



**Government of India
Central Public Works Department
O/o Executive Engineer (E)
CPWD, Jaipur**

NOTICE INVITING TENDERS

NIT No. : 43/EE(E)/CPWD/Jaipur/2026-27

Name of Work: Contingencies of Various works under Executive Engineer (Elect.), CPWD, Jaipur. (SH: Providing services for Data Entry Operator for EE(E),CPWD,Jaipur Office, Vidhyadhar Nagar, Jaipur.

ESTIMATED COST : Rs. 11,12,328/-

SECURITY DEPOSIT : 2.5% of Tenderer Amount

EARNEST MONEY : Rs 22,247/-

TIME ALLOWED : 06 Months

**Executive Engineer (E)
CPWD, Jaipur**

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

INVITING NOTICE e-TENDER

**INFORMATION AND INSTRUCTIONS FOR BIDDER FOR e-TENDERING
FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE**

The Executive Engineer (E), Jaipur Central Electrical Division, CPWD, Sector-10, Vidhyadhar Nagar, Jaipur (Phone No.0141-2233688) on behalf of the President of India invites online **Percentage Rate E-Tenders** on single bid system from contractors of CPWD who are approved and eligible for Building & Roads category in appropriate class, for the following work:

Sr. No	NIT NO.	Name of work & Location	Estimated cost put to tender	Earnest Money	Period of completion	Last date & time of submission of bid, original EMD, copy of receipt for deposition of original EMD and other Document as specified in the press notice	Time & date of opening of Price bid
1	2	3	4	5	6	7	8
1	43/EE(E)/CPWD/Jaipur/2026-27	Contingencies of Various works under Executive Engineer (Elect.), CPWD, Jaipur. (SH: Providing services for Data Entry Operator for EE(E),CPWD,Jaipur Office, Vidhyadhar Nagar, Jaipur.	Rs. 11,12,328/-	Rs 22,247/-	06 Months	Upto 3.00 PM 06/10/2026*	At 3.30 PM 06/10/2026*

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. The intending bidders are required to update their profile in CPWD e-tender portal and to upload their bids well in advance of last date of submission of tender. Any issue related to updating profile / uploading tender can be resolved through the concerned Executive Engineer/Assistant Engineer (Phone No. 0141-2233688 E-Mail ID jced-cpwd-rj@gov.in) or ERP help line no. 18001803286 or e-mail Id cpwd.support@techmahindra.com. The e- tendering bidders are also advised not to wait to raise any issues till the last date of submission of bid in their own interest.

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

3. Information and Instructions for bidders posted on website shall form part of bid document.
4. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.etender.cpwd.gov.in and www.eprocure.gov.in free of cost.
5. But the bid can only be submitted after depositing of original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission, and uploading the mandatory scanned documents such as Demand Draft or Pay order or Banker's Cheque or Deposit at call Receipt or Fixed Deposit Receipts and Bank Guarantee of any Scheduled Bank towards EMD in favour of Executive Engineer as mentioned in NIT, receipt for deposition of original EMD to division office of any Executive Engineer, (including NIT issuing EE/AE) C.P.W.D and other documents NIT issuing EE/AE) as specified.
6. Those contractors who are not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website.
7. Stamp duty tax(es) is/are applicable as per Govt. of Rajasthan, Finance Department (Tax Division), Jaipur vide Notification No. एफ-2(31)एफ.डी. / टैक्स / 2019-253 दिनांक 06.11.2020 under GCC Clause 34 and amended up to date.
8. The intending bidder must have valid class-III digital signature to submit the bid.
9. On opening date, the contractor can login and see the bid opening process. After opening of bids, he will receive the competitor bid sheets.
10. Contractor can upload documents in the form of JPG format and PDF format.
11. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in pink colour and the moment rate is entered, it turns sky blue. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0".

Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).

List of Documents to be scanned and uploaded within the period of bid submission:-

- (i) Treasury Challan / Demand Draft / Pay order or Banker's Cheque / Deposit at Call Receipt/ FDR/ Bank Guarantee of any scheduled Bank against EMD, and hard copy of the same EMD have to be deposited physically in Division Office of any Executive Engineer inviting bids or

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

division office of Executive Engineer, CPWD within the period of Bid submission. The same should also be Scanned and Uploaded by the intending bidders.

- (ii) Copy of receipt for deposition of original EMD issued from division office of any Executive Engineer, CPWD (including NIT issuing EE/AE), CPWD.
- (iii) **Enlistment Order** of the Contractor in CPWD in Composite Category, if applicable and valid on the date of opening of tender. Enlistment order issued by enlistment authority, with validity duly extended, in favour of the CPWD contractor shall only be considered.
- (iv) **Copy of certificate of compulsory ERP Training obtained by enlisted contractor either himself or his authorized representative.**
- (v) GST Registration Certificate if already obtained by the bidder.

If the bidder has not obtained GST registration as applicable, then he shall scan and upload following under taking along with bid documents.

"If work is awarded to me, I/we shall obtain GST registration certificate, as applicable, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/we shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard"

- (vi) Letter of transmittal /submission of bid as per **Annexure-1.**
- (vii) **Any other document as specified in the NIT.**

**Executive Engineer (E)
C.P.W.D., Jaipur**

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

केन्द्रीय लोक निर्माण विभाग

कार्यालय ज्ञापन

No. DG/Manual-2024/20

ISSUED BY THE AUTHORITY OF DIRECTOR GENERAL, CPWD

Vidyut Bhawan, New Delhi

Dated: 27.02.2026

Sub: Modification in Para 5.2 for CPWD Works Manual 2024.

