
18. Agency cannot be replacing the existing helper/worker without permission of Engineer-in-charge.

Addition .....  
Deletion .....  
Correction .....  
Over Writing .....  
-21-  
NIL

|                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>NOTE: -</b></p> <p><b>This Contractor is valid only for specified working place / place of duty.</b></p> <p><b>This Contractor is fully responsible for any misuse of this card beyond duty hours / days.</b></p> <p><b>The contractor bears responsibility for the character card holder worker.</b></p> | <p style="text-align: right;"><b>SL. NO.....</b></p> <p style="text-align: center;"><b>WORKER IDENTITY CARD</b></p> <p><b>Name of Agency with Address :-</b></p> <p><b>Telephone No. / Mobile: -</b></p> <p><b>Registration No: -</b></p> <p><b>VALID UPTO: -</b><br/>.....</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                                                                         |                                                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Name of worker: -</b></p> <p><b>Present Address: -</b></p> <p><b>Permanent Address: -</b></p> <p><b>Identification Mark: -</b></p> <p><b>Place of Duty: -</b></p> | <div style="border: 1px solid black; height: 150px; margin: 10px auto; width: 150px;"></div> <p><b>Signature of Worker: -</b></p> <p><b>Signature of Contractor: -</b></p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**PERFORMA OF VERIFICATION OF CPWD CONTRACTOR WORKERS**

**Name of work: -**

**Agreement No.: -**

**Agency Name of Worker: -**

**Father's / Husband Name: -**

**Age: -**

**Present Address: -**

**Permanent Address: -**

**Period of Duty in Delhi: -**

**Two references in Delhi  
With Present & Permanent  
Address (with one other than  
Contractor with telephone Nos.)**

**(Signature of Worker)**

**(Signature of Contractor)**

**Note: - Worker / Contractor to submit attested photocopy of the Identification of the refers.**

Addition .....  
Deletion .....  
Correction .....  
Over Writing .....  
-23-  
NIL

| <b><u>Schedule of Quantity</u></b>                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |            |             |              |                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|--------------|--------------------|
| <b>Name of Work:</b> - For various work under AE-Rudrapur CPWD. (SH: Providing services of software familiar cum Data entry operator and Office attendant/ MTS for Sub-Division office, CPWD, Rudrapur) |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |            |             |              |                    |
| <b>S.No</b>                                                                                                                                                                                             | <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Qty</b> | <b>Unit</b> | <b>Rate</b>  | <b>Amount</b>      |
| 1                                                                                                                                                                                                       | Providing services of Data entry operator (Graduate/having 10 year experience) having proficiency in MS office (MS word, MS Excel, MS PowerPoint etc.) and internet access for operating computer & relevant accessories daily during office hours except holiday and Sundays for carrying out and assisting day to day official work of typing of correspondence letters/Note sheet, Reply of RTI information's, framing of preliminary estimate, detailed estimate, revised estimate, NIT, NIQ, Extra item, Deviation item, Escalation statement, Justification Statement, Analysis of rate, EOT case/milestone case, Rent assessment case, Cost Index, Compilation of various reports of PE/DE/NIT/NIQ/Files etc., updating of various data & reports and other misc. work in English & Hindi both pertaining to Sub-division office during duty hours and beyond the duty hours on job basis & when required to the complete satisfaction of the Engineer-in-charge for official work. (Per Job means 'providing service of 1 No. data entry operators for 1 month) | 6.00       | Per Month   | 30,579.32    | 1,83,476.00        |
| 2                                                                                                                                                                                                       | Providing Helper for Sub-Division office for assistance work such as file keeping, photo copy, post office work /bank work, drinking water and tea service works during duty hours and beyond the duty hours on job basis & when required to the complete satisfaction of the Engineer-in-charge for official work. (Per Job means 'providing service of 1 No. Helper for 1 month)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 6.00       | Per Month   | 21,652.03    | 1,29,912.00        |
|                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |            |             | <b>Total</b> | <b>3,13,388.00</b> |