Following modification is made in Para no. 5.2 for CPWD Works Manual 2024:

Existing Provision	Modified Provision
5.2 Performance Guarantee	5.2 Performance Guarantee
Sl. No. 1	No Change
2. PG shall be 5% of the contract amount or as prescribed from time to time to be submitted in the form as prescribed in GCC. Performance Guarantee shall remain valid for a minimum period of sixty days beyond the date of completion of all contractual obligations as per GCC. In case of contracts where supplementary agreement is drawn, the fresh PG shall be obtained from the contractor @ 5% of the amount of the supplementary agreement or as prescribed from time to time. The PG received against the original work shall be released as per contract conditions.	2. PG shall be 5% of the Estimated cost put to tender (ECPT) or contract amount whichever is higher , or as prescribed from time to time, to be submitted in the form as prescribed in GCC. Performance Guarantee shall remain valid for a minimum period of six months beyond the date of completion of all contractual obligations as per GCC. In case of contracts where supplementary agreement is drawn, the fresh PG shall be obtained from the contractor @ 5% of the amount of the supplementary agreement or as prescribed from time to time. The PG received against the original work shall be released as per contract conditions.
Sl. No. 3	No Change
4. No provision	4. A bid will be treated as abnormally low if the quoted bid amount is lesser than 80% of the estimated cost put to tender.
5. No provision	5. Requirement of Additional Performance Guarantee (APG) : In case of abnormally low bids as defined above, the bidder shall be required to submit Additional Performance Guarantee (APG) in addition to the Standard Performance Guarantee (PG). The amount of Additional Performance Guarantee (APG) shall be equivalent to the difference between the 80% amount of ECPT and quoted amount. (e.g. if ECPT is A and quoted amount is 0.7A then the amount of APG shall be

1-2-24 B. Jindal
EE (Contract)

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

	0.8A – 0.7A). The Additional Performance Guarantee (APG) shall be in the prescribed format of Performance Guarantee and has to be submitted within the time frame prescribed for submission of Performance Guarantee. The other terms and conditions of release etc. of APG shall be same as that of PG.
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This is issues with the approval of DG CPWD.


 27.02.2026
 ((चन्द्र पाल))
 अधीक्षण अभियंता (सी.एच.एम.)
 Chandar Pal, SE (C&M)

Issued from file No. CSQ/CM/16(1)/2026 e-file 9212995 (DFA/ 9365789)

केलोनिवि तथा लोनिवि दिल्ली के सभी अधिकारियों को आवश्यक सूचना एवं कार्यवाही हेतु। (केलोनिवि वेबसाईट के माध्यम से)


 21/2/26

D.P. Jindal
EE (Contract)

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

Receipt of deposition of original EMD

(Receipt No. /date))

1	Name of work	:	Contingencies of Various works under Executive Engineer (Elect.), CPWD, Jaipur. (SH: Providing services for Data Entry Operator for EE(E),CPWD,Jaipur Office, Vidhyadhar Nagar, Jaipur.
2	NIT No	:	43/EE(E)/CPWD/Jaipur/2026-27
3	Estimate Cost	:	Rs. 11,12,328/-
4	Amount of Earnest Money Deposit	:	Rs. 22,247/-
5	Last date of submission of bid	:	06/10/2026* Upto 3:00 PM

(# To be filled by EMD receiving EE)

1	Name of Contractor	:	#
2	Form of EMD	:	#
3	Amount of Earnest Money Deposit	:	#
4	Date of submission of EMD	:	#

Signature, Name and Designation
Of EMD receiving Officer (EE/DDH)
Along with office stamp

(#To be filled by EMD receiving EE/DDH)

Note : The receipt can also be issued by any subordinate Gazetted authority as authorized by the Engineer-in-Charge/DDH.

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

INFORMATION REGARDING Bidder
LETTER OF TRANSMITTAL/Submission of Bid

From: (Bidders Name)

To

The Executive Engineer (Elect.)
CPWD, Jaipur.

Subject: Contingencies of Various works under Executive Engineer (Elect.), CPWD, Jaipur. (SH: Providing services for Data Entry Operator for EE(E),CPWD,Jaipur Office, Vidhyadhar Nagar, Jaipur.

Having examined details given in Tender Notice and bid document for the above work, I/we hereby submit the bid with requisite information & documents.

1. I/We hereby certify that all the information and documents submitted with the bid are true and correct.
2. I / We have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/We also authorize Executive Engineer, Jaipur Central Electrical Division, CPWD, Jaipur to approach individuals, employers, firms and corporation to verify our competence and general reputation.
4. Our Current Contact address, email and telephone number details are as under:

Name of Bidder/Authorized Person of Bidder:

Contact Address of Bidder:

Email of Bidder:

Telephone Number of Bidder:

Seal of bidder	Signature(s) of Bidder(s)
Date of submission:	

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

CPWD-6 FOR e-TENDERING
GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT
NOTICE INVITING e-TENDER

The Executive Engineer (E), Jaipur Central Electrical Division, CPWD, Sector-10, Vidhyadhar Nagar, Jaipur (Phone No.0141-2233688) on behalf of the President of India invites online **Percentage Rate E-Tenders** on single bid system from contractors of CPWD who are approved and eligible for Building & Roads category in appropriate class, for the work of "Contingencies of Various works under Executive Engineer (Elect.), CPWD, Jaipur. (SH: Providing services for Data Entry Operator for EE(E),CPWD,Jaipur Office, Vidhyadhar Nagar, Jaipur. ."

The enlistment of the contractors should be valid on the last date of submission of tenders.

In case the last date of submission of tender is extended, the enlistment of contractor should be valid on the original date of submission of tenders.

- 1.1 The work is estimated to cost **Rs. 11,12,328/-** This estimate, however, is given merely as a rough guide.
- 1.1.1 The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the bids. He will also nominate Division which will deal with all matters relating to the invitation of bids.

For composite bid, besides indicating the combined estimated cost put to bid, should clearly indicate the estimated cost of each component separately. The eligibility of bidders will correspond to the combined estimated cost of different components put to bid.

2. Agreement shall be drawn with the successful bidders on prescribed Form No. CPWD 7/8 (or other Standard Form as mentioned) which is available as a Govt. of India Publication and also available on website www.cpwd.gov.in. Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the work will be **06 Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.

4. The site for the work is available. **(Site available) ✓**

OR

The site for the work shall be made available in parts as specified below: -

5. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen from website **www.etender.cpwd.gov.in** and **www.eprocure.gov.in** **free of cost.**
6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
8. When bids are invited in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
9. Earnest Money in the form of Treasury Challan or Demand Draft or Pay order or Banker's Cheque or Deposit at Call Receipt or Fixed Deposit Receipt (drawn in favour of **Executive Engineer (E), Jaipur Central Electrical Division, CPWD, Jaipur** shall be scanned and uploaded to the e-tendering website within the period of bid submission. The Original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the Period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE/AE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting Executive Engineer in the NIT. This receipt shall also be uploaded to the e-tendering website by the intending bidder upto the specified bid submission date and time
10. A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lacs, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any scheduled bank having validity for six months or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

Copy of documents as specified in the press notice shall be scanned and uploaded to the e-tendering website within the period of bid submission. However, certified copy of

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

all the scanned and uploaded documents as specified in press notice shall have to be submitted by the lowest bidder only within a week Physical EMD of the scanned copy of EMD uploaded shall must have to be deposited in Division Office.

Online bids documents submitted by intending bidders shall be opened only of those bidders, whose original EMD deposited with any division of CPWD and other Documents scanned and uploaded are found in order.

The bid submitted shall be opened at **3: 30 PM on 06/10/2026***

The bid submitted shall become invalid and e-Tender processing fee shall not be refunded if:

- (i) The bidder is found ineligible.
- (ii) The bidder(s) does not upload all the documents (including GST registration) as stipulated in the bid documents including declaration of EMD.
- (iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest tenderer in the office of tender opening authority.

The contractor whose bid is accepted, will be required to furnish performance guarantee of 5% (Five Percent) of the bid amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10000/-) or Deposit at Call receipt of any scheduled bank / Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank /Pay order of any Scheduled Bank (in case guarantee amount is less than Rs. 1,53,505 /-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F'. including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

11. Intending bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their

bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidders implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

12. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
13. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable to rejection.
14. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
15. The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture/Nursery category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazette officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
16. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the

Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.

17. The bid for the works shall remain open for acceptance for a period of **Thirty (30) days** from the date of opening of bids in case of single bid system and 75 (seventy five) days from the date of opening of technical bid in case bids are invited on 2 or 3 bid system. Further (i) If any tenderer with draws his tenders or makes any modifications in the terms & conditions of the tender which is not acceptable to the department within 7 days after opening of tender (excluding date of opening of tender (excluding date of opening of tender) then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely. (ii) After 7 days of opening of tender the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely. (iii) The bidders shall not be allowed to participate in the rebidding process of the work.
18. Forfeiture of Earnest Money – (i) If any tenderer with draws his tenders or makes any modifications in the terms & condition of the tender which is not acceptable to the department within 7 days after opening of tender (excluding date of opening of tender) then the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely. (ii) After 7 days of opening of tender the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely.
19. This notice inviting Tender shall form a part of the contract document. The successful bidder/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of: -
 - a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
 - b) Standard C.P.W.D. Form 7/8 or other Standard C.P.W.D. Form as mentioned.

20. ~~For Composite Tenders~~

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

- 20.1.1 ~~The Executive Engineer in charge of the major component will call bids for the composite work. The cost of bid document and Earnest Money will be fixed with respect to the combined estimated cost put to tender for the composite bid.~~
- 20.1.2 ~~The bid document will include following three components:~~
- Part A: ~~CPWD 6, CPWD 7/8 including schedule A to F for the major component of the work, Standard General Conditions of Contract for CPWD 2010 or amended/ modified upto~~
- Part B: ~~General / specific conditions, specifications and schedule of quantities applicable to major component of the work.~~
- Part C: ~~Schedule A to F for minor component of the work. (SE/EE in charge of major component shall also be competent authority under clause 2 and clause 5 as mentioned in schedule A to F for major components) General/specific conditions, specifications and schedule of quantities applicable to minor component(s) of the work.~~
- 20.1.3. ~~The bidders must associate with himself, agencies of the appropriate class eligible to bid for each of the minor component individually.~~
- 20.1.4 ~~The eligible tenderers shall quote rates for all items of major component as well as for all items of minor components of work.~~
- 20.1.5 ~~After acceptance of the bid by competent authority, the EE in charge of major component of the work shall issue letter of award on behalf of the President of India. After the work is awarded, the main contractor will have to enter into one agreement with EE in charge of major component and has also to sign two or more copies of agreement depending upon number of EE's/DDH in charge of minor components. One such signed set of agreement shall be handed over to EE/DDH in charge of minor component. EE of major component will operate part A and part B of the agreement. EE/DDH in charge of minor component(s) shall operate Part C along with Part A of the agreement.~~
- 20.1.6 ~~Entire work under the scope of composite tender including major and all minor components shall be executed under one agreement.~~
- 20.1.7 ~~Security Deposit will be worked out separately for each component corresponding to the estimated cost of the respective component of works. The Earnest Money will become part of the security deposit of the major components of work.~~
- 20.1.8 ~~The main contractor has to associate agency(s) for minor component(s) conforming to eligibility criteria as defined in the tender document and has to submit detail of such agency(s) to Engineer in charge of minor component(s) within prescribed time. Name of the agency(s) to be~~

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

~~associated shall be approved by Engineer in charge of minor component(s).~~

~~20.1.9 In case the main contractor intends to change any of the above agency/agencies during the operation of the contract, he shall obtain prior approval of Engineer in charge of minor component. The new agency/agencies shall also have to satisfy the laid down eligibility criteria. In case Engineer in charge is not satisfied with the performance of any agency, he can direct the contractor to change the agency executing such items of work and this shall be binding on the contractor.~~

~~20.1.10 The main contractor has to enter into agreement with contractor(s) associated by him for execution of minor component(s). Copy of such agreement shall be submitted to EE/DDH in charge of each minor component as well as to EE in charge of major component. In case of change of associate contractor, the main contractor has to enter into agreement with the new contractor associated by him.~~