**Assistant Engineer-Rudrapur  
CPWD, Rudrapur**

Addition .....  
 Deletion .....  
 Correction .....  
 Over Writing .....  
 -24-

} NIL



# CENTRAL PUBLIC WORKS DEPARTMENT

## OFFICE MEMORANDUM

NO. DG/MAN/ 353

ISSUED BY AUTHORITY OF DIRECTOR GENERAL, CPWD

NIRMAN BHAVAN, NEW DELHI

DATED: 14.08.2017

Sub:- Modification in CPWD Works Manual 2014 – Section 20A.13(12), 20A.12(10)-(iii), Annexure 20A.13.1. (vi),(vii) and 20A.13.2. (vii), (viii) Regarding:-

The above sections/provisions of CPWD Work Manual 2014 which were modified vide DG/MAN/328 dated 04.01.2016 and 341 dated 05.10.2016 are further modified as under with immediate effect.

| Sl. No. | Section No.                       | Existing Provision                                                                                                                                                                                                                                                                    | Modified Provision                                                                                                                                                                                                                    |
|---------|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1       | 20A.13(12)                        | It is mandatory to upload scanned copies of all the documents including service tax registration /VAT registration / Sales Tax registration if stipulated in the bid document. If such document is not uploaded his bid will become invalid and processing fee shall not be refunded. | It is mandatory to upload scanned copies of all the documents including GST registration If these documents are not uploaded, then bid will become invalid and shall summarily be rejected.                                           |
| 2       | 20A.12(10)<br>20A.12(10)<br>(iii) | <b>The bid submitted shall become invalid if:</b><br>The bidder does not upload all documents (including service tax registration /VAT registration / Sales Tax registration) as stipulated in the bid document including the copy of receipt for deposition of original EMD.         | <b>The bid submitted shall become invalid if:</b><br>The bidder does not upload all documents (including GST registration) as stipulated in the bid document including the copy of receipt for deposition of original EMD instrument. |
| 3       | 20A.13.1.<br>(vi)                 | Certificate of Registration for Sales Tax/VAT and Acknowledgement of up to date filed return if required.                                                                                                                                                                             | (vi) Certificate of Registration for GST and acknowledgement of upto date filed return as per NIT Stipulation.                                                                                                                        |

*[Signature]*  
14/8/17

Addition .....

Deletion .....

Correction .....

Over Writing .....

NIL

-25-

|   |                    |                                                                                                                                                                                                                                                             |                                                                                                                  |
|---|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
|   | (vii)              | Certificate of Registration for service tax and acknowledgement of up to date filed return, if required as per Notification No. 06/2015 – Service Tax dt. 01.03.2015 of Department of Revenue M/o Finance (to be decided by the NIT approving authority).   | Deleted                                                                                                          |
| 4 | 20A.13.2.<br>(vii) | Certificate of Registration for Sales Tax/VAT and Acknowledgement of up to date filed return if required.                                                                                                                                                   | (vii) Certificate of Registration for GST and Acknowledgement of up to date filed return as per NIT Stipulation. |
|   | (viii)             | Certificate of Registration for Sales Tax/VAT and Acknowledgement of up to date filed return, if required as per Notification No. 06/2015 – Service Tax dt. 01.03.2015 of Department of Revenue M/o Finance (to be decided by the NIT approving authority). | Deleted                                                                                                          |

 14.8.17  
 Superintending Engineer (C&M)

Issued from file No. CSQ/CM/16(1)/2017

1. All Spl. DGs, ADGs, CPWD, E-in-C, PWD, Delhi Govt. They are requested to endorse a copy of this O. M. to all CEs, SEs & EEs.
2. DDG(e-governance). It is requested to arrange necessary modification in e-tendering system through M/s ITI Limited.

  
 14/8/17  
 Executive Engineer (M)

Addition .....  
 Deletion .....  
 Correction .....  
 Over Writing .....

} NIL

-26-