~~20.1.11 Running payment for the major component shall be made by EE of major discipline to the main contractor. Running payment for minor components shall be made by the Engineer in charge of the discipline of minor component directly to the main contractor.~~

~~20.1.12 Final bill of whole work shall be finalized and paid by the EE of major component. Engineer(s) in charge of minor component(s) will prepare and pass the final bill for their component of work and pass on the same to the EE of major component for including in the final bill for composite contract.~~

**Executive Engineer (Elect)
CPWD, Jaipur**

No. 54(PWD-6)/AB/JCED/CPWD/2026/

Dated: -

1

Copy to: -

1. Chief Engineer, CPWD, Nirman Bhawan, Sec-10, VDN, Jaipur for information.
2. Assistant Engineer(E), Jaipur Central Electrical Sub Division-I, CPWD, Jaipur.
3. Assistant Engineer(E), Jaipur Central Electrical Sub Division-II, CPWD, Jaipur
4. Assistant Engineer(E), Ajmer Central Electrical Sub Division, CPWD, Ajmer
5. Assistant Engineer(E), Bikaner Central Electrical Sub Division, CPWD, Bikaner
6. Assistant Engineer(E) P, Jaipur Central Electrical Division, CPWD, Jaipur.
7. Notice Board.
8. Cashier.
9. File No. Concern File

**Executive Engineer (Elect.)
CPWD, Jaipur**

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

(On non-judicial stamp paper of minimum Rs. 100)
(Guarantee offered by Bank to CPWD in connection with the execution of
contracts)
Form of Bank Guarantee for Earnest Money Deposit / Performance Guarantee/
Security Deposit/Mobilization Advance

1. Whereas the Executive Engineer (name of division) CPWD on behalf of the President of India (hereinafter called "The Government") has invited bids under..... (NIT number) dated for..... (name of work) The Government has further agreed to accept irrevocable Bank Guarantee for Rs. (Rupeesonly) valid upto (date)* as Earnest Money Deposit from (name and address of contractor) (hereinafter called "the contractor") for compliance of his obligations in accordance with the terms and conditions of the said NIT.

OR**

Whereas the Executive Engineer (name of division) , CPWD on behalf of the President of India (hereinafter called "The Government") has entered into an agreement bearing number..... with (name and address of the contractor) (hereinafter called "the Contractor") for execution of work (name of work) The Government has further agreed to accept an irrevocable Bank Guarantee for Rs. (Rupees..... only) valid upto..... (date) as Performance Guarantee/Security Deposit/Mobilization Advance from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement.

2. We, (indicate the name of the bank) (hereinafter referred to as "the Bank"), hereby undertake to pay to the Government an amount not exceeding Rs. (Rupees only) on demand by the Government within 10 days of the demand.
3. We, (indicate the name of the Bank), do here by undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said Contractor. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. (Rupeesonly)
4. We, (indicate the name of the Bank), further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any Court or Tribunal, our liability under this Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.
5. We, (indicate the name of the Bank), further agree that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation here under to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor from time to

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said Contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. We, (indicate the name of the Bank), further agree that the Government at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee the Government may have in relation to the Contractor's liabilities.
7. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.
8. We, (indicate the name of the Bank), undertake not to revoke this guarantee except with the consent of the Government in writing.
9. This Bank Guarantee shall be valid up to..... unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. (Rupees only) and unless a claim in writing is lodged with us within the date of expiry or extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.
Date

Witnesses:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Signature.....
Name and address 2. Signature.....
Name and address | <p>Authorized signatory
Name
Designation
Staff Code No.
Bank Seal</p> |
|--|---|

*Date to be worked out on the basis of validity period of 90 days where only financial bids are invited and 180 days for two/three bid system from the date of submission of tender.

**In paragraph 1, strike out the portion not applicable. Bank Guarantee will be made either for earnest money or for performance guarantee/security deposit/mobilization advance, as the case may be.

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

AFFIDAVIT

I / We have submitted a bank guarantee for the work

(Name of work)

Agreement

No.

Dated

_____ from

(Name of the Bank with full address)

to

the

Executive

Engineer

with

a

view

(Name of the Division)

to seek exemption from payment of performance guarantee in cash. This Bank guarantee expires on _____.

I / We undertake to keep the validity of the bank guarantee intact by getting it extended from time to time at my / our own initiative up to a period of _____ months after the recorded date of completion of the work or as directed by the Engineer in charge.

I / We also indemnify the Government against any losses arising out of non-encashment of the bank guarantee if any.

(Deponent)

Signature of Contractor

Note: The affidavit is to be given by the Executants before a first class Magistrate.

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

**GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT**

STATE: Rajasthan

ZONE: CE, Jaipur

DIVISION : JCED

Percentage Rate Tender & Contract for Works

Tender for the work of: Contingencies of Various works under Executive Engineer (Elect.), CPWD, Jaipur. (SH: Providing services for Data Entry Operator for EE(E),CPWD, Jaipur Office, Vidhyadhar Nagar, Jaipur.

- (i) To be uploaded by 3:00 PM on 06/10/2026* to Executive Engineer (E), Jaipur Central Electrical Division, CPWD, Jaipur/upload at website www.etender.cpwd.gov.in and www.eprocure.gov.in
- (ii) To be opened in presence of tenderers who may be present at 3:30 PM on 06/10/2026* in the office of Executive Engineer (E), Jaipur Central Electrical Division, CPWD, Jaipur.

TENDER

/We have read and examined the Notice Inviting Tender, Schedule A, B, C, D, E & F, Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, Clauses of Contract, Special Conditions, Schedule of Rate and other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F', viz. Schedule of Quantities and in accordance in all respects with the Specifications / Special conditions, Designs, Drawings and instructions in writing as referred to in this tender document and with such materials as are provided for, by and in respects in accordance with, such conditions so far as applicable.

I/we agree to keep the tender open for **30 (Thirty) days** from the due date of its opening in case of single bid system ~~75 (Seventy Five) days~~ from the date of opening of technical bid in case tenders are invited on 2 /3 bid/ system for specialized work and not to make any modification in its terms and conditions.

I/We have deposited EMD for the prescribed amount in the office of concerned Executive Engineer as per the bid document.

A copy of earnest money deposit receipt of prescribed amount deposited in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (as prescribed) issued by a Commercial Bank is scanned and uploaded. If I/we fail to furnish the prescribed

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

Performance Guarantee within prescribed period, I/we agree that the President of India or his successor in office shall without prejudice to any other right or remedy be at liberty to forfeit the said Earnest Money absolutely. Further if I/we fail to commence the work as specified. I/we agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said Performance Guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I / We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/we shall treat the tender documents, drawings and other records connected with the work as Secret / Confidential documents and shall not communicate information / derived there from to any person other than a person to whom I/we am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated:	XX XX XX XX	Signature of Contractor	}
Witness: -		Postal Address: -	
Address: -			
Occupation: -		Telephone No. Fax:- E-Mail:-	

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs.....
(Rupees.....)

The letters referred to below shall form part of this contract agreement.

- i)
- ii)
- iii)

Signature

Dated: -

Executive Engineer
For & on behalf of the President of India.

To be filled in by the Executive Engineer

To be filled in by the contractor

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

FORM-“F”
PROFORMA OF AFFIDAVIT FOR NON - BLACK LISTING

I/we undertake and confirm that our firm/partnership firm has not been blacklisted by any state/Central Departments/PSUs/Autonomous bodies during the last 7 years of its operations. Further that, if such information comes to the notice of the department, then I/we shall be debarred for bidding in CPWD in future forever. Also, if such information comes to the notice of department on any day before date of start of work, the Engineer-in-charge shall be free to cancel the agreement and to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee (Scanned copy of this notarized affidavit to be uploaded at the time of submission of bid)

NOTE: Affidavit to be furnished on a 'Non-Judicial' stamp paper worth Rs.100/-

Signature of Bidder(s) or an authorized
Officer of the firm with stamp

Signature of Notary with seal

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

FORM “B”

Undertaking regarding obtaining GST registration Certificate

If work is awarded to me, I/We shall obtain GST registration certificate, as applicable, within one month from the date of receipt of award letter or before release of any payment by the CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard.

**Signature of Bidder(s) or an authorized
Officer of the firm with stamp**

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

**ADDITIONAL CONDITION FOR MISUSE OF PAYMENT
RECEIVED AGAINST ADVANCE PAYMENTS**

1. Till the work is almost completed to the satisfaction of Engineer-in-charge,
 - (i) Contractor shall not divert any advance payments or part thereof for any purpose other than needed for completion of the contracted work. All advance payments received as per terms of the contract (i.e. mobilization, secured against materials brought at site, secured against plant & machinery and / or for work done during interim stages, etc.) are required to be re-invested in the contracted work to ensure advance availability resources in terms of materials, labour, plant & machinery needed for required pace of progress for timely completion of work.
 - (ii) All running account bills preferred by the contractor for advance payments shall be processed only if Engineer-in-charge is satisfied that up to date investments (excluding security deposit & performance guarantee, which are not considered as investments) made by the contractor against contracted work are more than the payments received. Accordingly, all running account bills shall be supported with an account of up-to-date payments received vis-à-vis up to date investments made on the work to enable engineer-in-charge to check to his satisfaction that the payments made by engineer-in-charge are property utilized only on the work and nowhere else."

COMMITTED PROGRAM OF COMPLETION FROM CONTRACTOR SIDE

1. On acceptance of work, contractor has to submit a committed program of completion keeping in the view of the prescribed mile stones, stipulated period of completion duly signed by him. The program submitted by contractor shall be monitor able in a format as may acceptable to Engineer-in-charge.
2. On receipt of the prescribed Performance Guarantee and aforesaid committed programme of completion necessary letter to commence the work shall be issued to contractor by Engineer-in-charge and the site of work would be handed over to contractor thereafter.

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

SCHEDULES**SCHEDULE 'A'**

Schedule of quantities (i) Elect. Schedule attached at
pages

36- 37**SCHEDULE 'B'**

Schedule of materials to be issued to the contractor

S.No.	Description of item	Quantity	Rates in figures & words at which the material will be charged to the contractor	Place of issue
-------	---------------------	----------	--	----------------------

1	2	3	4	5
---	---	---	---	---

-----NIL-----

SCHEDULE 'C'

Tools and plants to be hired to the contractor

S.No.	Description	Hire charges per day	Place of issue
1	2	3	4

----- NIL -----

SCHEDULE 'D'

Extra schedule for specific requirement/documents for the work, if any

----- NIL -----

SCHEDULE 'E'

Reference to General Conditions of contract:

General Conditions of Contract 2023
Maintenance Works for CPWD works
amended up to last date of submission of
bids.

Name of Work	:	Contingencies of Various works under Executive Engineer (Elect.), CPWD, Jaipur. (SH: Providing services for Data Entry Operator for EE(E),CPWD,Jaipur Office, Vidhyadhar Nagar, Jaipur.
Estimated cost of work		Rs. 11,12,328 /-
Earnest Money Deposit		Rs. 22,247/-

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

Performance Guarantee	:	5% of ECPT or Contract Amount whichever is Higher
Additional Performance Guarantee :	:	As per Circular DG/Manual-2024/20 Dated 27.02.2026 mentioned at page no. 4-5
Security Deposit		2.5% of the accepted tendered value of work
SCHEDULE 'F'		
General Rules & Directions:		
Officer inviting tender		Executive Engineer(E), CPWD, Jaipur
Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.3		see under Clause 12
Definitions:		
2(i) Engineer-in-charge		Executive Engineer (E), CPWD, Jaipur.
2(ii) Accepting Authority		Executive Engineer (E), CPWD, Jaipur
2(iii) Percentage on cost of materials and labour to cover all overhead and profits		15%
2(iv) Standard schedule of Rates		DSR(E&M) 2025 for electrical works with up to date correction slips & Market rates.
2(v) Department		Central Public Works Department
2(vi) Standard CPWD contract Form modified up to the last date of submission of bid		General Conditions of Contract 2023 Maintenance Works for CPWD works amended up to last date of submission of bids.
Clause 1		
(i) Time allowed for submission of performance guarantee, programme chart (Time and Progress) and applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board, Provident Fund Nos. or proof of applying thereof from the date of issue of letter of acceptance		7 Days

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

(ii) Maximum allowable extension with performance guarantee amounts beyond the period provided in (i) above	3 days with late fee @ 0.1% per day of PG late fee
Clause 2	
(i) Authority for fixing compensation under clause 2	Executive Engineer (E), CPWD, Jaipur or his successor thereof.
Clause 5	
Number of days from the date of issue of letter of acceptance for reckoning date of start	10 Days

Mile stone (s) as per table given below: -

TABLE OF MILE STONE(S)

S. NO.	Description Of Milestone (Physical)	Time Allowed In Days (From The Date Of Start)	Amount To Be With-Held In Case Of Non-Achievement Of Milestone.
1			

Time allowed for execution of work : 06 Months

Authority to Decide:

- | | | |
|------|--|---|
| i. | Extension of time | Executive Engineer(E),
CPWD, Jaipur or his successor thereof |
| ii. | Rescheduling of mile stones | Executive Engineer(E),
CPWD, Jaipur or his successor thereof |
| iii. | Shifting of date of start in case of delay in handing over of site | Executive Engineer(E),
CPWD, Jaipur or his successor thereof |

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

Schedule of handing over of site			
Part	Portion of site	Description	Time period for handing over reckoned from date of issue of letter of intent
Part A	Portion without any hindrance	Full	7 days
Part B	Portions with encumbrances	Nil	Nil
Part C	Portions dependent on work of other agencies	Nil	Nil

*** To be filled by Executive Engineer

Schedule of issue of Designs: -

Part	Portion of design	Description	Time period for issue of design reckoned from date of receipt of tenders
Part A	Portion already in NIT	Soil investigation report	Available
Part B-1	Portions of Architectural Designs to be issued	All Architectural drawings	Will be issued at the time of award of work if required.
Part B-2	Portions of Civil Designs to be issued	a) Part ——— Foundation details of Building. b) Complete Foundation details of Building c) Complete structural drawings Misc. balance structural drawings.	a) Will be issued at the time of award of work b) Will be issued at the time of award of work c) Will be issued within 30 days of start of work Will be issued within 45 days of start of work
Part B-3	Portions of E&M designs to be issued	All E&M designs	Agency will submit within 10 days from the date of award of work for approval.

Clause 5.2: -

Nature of hindrance register:
(either Physical or Online)

Online system

Clause-6: -

Electronic Measurement Book (EMB) through
CPWD ERP portal

Yes, **Applicable**

Clause 7

Gross work to be done together with net payment/ adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment. Regarding applicability of labour laws

Rs. 1.50 Lakh

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

Clause-7A: -	Related to Labour licensee, registration of contractor with EPFO, ESIC and BOCW welfare board i/c Provident Fund	Yes, Applicable
---------------------	--	------------------------

No running account bill shall be paid in the work till the applicable labour licenses, registration with EPFO, ESIC, BOCW welfare board including Provident Fund Code No. if applicable whatever applicable are submitted by the contractor to the Engineer-in-charge.

Clause-10A	List of testing equipment to be provided by the contractor at site lab (for electrical work) 1. Earthing Tester 2. Insulation Tester (LT / HT) 3. Tong Tester 4. Multimeter 5. Lux Meter 6. Vernier Caliper 7. Wire Gauge 8. Hand Blower / Vacuum Cleaner 9. Drill Machine 10. Chase Cutting Machine 11. Crimping Tool Kit 12. Self Supporting Ladder — 4' to 20 feet (Qty. as per site requirement)
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Clause-10-B (ii)	Whether clause 10-B (ii) shall be applicable	Not applicable
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Clause 10C	Component of labour expressed as percent of value of work	N.A.
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Clause-10CA:-	Deleted
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Clause-10-CC: -	Not Applicable
------------------------	----------------

Clause-11: -	Specifications to be followed for As Per CPWD General specifications for execution of work Electrical Works amended up to date and other terms & conditions enclosed.
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Clause-12:-Type of Work:	Maintenance Work.
---------------------------------	--------------------------

12.2 & 12.3 Deviation limit beyond which Clause 12.2 & 12.3 shall apply for electrical work.	No Limit
--	----------

Addition.....Nil.....	Deletion.....Nil.....	Correction.....Nil.....	Overwriting.....Nil.....
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12.5 Deviation limit beyond which
Clause 12.2 & 12.3 shall apply
for foundation works

No Limit

Clause-16: -

Competent Authority for
deciding reduced rates.

Chief Engineer-Jaipur, CPWD, Jaipur
or his successor thereof.

Clause 18: -

List of mandatory machinery, tools
& plants to be deployed by the
contractor at site

As required for timely execution of work

Clause 19 C: -

Authority to decide penalty for each default

**Executive Engineer (E),
CPWD, Jaipur**
or his successor thereof

Clause 19 D: -

Authority to decide penalty for each default

**Executive Engineer (E),
CPWD, Jaipur**
or his successor thereof

Clause 19 G: -

Authority to decide penalty for each default

**Executive Engineer (E),
CPWD, Jaipur**
or his successor thereof

Clause 19 K: -

Authority to decide penalty for each default

(The provisions of this clause, shall not be
applicable for works with estimated cost
put to tender being less than Rs. 5.00 Crores).

**Executive Engineer (E),
CPWD, Jaipur**
or his successor thereof

Clause-25: OM No. DG/CON/317 dated 28.06.2021 is applicable

- (i) Conciliator: SDG-Chandigarh
- (ii) Arbitrator Appointing Authority: CE-Jaipur
- (iii) Place of Arbitration: Jaipur /ONLINE MEDIUM

Clause-32 (i): Requirement of Technical Representative(s) and Recovery Rates

(a) For Electrical Works:

S.No.	Minimum Qualification of Technical Representative	Discipline	Designation (Technical Staff)	Minimum Experience (Years)	Number	Rate at which recovery shall be made from contractor in the event of non-deployment.	
						Figures	Words
1.	Graduate Engineer or Diploma Engineer	Electrical / Mechanical	Project Planning /Quality/Site/Billing Engineer	2 or 5 respectively	1	Rs. 15000/- per month per person	Rs. Fifteen thousand per month per person

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

Additional Terms and Conditions

Name of work : Contingencies of Various works under Executive Engineer (Elect.), CPWD, Jaipur. (SH: Providing services for Data Entry Operator for EE(E),CPWD,Jaipur Office, Vidhyadhar Nagar, Jaipur. .

1. The work shall be carried out as per CPWD specification & direction of Engineer-in-charge.
2. The minimum qualification of Computer operator shall have Highly skilled and having One year Diploma in computer application from the recognized Institute/Board/University and have knowledge of Ms-Excel, Ms-Word, Power-point presentation, CPWD Sewa, ERP System, Internet, e-MB, e-payment gateway, Public Finance Management System (PFMS), Employee Information System(EIS), Hindi and English typing etc. **A skill test on the mentioned above will be taken for hiring appropriate Data Entry Operator.**
3. The Data Entry Operator shall be engaged after qualifying the skilled test conducted by the Engineering In charge and as per over all working satisfaction.
4. The timings of shift duty can be changed by Engineer-in-charge as per requirements.
5. The staff employed by the contractor shall not be absorbed by the department. The payment to workers deputed by contractor shall be responsibility of contractor.
6. In case the worker goes on leave, immediate arrangement shall be made by the contractor for extra duty person.
7. The contractor shall be fully responsible for character and credentials and safety of the staff deployed by them at site. The staff deployed shall only be the liability of the contractor. No claim for continuation in service shall be entertained after expiry of contract period.

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

8. The Contractor shall employ their regular staff in the works. The firm has to submit the list of workers along with submission of performance to be deployed at site with name, father's name, residential address, designation, firm's name and other no worker shall be deployed on duty until unless without prior approval of E-In-Charge. Any staff to be shunted out of the site is also to be reported to E-In-Charge. The contractor has to submit details of worker deputed at site with the name and designation, photograph, qualification, ID Proof (Aadhar/ Voter ID), Contact(Mobile No.), if the staff is substituted than he has to inform the department before providing substitute staff.
9. The contractor and staff deployed is bound to abide by all the time to time instructions, directions issued as a security measure by the Client Department/CPWD.
10. The contractor will maintain attendance register of the staff, which will be checked by the Junior Engineer/ Asstt. Engineer (E)/ Ex. Engineer (E).
11. The contractor shall arrange to render efficient services as outlined above. However incase he fails to maintain the services to the satisfaction of the Engineer-in-Charge and the department has to incur any expenditure to maintain the installations by alternative arrangement the expenditure thus incurred will be recovered from the contractor, for which Engineer-in-Charge's decision shall be final.
12. The contractor and / or his representative / labour should not remove/ disturb/ dislocate the existing equipment's and its parts from its positions until and unless it is authorized by the Engineer-in-Charge. The entire installations should be intact at any time of inspections and as handed over to him at the time of initial taking over of its operation. Care should also be taken not to damage the installation by improper handling etc. The contractor shall be responsible for any damage or theft and shall have to make good to its original shape and description as and when damage/ theft etc. is noticed or taken place.

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

13. In case any accidents during the Operation/ Maintenance of the equipment leading to injuries/ damages to human beings/ equipments and/ or loss of life, the contractor shall be fully responsible for setting all claims and indemnify the department against any claim arising out of such accidents.
14. This contract can be terminated any day by the Engineer-in-Charge without assigning any reasons by giving a notice period of 30 days at any time during the period of contract. No claim for any compensation will however be entertained due to such termination prior to the expiry of this contract at the same rates/ amounts and conditions of this contract if asked for.
15. `This is purely service contract and the persons employed by the contractor are his own employees and no claim as a right of employment in the department shall be entertained.
16. The quoted rates shall be included all taxes, excise duty etc. The department will pay nothing extra on this account.
- 17. Payment to the staff/worker shall be made by the contractor through Bank or ECS or Online Transfer to his bank account only. Contractor is bound to make payment of current minimum wages not less than prescribed by the Local State/District Authorities prior to 7th of each calendar month and proof of making such payments is to be submitted to the department prior to each running payment. Contractor has to follow all labor laws amendment upto date strictly as applicable. The Payment shall be made to the contractor bi-monthly on submission of all documents as specified.**

Under the provision of Minimum Wages (Central) Rules, 1950, the contractor is bound to allow to the labours directly or indirectly employed in the works one day rest for 6 days continuous work and pay wages at the same rate as for duty. In the event of default, the Engineer-in-Charge shall have the right to deduct the sum or sums not paid on account of wages for weekly holidays to any labours and pay the same to the persons entitled thereto from any money due to the contractor by the Engineer-in-Charge concerned.

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

18. The firm must be registered under ESI, EPF scheme and EPF shall be reimbursement to firm on production of valid documentary proof of deposition by the firm against this work for labour engaged for this work.
19. Timing shall be office hours.
20. The welfare part of Data Entry Operators hired shall be taken by the agency.
21. No running account bill shall be paid for the work till the applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board, whatever applicable are submitted by the contractor to the Engineer-in-Charge.
22. The contractor having Provident Fund code number is regularly depositing Provident Fund contribution every month in respect of all the employees deployed by him. The contractor submit a copy to Engineer –in-Charge of ECR, e-challan and salary /wages register reflecting PF deductions before releasing payments to him. The contractor have also submit separate ECRs and separate e-challan of EPF & ESIC of every month in respect of manpower deployed in a particular site under the jurisdiction of this office .
23. **The Contractor has to pay the salary as per minimum wages only through ECS/ E-Payment upto 5th day of the calendar of every month in the absence of which, suitable recovery will be made @500/- per worker per day .**
24. In case a staff of the contractor fails to attend the duty the contractor shall have to provide suitable substitute staff with prior approval of E-In-C otherwise following recovery shall be made from the dues of the contractor as below:-
 - a) Data Entry Operator - 2000/- per day for each.
25. The contractor shall employ following staff as per shifts required as below.

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

Item No.	Labour	9:30 AM To 5:30 PM	Location
(i)	Highly Skilled Data Entry Operator	04 Nos.	O/o Executive Engineer (E), Jaipur Elect. Division, CPWD, VDN, Jaipur.

26. Payment Terms and Conditions:-

- a) The contractor shall pay wages to the workers not less than the rates as per minimum wages that mention in schedule of quantity. The contractor shall maintain all the paid wages records duly verified by the JE/AE. The payment of the contractor will be made only after production of wages paid records.
- b) The payment to the workers shall be made through NEFT/RTGS/ECS mode etc.
- c) The payment of the workers shall be made upto 5th day of next month positively otherwise penalty of Rs. 500/- per worker per day shall be recovered from the bill of the contractor.
- d) The contractor shall deduct worker subscription towards Provident fund and ESI, as per rules and he shall deposit the same along with his contribution into the respective accounts of the worker latest by 5th of each next month and submit the detail to this office for verification.
- e) Copy of relevant period physical attendance sheet/register

27. The Extra Item work in the contract shall have to be executed by the contractor as and when required as per instructions of Engineer-in-Charge.

28. The Services of labours to deployed at site may be terminated or withdrawn partially or fully at any time without any prior notice as per the requirement of site & availability of funds.

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

29. The Engineer-in-Charge has the right to remove/ terminate the services of any worker without assigning any reason. Even the contract can be terminated at anytime without assigning any reason, before the completion period of the contract. The contractor shall have no claim on such occasion.
30. If the behavior of the worker is not found satisfactory, the contractor has to change staff within 3 days, failing which, the Engineer-in-Charge has the power to cancel the contract, and the contractor shall have no claim of compensation.
31. Safety procedure as indicated in Appendix E to the General Specifications for Electrical works (Part-I – Internal 2023) should be duly followed. Safety of the staff employed will be the responsibility of the contractor who must insure the staff adequately. This office will not be responsible for any mishap, injury/ death of the staff.

Executive Engineer (E)
CPWD, Jaipur

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

Schedule of Work

Name of Work: Contingencies of Various works under Executive Engineer (Elect.), CPWD, Jaipur. (SH: Providing services for Data Entry Operator for EE(E),CPWD,Jaipur Office, Vidhyadhar Nagar, Jaipur.

S. No	Description of Items	Qty	Rate	Unit	Amount
1	Providing the services of Highly skilled Data Entry operator in Account Branch O/o Executive Engineer (E), CPWD, Vidhyadhar Nagar, Jaipur including preparation of Monthly Account, Software, Monthly return, Expenditure Card, various return regarding Budget, LOC proposal, E-tendering, Preparation of salary bill of staff in EIS portal, ERP, Updating of WBPMS, Expenditure Reporting System, GeM Portal, Generation of NPS Challan, Bill entry in PFMS portal, Preparation of Quarterly Income Tax Return of Staff & Contractor and PG Money & Award Letter, misc. letters etc. by providing Software familiar highly skilled computer operator(s) having minimum Experiences of 10 Year in CPWD on Job basis as required from 9:30 AM to 5:30 PM as per terms and conditions of the agreement except Sunday & Gazetted Holidays.				
1.1	Highly skilled Data Entry Operator 01 No. in Accounts Branch.	1 No. for 6 Months	42022.00	Per Operator Per. Month	252132.00
2	Providing the services of Highly skilled Data Entry operator in Planning Branch O/o Executive Engineer(E), CPWD, Vidhyadhar Nagar, Jaipur including updating the data base, preparations of Estimates, TS, NIT, Justification ERP, E/I, D/I, RTI, feeding all the data in Hindi & English & all the routine work related to Planning Branch by providing Software familiar highly skilled computer operator(s) having minimum Experiences of 10 Year in CPWD on Job basis as required from 9:30 AM to 5:30 PM as per terms and conditions of the agreement except Sunday & Gazetted Holidays.				
2.1	Highly skilled Data Entry Operator 02 Nos. (01 No. for Drawing Branch & 01 No. for EE(E) Jaipur office)	2 Nos. for 6 Months	42022.00	Per Operator Per. Month	504264.00

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....

3	Providing the services of Highly skilled Data Entry Operator in the O/o Executive Engineer (E), CPWD, Jaipur to manage correspondence branch including preparation of various reports, letters related work, arbitrations, ERP, feeding all the data in Hindi & English such as loan & advance details for all staff of division office & all routine work related to correspondence Branch of Division by providing Software familiar highly skilled data entry operator(s) having minimum Experiences of 10 Year in CPWD on Job basis. and as required from 9:30 AM to 5:30 PM as per terms and conditions of the agreement except Sunday & Gazetted Holidays.				
3.1	Highly skilled Data Entry Operator 01 No. in Correspondence Branch.	1 No. for 6 Months	42022.00	Per Operator Per. Month	252132.00
4	Extra for duty Hrs. for Division Office				
4.1	Extra for duty for operators beyond working hours before 9:30 AM and Beyond 5:30 PM	600 Hours	173.00	Per Hour Per Operator	103800.00
				G.Total	1112328.00

Executive Engineer(E)
CPWD,Jaipur

Addition.....Nil.....

Deletion.....Nil.....

Correction.....Nil.....

Overwriting.....Nil.....